

Forklift/Equipment Operator

Job description [Apply with resume to sadams@southeasthay.com](mailto:sadams@southeasthay.com)

We are seeking forklift operators to fill various shifts throughout. This is a full-time position with an opportunity for promotion. The prime function of this position is to provide support to our supply chain through collecting, loading, shipping, and receiving products on our dock.

Responsibilities include:

- Safely and properly loading flatbed and dry van trailers with both hay and other feed products using forklifts, telehandlers, or wheel loaders.
- Optimizing loading for efficient logistics and supporting all other dock functions to ensure optimal operation of the business.
- Adhering to quality standards set forth by the company.
- Inspecting and performing maintenance of forklift and other material handling equipment.
- Receive and record inbound shipments into electronic tablet.
- Fulfill and record outbound shipments into electronic tablet.
- Receive and record returned customer orders.
- Label and maintain inventory lots and locations throughout facility and report inventory movement to shipping and receiving office.
- Daily facility cleaning to keep clean and safe work environment.
- Maintain record of semi trailers on lot that are available for loading and require repair.

Requirements:

- Ability to keep accurate count of materials being received and shipped.
- TWIC Card
- Proficient with electronic devices such as tablets and mobile devices.
- Forklift experience (2+ years)
- Ability to lift up to 100 pounds
- High degree of attention required to prevent injury to others; promote a safe work environment
- Follow instructions for operating equipment and keeping records
- Execute assignments in an accurate, timely, and safe manner
- Must have a positive attitude and be a team player
- Flexible hours

Work Remotely

- No

Job Types: Full-time, Part-time

Salary: \$18.00 - \$20.00 per hour

Expected hours: 29 – 40 per week

Benefits:

- Health insurance
- Paid time off

Schedule:

- 10 hour shift
- 8 hour shift
- Overtime

Application Question(s):

- Do you have a TWIC badge or are you willing to obtain one?

Education:

- High school or equivalent (Preferred)

Experience:

- Forklift: 1 year (Required)
- Warehouse Experience: 1 year (Required)

Ability to Relocate:

- Riviera Beach, FL: Relocate before starting work (Required)

Work Location: In person