

Attachment 1

**Port of West Palm Beach, Florida Centralized Examination Station (CES)
Operational and Facility Characteristics and Minimum Requirements**

**PORT OF WEST PALM BEACH, FLORIDA
CENTRALIZED EXAMINATION STATION (CES)
FACILITY REQUIREMENTS**

OVERVIEW

A CES is a privately owned facility where merchandise is made available for physical examination to CBP employees. The process for establishing a CES at a port or area under the jurisdiction of a port director (PD) is contained in Title 19 of the Code of Federal Regulations (C.F.R.) at Part 118. This section of the regulations covers the CES application process, the general responsibilities of the person or entity selected to operate a CES, the requirements for the written agreement to operate a CES, and the process by which a CES may be suspended or terminated.

The minimum standards contained in this document are the requirements that must be included in any facility applying to operate a CES at the Port of West Palm Beach.

The geographic boundaries of the area of consideration for potential CES locations for this announcement are 10 miles from the Port of West Palm Beach, Florida, located at 1 East 11th Street, Riviera Beach, FL. 33404.

Any change to the physical location of the CES facility during the term of the agreement will result in the termination of the agreement and CBP's permission to operate the CES will be automatically revoked. In such instances, the CES operator must provide for the orderly winding down of operations and disposition of merchandise as required under its custodial bond, CF301, pursuant to 19 C.F.R. §113.63.

**MINIMUM REQUIREMENTS FOR THE PORT OF WEST PALM BEACH, FLORIDA
CES FACILITY**

The following criteria are the minimum standards and characteristics that must be present in any application to operate a CES and be designated as a CES operator (CESO). Failure to meet any of the minimum standards may preclude the applicant from further consideration.

Attachment 1

Port of West Palm Beach, Florida Centralized Examination Station (CES) Operational and Facility Characteristics and Minimum Requirements

I. General Requirements for the CES Facility

A. Accessibility for Transportation of Cargo

The CES must have easy truck access to the facility to unload and discharge all size containers. The CES facility location should not create a significant delay in the cargo delivery time to or from the facility and must fall within the geographic boundaries stated above. The CES site must have sufficient space to facilitate the easy maneuvering of containers into position at bay doors. The site must allow a truck to back a container straight into each bay. The CES facility shall be designed to promote safe and efficient inspections and operational support tasks to CBP officers. The facility shall incorporate and maintain the highest physical, procedural, and personnel security standards while enabling the most efficient cargo devanning operations.

B. CES Facility Staffing and Hours of Operation

The CESO must be able to provide adequate personnel and equipment to ensure reliable service to meet the operational needs of CBP. Normal operating hours for CES facilities will be from 8:00 AM – 4:00 PM, Monday through Friday, but may be increased to include after-hours service and/or weekend hours based upon workload. These days and hours may change in the future, depending on the needs of CBP and the local trade community. The number of inspections may fluctuate and is entirely based upon the operational needs of the agency. CBP will not guarantee a minimum number of examinations to any CES facility. The CES facility must be available for use on a 7-day, 24-hour basis. CBP will be responsible for advising the CESO when after-hours services will need to be provided. After-hours availability will be required on a regular and recurring basis.

C. Container and Examination Tracking

The CESO must provide an internal or company operated container tracking/availability system. The tracking system must be capable of providing the ability to find information on current and past inspections conducted at the CES. At a minimum, the information should be capable of being organized by status, examination type, carrier, bill of lading number, and container number. The CESO must also comply with all agency recordkeeping and information retention policies.

D. Security of CES Facility and Cargo

The CESO must comply with all relevant Department of Homeland Security (DHS) and CBP policies relating the security and protection of the CES facility, its employees, and cargo. The CES must have a secure perimeter that is adequately maintained and equipped by the CESO and conform to CBP's security standards and operational requirements. This will include general requirements for perimeter walls, perimeter doors, secure storage rooms, weapons and ammunition storage, reception/clerical areas, and evidence vaults. All security features shall comply with the latest agency security policies and procedures.

Security planning is a crucial part of planning a cargo facility. The goal for security planning at a cargo facility is to protect CBP personnel, facilities, and property. Security planning employs both passive and active elements. Passive elements may include setbacks, non-straight drive aisles, strategic placement of buildings and site features, hardened construction, and sightlines.

Attachment 1

Port of West Palm Beach, Florida Centralized Examination Station (CES) Operational and Facility Characteristics and Minimum Requirements

Active elements may include video surveillance, operable gates, electronic key control, and intruder detection systems. The physical security measures required intended to be used in conjunction with the established operating policies, procedures and practices of CBP. Access to areas within the CBP perimeter are determined and controlled by CBP. CBP security compliance requirements include, but are not limited to, hardware on doors, duress alarms, lighting requirements, hardened construction for public entries and strong rooms, closed circuit television (CCTV), intrusion detection systems (IDSs), access controls, and signage.

More detailed information will be provided during the application review process and after tentative selection in consultation with specialists from the Office of Professional Responsibility (OPR) and the Office of Technology (OIT). This information is contained in the OPR Security Handbook, HB 1400-02C Physical Security Policies and Procedures, 2020 which is For Official Use Only (FOUO). The document is available through the signature of a Non-Disclosure Agreement (NDA) form available upon request.

E. CES Agreement and Facility Buildout

Per federal regulations, the selection of a CES facility only becomes final upon the execution of a written agreement between CBP and the CESO. *See* 19 C.F.R. §§ 118.3; 118.13. This CES agreement **cannot be signed** until the CES facility meets all of the security and other physical and equipment requirements necessary for its operation to the satisfaction of the agency. *See* 19 C.F.R. §118.11(b). Any application that requires significant build-out for an existing building to meet the requirements must include this request for additional time in its application.

F. Facility and Workspace Equipment

The CESO is responsible for funding all costs associated with the acquisition, relocation, staging, transport, training, and maintenance of all Non-Intrusive Inspection (NII) equipment, either through direct payment to a CBP-approved vendor, or by reimbursement to CBP, as to be determined by CBP upon tentative selection. The CESO shall also be responsible for reimbursing CBP for the actual acquisition costs for workspace computers and other facility-specific equipment. Coordination with CBP at the early stages of the planning process is required to validate requirements.

More detailed information and specifications will be provided in other attachments to this announcement and during the application review process and after tentative selection. This information is contained in the Cargo Facilities Design Standard, December 2019 which is also FOUO. This document is also available through the signature of a Non-Disclosure Agreement (NDA) form available upon request.

G. CES Facility Services

Regular maintenance services must be provided throughout the CES. Custodial staff may not be issued any keys to CBP designated areas. Cleaning services are to be provided during CBP's hours of operation while CBP employees are present. Custodial services will not be required outside of normal operating hours. The types of services required and minimum mandatory frequency are:

Attachment 1

Port of West Palm Beach, Florida Centralized Examination Station (CES) Operational and Facility Characteristics and Minimum Requirements

• Trash pick-up	Minimum once a day
• Kitchen/Break room area cleaning services	Minimum once a day
• Bathroom cleaning services	Minimum once a day
• Office cleaning services	Minimum once a day
• HVAC Systems and filter cleanings	Quarterly
• Window, carpet, vent, and/or other major cleanings	Bi-annually
• Exterminator/pest control	Monthly

The CES facility must have an exterminator/pest control program. As per OSHA's sanitation standard 29 C.F.R. § 1910.141(a)(5), the CBP office space must be constructed, equipped, and maintained in such a way to prevent rodents and insects from entering into the workplace, and if they are discovered, an effective extermination program must be implemented. These areas include the walls, ceilings, and doors/entry ways. This is a minimum standard. Failure to meet minimum standards will preclude the applicant from further consideration.

The CESO shall provide to the government at no cost, or for \$1 per year:

- Water, gas, electricity, and refuse collection.
- Telephone and data connectivity.
- Security monitoring.
- Antennas.
- Extra utility fees for overtime use.
- Media service package that includes local media and national news networks for facility common area televisions- e.g. break room, conference room.

II. CES Facility Operational Space Requirements

CES Facility Operational Space Requirements shall meet the requirements provided for in the Cargo Facility Design Standards.

The CBP Office of Administration (OA) Project Manager (PM) has final approval authority for meeting CBP operational requirements and will provide official CBP specifications to the CESO, as needed.

A. Inspection Areas

The CES facility must have sufficient inspection space for examination and seizure of cargo. Inspection areas shall be located reasonably close to cargo holding areas and CBP access points. For proper control of transported cargo, this space shall be adjacent to the loading dock or dedicated CBP access points.

The CBP Inspection Area within the CES must include, at minimum, the following operational areas and facility characteristics in order to be considered under this solicitation:

Attachment 1

Port of West Palm Beach, Florida Centralized Examination Station (CES) Operational and Facility Characteristics and Minimum Requirements

1. Examination and Physical Inspection Area

CBP officers and agriculture specialists examine and physically inspect the cargo in this area. Examinations will require work tables and inspection workstations equipped with terminals for data input. Additional space available for the growth of workforce and workstations will be taken into consideration during the application review process. This space must be adjacent to cargo holding areas.

2. Cargo Unloading Area (Cargo bay doors)

The CES facility must have twelve (12) cargo bay doors. The number of bays and size of the unloading area shall accommodate the anticipated examination load. Growth capability shall be a factor in rating the suitability of a site/facility; this shall be included with the proposal. Each cargo bay door should be capable of servicing two (2) containers per bay. The cargo door entrances must be the same height as the dock. If not, some kind of specialized equipment must be present to ensure that devanning/reloading of cargo is completed in a safe and efficient manner. Fixed, electrical outlets must be available at every cargo bay door.

3. Secondary Inspection Area

This area must include storage capability for enforcement tools and other necessary equipment and technology. Depending on anticipated cargo, this space may include X-ray equipment, computers, scales, agriculture inspection tables, mats and proper lighting, and/or machine tools for disassembling cargo.

The CESO must have the ability to ensure that its employees de-van cargo in an organized manner and to ensure that the cargo is repacked in the same manner in which it was originally packed.

As a minimum standard, the CESO should have the ability to unload a 40 ft. container (assumed to be double stacked) and present 80 feet of cargo in one (1) straight line at each cargo door dedicated for CBP use.

Cargo must be stacked no higher than 4 ft. high depending on characteristics of the cargo. (For example, exceptions would be very large crates, machinery, etc.).

Cargo must be staged with a minimum of 6 ft. of open floor space on either side of the devanned merchandise awaiting inspection.

Attachment 1

Port of West Palm Beach, Florida Centralized Examination Station (CES) Operational and Facility Characteristics and Minimum Requirements

4. Cargo Release Area

Cargo that has been detained for inspection is transferred to the cargo release area. Once approved for release, cargo is transferred to the cargo release area. This area is close to the cargo examination and physical inspection areas and CBP operational support areas.

5. Unreleased Cargo Holding Area

This area is used to store cargo that must remain under CBP control, such as shipments awaiting inspection and various clearances. This area is close to Cargo examination and physical inspection areas and CBP operational support areas.

6. Cargo Detention Storage

The CES facility must have an area that is specifically designated for cargo detention. This space must be separately enclosed and sufficiently large to store detained cargo or cargo that is pending further processing. There must be storage closets included within this enclosed space to separate detained merchandise awaiting a final disposition by CBP. In addition, there must be a minimum of 320 NSF of secured space for the isolation and secure storage of merchandise infested with actionable pests.

7. Agricultural Laboratory (Min. 150 NSF)

The CES facility must include an agricultural laboratory space to accommodate a minimum of 3 agriculture specialist workstations. The Agriculture Laboratory is adjacent to the secondary inspection area and the examination and physical inspection area. The laboratory space must be equipped with telephone, data and power access to support the laboratory and computers and sufficient equipment to inspect, dispose of or quarantine cargo, i.e., counters, sinks, grinders, inspection tables with floor mats, and room for storage of quarantine material before it is transported to a disposal room. Additional equipment may be required if an agriculture disposal room is not present. The laboratory flooring must be of a washable non-slip material. Walls and ceilings shall be washable and floor drains provided. 100% fresh air shall be provided to the laboratory. A fume hood vent and disposal are required.

8. Agriculture Disposal Room (Min. 60 NSF)

The agriculture disposal room contains a steam sterilizer, cooker, or trash cans with lids used by the agriculture inspection staff for the destruction/sterilization or quarantining of agriculture products not cleared for entrance into the U.S. The disposal room may be combined or adjacent to the Agriculture Lab. Confiscated agricultural items are disposed of pursuant to 7 U.S.C. § 7711(d)(1) & (e)(4), as implemented at 7 C.F.R. § 351.5.

Attachment 1

Port of West Palm Beach, Florida Centralized Examination Station (CES) Operational and Facility Characteristics and Minimum Requirements

9. Personal Protective Equipment (PPE) Storage (Min. 150 NSF)

Secured storage room for personal protective equipment and supplies. One room is required and must be provided. Personal Protective Equipment Storage is located in close proximity to the inspection area.

10. Tool Storage Room (Min 40 NSF)

The tool storage room is used by CBP officers within the secondary inspection area. The tool storage room does not have to be a separate enclosed space if there is adequate floor area in the secondary inspection area for this purpose. This room must have a lockable equipment cabinet and be located within the secondary inspection area.

B. Operational Support Areas

The CESO shall provide CBP with space necessary to support CBP's operations. CBP requires operational support space, including storage space, lavatories, safe drinking water, and parking for government-owned vehicles (GOVs) and personally owned vehicles (POVs) for the CBP staff at the cargo inspection facility.

The following operational support areas, at a minimum, must be included within the design of the CES facility in order to be considered under this solicitation.

1. CBP Officer (CBPO) Work Area (Min. 64 NSF)

The CES facility must include a CBPO Work Area. The space must be large enough to accommodate, at a minimum, twenty (20) workstations. Each of these workstations must be a minimum of 64 sq. ft. in size and include necessary data terminal and telephone hookups.

2. Supervisor Office (Min. 150 NSF)

The CES facility must have a minimum of six (6) supervisor offices and one (1) for OIT administrator. Each office must be a minimum of 150 sq. ft. in size. The CBP Supervisor manages the day-to-day activities and performance of CBPOs. The supervisor offices must be located adjacent to the CBP Officer Work Area.

3. Conference Room/Muster/Training (Min. 450 NSF)

The CES facility must include a minimum of (1) one conference room that can be used to conduct general staff meetings, training, musters, and meetings with other federal agency members, as needed. This room is located adjacent to the other staff work areas and support spaces.

Attachment 1

Port of West Palm Beach, Florida Centralized Examination Station (CES) Operational and Facility Characteristics and Minimum Requirements

4. CBP Site and Parking Areas (Min. 41 parking spaces)

The CESO must provide a minimum of twenty-seven (27) dedicated CBP secure parking spaces for POVs/GOVs/Visitors and fourteen (14) secure enclosed parking areas for GOVs. Secure enclosed parking areas should be accessible via a minimum 16-foot-high and 15-foot-wide entry point. These parking spaces will be for the exclusive use of CBP employees. All CBP parking areas must be secure and segregated from public parking areas. All CBP parking areas must be within close proximity to CES facility and accessible to CBP employees on a 7-day, 24-hour basis. These secure parking areas must be equipped with access control device approved by local CBP. Parking areas must be subject to security controls (i.e., within sight of the gatehouse, viewed by Closed Circuit TV, roving guard patrol, etc.). All CBP parking areas must allow officers to walk from parking areas to the CES facility without travelling through unsecured, public areas. CBP parking areas and the walkway to the CES facility must be well-lit to ensure officer safety. Remote or off-site parking that requires CBP officers to use shuttle transportation is unacceptable.

5. Local Area Network (LAN) /Telecommunications Room (Min. 180 NSF)

The LAN room is a secure space that accommodates all DHS/CBP secure LAN equipment & all facility system equipment connected to DHS/CBP secure LAN. The LAN room combines the voice, data & other systems into one area within the facility. Co-location of non DHS/CBP IT equipment is not permitted. Within the LAN room, racks will be installed & IT equipment enclosed in lockable cabinets. The LAN room will have camera coverage so that there are no blind spots. Dedicated HVAC controls are required within the LAN room to regulate the temperature and humidity levels in this room. This room shall be constructed in compliance with current DHS/CBP security standards relating to the construction of a strong room.

More detailed specifications are included in Attachment 2: Centralized Examination Station Data Processing and Telecommunication Requirements. Additional information and agency policies will be provided during the application review and tentative selection processes.

6. Public/Broker Waiting Area/Reception Area (Min. 125 NSF)

The CES facility must include a public reception/waiting room area that is a minimum of 125 sq. ft. in size. This area will provide a secure and monitored access point for non-agency employees (i.e. members of the trade, brokers, CESO's staff, etc.) to request and be granted entrance into the CBP operational support areas. Accessible parking should be available for the public.

Attachment 1

Port of West Palm Beach, Florida Centralized Examination Station (CES) Operational and Facility Characteristics and Minimum Requirements

7. Supply/Storage Room (Min. 100 NSF)

The Supply/Storage Room is required for the storage of CBP supplies and other miscellaneous items required for daily CBP operations. This space is located within the CBP operational support officer work area.

8. Document Handling Room (Min. 100 NSF)

The Document Handling Room may be combined with other office areas (i.e., Officer Work Area, or Staff Support Area). It is adjacent to the CBPO work area. This room houses typical office equipment to photocopy, scan, print, assemble, and mail documents. Document handling is also used to store supplies and miscellaneous equipment. In smaller cargo inspection facilities, this room may be collocated within an expanded officer work area.

9. Weapons Storage Room (Min. 100 NSF)

The Weapons Storage Room is a secure room for the storage of weapons and use-of-force equipment and related items required to support CBP operations at the location.

C. Staff Support Areas

The CESO shall provide CBP with basic facilities to support CBP personnel in their duties. The CES facility must include, at a minimum, the following space allocations:

1. Staff Break Room (Min. 240 NSF)

The Staff Break Room provides all CBP employees an area to prepare and consume meals and to take smaller breaks. This room shall include a refrigerator with ice and water dispensing capability, microwave, sink, and space for built-in wall unit, and base cabinets for storage. The kitchen unit shall have adequate work surface to support individual tasks at meal preparation and an additional counter space with wall and base cabinets shall be used to support items such as toaster ovens, coffee makers, and drying racks.

2. Lactation Support Room (Min. 60 NSF)

The Lactation Support Room is provided for CBP employees who are nursing mothers. It should be located in proximity to the CBP employee break room and shall not be collocated within a restroom. The space and fixed equipment within must be Architectural Barriers Act Accessibility Standard (ABAAS) compliant. This space is provided in compliance with a CBP Directive No. 872:51711-004 Lactation Support Program.

Attachment 1

Port of West Palm Beach, Florida Centralized Examination Station (CES) Operational and Facility Characteristics and Minimum Requirements

Additional information will be provided during the application review and tentative selection process.

3. Male Locker Room and Female Locker Room (Min. NSF Varies)

The CES facility must contain separate CBP only, male and female locker rooms. Each locker room shall include showers, lockers and toilets. Male locker room must be equipped with a minimum of twenty (20) lockers and female locker room must be equipped with ten (10) lockers. The entry to the locker rooms shall be located within the CBP-designated workspace and in close proximity to the main staff entry point to the CES facility.

4. Male Restrooms and Female Restrooms (Min. 60 NSF)

Each building within the CES facility must be equipped with separate CBP only, male and female restrooms. Each restroom must be a minimum of 60 sq. ft. in size. Restrooms shall be strategically placed throughout the CES facility in order to provide convenient access and promote operational efficiency.

The restrooms should be located adjacent to or combined with the CBP male and female locker rooms described above.

5. Canine Kennel/Holding Area (Min. 72 NSF)

The CES facility must have a Canine Kennel/Holding Area which should be of sufficient size to accommodate one (1) Detector Dog (min. of 72 sq. ft.). The canine holding area must be located within the secure CBP workspace (in close proximity to the CBPO Work Area (Sec. II.B.1.) and only accessible to authorized agency personnel. It also should be located in a quiet, low-traffic area of the CBP workspace, not on a common passage route, in order to limit distractions to the detector dog(s).

6. Canine Storage (80 SF)

The Canine Storage is for the storage of miscellaneous non-sensitive items necessary to operate the kennel and provide animal care. It may serve as the vestibule to other storage areas, which are located outside of animal occupied areas. The Canine Storage is adjacent to other canine spaces.

7. Laundry Room (80 SF)

The Laundry Room should be an area or alcove with separate stackable washer and dryer units for washing and drying of hard narcotics training aids, soft narcotics training aids, currency training aids, and general fabrics. A separate washer/dryer will be required for each training discipline and there shall be no cross contamination between the disciplines.

Attachment 1

Port of West Palm Beach, Florida Centralized Examination Station (CES) Operational and Facility Characteristics and Minimum Requirements

Training aid specific washers and dryers are only required at facilities that house/employ that particular discipline of canine.

D. Building Support Areas

CES facilities require typical building systems to operate efficiently and support CBP operations.

The following support systems are required in the design of CES facility to be considered under this solicitation.

1. Service Yard

CBP requires that CES facility provide a service yard for parking two containers per cargo bay door. The CESO shall provide a secure, on-site container yard to store a minimum of twenty-four (24) forty-foot equivalent unit (FEU) containers. In the yard provide an exterior hard service for wash downs, with drainage that empties into a municipal sewer system.

2. Emergency Generator (Min. 200 NSF)

The CES facility must include an emergency generator to provide back-up power when electric power from the local utility is interrupted. The CES facility must provide emergency back-up power for 150% of the present design loads. The CES facility must be able to be operational for an extended period of time when using the emergency generator. The emergency generator should be located outside in a separate enclosed shelter, if possible.

III. Additional Services for Consideration

Additional consideration will be given to those applicants that exceed minimum standards and evaluation criteria. These services are not items that are required for the application process. Applicants that can provide one of more of these services should separately identify them in the application package.

1. Dedicated refrigerated floor space for cargo inspections and for de-vanning or temporary storage of perishable merchandise.
2. Provision of a stationary Pallet Rapiscan X-Ray (1,000 NSF requirement).
3. Availability of CES labor outside normal operating hours (0800-1600).
4. Availability to establish a fumigation site for the fumigation of plant pests found within containerized merchandise.
5. Cargo space which exceeds minimum standards listed herein.
6. CBP office space which exceeds minimum standards listed herein.

Attachment 1

Port of West Palm Beach, Florida Centralized Examination Station (CES) Operational and Facility Characteristics and Minimum Requirements

7. Availability to de-van scrap metal containers (including loose loads) if requested by CBP for enforcement purposes. Please provide fee information if this service can be provided and if costs are different than those provided in the application package.

IV. Legal Compliance

The CES Operator must comply with all applicable federal, state, and local laws, ordinances and/or regulations in the design, maintenance, and operation of the CES facility. This includes, but is not limited to, the following federal legal requirements:

A. McNamara-O'Hara Service Contract Act (SCA) and Federal Acquisition Regulations (FAR)

The CESO is responsible for complying with the SCA, 41 U.S.C. § 351, et. seq., where applicable, and the FAR 52.222-1 and 52.222-41 through 52.222-43. Additionally, every employer performing work covered under the (SCA) is required to post a notice of the compensation required (including, for service contracts, any applicable wage determination) in a prominent and accessible location at the worksite where it may be seen by all employees performing on the contract. See link to the SCA poster below:

English: <https://www.dol.gov/whd/regs/compliance/posters/sca.htm>;

Spanish: <https://www.dol.gov/whd/regs/compliance/posters/scaspan.htm>;

Wage determinations: <https://beta.sam.gov/>

For further information on the SCA or the FAR, please contact the Department of Labor (DoL) and General Services Agency (GSA) directly. Also see attached Appendix B.

B. National Environmental Policy Act (NEPA)

The CES facility design shall comply with the NEPA and with all other relevant federal regulations and requirements. See 42 U.S.C. §§ 4321 et seq.

C. Occupational Safety and Health Act OSHA

The CES Operator will ensure that the CES facility complies with applicable OSHA requirements.

D. Hazardous Materials

The CES Operator shall comply with all statutes and regulations pertaining to the transportation and storage of hazardous materials, including but not limited to 40 C.F.R. Parts 263 and 265.

E. Immigration and Nationality Act (INA) & Executive Order 12989

The CES Operator agrees to comply fully with the requirements of Executive Order 12989 dated February 13, 1996, as amended by Executive Order 13465 dated June 6, 2008, and particularly Sections 1(a)-(c) pertaining to the unlawful employment of aliens and to the antidiscrimination requirements of the Immigration and Nationality Act and of any other applicable law. These requirements apply to all persons working, assigned, and/or detailed to the CES facility, including all casual and/or temporary labor utilized by the CES Operator.

Attachment 1

**Port of West Palm Beach, Florida Centralized Examination Station (CES)
Operational and Facility Characteristics and Minimum Requirements**

Equal Opportunity Employment

The CES Operator agrees to comply federal employment law and provide a work environment that is free of discriminatory harassment on the basis of race, color, religion, sex, sexual orientation, national origin, age, disability, parental status, genetic information, or any other basis protected by law.

Attachment 1

**Port of West Palm Beach, Florida Centralized Examination Station (CES)
Operational and Facility Characteristics and Minimum Requirements**

 U.S. Customs and Border Protection		PORT OF WEST PALM BEACH, FLORIDA CES MINIMUM FACILITY REQUIREMENTS	
PAGE	DESCRIPTION	Min. NSF	QTY
	Inspection Area		
4	Examination and Physical Inspection Area	2,240	1
5	Cargo Unloading Area (cargo bay doors)	n/a	12
5	Secondary Inspection Area	300	1
5	Cargo Release Area	1,000	1
6	Unreleased Cargo Holding Area	1,000	1
6	Cargo Detention Storage	1,000	1
6	Agriculture Laboratory	150	1
6	Agriculture Disposal Room	60	1
6	Personal Property Equipment Room	150	1
6	Tool Storage Room	40	1
	Operational Support Area		
7	CBP Officer/Agriculture Specialist Work Area	64	20
7	Supervisor Office	150	6
7	Conference Room / Muster / Training	450	1
7	CBP Site and Parking Spaces (POV, GOV, and Visitors)	n/a	27
8	Local Area Network (LAN) /Telecommunications Room	180	1
8	Public/Broker Waiting Area/Reception Area	125	1
8	Supply/Storage Room	100	1
9	Document Handling Area	100	1
9	Weapons Storage Room	100	1
	Staff Support Area		
9	CBP Staff Break Room	240	1
9	Lactation Support Room	60	1
9	Male & Female Locker Room (1 each) ~ CBP only	100	2
10	Male & Female Restrooms (3 stalls each) ~ CBP only	60/fixture	4
	Building Support Area		
10	Service Yard (Containers)	n/a	24
10	Emergency Generator	200	1