

Port Contract Security Services RFP #07-2021-2  
Port of Palm Beach  
1 E. 11<sup>th</sup> Street, Suite 600  
Riviera Beach, FL 33404

**ADDENDUM NO. 2**

DATE: July 26, 2021

PREPARED BY: Port of Palm Beach District  
One East 11<sup>th</sup> Street, Suite 600  
Riviera Beach, Florida 33404

GENERAL:

- A. This Addendum modifies, changes from or adds to the Request for Proposals dated July 12, 2021 and shall become a part of the Proposal Documents.
- B. Proposers shall acknowledge receipt of this Addendum with their submittal. Failure to do so may be cause for disqualification of Proposer.

**ADDENDUM ITEMS:**

**ITEM NO. 1: QUESTIONS**

**Question 1.** In the Addendum the timeline for award is stated as , award on Sept 16, and start up on October 1. 2021. Industry standards are normally a 30 day start from award date. In order to provide a smooth and efficient transition, if a change in vendors are made, can this timeline be accommodated?

**Answer:** Yes, we will accommodate.

**Question 2.** Is weekly invoicing and Net 30 terms acceptable?

**Answer:** Yes

**Question 3.** Please outline the required training (besides the state standard) that is to be completed prior to site assignment?

**Answer:** Maritime Security Awareness course on line, we will provide the link. X-Ray/Metal detection training in house by Port.

**Question 4.** Based on the schedules provided, 3 (518hpw) & 4 (618hpw) day Cruise week staffing. How many 3 and 4 day week schedules are used per year and do these weeks ever overlap?

**Answer:** You have 52 weeks in the year, 26 will be 4 day cruise week and the other 26 will be 3 days cruise week. The cruise sails every other day, the day it returns for debarkation they depart the same day at around 1700.

**Question 5.** Is the Port interested in retaining any of the current staff should a change in vendors take place, and if so what percentage?

**Answer:** Yes, probably most.

**Question 6:** The position that is manned 24/7 (stores gate). Does the booth have internet/wifi capabilities, and will access be provided if requested?

**Answer:** Wi-Fi is not provided at the Tram gate, our current system (camera's, access control) communicates directly to our port system.

**ACKNOWLEDGE RECEIPT.**

Bidder acknowledges the receipt of Addendum numbers:

1. \_\_\_\_\_ 2. \_\_\_\_\_ 3. \_\_\_\_\_ 4. \_\_\_\_\_ 5. \_\_\_\_\_

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

NAME OF THE PROPOSER: \_\_\_\_\_

ADDRESS OF THE PROPOSER: \_\_\_\_\_  
\_\_\_\_\_

BY: \_\_\_\_\_

TITLE: \_\_\_\_\_

EMAIL: \_\_\_\_\_

END OF ADDENDUM NO. 2