

**RESOLUTION NO. 2021-13**

**A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE PORT OF PALM BEACH DISTRICT APPROVING AN OPERATING, RENEWAL AND REPLACEMENT, AND CAPITAL IMPROVEMENT BUDGETS FOR FY 2022.**

**WHEREAS**, the Port of Palm Beach District staff has proposed an Operating, Renewal and Replacement, and Capital Improvement budgets, presented in accordance with generally accepted accounting principles, for the Port of Palm Beach District, an independent special taxing district established under Florida Statutes as a political sub-division of the State of Florida, for the fiscal year, commencing October 1, 2021 and ending September 30, 2022; and

**WHEREAS**, the proposed Operating, Renewal and Replacement, and Capital Improvement budgets were approved by the Board of Commissioners of the Port of Palm Beach District on September 16, 2021 as follows; and

**Operating Budget:**

Net Operating Revenues	\$ 17,658,047
Operating Expenses	(15,045,068)*
Non-operating revenues (expenses)	<u>( 963,723)</u>
Income before capital contributions	<u>\$ 1,649,256</u>

**Renewal and Replacement Budget:**

Sources:	<u>\$ 2,621,005</u>
Uses:	<u>\$ 2,220,500</u>

**Capital Improvement Budget** \$ 46,388,000

\* Appropriate increase of Business Development expenses (a department within the Operating Budget) from 5.00% to approximately 5.03% of the previous fiscal year's projected gross revenues.

**WHEREAS**, this resolution will take effect immediately upon passage.

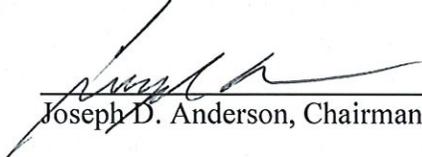
**RESOLUTION NO. 2021-13**

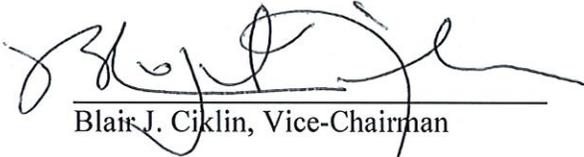
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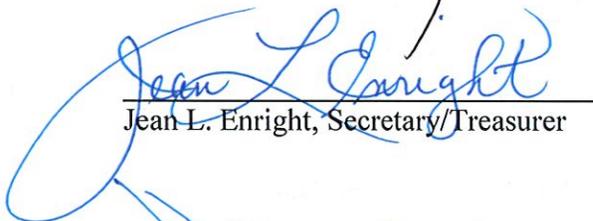
PASSED AND ADOPTED THIS 16TH DAY OF SEPTEMBER, 2021.

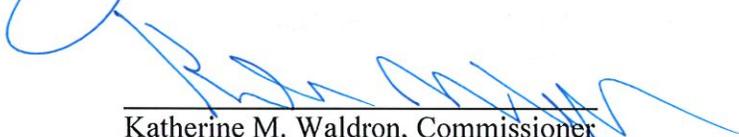


**PORT OF PALM BEACH DISTRICT BY ITS  
BOARD OF COMMISSIONERS:**

  
\_\_\_\_\_  
Joseph D. Anderson, Chairman

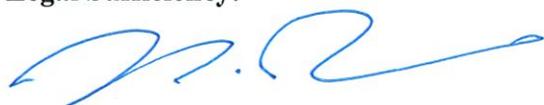
  
\_\_\_\_\_  
Blair J. Ciklin, Vice-Chairman

  
\_\_\_\_\_  
Jean L. Enright, Secretary/Treasurer

  
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Katherine M. Waldron, Commissioner

  
\_\_\_\_\_  
Wayne M. Richards, Commissioner

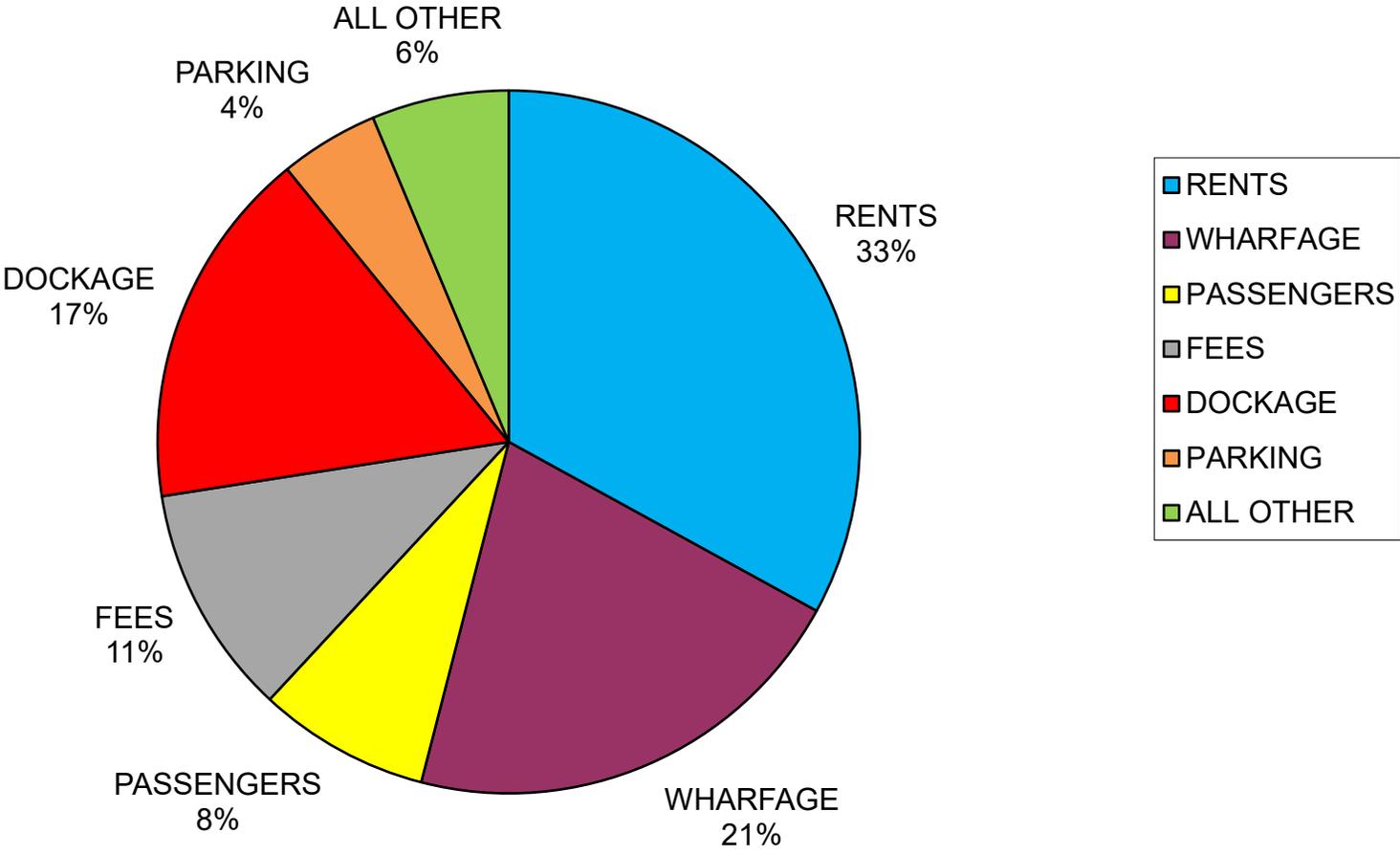
**Legal Sufficiency:**

  
\_\_\_\_\_  
John J. Fumero, Port Attorney

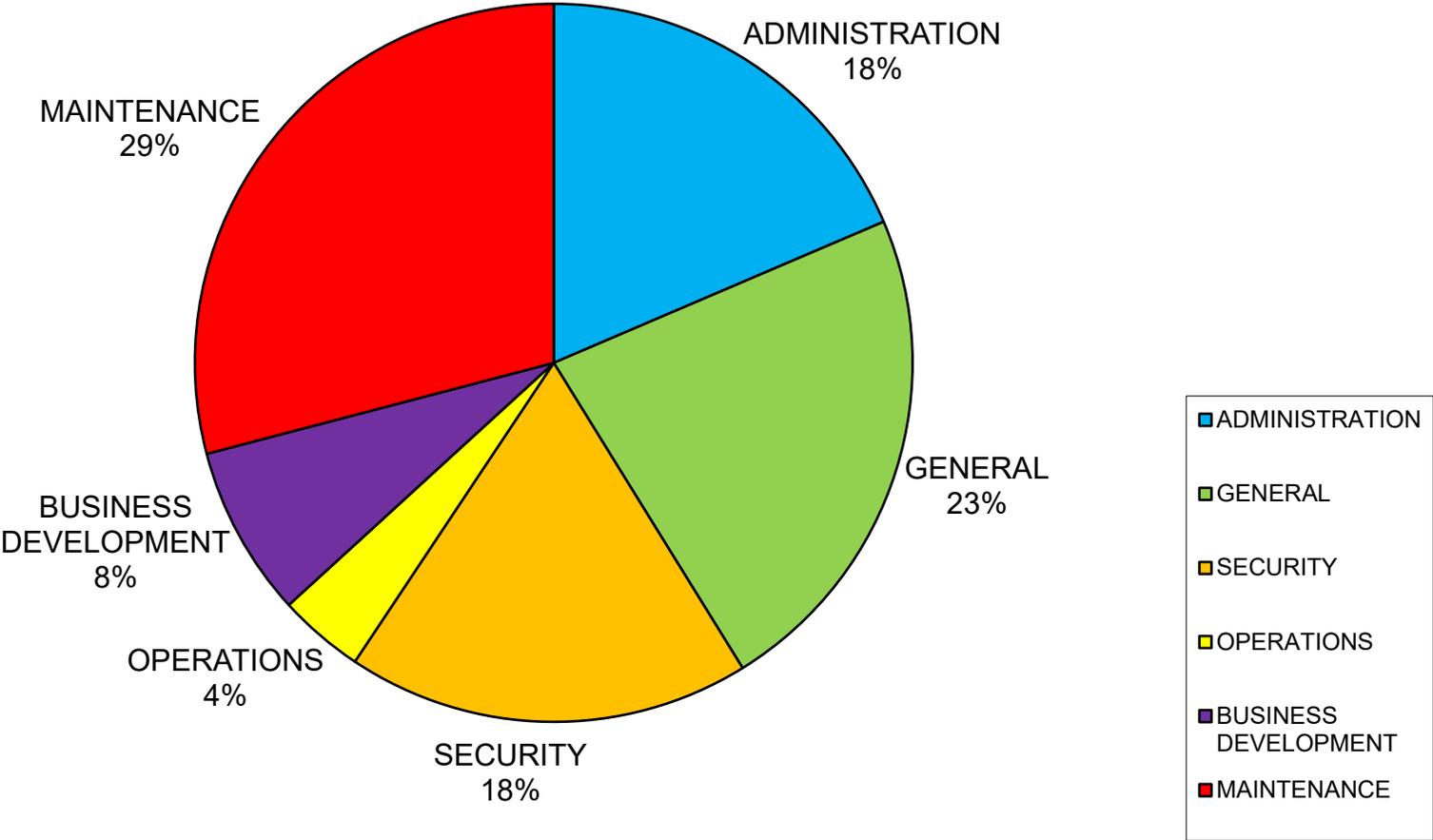
**PORT OF PALM BEACH DISTRICT  
ADOPTED FY 2022 OPERATING BUDGET**

	FY 2020 AUDITED RESULTS	FY 2021 ADOPTED BUDGET	FY 2021 PROJECTED RESULTS	FY 2022 ADOPTED BUDGET
<b>OPERATING REVENUES:</b>				
Wharfage	\$ 3,765,410	\$ 3,810,960	\$ 3,789,566	\$ 3,712,479
Dockage	2,770,447	2,695,778	2,952,270	2,932,171
Parking	357,813	569,320	75,000	804,517
Passenger Charges - Multiday	2,377,435	3,670,000	340,688	3,075,153
Storage	246,712	95,156	35,890	57,055
Water	212,773	217,182	114,798	100,022
Line Handling	158,088	154,900	144,928	116,921
Switching	505,628	522,098	513,082	556,216
Licenses and Permits	157,800	157,802	155,500	153,200
Vessel Bunkers	90,131	86,415	60,954	62,986
Cargo Terminal Fee	784,283	793,179	783,163	812,834
Security Fee	717,814	645,594	628,784	685,903
Identification Badging	6,015	3,825	6,870	10,685
Harbor Master Fees	205,355	215,597	207,281	222,580
Rental Income	4,968,807	5,345,592	5,589,208	5,824,324
Miscellaneous Income	92,447	118,505	462,164	210,574
<b>Gross Operating Revenues</b>	<b>17,416,958</b>	<b>19,101,903</b>	<b>15,860,146</b>	<b>19,337,620</b>
Marketing Support	(1,318,827)	(1,930,000)	(180,938)	(1,679,573)
<b>Net Operating Revenues</b>	<b>16,098,131</b>	<b>17,171,903</b>	<b>15,679,208</b>	<b>17,658,047</b>
<b>OPERATING EXPENSES:</b>				
Administration & Human Resources	738,641	689,150	700,215	776,542
Finance & Information Technology	1,039,324	1,042,700	927,219	1,125,665
General Expense	2,722,862	2,063,606	1,945,808	2,001,412
Engineering	122,212	87,000	92,000	75,000
Governmental Consulting	36,045	39,000	36,000	39,000
Legal	246,888	500,000	655,000	200,000
Operations	202,696	203,068	174,319	206,600
General Maintenance	1,706,442	1,784,160	1,607,277	1,893,771
Maritime Office Complex	255,104	306,000	288,068	331,500
Cruise Terminal	298,348	371,000	281,543	368,000
Southgate	78,042	87,000	67,663	85,500
Railroad	143,998	206,740	130,551	189,740
Security	1,738,147	1,813,240	1,442,472	1,861,597
Business Development - Comm. Grants	695,735	795,305	719,033	788,716
Renewal and Replacement	140,224	500,000	250,000	300,000
<b>OPERATING EXPENSES</b>	<b>10,164,708</b>	<b>10,487,969</b>	<b>9,317,168</b>	<b>10,243,043</b>
<b>OPERATING INCOME before Depr. &amp; Amort.</b>	<b>5,933,423</b>	<b>6,683,934</b>	<b>6,362,040</b>	<b>7,415,004</b>
Amortization Expense	(55,196)	(52,025)	(55,437)	(52,025)
Depreciation Expense	(4,712,915)	(5,000,000)	(4,580,000)	(4,750,000)
<b>OPERATING INCOME</b>	<b>1,165,312</b>	<b>1,631,909</b>	<b>1,726,603</b>	<b>2,612,979</b>
<b>Non-Operating Revenues (Expenses):</b>				
Operating Grant Revenue	94,454		105,000	
Operating Grant Expenses	(140,990)		(25,860)	
Gain (Loss) on disposition of assets	(94,506)	(35,000)	(35,000)	(30,000)
Insurance recoveries	2,260		24,684	
Interest Earnings	160,327	140,000	8,386	10,000
Interest on Bonds	(989,037)	(1,146,812)	(1,146,812)	(943,723)
<b>Total Non-Operating Revenue (Expenses)</b>	<b>(967,492)</b>	<b>(1,041,812)</b>	<b>(1,069,602)</b>	<b>(963,723)</b>
<b>INCOME before capital contributions</b>	<b>\$ 197,820</b>	<b>\$ 590,097</b>	<b>\$ 657,001</b>	<b>\$ 1,649,256</b>

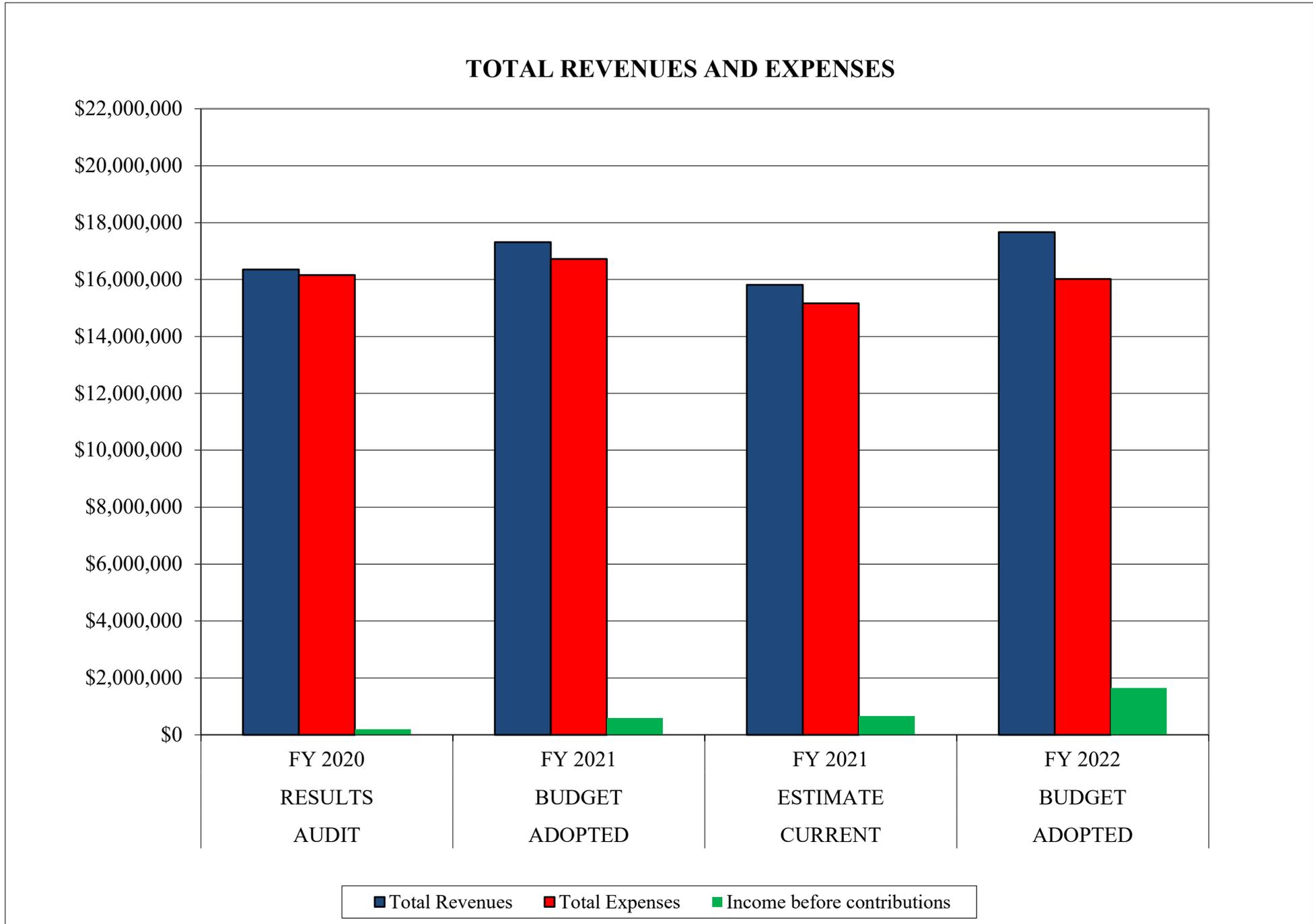
**FY 2022 BUDGETED NET OPERATING REVENUES**



**FY 2022 BUDGETED OPERATING EXPENSES**



## FY 2022 BUDGETED TOTAL REVENUES, EXPENSES AND INCOME



**PORT OF PALM BEACH DISTRICT  
OPERATING REVENUES  
FY 2022 ADOPTED BUDGET**

<u>Operating Revenue Types</u>	<u>Descriptions</u>	<u>FY 2022 Operating Revenues</u>
<b>Wharfage</b>	<i>Charges assessed against the cargo or vessel on all cargo passing or conveyed over, onto, through or under Port facilities, or wharves or wharf premises or between vessels (to or from barge, lighter, or water) when berthed at wharf or when moored in slip adjacent to wharf. Wharfage charges for multi-day cruise lines are included in Passenger Charges for FY 22.</i>	\$3,712,479
<b>Dockage</b>	<i>Charges assessed against a vessel for berthing at or making fast to a Port wharf, pier, bulkhead structure, or bank, or for mooring to a vessel so berthed. Dockage charges for multi-day cruise lines are included in Passenger Charges for FY 22.</i>	2,932,171
<b>Parking</b>	<i>Cash collections from daily charges for privately owned vehicles of passengers boarding multi-day cruise ships sailing from the Port. The valet parking revenue is net fees after the parking share for the cruise line and the valet company.</i>	804,517
<b>Passenger Charges – Multiday</b>	<i>An all inclusive per passenger trip charge, in lieu of individual charges under tariff for wharfage, dockage, security fees, passenger screening, terminal operating, and harbor master fees under the operating agreement with the multi-day cruise company for the embarkation and disembarkation of passengers.</i>	3,075,153
<b>Storage</b>	<i>Port charges for cargo held in transit sheds, warehouses, open storage areas, or by special arrangement for a period beyond that considered in wharfage.</i>	57,055
<b>Water</b>	<i>Charges for the consumption of water by vessels, which take on water when calling at the Port. Operating expenses such as master meter charges and city water and sewer charges offset gross revenue for this line item.</i>	100,022
<b>Line Handling</b>	<i>Port charges for labor to assist in the docking of vessels and to tie lines from the vessel to the wharf.</i>	116,921
<b>Switching</b>	<i>Charges for operating the Port's intra-port rail to move cargo into and out of the terminal to the FEC rail line.</i>	556,216
<b>Licenses and Permits</b>	<i>Annual and specific charges assessed to all persons, firms, corporations, or other business entities carrying on the business of stevedoring, ship chandler, bunkering agent, commercial transportation or other miscellaneous activities at the Port. In addition, engineering permits are required for all construction on Port-owned property.</i>	153,200

**PORT OF PALM BEACH DISTRICT  
OPERATING REVENUES  
FY 2022 ADOPTED BUDGET**

<b>Vessel Bunkers</b>	<i>Charges assessed to trucks and barges delivering petroleum products to vessels.</i>	62,986
<b>Cargo Terminal Fee</b>	<i>Fee charges assessed to all Port tenants handling cargo at the Port.</i>	812,834
<b>Security Fees</b>	<i>Charges assessed to Port users to offset the cost of compliance with federal, state, and local security regulations.</i>	685,903
<b>Identification Badging</b>	<i>Charges for crew and contractor badges and TWIC activations.</i>	10,685
<b>Harbor Master Fee</b>	<i>Charges assessed on all vessels requiring dockage at Port facilities on a per call basis.</i>	222,580
<b>Rental Income</b>	<i>Lease rental charges for Port-owned real property rented for Port and non-Port related use.</i>	5,824,324
<b>Miscellaneous and Other Income</b>	<i>Income from various sources including equipment rental, FTZ, NICB, parking decals, heavy lift cargo fees, public use, and reservation fees, service charges, and also labor charges for Port staff assigned to special projects described in the Tariff.</i>	210,574
<b>Gross Operating Revenues</b>		<b>\$19,337,620</b>
<b>Marketing Support</b>	<i>Charges assessed and paid by the Port under the operating agreement with the multi-day cruise operator for the Port's participation in their marketing program.</i>	(1,679,573)
<b>Net Operating Revenues</b>		<b>\$17,658,047</b>

**PORT OF PALM BEACH DISTRICT  
FY 2022 BUDGET  
OPERATING EXPENSES**

<b><u>ADMINISTRATION &amp; HUMAN RESOURCES</u></b>		<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2021</b>	<b>FY 2022</b>
<b>Account #</b>	<b>Description</b>	<b>AUDITED RESULTS</b>	<b>ADOPTED BUDGET</b>	<b>CURRENT ESTIMATE</b>	<b>ADOPTED BUDGET</b>
00-02-000-10-5100-00	Salaries - Commissioners	\$ 47,500	\$ 47,500	\$ 51,250	\$ 62,500
00-02-000-10-5102-00	Salaries - Administration & HR	604,629	556,101	592,582	643,078
00-02-000-10-5205-00	F.I.C.A. Payroll Tax Expense	43,123	41,039	42,145	48,588
00-02-000-10-5207-00	Contracted Support Services	43,389	44,510	14,238	22,376
<b>Total Administration &amp; Human Resources Expenses</b>		<b>\$ 738,641</b>	<b>\$ 689,150</b>	<b>\$ 700,215</b>	<b>\$ 776,542</b>

**PORT OF PALM BEACH DISTRICT  
FY 2022 BUDGET  
OPERATING EXPENSES**

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**ADMINISTRATION & HUMAN RESOURCES**

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<u>Line Item</u>	<u>Activity</u>	<u>Description</u>
02-000-10-		
5100-00	Salaries	Commissioners; Executive Director allocated at 70%;
To		Port Engineer and Engineering Assistant; Executive
5102-00		Assistant; Director of Planning allocated at 50%; Director of Human Resources & Administration & District Clerk, Assistant Clerk.

**PORT OF PALM BEACH DISTRICT  
FY 2022 BUDGET  
OPERATING EXPENSES**

<b><u>FINANCE &amp; INFORMATION TECHNOLOGY</u></b>		<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2021</b>	<b>FY 2022</b>
<b>Account #</b>	<b>Description</b>	<b>AUDITED RESULTS</b>	<b>ADOPTED BUDGET</b>	<b>CURRENT ESTIMATE</b>	<b>ADOPTED BUDGET</b>
00-02-000-30-5200-00	Salaries - Finance & IT	679,893	\$ 661,021	642,672	\$ 779,670
00-02-000-30-5205-00	F.I.C.A. Payroll Tax Expense	49,280	50,569	46,738	59,645
00-02-000-30-5780-00	Telephone - Communications	58,868	80,000	38,691	45,000
00-02-000-30-5670-00	IT Consulting & Support	108,812	62,750	30,150	44,250
00-02-000-30-5665-00	Computer Maintenance	62,439	93,860	77,013	103,600
00-02-000-30-5660-00	Computer Software & Licences	13,014	15,000	30,218	20,000
00-02-000-30-5790-00	Postage - Office	3,518	5,000	1,625	3,500
00-02-000-30-5610-00	Office Maintenance	8,905	8,000	6,243	7,000
00-02-000-30-5625-00	Records Storage	3,765	3,500	4,218	5,000
00-02-000-30-5795-00	Printing - Office	9,593	15,000	2,246	10,000
00-02-000-30-5795-01	Public Notice Publication	7,469	8,000	7,013	8,000
00-02-000-30-5600-00	Office Supplies	11,416	15,000	14,834	15,000
00-02-000-30-5590-00	Miscellaneous - Office	22,352	25,000	25,558	25,000
<b>Total Finance &amp; Information Technology Expenses</b>		<b>\$ 1,039,324</b>	<b>\$ 1,042,700</b>	<b>\$ 927,219</b>	<b>\$ 1,125,665</b>

**PORT OF PALM EACH DISTRICT  
FY 2022 BUDGET  
OPERATING EXPENSES**

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**FINANCE & INFORMATION TECHNOLOGY**

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<u>Line Item</u>	<u>Activity</u>	<u>Description</u>
02-000-30-		
5200-00	Salaries	Director of Finance; Manager of Contract Compliance & Receivables allocated at 25%; Manager of Purchasing; Controller; Asst. Controller; Accounts Receivable and Payable Specialists; Director of Information Technology and I.T. Support Specialist.
5600-00	Office Supplies	Costs to provide supplies for daily operation including forms, copy paper, copier toner/ developer, computer supplies, etc.
5610-00	Office Maintenance	Costs to maintain/repair office equipment, furniture, and fixtures at the Port offices. Also includes annual lease cost and maintenance expense for office copiers and expenses for the maintenance of other office machines and equipment.
5660-00	Computer Software/Supplies	Includes cost of upgrades and annual registration/enhancement fees for designated operating programs.
5665-00	Computer Maintenance	Costs to maintain computer hardware and software. As original service and support warranties expire, additional maintenance agreements will be needed and/or extended warranties purchased.
5670-00	Computer Consulting	Costs associated with outside computer consulting/support for software and hardware issues.
5780-00	Telephone	Costs associated with office telephones, long distance, internet access, cable TV, mobile phones and tablets.
5795-00	Printing	Letterhead, envelopes visitor and parking labels and decals, business cards, impress checks, and P.O. and request forms.

**PORT OF PALM BEACH DISTRICT  
FY 2022 BUDGET  
OPERATING EXPENSES**

<b><u>GENERAL EXPENSE</u></b>		<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2021</b>	<b>FY 2022</b>
		<b>AUDITED</b>	<b>ADOPTED</b>	<b>CURRENT</b>	<b>ADOPTED</b>
<b>Account #</b>	<b>Description</b>	<b>RESULTS</b>	<b>BUDGET</b>	<b>ESTIMATE</b>	<b>BUDGET</b>
00-02-000-00-5031-00	Audit & Accounting Services	\$ 76,809	\$ 72,000	\$ 102,150	\$ 73,000
00-02-000-00-5040-00	Transcription Services for Board Meetings	8,253	12,000	27,396	25,000
00-02-000-00-5208-00	Unemployment Compensation	2,618	1,000	-	2,000
00-02-000-00-5250-00	General Insurance	420,113	394,743	399,348	417,000
00-02-000-00-5211-00	Group Health Insurance	893,658	1,074,742	1,005,369	994,000
00-02-000-00-5300-00	Employee Life Insurance	16,209	17,160	15,849	16,300
00-02-000-00-5300-01	Employee Short Term Disability	15,267	15,948	15,554	15,100
00-02-000-00-5209-00	Florida Retirement Expense	901,803	360,513	360,810	420,512
00-02-000-00-5210-00	Trustee Fees	4,198	7,500	3,935	7,500
00-02-000-00-5214-00	Drug-Free Workplace	1,335	2,000	383	2,000
00-02-000-00-5720-00	Insurance Contingency	-	10,000	-	10,000
00-02-000-00-5740-00	Membership Dues	1,209	5,000	3,839	5,000
00-02-000-00-5450-00	Ad Valorem Taxes - Tenants	54	1,000	2,391	2,000
00-02-000-00-5585-00	Employee Development & Training	4,000	10,000	7,394	10,000
00-02-000-00-5590-00	Miscellaneous	2,336	5,000	1,390	2,000
00-01-000-00-7920-00	Bad Debt Expense	375,000	75,000	-	-
<b>Total General Expenses</b>		<b>\$ 2,722,862</b>	<b>\$ 2,063,606</b>	<b>\$ 1,945,808</b>	<b>\$ 2,001,412</b>

**PORT OF PALM EACH DISTRICT  
FY 2022 BUDGET  
OPERATING EXPENSES**

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**GENERAL EXPENSE**

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<u>Line Item</u>	<u>Activity</u>	<u>Description</u>
02-000-00		
5031-00	Audit/Accounting Services	Annual required independent CPA audit fees, monthly cash and voucher audit, bond arbitrage and continuing disclosure reports, OPEB actuary report and other accounting related services that may be required.
5040-00	Transcription Services	Professional transcriptions services for the monthly board meetings and any special meetings.
5208-00	Training and Seminars	Professional development, continuing education seminars and various courses for staff to maintain licenses and improve skills. Also, the tuition reimbursement plan.
5209-00	Florida Retirement System (FRS)	Employer pension contributions as required by the FRS Pension Plan set by the State of Florida legislators.
5210-00	Trustees Fees for Bond Issues	Annual fees for trustee services as required by the Series 2002, 2013 and 2016 revenue bond issues.
5211-00	Group Insurance	Annual premiums for health, dental, and vision insurance for full-time Port employees less employees' paid portion.
5250-00	General Insurance	Annual premiums for the various commercial property, liability, umbrella and Workers' Comp., policies.
5300-00 -01	Employee Life & S.T. Insurance	Annual premiums for basic life and short-term disability insurance for all Port employees.
5665-00	Computer Maint. Agreements	Costs to maintain hardware and software for all IT applications. As original service and support warranties expire, additional maintenance agreements and/or extended warranties will need to be purchased.
5720-00	Insurance Contingency –	General insurance deductibles paid by the Port for claims settled by the Port's underwriters.

**PORT OF PALM BEACH DISTRICT  
FY 2022 BUDGET  
OPERATING EXPENSES**

<b><u>ENGINEERING</u></b>		<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2021</b>	<b>FY 2022</b>
<b>Account #</b>	<b>Description</b>	<b>AUDITED RESULTS</b>	<b>ADOPTED BUDGET</b>	<b>CURRENT ESTIMATE</b>	<b>ADOPTED BUDGET</b>
00-02-000-00-5021-00	Retainer - CH2MHILL	\$ 12,000	\$ 12,000	\$ 12,000	\$ -
00-02-000-00-5022-00	Other Fees/Expenses	110,212	75,000	80,000	<b>75,000</b>
<b>Total Engineering Expenses</b>		<b>\$ 122,212</b>	<b>\$ 87,000</b>	<b>\$ 92,000</b>	<b>\$ 75,000</b>

**PORT OF PALM EACH DISTRICT  
FY 2022 BUDGET  
OPERATING EXPENSES**

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**ENGINEERING PROGRAM**

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<b><u>Line Item</u></b>	<b><u>Activity</u></b>	<b><u>Description</u></b>
02-000-00-		
5021-00	Retainer – CHM2HILL	For representation by the Port Engineers at Board of Commissioners meetings, including expenses, and other miscellaneous non-project costs.
5022-00	Other Fees – Expenses	Special engineering, consulting and surveying projects that are not capital items.

**PORT OF PALM BEACH DISTRICT  
FY 2022 BUDGET  
OPERATING EXPENSES**

<b><u>GOVERNMENTAL CONSULTING</u></b>		<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2021</b>	<b>FY 2022</b>
<b>Account #</b>	<b>Description</b>	<b>AUDITED RESULTS</b>	<b>ADOPTED BUDGET</b>	<b>CURRENT ESTIMATE</b>	<b>ADOPTED BUDGET</b>
00-02-000-00-5001-00	Government Consultant	\$ 36,045	\$ 39,000	\$ 36,000	\$ 39,000
<b>Total Consulting Expenses</b>		\$ 36,045	\$ 39,000	\$ 36,000	\$ 39,000

**PORT OF PALM EACH DISTRICT  
FY 2022 BUDGET  
OPERATING EXPENSES**

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**GOVERNMENTAL CONSULTING**

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<u>Line Item</u>	<u>Activity</u>	<u>Description</u>
02-000-00-		
5001-00	Consulting	Professional representation relating to Federal, State and Local legislation, grants, funding and seaport transportation matters.

**PORT OF PALM BEACH DISTRICT  
FY 2022 BUDGETED  
OPERATING EXPENSES**

<b><u>LEGAL FEES</u></b>		<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2021</b>	<b>FY 2022</b>
		<b>AUDITED</b>	<b>ADOPTED</b>	<b>CURRENT</b>	<b>ADOPTED</b>
<b>Account #</b>	<b>Description</b>	<b>RESULTS</b>	<b>BUDGET</b>	<b>ESTIMATE</b>	<b>BUDGET</b>
00-02-000-00-5012-00	Legal - Fees & Expenses	\$ 246,888	\$ 500,000	\$ 655,000	\$ 200,000
<b>Total Legal Expenses</b>		\$ 246,888	\$ 500,000	\$ 655,000	\$ 200,000

**PORT OF PALM BEACH DISTRICT  
FY 2022 BUDGET  
OPERATING EXPENSES**

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**LEGAL FEES**

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<u>Line Item</u>	<u>Activity</u>	<u>Description</u>
02-000-00-		
5012-00	Legal-Fees & Expenses	For expenses related to general legal matters, contracts and agreements, labor and union related matters, lawsuits, litigation, and compliance with federal, state and local regulations.

**PORT OF PALM BEACH DISTRICT  
FY 2022 BUDGETED  
OPERATING EXPENSES**

<b><u>OPERATIONS</u></b>		<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2021</b>	<b>FY 2022</b>
<b>Account #</b>	<b>Description</b>	<b>AUDITED RESULTS</b>	<b>ADOPTED BUDGET</b>	<b>CURRENT ESTIMATE</b>	<b>ADOPTED BUDGET</b>
00-02-000-80-5200-00	Salaries	\$ 184,269	\$ 159,840	\$ 158,847	\$ 165,908
00-02-000-80-5205-00	F.I.C.A. Expense	13,622	12,228	11,870	12,692
00-02-000-80-5500-00	Customer & Tenant Costs	3,200	25,000	-	20,000
00-02-000-80-5760-00	Uniforms	437	1,000	606	1,000
00-02-000-80-5780-00	Telephone - Communications	1,168	2,000	1,134	2,000
00-02-000-80-5595-00	Miscellaneous	-	3,000	1,862	5,000
<b>Total Operations Expenses</b>		<b>\$ 202,696</b>	<b>\$ 203,068</b>	<b>\$ 174,319</b>	<b>\$ 206,600</b>

**PORT OF PALM BEACH DISTRICT  
FY 2022 BUDGET  
OPERATING EXPENSES**

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**OPERATIONS**

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<u>Line Item</u>	<u>Activity</u>	<u>Description</u>
02-000-80-		
5200-00	Salaries	Includes compensation for the Director of Security/ Facilities/Operations allocated at 20%; Port Duty Officer and Special Projects Operator/Duty Officer.
5500-00	Customer & Tenant Operating Costs	Contractual and non-contractual costs incurred by the Port on behalf of its customers, passengers and tenants to maintain and continue all port operations.
5760-00	Uniforms	Annual cost of uniforms for the Port Duty Officer.
5780-00	Telephone Expense	Mobile phone costs for the Port Duty Officer.
5595-00	Miscellaneous	Cost of training, business travel and other expenses.

**PORT OF PALM BEACH DISTRICT  
FY 2022 BUDGET  
OPERATING EXPENSES**

<b><u>GENERAL MAINTENANCE</u></b>		<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2021</b>	<b>FY 2022</b>
<b>Account #</b>	<b>Description</b>	<b>AUDITED RESULTS</b>	<b>ADOPTED BUDGET</b>	<b>CURRENT ESTIMATE</b>	<b>ADOPTED BUDGET</b>
00-02-000-20-5200-00	Salaries	\$ 619,325	\$ 611,879	\$ 629,958	\$ 629,632
00-02-000-20-5202-00	Overtime - Maintenance	11,809	30,000	5,433	25,000
00-02-000-20-5202-02	Overtime - Line Handling	35,368	35,000	40,390	40,000
00-02-000-20-5205-00	F.I.C.A. Expense	49,038	51,781	45,566	53,139
00-02-000-20-5780-00	Telephone - Communications	10,905	12,000	12,390	12,000
00-02-000-20-5775-00	Water	478,869	575,000	324,997	575,000
00-02-000-20-5775-01	Water - Maintenance Office	3,522	3,500	4,088	4,000
00-02-000-20-5775-02	Stormwater Assessment	72,304	70,000	68,582	70,000
00-02-000-20-5770-00	Electricity	125,476	135,000	118,378	125,000
00-02-000-20-5500-00	Equipment Rental	8,058	20,000	20,846	20,000
00-02-000-20-5555-00	Generator Supplies	21,654	20,000	12,678	20,000
00-02-000-20-5560-00	Building & Grounds	162,943	100,000	176,711	180,000
00-02-000-20-5565-00	Trash Removal	13,880	15,000	27,231	25,000
00-02-000-20-5760-00	Uniforms	4,230	15,000	1,701	5,000
00-02-000-20-5800-00	Gas & Oil	21,298	30,000	23,901	30,000
00-02-000-20-5580-00	Supplies	22,063	25,000	32,891	30,000
00-02-000-20-5595-00	Equipment Repair	45,700	35,000	61,536	50,000
<b>Total General Maintenance Expenses</b>		<b>\$ 1,706,442</b>	<b>\$ 1,784,160</b>	<b>\$ 1,607,277</b>	<b>\$ 1,893,771</b>

**PORT OF PALM EACH DISTRICT  
FY 2022 BUDGET  
OPERATING EXPENSES**

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**GENERAL MAINTENANCE**

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<u>Line Item</u>	<u>Activity</u>	<u>Description</u>
02-000-20-		
5200-00	Salaries	Includes compensation and benefits for 13 positions: Director of Security/Facilities/Operations allocated at 40%; Maintenance Foreman; Senior Maintenance Workers and Facility Workers and Janitors. These employees provide repair and maintenance services at all Port-owned facilities.
5202-00	Overtime – Maint.	Additional labor as required to service Port customers and tenants and maintain over 200 acres of port property on a 24-hour per day basis.
5202-02	Overtime – Line Handling	Additional labor as required to assist in the docking of vessels and to tie lines from the vessel to the wharf on a 24-hour per day basis; and are charged to customers per tariff.
5500-00	Equipment Rental	For the rental of equipment required for special projects on an as-needed basis.
5560-00	Building/Grounds	Port-wide general building, grounds, docks, wharf repairs, maintenance, and upkeep except for Southgate, Cruise Terminal, MOC, and MOB.
5770-00	Electricity	Electric service to all docks and wharves, and all port-owned facilities except for Southgate, Cruise Terminal, MOC, and MOB.
5775-00	Water	Costs for water and sewer, water meters, and fire hydrants port-wide including docks/wharves used by Port and customers/tenants that are charged per tariff.

**PORT OF PALM EACH DISTRICT  
FY 2022 BUDGET  
OPERATING EXPENSES**

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**GENERAL MAINTENANCE**

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<u>Line Item</u>	<u>Activity</u>	<u>Description</u>
02-000-20- 5780-00	Telephone	Includes general telephone, elevator and alarm/alert lines at Maintenance Shop and all other Port-owned locations except Southgate, Cruise Terminal, MOC and MOB.
5565-00	Trash Removal	Trash Removal at all port-owned facilities except Southgate, Cruise Terminal, MOC and MOB.
5580-00	Supplies	Miscellaneous supplies and tools for the maintenance of port-owned property.
5595-00	Equipment Repair	Repairs and maintenance to vehicle fleet including, cars, pick-up trucks, crane, man lift, backhoe, forklifts and other maintenance equipment.
5760-00	Uniforms	Annual cost for uniforms for maintenance workers.
5775-02	Storm Water Assessment	Fees assessed by the City of Riviera Beach for storm water drainage maintenance.
5800-01	Gas & Oil	Fuel and oil for Port-owned vehicles and equipment.
5610-00	Office Equipment Maintenance	Annual lease cost and maintenance expense for office copier.
5555-00	Generator Services/Supplies	Repairs, maintenance and supplies necessary to maintain the Port owned generators.

**PORT OF PALM BEACH DISTRICT  
FY 2022 BUDGET  
OPERATING EXPENSES**

<b><u>MARITIME OFFICE COMPLEX</u></b>		<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2021</b>	<b>FY 2022</b>
<b>Account #</b>	<b>Description</b>	<b>AUDITED RESULTS</b>	<b>ADOPTED BUDGET</b>	<b>CURRENT ESTIMATE</b>	<b>ADOPTED BUDGET</b>
07-02-000-00-5560-00	Building & Grounds	\$ 62,434	\$ 70,000	\$ 68,098	\$ 75,000
07-02-000-00-5565-00	Trash Removal	32,893	35,000	34,110	35,000
07-02-000-00-5770-00	Electricity	44,980	60,000	47,939	65,000
07-02-000-00-5770-01	Electricity - Chiller	32,853	40,000	44,206	50,000
07-02-000-00-5780-00	Telephone - Internet - Alarms	4,377	4,500	4,815	4,500
07-02-000-00-5784-00	Telephone - Elevator	3,161	3,500	4,022	4,000
07-02-000-00-5810-00	HVAC Repairs & Maint.	47,345	60,000	61,716	65,000
07-02-000-00-5821-00	Janitorial Services & Supplies	27,061	30,000	23,162	30,000
07-02-000-00-5830-00	Window Cleaning	-	3,000	-	3,000
<b>Total Maritime Office Complex Expenses</b>		<b>\$ 255,104</b>	<b>\$ 306,000</b>	<b>\$ 288,068</b>	<b>\$ 331,500</b>

**PORT OF PALM EACH DISTRICT  
FY 2022 BUDGET  
OPERATING EXPENSES**

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**MARITIME OFFICE COMPLEX**

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<u>Line Item</u>	<u>Activity</u>	<u>Description</u>
07-02-000-00-		
5560-00	Building/Grounds	Includes lawn maintenance, electrical, plumbing, roofing, alarm line repairs, pest control, paint/supplies, glass repair, hardware supplies and other infrastructure repairs and maintenance.
5565-00	Trash Removal	Annual cost for trash removal as required by leases.
5770-00	Electricity - Office	Electricity costs associated with the operation of the MOC.
5770-01	Electricity - Chiller	Electric charges associated with the operation of the Chiller.
5780-00 5784-00	Telephone	Elevator, fire, security, phone and internet lines and other communications necessary for port and tenant operations.
5810-00	HVAC Maint./Repair	Costs associated with maintenance of Chiller Plant and Air Handling Units
5821-00	Janitorial Services/Supplies	Janitorial services and supplies necessary to maintain the Maritime Office Complex.
5830-00	Window Cleaning	Semi-annual cost for cleaning the MOC windows.

**PORT OF PALM BEACH DISTRICT  
FY 2022 BUDGET  
OPERATING EXPENSES**

<b><u>CRUISE TERMINAL</u></b>		<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2021</b>	<b>FY 2022</b>
<b>Account #</b>	<b>Description</b>	<b>AUDITED RESULTS</b>	<b>ADOPTED BUDGET</b>	<b>CURRENT ESTIMATE</b>	<b>ADOPTED BUDGET</b>
06-02-000-00-5560-00	Building/Grounds	\$ 77,548	\$ 80,000	\$ 63,516	\$ <b>80,000</b>
06-02-000-00-5770-00	Electricity	39,081	60,000	42,134	<b>55,000</b>
06-02-000-00-5770-01	Electricity - Chiller	21,902	35,000	29,471	<b>35,000</b>
06-02-000-00-5780-00	Telephone - Internet - Alarms	4,717	5,000	6,032	<b>6,000</b>
06-02-000-00-5784-00	Telephone - Elevator	3,161	3,000	4,022	<b>4,000</b>
06-02-000-00-5810-00	HVAC Maintenance/Repairs	25,674	50,000	48,192	<b>50,000</b>
06-02-000-00-5821-00	Janitorial Services/Supplies	126,265	135,000	88,176	<b>135,000</b>
06-02-000-00-5830-00	Window Cleaning	-	3,000	-	<b>3,000</b>
<b>Total Cruise Terminal Expenses</b>		<b>\$ 298,348</b>	<b>\$ 371,000</b>	<b>\$ 281,543</b>	<b>\$ 368,000</b>

**PORT OF PALM BEACH DISTRICT  
FY 2022 BUDGET  
OPERATING EXPENSES**

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**CRUISE TERMINAL**

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<u>Line Item</u>	<u>Activity</u>	<u>Description</u>
06-02-000-00-		
5560-00	Building/Grounds	Includes lawn maintenance, electrical, plumbing, roofing, alarm line repairs, pest control, paint/supplies, glass repair, hardware supplies, Passenger Loading Bridge for the cruise ships, and other infrastructure repairs and maintenance.
5770-00	Electricity - Terminal	Electricity costs associated with the operation of the Cruise Terminal.
5770-01	Electricity - Chiller	Electricity costs associated with the operation of the Chiller Plant.
5780-00 5784-00	Telephone	Elevator, fire, security, phone and internet lines and other communications necessary for port and tenant operations.
5810-00	HVAC - Maintenance/Repairs	Costs associated with maintenance of Chiller Plant and Air Handling Units.
5821-00	Janitorial - Services/Supplies	Janitorial, cleaning services and supplies necessary to maintain the Cruise Terminal.

**PORT OF PALM BEACH  
FY 2022 BUDGET  
OPERATING EXPENSES**

<b><u>SOUTHGATE</u></b>		<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2021</b>	<b>FY 2022</b>
<b>Account #</b>	<b>Description</b>	<b>AUDITED RESULTS</b>	<b>ADOPTED BUDGET</b>	<b>CURRENT ESTIMATE</b>	<b>ADOPTED BUDGET</b>
08-02-000-00-5560-00	Building/Grounds	\$ 32,834	\$ 30,000	\$ 20,024	\$ 30,000
08-02-000-00-5821-00	Janitorial Services & Supplies	1,585	4,000	897	2,000
08-02-000-00-5770-00	Electricity	30,795	35,000	31,249	35,000
08-02-000-00-5780-00	Telephone - Internet - Alarms	8,383	8,000	9,812	10,000
08-02-000-00-5565-00	Trash Removal	4,391	4,500	4,325	4,500
08-02-000-00-5810-00	HVAC Maintenance & Repairs	-	4,000	1,000	3,500
08-02-000-00-5720-00	Miscellaneous	54	1,500	356	500
<b>Total Southgate Expenses</b>		<b>\$ 78,042</b>	<b>\$ 87,000</b>	<b>\$ 67,663</b>	<b>\$ 85,500</b>

**PORT OF PALM EACH DISTRICT  
FY 2022 BUDGET  
OPERATING EXPENSES**

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**SOUTHGATE**

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<u>Line Item</u>	<u>Activity</u>	<u>Description</u>
08-02-000-00-		
5560-00	Building/Grounds	Includes lawn maintenance, electrical, plumbing, roofing, alarm line repairs, pest control, paint/supplies, glass repair, hardware supplies, and other infrastructure repairs and maintenance.
5565-00	Trash Removal	Annual cost for trash removal as required by leases.
5770-00	Electricity	Electricity costs associated with the operation of the Southgate Complex.
5780-00	Telephone	Elevator, fire, security, phone and internet lines and other communications necessary for port and tenant operations.
5810-00	HVAC Maint./Repair	Costs associated with the repair and maintenance of the buildings air conditioning and handling systems.

**PORT OF PALM BEACH DISTRICT  
FY 2022 BUDGET  
OPERATING EXPENSES**

<b><u>RAILROAD</u></b>		<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2021</b>	<b>FY 2022</b>
<b>Account #</b>	<b>Description</b>	<b>AUDITED RESULTS</b>	<b>ADOPTED BUDGET</b>	<b>CURRENT ESTIMATE</b>	<b>ADOPTED BUDGET</b>
00-02-000-40-5200-00	Salaries - Railroad	\$ 58,534	\$ 45,000	\$ 56,026	\$ 55,000
00-02-000-40-5202-00	Overtime - Railroad	17,564	35,000	4,615	25,000
00-02-000-40-5205-00	FICA -Railroad	5,657	6,120	4,510	6,120
00-02-000-40-5520-00	Locomotive Rental	-	25,000	-	15,000
00-02-000-40-5800-00	Fuel & Oil Locomotive	15,314	25,000	15,576	25,000
00-02-000-40-5500-00	Track Repairs & Maintenance	25,801	35,000	15,467	25,000
00-02-000-40-5505-00	Train Inspection	8,621	8,620	8,620	8,620
00-02-000-40-5510-00	Locomotive Repairs & Maintenance	4,462	20,000	19,205	20,000
00-02-000-40-5515-00	Railroad Equipment	2,291	-	-	-
00-02-000-40-5590-00	Miscellaneous	5,754	7,000	6,532	10,000
<b>Total Railroad Expenses</b>		<b>\$ 143,998</b>	<b>\$ 206,740</b>	<b>\$ 130,551</b>	<b>\$ 189,740</b>

**PORT OF PALM BEACH DISTRICT  
FY 2022 BUDGET  
OPERATING EXPENSES**

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**RAILROAD**

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<u>Line Item</u>	<u>Activity</u>	<u>Description</u>
02-000-40-		
5200-00	Salaries	Compensation for Rail Supervisor & Engineer; Locomotive Engineers; and Switchmen assigned to the railroad operation of the Port.
5202-00	Overtime	As required on weekends and evenings to operate the railroad for movement of cargo for tenants.
5500-00	Track R & M	Repair and maintenance of Port-owned rail track.
5505-00	Train Inspection	Quarterly inspections of the locomotive required by the Federal Railroad Administration.
5510-00	Locomotive R & M	To provide repairs and maintenance for Port locomotive.
5515-00	Railroad Equipment	Miscellaneous supplies and equipment for the repair and maintenance of Port-owned railroad property and equipment.
5520-00	Locomotive Rental	Rental of FEC locomotive at times when Port locomotive is out of service.
5590-00	Miscellaneous – Contingency	Small equipment, parts, supplies, signs and safety items for locomotive, track and personnel.
5800-00	Fuel/Oil Locomotive	Fuel and oil for the daily operation of the Port-owned locomotive.

**PORT OF PALM BEACH DISTRICT  
FY 2022 BUDGET  
OPERATING EXPENSES**

<b><u>SECURITY</u></b>		<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2021</b>	<b>FY 2022</b>
<b>Account #</b>	<b>Description</b>	<b>AUDITED RESULTS</b>	<b>ADOPTED BUDGET</b>	<b>CURRENT ESTIMATE</b>	<b>ADOPTED BUDGET</b>
00-02-000-50-5200-00	Salaries	\$ 866,298	\$ 780,230	\$ 765,655	\$ 792,635
00-02-000-50-5202-00	Overtime	85,415	45,000	89,814	80,000
00-02-000-50-5205-00	F.I.C.A. Expense	69,926	63,130	62,565	66,757
00-02-000-50-5601-00	Subscriptions	23,747	20,000	49,566	50,456
00-02-000-50-5595-00	Security Equipment Repairs	31,967	25,000	9,907	25,000
00-02-000-50-5780-00	Telephone - Communications	8,449	8,000	9,462	10,000
00-02-000-50-5760-00	Uniforms	10,251	15,000	3,000	10,000
00-02-000-50-5800-01	Identification Badging	6,376	5,000	5,060	6,000
00-02-000-50-5810-00	Riviera Beach Police Presence	44,798	75,000	11,391	60,750
00-02-000-50-5820-00	Contract Security - Cargo Operations	48,248	62,000	61,227	71,526
00-02-000-50-5820-01	Contract Security - Cruise Operations	6,651	624,880	328,176	603,173
00-02-000-50-5820-02	Contract Security - Parking Operations	467,540	60,000	9,338	48,300
00-02-000-50-5350-00	Radio Maintenance	45,164	25,000	30,441	30,000
00-02-000-50-5590-00	Miscellaneous - Security	23,317	5,000	6,870	7,000
<b>Total Security Expenses</b>		<b>\$ 1,738,147</b>	<b>\$ 1,813,240</b>	<b>\$ 1,442,472</b>	<b>\$ 1,861,597</b>

**PORT OF PALM EACH DISTRICT  
FY 2022 BUDGET  
OPERATING EXPENSES**

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**SECURITY**

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<u>Line Item</u>	<u>Activity</u>	<u>Description</u>
02-000-50		
5200-00	Salaries	Director of Security/Facilities/Operations allocated at 40%; Compliance Manager; three sergeants; and twelve officers.
5202-00	Overtime	As required for 24-hour security Port-wide
5595-00	Security Equip. Repairs	Costs to maintain and repair all security equipment which includes cameras, recorders, x-ray, gates, identification and access controls, etc.
5350-00	Radio Maint.	All costs for portable two-way radios used in the department. Includes Maintenance Contracts.
5760-00	Uniforms	Required for a 24-hour professional security department.
5780-00	Telephone	Office telephone and cellular phones.
5800-01	Identification Badging	Fingerprint, background checks and badging of all applicable individuals as required by FDLE.
5810-00	R.B. City Police	Municipal Police officers presence to meet FDLE requirements and cruise operations.
5820-00	Contract Security - Cargo Operations	Contracted security officers to supplement existing Port staff security related to cargo operations and guard gates.
5820-01	Contract Security - Cruise Operations	Contracted security officers to supplement existing Port staff security related to cruise operations. Includes passenger screeners, terminal and parking lot security.
5820-02	Contracted Valet	Contracted valet for cruise passenger parking operations

**PORT OF PALM BEACH DISTRICT  
FY 2022 BUDGET  
OPERATING EXPENSES**

<b><u>BUSINESS DEVELOPMENT</u></b>		<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2021</b>	<b>FY 2022</b>
<b>Account #</b>	<b>Description</b>	<b>AUDITED RESULTS</b>	<b>ADOPTED BUDGET</b>	<b>CURRENT ESTIMATE</b>	<b>ADOPTED BUDGET</b>
00-08-000-00-5200-00	Salaries	\$ 453,778	\$ 448,907	\$ 486,572	\$ 398,571
00-08-000-00-5205-00	F.I.C.A. Expense	30,637	32,205	32,961	28,273
00-08-000-00-5209-00	Florida Retirement System	52,119	58,964	60,761	57,262
00-08-000-00-5715-00	Training - Seminars	-	4,500	9,249	1,500
00-08-000-00-5730-00	Website	8,165	-	-	3,000
00-08-000-00-5780-00	Telephone - Communications	4,892	3,000	4,805	3,000
00-08-000-00-5860-00	Promotion	6,490	8,000	6,420	10,200
00-08-000-00-5700-00	Trade Development	12,025	22,000	2,363	39,000
00-08-000-00-5700-01	Trade Development - Meals	9,266	15,000	4,839	18,000
00-08-000-00-5700-03	Trade Missions	-	3,000	-	3,000
00-08-000-00-5703-00	Travel Expenses	6,889	14,169	2,336	18,000
00-08-000-00-5703-00	Travel Expenses - Commissioners	4,736	40,000	-	40,000
00-08-000-00-5710-03	Community Outreach & Relations	3,133	31,500	5,252	31,500
00-08-000-00-5790-00	Postage	-	700	135	1,000
00-08-000-00-5700-02	Trade Development - Sponsorships	4,100	10,000	-	10,000
00-08-000-00-5704-00	Registration Fees	1,575	15,000	1,200	15,000
00-08-000-00-5740-00	Membership Dues	62,313	61,360	65,841	63,710
00-08-000-00-5745-00	Subscriptions	10,739	2,000	12,834	10,000
00-08-000-00-5850-00	Advertising	9,960	8,000	7,349	15,000
00-08-000-00-5870-00	Publications	325	-	-	5,200
00-08-000-00-5720-00	Miscellaneous	1,435	2,000	1,116	2,500
00-08-000-00-5710-00	Community Grants - Commissioners	13,158	15,000	15,000	15,000
<b>Total Business Development Expenses</b>		<b>\$ 695,735</b>	<b>\$ 795,305</b>	<b>\$ 719,033</b>	<b>\$ 788,716</b>
<b>Note:</b> The Port's revenue bond covenants require allocation of 5% of the previous year's gross revenues (FY 2021) to Business Development. This would amount to \$784,380 based on the FY 2021 Estimated Gross Revenues. The Board of Commissioners approved the request by Port management to increase the Business Development budget by \$4,336 which represents an approximate 5.03% allocation.					

**PORT OF PALM BEACH DISTRICT  
FY 2021 BUDGET  
BUSINESS DEVELOPMENT  
MEMBERSHIP DUES  
SUPPLEMENTAL SCHEDULE**

<b>Description</b>	<b>FY 2021 BUDGET</b>	<b>FY 2022 BUDGET</b>
Florida Ports Council	\$ 33,000	\$ 33,000
American Association of Port Authorities	16,000	16,000
Business Development Board	3,500	3,500
Contingency	2,650	3,500
Nat'l Association of Foreign Trade Zones	-	1,500
Forum Club of The Palm Beaches	1,200	1,200
North Palm Beach Chamber of Commerce	710	710
Central Palm Beach County Chamber of Commerce	600	600
Chamber of Commerce of the Palm Beaches	535	535
Puerto Rican Chamber of Florida	500	500
Florida Caribbean Cruise Association	500	500
Palm Beach Chamber of Commerce	450	450
Florida Customs Brokers & Fowarders Association	425	425
Economic Forum of Palm Beach County	425	425
Hispanic Chamber of Commerce of Palm Beach County	355	355
Discover the Palm Beaches	350	350
Women in Transportation	105	105
Navy League	55	55
<b>Total Membership Dues</b>	<b>\$ 61,360</b>	<b>\$ 63,710</b>

**PORT OF PALM EACH DISTRICT  
FY 2022 BUDGET  
OPERATING EXPENSES**

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**BUSINESS DEVELOPMENT**

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<u>Line Item</u>	<u>Activity</u>	<u>Description</u>
08-000-00-		
5200-00	Salaries	Salaries for Senior Director; Comm. & Public Info. Off.; Marketing Analyst and allocated salaries of 30% for the Executive Director; 50% for the Deputy Director–CFO and Director of Planning; and 25% Mgr. of Contract Compliance & Receivables.
5209-00	Florida Retirement System (FRS)	Employer pension contributions as required by the FRS legislators for Business Development personnel only.
5700-00	Trade Development	To include convention-exhibitions, industry meetings and trade missions associated with promoting the Port in national and international trade markets.
5700-03	Trade Missions	Emerging market missions for sister ports and new markets.
5703-00 5704-00	Travel Registration	Staff and commissioner travel expenses and registration fees for attending training seminars, conventions, and industry conferences.
5740-00	Membership Dues	AAPA, FPC and other industry, professional and economic development association fees.
5710-03	Community Relations	Public Awareness and Educational Programs to include materials, events and sponsorships to inform the community of various Port-related projects and activities.
5745-00	Subscriptions	Annual costs for industry-related publications, and local and regional newspapers.
5850-00	Advertising	To maintain existing business and attract new business through institutional advertising in trade publications which are widely read in the Port industry.

**PORT OF PALM BEACH DISTRICT  
FY 2022 BUDGET  
OPERATING EXPENSES**

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**BUSINESS DEVELOPMENT**

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<u>Line Item</u>	<u>Activity</u>	<u>Description</u>
08-000-00-		
5860-00	Promotion	Costs of promotional items for Port guests, dignitaries and customers/tenants and trade shows.
5870-00	Website	Cost of design, updates and maintaining Port's website.
5710-XX	Community Grants – Commissioners	Charitable and/or educational sponsorships, donations and/or attendance by commissioners for various community related programs.

**PORT OF PALM BEACH DISTRICT  
 FY 2022 ADOPTED BUDGET  
 OPERATING EXPENSES**

<b><u>RENEWAL &amp; REPLACEMENT</u></b>		<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2021</b>	<b>FY 2022</b>
<b>Account #</b>	<b>Description</b>	<b>AUDITED RESULTS</b>	<b>ADOPTED BUDGET</b>	<b>CURRENT ESTIMATE</b>	<b>ADOPTED BUDGET</b>
00-07-7XX-00-6300-00	Renewal and Replacement	\$ 140,224	\$ 500,000	250,000	\$ 300,000
<b>Total Renewal &amp; Replacement Expenses</b>		\$ 140,224	\$ 500,000	250,000	\$ 300,000

**PORT OF PALM BEACH DISTRICT  
FY 2022 BUDGET  
OPERATING EXPENSES**

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**RENEWAL AND REPLACEMENT**

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<u>Line Item</u>	<u>Activity</u>	<u>Description</u>
07-7XX-00-		
6300-00	Renewal and Replacement	Expenses for major repairs and maintenance of Port facilities and operating equipment, excludes expenditures related to capital projects.

**PORT OF PALM BEACH DISTRICT  
FY 2022 RENEWAL & REPLACEMENT BUDGET  
ADOPTED**

**Sources of Funds**

	<b>FY 2022</b>
Renewal and Replacement Estimated Account Balance as of 9/30/21	\$ 2,050,000
① Renewal and Replacement Estimated Allocation for FY 2022	784,380
② Cruise Terminal Infrastructure Fee	86,625
Less: Non-Capital Expenses in FY 2022 Operating Budget Essential Maintenance Projects - Expense Items (see supplemental schedule)	(300,000)
<b>Total Sources of Funds for Renewal and Replacement FY 2022 Budget</b>	<b>\$ 2,621,005</b>

**Uses of Funds**

**Essential Maintenance Projects - Capital Outlay:**

Merchant's Drainage & Paving & MLK storm drain replacement	700,000
LED Light Project	75,000
Roof Replacements/Seal Coatings/Big Top Tent	150,000
MOC VAV Replacements	100,000
Vehicle Replacements - Tour Van	75,000

**Other Capital Outlays:**

Building & Grounds	350,000
HVAC	150,000
Docks & Berths - bulkhead improvements & fenders	250,000
MIS upgrades	70,500

Contingency	300,000
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<b>Total Uses of Funds for Renewal and Replacement FY 2022 Budget</b>	<b>\$ 2,220,500</b>
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<b>Renewal and Replacement Estimated Account Balance as of 09/30/22</b>	<b>\$ 400,505</b>
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① The revenue bond covenants require an allocation of 5% of the previous year's gross revenue to the Renewal & Replacement fund. For budget purposes, FY 2021 Projected Gross Revenues are being used. The cash is deposited on the 15th of each month.

② The Port tariff initiated a \$1.00 fee per boarding passenger for homeported vessels on October 1, 2016. Half of the FY 2022 Budgeted passengers are being used.

**PORT OF PALM BEACH DISTRICT CAPITAL IMPROVEMENT BUDGETED PROJECTS ADOPTED IN FY 2022 (in \$ thousands)**

<u>External Funding Sources</u>	<u>PROJECT NAME</u>	<u>Total Project Cost</u>	<u>Project Cost Ratio</u>	<u>Actual Capital Outlays thru 09/30/21</u>	<u>FY 2022</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>BEYOND</u>	<u>TOTAL</u>
FDOT	On Port Rail Facility Expansion Project - Fin. Proj. #440705 - PTGA# G1L41	\$8,400	50/50	\$0	\$2,000	\$1,000	\$3,000	\$2,400	\$0	\$0	\$8,400
FDOT	Passenger Loading Bridge Project - Fin. Proj. # 442200 - Contract # G1560 - PTGA	\$2,500	50/50	\$270	\$0	\$0	\$2,230	\$0	\$0	\$0	\$2,230
FDOT	Annex Property - Fin. Proj. # 440705 - Contract # G1H34	\$1,500	50/50	\$750	\$750	\$0	\$0	\$0	\$0	\$0	\$750
FDOT	Master Plan 2022 - PTGA	\$800	50/50	\$0	\$600	\$200	\$0	\$0	\$0	\$0	\$800
FDOT	Catholic Protection System For Bulkheads	\$1,333	75/25	\$0	\$1,333	\$0	\$0	\$0	\$0	\$0	\$1,333
FDOT	GIS For Port Infrastructure Management - Submitted	\$60	50/50	\$0	\$30	\$30	\$0	\$0	\$0	\$0	\$60
FDOT	Warehouse #13 Replcement - Submitted	\$2,800	50/50	\$0	\$250	\$1,400	\$1,150	\$0	\$0	\$0	\$2,800
FDOT	Container Yard Repair - Submitted	\$2,900	50/50	\$0	\$1,500	\$1,400	\$0	\$0	\$0	\$0	\$2,900
FDOT	Port Security Compliance Monitoring - Submitted	\$95	75/25	\$0	\$95	\$0	\$0	\$0	\$0	\$0	\$95
FDOT	Port Infrastructure Development Program	\$26,000	50/50	\$0	\$5,000	\$7,000	\$7,000	\$7,000	\$0	\$0	\$26,000
<b>TOTAL CAPITAL IMPROVEMENT PROJECTS</b>		<b>\$46,388</b>		<b>\$1,020</b>	<b>\$11,558</b>	<b>\$11,030</b>	<b>\$13,380</b>	<b>\$9,400</b>	<b>\$0</b>	<b>\$0</b>	<b>\$45,368</b>
<b>RENEWAL &amp; REPLACEMENT PROJECTS</b>					<b>\$2,200</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$7,200</b>
<b>TOTAL CASH OUTLAYS</b>					<b>\$13,758</b>	<b>\$12,030</b>	<b>\$14,380</b>	<b>\$10,400</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$52,568</b>

**PORT OF PALM BEACH DISTRICT CAPITAL IMPROVEMENT PROJECTS GRANT FUNDING (in \$ thousands)**

<u>PROJECT NAME</u>	<u>External Funding Sources</u>	<u>Total Project Cost</u>	<u>Grant Funding</u>	<u>Estimated Expenditures thru 9/30/21</u>	<u>FY 2022</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>BEYOND</u>	<u>TOTAL</u>
FDOT	On Port Rail Facility Expansion Project - Fin. Proj. #440705 - PTGA# G1L41	\$8,400	\$4,200	\$0	\$1,000	\$500	\$1,500	\$1,200	\$0	\$0	\$4,200
	Passenger Loading Bridge Project - Fin. Proj. # 442200 - Contract # G1560 - PTGA	\$2,500	\$1,250	\$135	\$0	\$0	\$1,115	\$0	\$0	\$0	\$1,115
FDOT	Annex Property - Fin. Proj. # 440705 - Contract # G1H34	\$1,500	\$750	\$375	\$375	\$0	\$0	\$0	\$0	\$0	\$375
FDOT	Master Plan 2022 - PTGA	\$800	\$400	\$0	\$300	\$100	\$0	\$0	\$0	\$0	\$400
FDOT	Cathodic Protection System For Bulkheads	\$1,333	\$1,000	\$0	\$1,000	\$0	\$0	\$0	\$0	\$0	\$1,000
FDOT	GIS For Port Infrastructure Management - Submitted	\$60	\$30	\$0	\$15	\$15	\$0	\$0	\$0	\$0	\$30
FDOT	Warehouse #13 Replcement - Submitted	\$2,800	\$1,400	\$0	\$125	\$700	\$575	\$0	\$0	\$0	\$1,400
FDOT	Container Yard Repair - Submitted	\$2,900	\$1,450	\$0	\$750	\$700	\$0	\$0	\$0	\$0	\$1,450
FDOT	Port Security Compliance Monitoring - Submitted	\$95	\$71	\$0	\$71	\$0	\$0	\$0	\$0	\$0	\$71
FDOT	Port Infrastructure Development Program	\$26,000	\$13,000	\$0	\$2,500	\$3,500	\$3,500	\$3,500	\$0	\$0	\$13,000
<b>TOTAL CAPITAL PROJECTS</b>		<b>\$46,388</b>	<b>\$23,551</b>	<b>\$510</b>	<b>\$6,136</b>	<b>\$5,515</b>	<b>\$3,190</b>	<b>\$4,700</b>	<b>\$0</b>	<b>\$0</b>	<b>\$23,041</b>
<b>RENEWAL &amp; REPLACEMENT</b>					<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>TOTAL PORT CASH REQUIREMENTS</b>					<b>\$6,136</b>	<b>\$5,515</b>	<b>\$3,190</b>	<b>\$4,700</b>	<b>\$0</b>	<b>\$0</b>	<b>\$19,541</b>

**PORT OF PALM BEACH DISTRICT CAPITAL IMPROVEMENT PROJECTS CASH REQUIREMENTS (in \$ thousands)**

<u>PROJECT NAME</u>	<u>External Funding Sources</u>	<u>Total Project Cost</u>	<u>Port Match</u>	<u>Estimated Expenditures thru 9/30/21</u>	<u>FY 2022</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>	<u>BEYOND</u>	<u>TOTAL</u>
FDOT	On Port Rail Facility Expansion Project - Fin. Proj. #440705 - PTGA# G1L41	\$8,400	\$4,200	\$0	\$1,000	\$500	\$1,500	\$1,200	\$0	\$0	\$4,200
	Passenger Loading Bridge Project - Fin. Proj. # 442200 - Contract # G1560 - PTGA	\$2,500	\$1,250	\$135	\$0	\$0	\$1,115	\$0	\$0	\$0	\$1,115
FDOT	Annex Property - Fin. Proj. # 440705 - Contract # G1H34	\$1,500	\$750	\$375	\$375	\$0	\$0	\$0	\$0	\$0	\$375
FDOT	Master Plan 2022 - PTGA	\$800	\$400	\$0	\$300	\$100	\$0	\$0	\$0	\$0	\$400
	Cathodic Protection System For Bulkheads	\$1,333	\$333	\$0	\$333	\$0	\$0	\$0	\$0	\$0	\$333
FDOT	GIS For Port Infrastructure Management - Submitted	\$60	\$30	\$0	\$15	\$15	\$0	\$0	\$0	\$0	\$30
FDOT	Warehouse #13 Replcement - Submitted	\$2,800	\$1,400	\$0	\$125	\$700	\$575	\$0	\$0	\$0	\$1,400
FDOT	Container Yard Repair - Submitted	\$2,900	\$1,450	\$0	\$750	\$700	\$0	\$0	\$0	\$0	\$1,450
FDOT	Port Security Compliance Monitoring - Submitted	\$95	\$24	\$0	\$24	\$0	\$0	\$0	\$0	\$0	\$24
FDOT	Port Infrastructure Development Program	\$26,000	\$13,000	\$0	\$2,500	\$3,500	\$3,500	\$3,500	\$0	\$0	\$13,000
<b>TOTAL CAPITAL PROJECTS</b>		<b>\$46,388</b>	<b>\$22,837</b>	<b>\$510</b>	<b>\$5,422</b>	<b>\$5,515</b>	<b>\$6,690</b>	<b>\$4,700</b>	<b>\$0</b>	<b>\$0</b>	<b>\$22,327</b>
<b>RENEWAL &amp; REPLACEMENT</b>					<b>\$2,200</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$7,200</b>
<b>TOTAL PORT CASH REQUIREMENTS</b>					<b>\$7,622</b>	<b>\$6,515</b>	<b>\$7,690</b>	<b>\$5,700</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$29,527</b>