

**PORT OF PALM BEACH DISTRICT  
REQUEST FOR DISCUSSION AND  
COMMISSION ACTION**

**NEW BUSINESS  
ITEM J-2**

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**PREPARED BY: Carl Baker      Director of Planning & Development      January 3, 2018**

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**SUBJECT: CCNA Selection for Engineering Services**

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**BACKGROUND INFORMATION:** At the December 2017 Board meeting, the Board was presented with the finding of the review committee. After discussion and a short-listing vote, the Board announced that the following companies were selected to present at the January 18, 2018 Board meeting:

Bermello, Ajamil & Partners  
E.C. Fennel Engineering Consultants  
HDR Engineering  
Kimley-Horn

Attached is a copy of the ranking sheet that will be placed in your folders on the dais. The firm receiving 3 (three) or more 1st place votes will be ranked Number One. In the event of a tie for 1st or 2nd place, the Board will vote a second time and rank only the two firms that tied.

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**ADDITIONAL INFORMATION ATTACHED:**                      No   X                        Yes       

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**FINANCIAL IMPACT:** None at this time

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**RECOMMENDATION:** Following the presentations, the Board of Commissioners is respectfully requested to rank the firms in order, 1 – 2 – 3 – 4, and to authorize the Executive Director to negotiate an agreement with the number one ranked firm. If for any reason negotiations with the number one ranked firm are unsuccessful, the Executive Director will then be authorized to enter into negotiations with the other firms in order of their ranking.

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**Respectfully Submitted By:**

  
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**Manuel Almira, Executive Director**

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<b>DATE ACTION TAKEN:</b>	_____	
Approved:	_____	Motion By: _____
Disapproved:	_____	Seconded By: _____
Deferred To:	_____	Unanimous: Yes _____ No _____
Incorporated into Minutes:	_____	By: _____