

**PORT OF PALM BEACH DISTRICT
REQUEST FOR DISCUSSION AND
COMMISSION ACTION**

**OLD BUSINESS
ITEM J-2**

PREPARED BY: Ken Hern Sr. Director, Operations, Security & Facilities September 20, 2018

SUBJECT: Request to Re-Advertise for Bids
• 11th Street Fence Project

BACKGROUND:

At the February 1, 2018 Board of Commissioners meeting, Tropic Fence, Inc. was awarded the 11th Street Fence Project in the amount of \$43,320.00.

On August 16, 2018, Port Staff received notification from Tropic Fence that they will not be able to continue with this project. Key factors for this discussion being made are:

- Broward County School Board releasing "Single Point of Entry" projects to increase school security.
 - Tariff increases on materials have increased by 20%.
-

FINANCIAL IMPACT: This project will be funded by the FY19 Operating Budget

ADDITIONAL INFORMATION ATTACHED: No _____ Yes X _____

RECOMMENDATIONS: Motion to authorize staff to re-advertise the 11th Street Fence Project to receive bids.

Respectfully Submitted By:



Manuel Almira, Executive Director

DATE ACTION TAKEN: _____
Approved: _____
Disapproved: _____
Deferred To: _____
Incorporated into Minutes: _____

Motion By: _____
Seconded By: _____
Unanimous: Yes _____ No _____
By: _____

Ken Hern

From: tropicfence.bids@bellsouth.net
Sent: Thursday, August 16, 2018 9:41 AM
To: Ken Hern
Cc: tropicfence.bids@bellsouth.net
Subject: RE: PERMIT UPDATE

Good morning Ken,

Due to multiple factors Tropic Fence will not be able to continue with this project. Since our last correspondence the Broward County School Board has released 83 school projects related to Single Point of Entry and the safety of the students.

We have had no choice but to decline projects and allocate all our manpower to the schools. The tariffs have also come into play and most of the materials have increased by at least 20% or more. My apologies for any inconvenience this may cause you but I hope you understand.

Regards,

Steve Nespoli

Vice President



Tropic Fence, Inc.

"The only fence company you'll ever need"

Phone: (954) 978-1250 Ext. 103 Fax: (954) 960-1432 Cell: (954) 234-1046

General Email: tropicsteve@bellsouth.net

ITB, RFQ & RFI Email: tropicfence.bids@bellsouth.net

Web Site: www.tropicfence.com

Address: 1864 NW 21st Street, Pompano Beach FL, 33069

From: Ken Hern [mailto:KHern@portofpalmbeach.com]
Sent: Wednesday, August 15, 2018 8:06 AM
To: 'tropicfence.bids@bellsouth.net'
Subject: FW: PERMIT UPDATE

Steve,

I just wanted to ensure you received this information and I still interested in moving forward on this project?

*Kenneth L Hern
Senior Director
Operations, Security, Facilities & Railroad
Port of Palm Beach District
One East 11st Street, Suite 600
Riviera Beach, Fl 33404
Office (561) 383-4180
Cell (561) 253-4810*



From: Jose Soler
Sent: Monday, August 13, 2018 12:19 PM
To: 'tropicfence.bids@bellsouth.net' <tropicfence.bids@bellsouth.net>
Cc: Ken Hern <KHern@portofpalmbeach.com>
Subject: RE: PERMIT UPDATE

Good afternoon,

Attached is a digitally signed and sealed copy of the fence survey to complete the CRB fence replacement checklist. Please let me know how many paper copies you need.

Regards,

José

José R. Soler
Port Engineer
Port of Palm Beach District
One East 11th Street, Suite 600
Riviera Beach, FL 33404
Direct: (561) 383-4133
Cell: (561) 253-4813
jsoler@portofpalmbeach.com

From: Ken Hern
Sent: Wednesday, June 20, 2018 3:52 PM
To: José Soler <jsoler@portofpalmbeach.com>; Manuel Almira <malmira@portofpalmbeach.com>
Subject: Fwd: PERMIT UPDATE

FYI

Sent from my iPhone

Begin forwarded message:

From: <tropicfence.bids@bellsouth.net>
Date: June 20, 2018 at 3:25:35 PM EDT
To: 'Ken Hern' <KHern@portofpalmbeach.com>
Cc: <tropicfence.bids@bellsouth.net>
Subject: RE: PERMIT UPDATE

Hi Ken, permit update.....we have been in the Building Dept numerous times and have struck out, I have gone as far as I can. There are no records on file, the Plan Department says you are a separate entity and need to furnish your own site plan, and it can't be more than 2 years old. The person we were working with is Yoan Machado (SENIOR PLANNER/GIS SPECIALIST) and he can be reached at 561-845-4061 or emailed at ymachado@rivierabch.com.

Regards,

From: tropicfence.bids@bellsouth.net [<mailto:tropicfence.bids@bellsouth.net>]
Sent: Wednesday, June 13, 2018 4:35 PM
To: 'Ken Hern'
Subject: RE: PERMIT UPDATE

Nothing yet Ken, they are really struggling with this one. Still waiting on the approved public records form approval.
What's going on with Cracker Boy.....

From: Ken Hern [<mailto:KHern@portofpalmbeach.com>]
Sent: Wednesday, June 13, 2018 11:31 AM
To: tropicfence.bids@bellsouth.net
Subject: RE: PERMIT UPDATE

Any updates?

*Kenneth L Hern
Senior Director
Operations, Security, Facilities & Railroad
Port of Palm Beach District
One East 11st Street, Suite 600
Riviera Beach, Fl 33404
Office (561) 383-4180
Cell (561) 253-4810*



From: tropicfence.bids@bellsouth.net [mailto:tropicfence.bids@bellsouth.net]

Sent: Tuesday, June 5, 2018 9:26 AM

To: Ken Hern <KHern@portofpalmbeach.com>

Subject: PERMIT UPDATE

Good morning Ken, want to bring you up to speed on the permit process. They have not been able to locate any plan sheets or past permits they could reference, most likely due to the secure nature of the Port. We have filled out a request for public records form which will allow them to dig a little deeper. We should be hearing back from the Building Dept any day now.

Regards,

**PORT OF PALM BEACH DISTRICT
REQUEST FOR DISCUSSION AND
COMMISSION ACTION**

**NEW BUSINESS
ITEM H-5**

PREPARED BY: Ken Hern Senior Director Operations, Security & Facilities February 1, 2018

SUBJECT: 11th Street Fencing Project

- Approval of Contract – Tropical Fence, Inc

BACKGROUND:

UPDATE: At August 2017 Board of Commissioners meeting, Commissioners awarded Tropic Fence, Inc. the contract for the 11th Street Fence project. At that time port staff estimated the cost utilizing measurements for fencing only and did not include labor or gates. While unit pricing is still in compliance with the competitively published RFP that was awarded to Tropic Fence, Inc. the total project cost has escalated requiring additional commission approval.

The current ornamental fencing, along 11th street and Ave C, is currently in disrepair, unsightly and in need of replacement. Port Staff has been in discussions with our neighbor, Martin Murphy, to work in a collaborative effort to improve this area with his concurrence and financial participation.

This project is currently planned for the fencing on the north & south side of 11th street and the Port's main entrance on Avenue C into the Port. Replacement fencing will be in compliance with city code, consisting of 6' green powder coated fencing with green mesh screening.

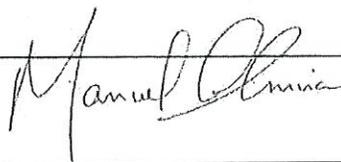
With the approval of the Commission this project was advertised in the Palm Beach Post and Port's website in accordance with the Port procurement process. Two (2) bids were received utilizing unit pricing and evaluated by our Port Engineer.

ADDITIONAL INFORMATION ATTACHED: No _____ Yes X

FINANCIAL IMPACT: This project is funded by the FY 17/18 Renewal and Replacement budget in the amount of \$43,320.00.

RECOMMENDATION: Port staff respectfully request the Board of Commissioners to award this project to Tropic Fence, Inc and authorizing the Executive Director to execute all related documents.

Respectfully Submitted By:



Manuel Almira, Executive Director



**BOARD OF COMMISSIONERS
of the
PORT OF PALM BEACH DISTRICT**

APPROVED/NOT APPROVED AGENDA

IN ACCORDANCE WITH THE PROVISIONS OF THE AMERICANS WITH DISABILITIES ACT (ADA), PERSONS IN NEED OF A SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHALL, WITHIN THREE (3) DAYS PRIOR TO ANY PROCEEDING, CONTACT THIS OFFICE, ONE EAST 11TH STREET, SUITE 600, RIVIERA BEACH, FLORIDA 33404 – 6921 (561-842-4201).

**Regular Board of Commissioners Meeting
4:00 p.m.**

**Wednesday, February 21, 2018
One East 11th Street – 6th Floor
Riviera Beach, Florida 33404-6921**

- THIS MEETING IS OPEN TO THE PUBLIC -

Chair Jean L. Enright

**Vice-Chair Peyton W. McArthur
Commissioner Blair J. Ciklin**

**Secretary/Treasurer Katherine M. Waldron
Commissioner Wayne M. Richards**

**Executive Director Manuel Almira
Port Attorney Gregory C. Picken**

I. REGULAR BOARD MEETING

CIVILITY AND DECORUM: The Port of Palm Beach is committed to civility and decorum by its officials, employees and members of the public who attend this meeting.

- Officials shall be recognized by the Chair and shall not interrupt a speaker.
- Public comment shall be addressed to the Board of Commissioners as a whole and not to any individual on the dais or in the audience.
- Displays of anger, rudeness, lack of respect, obscene or vulgar conduct shall not be permitted.

- The audience is expected to be respectful of others when they are addressing the Board of Commissioners.

A. CALL TO ORDER / ROLL CALL

B. PLEDGE OF ALLEGIANCE

C. ATTORNEY/CLIENT EXECUTIVE SESSION

LM Heavy Civil Construction, LLC v. Port of Palm Beach District

Case No. 502017CA005376XXXXMB, pending in Circuit Court in and for Palm Beach County, Florida

Executive Session Attendees: Commissioner Blair J. Ciklin; Commissioner Jean L. Enright; Commissioner Peyton W. McArthur; Commissioner Wayne M. Richards; Commissioner Katherine M. Waldron; Executive Director Manuel Almira; Port Attorney Gregory C. Picken, Esq.; Port Attorney Donald Bicknell, Jr., Esq.; Court Reporter Susan Kruger

F.S. 286.011(8) allows the Board of Commissioners and the Port Director to meet in a Closed-Door Attorney/Client Session for the purpose of discussing strategy related to litigation.

The Chair shall announce:

- 1) The Attorney/Client Closed-Door Executive Session
- 2) The estimated length of time is 45 minutes
- 3) The names of the persons attending:
 - Commissioner Blair J. Ciklin
 - Commissioner Jean L. Enright
 - Commissioner Peyton W. McArthur
 - Commissioner Wayne M. Richards
 - Commissioner Katherine M. Waldron
 - Executive Director Manuel Almira
 - Port Attorney Gregory C. Picken, Esq.
 - Port Attorney Donald Bicknell, Jr., Esq.
 - Court Reporter Susan Kruger
- 4) Attendees of the Attorney/Client Closed-Door Executive Session will relocate from the Board Room to the Conference Room.

D. APPROVAL OF THE MINUTES APPROVED 5-0

Regular Commission Meeting of January 18, 2018

E. ADDITIONS, DELETIONS, PRESENTATIONS, ANNOUNCEMENTS

Items F-14, G-4, & I-7 were added

Items F-7, F- 10 & F-11 were pulled from the Consent Agenda and voted on separately

F. CONSENT AGENDA

- F-1 Financial Statements for December 2017
- F-2 Financial Reports for December 2017
- F-3 Cash and Investments for December 2017
- F-4 Accountant's Report for December 2017
- F-5 Contract Renewals
- F-6 Contract Report
- F-7 Business Development **APPROVED 5-0**
Palm Beach County Day
- F-8 Public Relations & Marketing
- F-9 Community Grants
Wild Dolphin Project
- F-10 Rejection of RFPs & Authorization to Re-Advertise **APPROVED 5-0**
- Landscape Services

- *Uniform Services*
- *Track Repairs*

- F-11 RPB for Portwide Fence Screen Replacement **APPROVED 5-0**
- F-12 RFB for Pest Control & Termite Services
- F-13 Approval of Audit Committee Nominees
- F-14 Approval of Contract for Litigation Consultant

G. DISTRICT REPORTS PRESENTED

- G-1 Executive Director's Report
- G-2 Engineering Report
- G-3 Governmental Affairs Report
- G-4 Commission Report – Inland Port

H. OLD BUSINESS

- H-1 Peanut Island Update **PRESENTED**
- H-2 Discussion of Ticketing Policy for Community Grants and Business Development **APPROVED 4-1; Commissioner McArthur dissented motion was made for the following:**
Community Grants - two tickets per event per commissioner with no annual maximum
Business Development - two tickets per event per commissioner with \$1,000 annual maximum
- H-3 Consideration of AECOM Work Order Amendment #4
APPROVED 5-0
 - Berth 17 and Paving Project

I. NEW BUSINESS

- I-1 Approval of Selected Firms for CCNA *no motion was made- status of negotiation process presented*
- I-2 Approval of Contract – Tropical Fence, Inc. **APPROVED 5-0**
 - 11th Street Fencing Project
- I-3 Approval of Palm Beach County Sheriff's Office Memorandum of Understanding **APPROVED 5-0**
- I-4 Approval of Disposal of Port Vehicles **APPROVED 4-0;**
Commissioner Richards stepped down from the dais and was not present to vote on this item
- I-5 Approval of Southeast Hay Distributors Lease Agreement **APPROVED 5-0**
- I-6 Approval of Payment of City of Riviera Beach Building Permit Fee for the Main Rail Spurs Improvement Phase 1 Project **APPROVED 5-0**
- I-7 Consideration of Table Purchase for 2018 Mayor's Ball *no action was taken as this was discussed under Item H-2*

J. COMMENTS FROM THE PUBLIC

K. COMMENTS FROM THE BOARD OF COMMISSIONERS

L. SET NEXT MEETING DATE

Regular Board of Commissioners Meeting – Thursday, March 15, 2018 – 4:00 p.m.

M. ADJOURNMENT

NOTE: ANY PERSON WHO DESIRES TO APPEAL ANY DECISION MADE BY THE BOARD OF COMMISSIONERS WITH RESPECT TO ANY MATTER CONSIDERED AT ANY MEETING OR HEARING WILL NEED A RECORD OF THE PROCEEDINGS AND THAT, FOR SUCH PURPOSE, HE OR SHE NEEDS TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDING IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. THE ITEMS LISTED FOR THE CONSENT AGENDA ARE CONSIDERED ROUTINE AND WILL NOT BE DISCUSSED UNLESS A COMMISSIONER DESIRES TO DISCUSS AND, IN THAT CASE, THE ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND DISCUSSED PRIOR TO THE REGULAR AGENDA ITEMS.



Tropic Fence, Inc.
 "The only fence company you'll ever need"
 1864 NW 21st Street, Pompano Beach, FL 33069
 Phone 954-978-1250 Fax 954-960-1432
 tropicfence@bellsouth.net

REVISED SALES QUOTE

December 20, 2017
 PAGE: 1 OF 2

TO: PORT OF PALM BEACH
 KENNETH L. HEARN
 ONE EAST 11TH STREET, STE 600
 RIVIERA BEACH, FL 33404
 561-383-4180 C 561-253-4810
 HERN@PORTOFPALMBEACH.COM

FOR: 11ST FENCE PROJECT
 [PROJECT ADDRESS]
 BID DATE: DECEMBER 20, 2017

CHAIN LINK MATERIAL SPECIFICATIONS					
STYLE		TOTAL HEIGHT		FABRIC HEIGHT	
FABRIC TYPE		GAUGE		MESH	
SELVAGE		B/W TYPE		TOP RAIL	
LINE POST	O.D.	SPACED	O.C.	END POST	O.D.
CORNER POST	O.D.	WALK GATE POST	O.D.	DRIVE GATE POST	O.D.
GATE FRAMES: SGL	O.D.	GATE FRAMES: DBL	O.D.	FRAME COATING	
CONCRETE FOOTINGS					
LINE POSTS	12" X 36"	TERMINAL POSTS	12" X 36"	GATE POSTS	18" X 42"

MATERIAL LIST			
QUANTITIES FOR PORT OWNED PROPERTY		CRACKER BOY OWNED PROPERTY	
A - FENCING W/SCREENS - (724')		A - FENCING W/SCREENS - (606')	
UNIT \$30.00	TOTAL \$21,720.00	UNIT \$22.34	TOTAL \$13,538.00
B - SWING GATES		B - SWING GATES	
3 X 5'W X 6'H SWING GATES		1 X 4'W X 6'H SWING GATE	
UNIT \$1050.00 EA	TOTAL \$3150.00	UNIT \$850.00	TOTAL \$850.00
2 X 25'W X 6'H DBL SWING GATES		1 X 20'W X 6'H DBL SWING GATE	
UNIT \$2550.00	TOTAL \$5100.00	UNIT \$1500.00	TOTAL \$1500.00
1 X 27'W X 6'H DBL SWING GATE			
UNIT \$2550.00	TOTAL \$2550.00		
1 X 37'W X 6'H DBL SWING GATE			
UNIT \$3600.00	TOTAL \$3600.00		
2 X 40'W X 6'H DBL SWING GATE			
UNIT \$3600.00	TOTAL \$7200.00		
GRAND TOTAL FOR ALL ITEMS \$43,320.00		GRAND TOTAL FOR ALL ITEMS \$15,708.00	

Tropic Fence, Inc. hereby proposes to furnish all labor, trucks, concrete, equipment and insurance necessary to install the above described materials as per ground plan herewith. Quotation is subject to the attached applicable Terms & Conditions located on page 2 of 2. Title to the above property shall remain in the name of Tropic Fence, Inc. until payment in full is received. In the event the money due or any portion has to be collected on demand by an Attorney or by lawsuit, the purchaser agrees to pay all costs of collection including interest at the highest legal rate and a reasonable attorney's fee. This is a retain title contract.

QUOTATION PREPARED BY: STEVE NESPOLI
 TROPIC FENCE, INC (954) 234-1046 CELL
 TITLE: VICE PRESIDENT
 DATE: DECEMBER 20, 2017

ACCEPTED: *Manuel...*
 BY: Executive Director
 TITLE: Executive Director
 DATE: 2/21/2018

THANK YOU FOR YOUR BUSINESS!
 TROPIC FENCE IS A STATE CERTIFIED MINORITY & BROWARD COUNTY CERTIFIED CBE COMPANY

TERMS & CONDITIONS

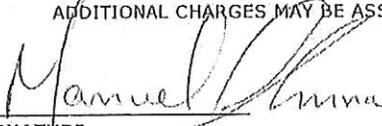
December 20, 2017

PAGE: 2 OF 2

1. **LEAD TIMES:** TROPIC FENCE WILL PROCEED WITHIN 3-4 WEEKS AFTER RECEIPT OF A NOTICE TO COMMENCE WORK, APPROVED SHOP DRAWINGS AND PERMITS ARE OBTAINED. PLEASE ALLOW 2-3 WEEKS FOR PREPARATION OF SHOP DRAWINGS AND DESIGN CALCULATIONS AFTER RECEIPT OF PURCHASE ORDER OR EXECUTED SUBCONTRACT AGREEMENT. PLEASE ALLOW 2 WEEKS FOR REVISIONS TO SHOP DRAWINGS FOR RE-SUBMITTAL. MANUFACTURING LEAD TIMES ARE SUBJECT TO CHANGE DUE TO WORKLOAD AT TIME OF PRODUCTION.
2. PRICES ARE GOOD FOR 30 DAYS FROM THE DATE OF THE PROPOSAL
3. GC TO LOCATE AND MARK BOTH NEW AND EXISTING UTILITY & IRRIGATION LINES THAT ARE **NOT** THE RESPONSIBILITY OF UNCLE AND/OR SUNSHINE LOCATORS. TROPIC FENCE WILL **NOT** ASSUME RESPONSIBILITY FOR ANY AND ALL DAMAGE TO UNDERGROUND LINES, PIPES, WIRE, ETC. THAT ARE NOT CLEARLY MARKED.
4. GC TO ESTABLISH LAYOUT POINTS, CLEAR FENCE LINES, AND FINISH GRADE FOR FENCE LINES PRIOR TO INSTALLATION.
5. TROPIC FENCE IS TO BE PAID FOR ANY REPAIRS/REPLACEMENTS DUE TO THIRD PARTY DAMAGE.
6. CONTRACTOR TO PROVIDE SCHEDULE UPON EXECUTION OF SUBCONTRACT AGREEMENT.
7. RICE PREDICATED ON MOBILIZING TWICE FOR ALL REQUIRED WORK,
8. IF BONDS ARE REQUIRED, ALL COSTS AND PROCESSING FEES FOR THE BONDS WILL BE REIMBURSED TO TROPIC FENCE, INC. AT THE RATE OF 2% OF THE TOTAL JOB INCLUDING CHANGE ORDERS
9. IF ENGINEERED DRAWINGS AND CALCULATIONS ARE NECESSARY, ALL COSTS AND PROCESSING FEES WILL BE REIMBURSED TO TROPIC FENCE, INC.
10. IF A PERMIT IS REQUIRED, ALL COSTS AND PROCESSING FEES WILL BE REIMBURSED TO TROPIC FENCE, INC.
11. **EXCLUSIONS:** ELECTRIC GROUNDS, SURVEYS, TEMPORARY FENCING AND FENCE REMOVAL ARE EXCLUDED EXCEPT WHEN SPECIFICALLY STATED DIFFERENTLY ON THE PROPOSAL.
12. SUBMITTAL DRAWINGS: INCLUDED IN THIS QUOTATION IS ONE SET OF DRAWINGS IN PORTABLE DOCUMENT FORM (PDF) FOR APPROVAL. IF DESIGN OR SIZE CHANGES DICTATE ADDITIONAL SUBMITTALS ARE REQUIRED, ADDITIONAL CHARGES MAY BE ASSESSED TO THE PROJECT.

SIGNATURE

DATE


Manuel

2/27/18

**PORT OF PALM BEACH DISTRICT
REQUEST FOR DISCUSSION AND
COMMISSION ACTION**

**NEW BUSINESS
ITEM H-3**

PREPARED BY: Ken Hern Senior Director Operations, Security & Facilities July 26, 2017

SUBJECT: **11th Street Fencing Project**
 • Award of Contract – Tropical Fence, Inc

BACKGROUND:

The current ornamental fencing, along 11th street and Ave C, is currently in disrepair, unsightly and in need of replacement. Port Staff has been in discussions with our neighbor, Martin Murphy, to work in a collaborative effort to improve this area with his concurrence and financial participation.

This project is currently planned for the fencing on the north & south side of 11th street and the Port's main entrance on Avenue C into the Port. Replacement fencing will be in compliance with city code, consisting of 6' green powder coated fencing with green mesh screening.

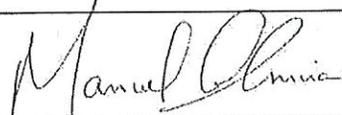
With the approval of the Commission this project was advertised in the Palm Beach Post and Port's website in accordance with the Port procurement process. Two (2) bids were received utilizing unit pricing and evaluated by our Port Engineer.

ADDITIONAL INFORMATION ATTACHED: No _____ Yes X

FINANCIAL IMPACT: This project is funded by the FY 17/18 Renewal and Replacement budget, initial project estimates reflecting a total project cost of \$30,300.00. (Port side \$20,000.00 / Cracker Boy \$10,300.00)

RECOMMENDATION: Port staff respectfully request the Board of Commissioners to award this project to Tropic Fence, Inc.

Respectfully Submitted By:



Manuel Almira, Executive Director

DATE ACTION TAKEN: _____
Approved: _____
Disapproved: _____
Deferred To: _____
Incorporated into Minutes: _____

Motion By: _____
Seconded By: _____
Unanimous: Yes _____ No _____
By: _____



**BOARD OF COMMISSIONERS
of the
PORT OF PALM BEACH DISTRICT**

APPROVED/NOT APPROVED

IN ACCORDANCE WITH THE PROVISIONS OF THE AMERICANS WITH DISABILITIES ACT (ADA), PERSONS IN NEED OF A SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHALL, WITHIN THREE (3) DAYS PRIOR TO ANY PROCEEDING, CONTACT THIS OFFICE, ONE EAST 11TH STREET, SUITE 600, RIVIERA BEACH, FLORIDA 33404 – 6921 (561-842-4201).

Regular Board Meeting

4:00 p.m.

Thursday, August 17, 2017

**One East 11th Street – 6th Floor
Riviera Beach, Florida 33404-6921**

- THIS MEETING IS OPEN TO THE PUBLIC -

Chairman Blair J. Ciklin

Vice-Chair Jean L. Enright

Secretary/Treasurer Peyton W. McArthur

Commissioner Wayne M. Richards

Commissioner Katherine M. Waldron

Executive Director Manuel Almira

Port Attorney Greg Picken

I. REGULAR BOARD MEETING

CIVILITY AND DECORUM: The Port of Palm Beach is committed to civility and decorum by its officials, employees and members of the public who attend this meeting.

- Officials shall be recognized by the Chair and shall not interrupt a speaker.
- Public comment shall be addressed to the Board of Commissioners as a whole and not to any individual on the dais or in the audience.
- Displays of anger, rudeness, lack of respect, obscene or vulgar conduct shall not be permitted.
- The audience is expected to be respectful of others when they are addressing the Board of Commissioners.

A. CALL TO ORDER / ROLL CALL

B. PLEDGE OF ALLEGIANCE

C. APPROVAL OF THE MINUTES APPROVED 5-0
Meeting of July 13, 2017

D. ADDITIONS, DELETIONS, PRESENTATIONS, ANNOUNCEMENTS

E. CONSENT AGENDA ALL CONSENT ITEMS APPROVED 5-0

- E-1 Financial Statements for June 2017
- E-2 Financial Reports for June 2017
- E-3 Cash and Investment June 2017
- E-4 Accountant's Report June 2017
- E-5 Contract Renewals
- E-6 Contract Report
- E-7 Marketing and Business Development
- E-8 Correspondence
- E-9 Items for Ratification
- E-10 Request to Advertise Request for Proposals

F. DISTRICT REPORTS PRESENTED

- F-1 Executive Director's Report
- F-2 Engineering Report
- F-3 Governmental Affairs Report

G. OLD BUSINESS

- G-1 Palm Beach Maritime Museum Lease Update **UPDATE PROVIDED**
- G-2 Akerman Senterfitt (ASE) Contract Renewal **APPROVED 5-0**

H. NEW BUSINESS

- H-1 Request for Approval of Paradise Cruise Line Operator Ltd. Multi-Vessel Operating Agreement **APPROVED 5-0**
- H-2 Request to Purchase Video Management System **APPROVED 5-0**
- H-3 Award of Contract for 11th Street Fence Project **APPROVED 5-0**
- H-4 Adoption of District and Freight Tariffs **APPROVED 5-0**
- H-5 Approval of JPA No. 1 – MOB Upland Cargo Improvements Project **APPROVED 5-0**
- H-6 Request for Commission Direction on Proclamation Request Policy **DEFERRED 5-0; to be presented at the September 21st meeting**
- H-7 Approval for Work Order for Slip 1 and Marginal Wharf Crane Loading Assessment
This item was pulled by Executive Director, Manuel Almira

H-8 Request to Advertise a Request for Qualifications (RFQ) Under the CCNA Process **APPROVED 5-0**

H-9 Consideration and Selection of Group Health Insurance Providers & Broker of Record **APPROVED 5-0**

H-10 Port Of Palm Beach General Insurance Renewals/Purchases **APPROVED 5-0**

I. COMMENTS FROM THE PUBLIC

J. COMMENTS FROM THE BOARD OF COMMISSIONERS

K. SET NEXT MEETING DATE

Regular Board Meeting – Thursday, September 21, 2017 – 4:00 p.m.

L. ADJOURNMENT

NOTE: ANY PERSON WHO DESIRES TO APPEAL ANY DECISION MADE BY THE BOARD OF PORT COMMISSIONERS WITH RESPECT TO ANY MATTER CONSIDERED AT ANY MEETING OR HEARING WILL NEED A RECORD OF THE PROCEEDINGS AND THAT, FOR SUCH PURPOSE, HE OR SHE NEEDS TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. THE ITEMS LISTED FOR THE CONSENT AGENDA ARE CONSIDERED ROUTINE AND WILL NOT BE DISCUSSED UNLESS A COMMISSIONER DESIRES TO DISCUSS AND, IN THAT CASE, THE ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND DISCUSSED PRIOR TO THE REGULAR AGENDA ITEMS.