

**PORT OF PALM BEACH DISTRICT  
REQUEST FOR DISCUSSION AND  
COMMISSION ACTION**

**DISTRICT REPORTS  
ITEM F-1**

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**PREPARED BY:** Manuel Almira      Executive Director      July 19, 2018

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**SUBJECT:**      **Executive Director's Report**

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**BACKGROUND:**      An outline of the topics to be reported on at the July 19, 2018 Regular Board Meeting is attached for your review.

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**ADDITIONAL INFORMATION ATTACHED:**      No \_\_\_\_\_      Yes   X  

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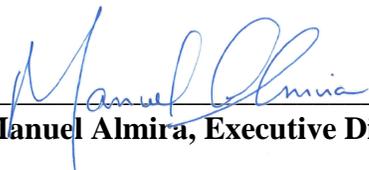
**FINANCIAL IMPACT:** N/A

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**RECOMMENDATIONS:**      Informational Item Only.

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**Respectfully Submitted By:**

  
\_\_\_\_\_  
**Manuel Almira, Executive Director**

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**DATE ACTION TAKEN:** \_\_\_\_\_

Approved: \_\_\_\_\_

Disapproved: \_\_\_\_\_

Deferred To: \_\_\_\_\_

Incorporated into Minutes: \_\_\_\_\_

Motion By: \_\_\_\_\_

Seconded By: \_\_\_\_\_

Unanimous:      Yes \_\_\_\_\_      No \_\_\_\_\_

By: \_\_\_\_\_

**PORT OF PALM BEACH DISTRICT  
EXECUTIVE DIRECTOR'S REPORT  
BOARD OF COMMISSIONERS MEETING  
July 19, 2018**

**Around the Port**

- **Vertex Tower:** Vertex and Riviera Beach agreed late on June 27 to have Vertex resubmit their zoning application and delete any references to setback variances. This was completed on June 28, and their application will be heard before the July 18 Planning & Zoning Commission and the August 1 City Council Meeting. Riviera Beach anticipates it to be issued on August 2.
- **US Army Corps of Engineers:** Met with the US ACOE in Jacksonville on July 11. Attending the meeting from the Port were Paul Zielinski, Carl Baker and Jose Soler. Discussion included the 2021 sunsetting of the current dredge plan (chief plan) and everything that is applicable. The Mayor of the Township and Jeff Littlejohn will assist us in the Area "D" dredge project, if the Port decides to move forward with the project.
- **FDOT District #4:** FDOT Consultants conducted a project grant management review of the Berth 17 Project, the MOB Demolition, Master Plan Update and Berth 1 Reconstruction. For the MOB Demolition, Master Plan Update and Berth 1 Reconstruction their report stated that they "found no exceptions". For the Berth 17 Project their summary stated that they "found no compliance issues related to the Port's management of this project".
- **Tenant Coffee:** The event was held on June 20<sup>th</sup>. The guest speaker was Pam Maldonado, Director of the League of Women Voters of Palm Beach County. Additional topics discussed included hurricane preparedness, Berth 17, main rail spur improvements, MOB demolition project, emergency dredging of the harbor channel, the reforecast of the FY 2018 operating budget, business development, publicity, and community engagement.
- **Insurance Proceeds:** The Port received an insurance check from Preferred Governmental Insurance Trust (PGIT) in the amount of \$66,536.98 for the replacement of buffers, fenders and sea guards due to Hurricane Irma.
- **Public Tariff Meeting:** The first meeting was held on July 3 at 10 am. The meeting was led by Paul Zielinski, CFO. With no questions being asked following the presentation, the meeting was adjourned. The next meeting was held on July 10, 2018. I will provide an update at the July Board Meeting.
- **Accounts Receivable position:** This open position in our Finance Department has been filled by Lauren Williams who began on July 5. She also has experience in Accounts Payable and Payroll. We welcome her to our Port Team.

**Events**

- Florida Ports Council Annual Board Meeting – St. Petersburg, FL – September 5-6, 2018
- AAPA Energy & Environmental Seminar – Jersey City, NJ – September 11-12, 2018
- AAPA Marine Terminal Management Training Program – Long Beach, CA – October 1-5, 2018
- AAPA – 107<sup>th</sup> Annual Convention – Valparaiso, Chile – October 7-10, 2018