

**PORT OF PALM BEACH DISTRICT
REQUEST FOR DISCUSSION AND
COMMISSION ACTION**

**NEW BUSINESS
ITEM H-5**

PREPARED BY: Paul J. Zielinski Deputy Director-CFO July 19, 2018

**SUBJECT: PALM BEACH PARKING AGREEMENT
Adjustment of Rates**

BACKGROUND: Palm Beach Parking (PBP) has supported the Port's passenger parking needs for decades. They have successfully operated here under a multitude of different and often complex parking scenarios and requirements. PBP has worked with the Port over these years, adapting as needed, whenever our needs changed – from self-parking, with only minor valet service for day cruise vessels, to what is now an entirely valet service for a cruise line with two significant vessels.

The addition of the second cruise vessel, and the lost parking area related to the elimination of MOB facility, now requires a larger number of passenger vehicles to be parked and retrieved from west of US 1 in the southernmost part of the Port. To maintain an acceptable turnaround time for the increased volume and remote parking, PBP has needed to add four full-time positions that are required each day regardless of volume.

These positions include two shuttle drivers to bring the valets to and from the remote lot and two staff members to assist with keys and car location on the west side of the Port. PBP has asked for the Port to share in the cost of these fixed positions that have resulted primarily from remote parking.

Currently, the Port pays PBP \$15.10 for each car parked west of US 1. Port staff is recommending that this be increased by \$1.00 per car to \$16.10 per car, retroactive to June 1, 2018. Additionally, the Port has an option to request traffic control support from PBP at \$12.00/hour. This rate was established three years ago and PBP is requesting that it be increased to \$14.00. Again, this would be for optional traffic control staff at the Port's discretion.

ADDITIONAL INFORMATION ATTACHED: No X Yes

RECOMMENDATIONS: The Board of Commissioners of the Port of Palm Beach is respectfully requested to direct staff to amend the Palm Beach Parking Contract so as to raise the fee paid to Palm Beach Parking to \$16.10 for cars parked west of US 1 and to raise the hourly rate for optional personnel to \$14.00/hour and to authorize the Executive Director to execute the contract amendment.

FINANCIAL IMPACT: Financial impact is dependent on the number of cars parked west of US 1 and is estimated to be approximately \$25,000 this year with a maximum of about \$50,000 when both vessels achieve the planned capacity.

Respectfully Submitted By:



Manuel Almira, Executive Director

DATE ACTION TAKEN:

Approved: _____
Disapproved: _____
Deferred To: _____
Incorporated into Minutes: _____

Motion By: _____
Seconded By: _____
Unanimous: Yes _____ No _____
By: _____