

**PORT OF PALM BEACH DISTRICT  
REQUEST FOR DISCUSSION AND  
COMMISSION ACTION**

**CONSENT AGENDA  
ITEM F-9**

**PREPARED BY:** Paul Zielinski

Chief Financial Officer

May 10, 2018

**SUBJECT:    Item for Ratification  
              Ratification of Landmark Elevator Consultants – South Addendum 1 - Overtime**

**BACKGROUND INFORMATION:**

At the Board of Commissioners April meeting, the Board of Commissioners approved a 1-year extension with Landmark Elevator Consultants – South. They inadvertently left out the overtime rate. Please find attached Addendum 1 – Overtime, which lists this rate. A copy of the original agreement and Addendum 1 - Overtime are attached for review and ratification.

**ADDITIONAL INFORMATION ATTACHED:**                    No \_\_\_\_\_                    Yes   X  

**FINANCIAL IMPACT:** This service is funded out of the FY2018 Operating Budget.

**RECOMMENDATION:** Port Staff respectfully requests the Board of Commissioners' approval and ratification of the Addendum 1 – Overtime, with Landmark Elevator Consultants – South.

**Respectfully Submitted By:**

  
\_\_\_\_\_  
**Manuel Almira, Executive Director**

**DATE ACTION TAKEN:** \_\_\_\_\_  
Approved: \_\_\_\_\_  
Disapproved: \_\_\_\_\_  
Deferred To: \_\_\_\_\_  
Incorporated into Minutes: \_\_\_\_\_

Motion By: \_\_\_\_\_  
Seconded By: \_\_\_\_\_  
Unanimous:    Yes \_\_\_\_\_    No \_\_\_\_\_  
By: \_\_\_\_\_





A Quality Assurance Corporation

Addendum 1 - Overtime

POPB - MOC & Cruise Terminal  
One East 11th St Riviera Beach, FL 33404

Location: POPB - MOC & Cruise Terminal  
One East 11th St  
Riviera Beach, FL 33404

Proposal 4191 Addendum  
Units: 3T/2H/1WC/3ESC

Scope:

Perform the State Mandated Inspection and Test Witnessing of Elevators as well as provide corresponding Report in accordance with all the applicable codes in effect at the time of this submittal.

Fee Schedule:

Off-Business Hours - Portal to Portal \$190.00 per Hour  
Overtime Hours are any hours that do not fall within the range of Monday thru Friday  
8:00 a.m. to 4:00 p.m.

Payment Policy:

Payment in full is expected within 30 days of the time of service. In the event this account is assigned to a collection agency or an attorney for collection, the customer is responsible for payment of all attorney fees, court fees, filing fees, and any other costs associated with the collection process.

This is a legally binding contract and as such both parties agree to abide by all Terms and Conditions.

POPB - MOC & CRUISE TERMINAL

LANDMARK ELEVATOR CONSULTANTS-SOUTH

*Manuel Almira*  
Signature of Authorized Representative

*Craig S. Faux, Sr.*  
Signature

Manuel Almira  
Print Name

Craig S. Faux, Sr.  
Print Name

Executive Director 4/25/18  
Title Date

Managing Principal April 25, 2018  
Title Date 4-26-18

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