

**PORT OF PALM BEACH DISTRICT
REQUEST FOR DISCUSSION AND
COMMISSION ACTION**

**CONSENT AGENDA
ITEM F-5**

PREPARED BY: Paul Zielinski Chief Financial Officer May 10, 2018

SUBJECT: Contract Renewals

The following contracts are being presented for consideration of extension:

- A. Iron Mountain
- B. Nozzle Nolen:
 - Pest Control – MOC/CT, POC & S. Gate
 - Termite – S. Gate – Subterranean
 - Termite – MOC/CT – Subterranean & Dry-wood
 - Termite – POC – Subterranean
 - Termite – Bldg. 12 – Dry-wood

BACKGROUND:

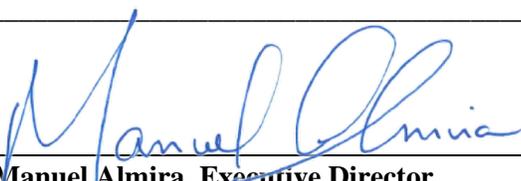
- A. Iron Mountain provides off-site storage and retention for Port records at a cost of about \$226.00/mo.
- B. Nozzle Nolen provides pest and termite service to several of the Port's buildings. There will be no increase in annual service.
 - Pest Control – MOC/CT, POC & S. Gate - \$433/mo.
 - Termite – MOC – Subterranean \$305/yr.
 - Termite – MOC – Dry-wood \$175/yr.
 - Termite – S. Gate – Subterranean - \$1012/yr.
 - Termite – POC – Subterranean - \$395/yr.
 - Termite – Bldg. 12 – Dry-wood - \$225/yr.
 - Termite – CT - Subterranean - \$725/yr.

ADDITIONAL INFORMATION ATTACHED: No _____ Yes X

FINANCIAL IMPACT: This service is funded out of the FY2018 Operating Budget.

RECOMMENDATION: The Board of Commissioners is respectfully requested to authorize the Executive Director to execute 1-year contract extensions with Iron Mountain and Nozzle Nolen.

Respectfully Submitted By:



Manuel Almira, Executive Director

DATE ACTION TAKEN:

Approved: _____

Disapproved: _____

Deferred To: _____

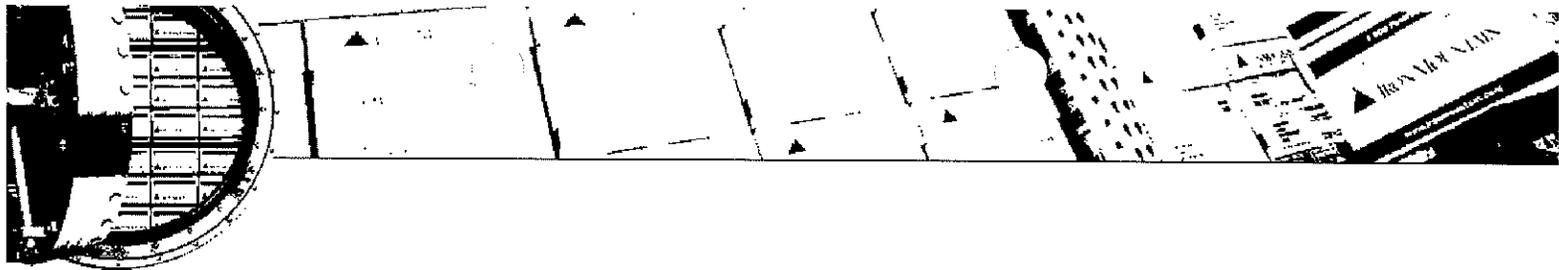
Incorporated into Minutes: _____

Motion By: _____

Seconded By: _____

Unanimous: Yes _____ No _____

By: _____



Renewal Schedule A: PROGRAM PRICING SCHEDULE Records Management

This Records Management Pricing Schedule is incorporated into and made part of the Customer Agreement ("Agreement") between Iron Mountain Information Management, LLC., (the "Company" or "Iron Mountain") and PORT OF PALM BEACH DISTRICT, (the "Customer").

Please see our Customer Information Center at cic.ironmountain.com for a Glossary with definitions of the terms used in this Pricing Schedule and more detail regarding our services, standard processes, and billing practices. In addition, restrictions apply to volume and/or stated timeframes for some service transaction types and these may be found in the Glossary under each service type.

This Records Management Pricing Schedule supersedes and terminates any prior Records Management Pricing Schedule and/or Schedule A existing between Iron Mountain and the Customer for the accounts noted below. All other Records Management services not specifically listed on this Schedule A will be charged at Iron Mountain's then current rates.

PORT OF PALM BEACH DISTRICT

District Name/Number: South Florida / F | F2318

Effective Date: July 1, 2017



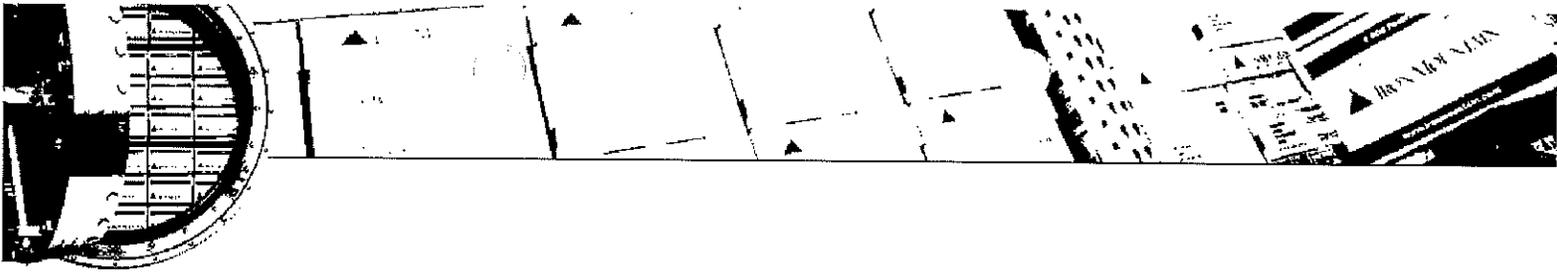
Pricing for Core Services

STANDARD STORAGE AND SERVICES (see http://cic.ironmountain.com/records/glossary for service definitions)		
DESCRIPTION	EFFECTIVE PRICE	PER
■ Carton Storage	\$0.490	Cubic Foot
■ Receiving and Entry - Carton	\$3.01	Cubic Foot
■ Regular Retrieval - Carton	\$4.35	Cubic Foot
■ Regular Retrieval - File from Carton	\$5.23	File
■ Regular Refile - Carton	\$4.35	Cubic Foot
■ Regular Refile - File to Carton	\$5.23	File
■ Archival Destruction - Carton	\$4.72	CF plus Regular Retrieval Charge
■ Open Shelf Storage	\$0.938	Linear Foot
■ Open Shelf Storage - X-Ray	\$1.397	Linear Foot
■ Receiving and Entry - Open Shelf File	\$5.77	Linear Foot
■ Regular Retrieval - File from Open Shelf	\$3.06	File
■ Regular Refile - File to Open Shelf	\$3.06	File
■ Archival Destruction - Open Shelf	\$2.84	File plus Regular Retrieval Charge
■ Next Day Delivery	\$39.99	Visit plus Handling Charge
■ Regular Pickup	\$39.99	Visit plus Handling Charge
■ Handling Charge	\$3.82	Cubic Foot

PREMIUM STORAGE & SERVICES (see http://cic.ironmountain.com/records/glossary for service definitions)		
DESCRIPTION	EFFECTIVE PRICE	PER
■ Rush Retrieval - Carton	\$6.95	Cubic Foot
■ Rush Retrieval - File from Carton	\$9.26	File
■ Regular Interfile - Carton	\$8.46	Each
■ Half Day Delivery	\$61.59	Visit plus Handling Charge
■ Rush Delivery - Business Day	\$121.96	Visit plus Handling Charge
■ Rush Delivery - Weekends/Holidays/After Hours	\$243.95	Visit plus Handling Charge
■ Rush Pickup - Business Day	\$121.96	Visit plus Handling Charge
■ Archival Destruction - File from Carton	\$5.29	File plus Regular Retrieval Charge
■ Rush Retrieval - File from Open Shelf	\$7.27	File
■ Regular Interfile - Open Shelf	\$5.62	Each
■ Miscellaneous Services - Labor	\$62.88	Hour
■ Re-Boxing Charge	\$6.47	Labor plus New Carton Cost

TBD: To be determined, call for quote





OTHER PROGRAM FEES (see <http://cic.ironmountain.com/records/glossary> for service definitions)

DESCRIPTION	EFFECTIVE PRICE	PER
■ Administrative Fee (Summary Billing)	\$27.60	Account ID per Month
■ Administrative Fee (Detailed Billing)	\$68.95	Account ID per Month
■ Fuel Surcharge	*	Transportation Visit

*A Fuel Surcharge is applied monthly based upon changes in the price of diesel fuel as published by the US Department of Energy. This charge is calculated monthly and included as a percentage of transportation related service charges. The current monthly Fuel Surcharge information can be found at <http://cic.ironmountain.com/FuelSurcharge>.

Custom Pricing

CUSTOM STORAGE & SERVICES (see <http://cic.ironmountain.com/records/glossary> for service definitions)

DESCRIPTION	EFFECTIVE PRICE	PER
■ Individual Listing	\$0.72	File
■ Open Shelf Individual Listing	\$0.72	File
■ Storage Minimum	\$169.15	Month
■ Minimum Service Order Charge	\$17.01	Order
■ Permanent Withdrawal - Carton	\$6.07	CF plus Regular Retrieval Charge
■ Permanent Withdrawal - File from Carton	\$3.28	File plus Regular Retrieval Charge
■ Permanent Withdrawal - Open Shelf	\$3.28	File plus Regular Retrieval Charge
■ Outside Courier/Customer Representative Handling	\$5.34	Each

Additional Services beyond those listed in this Pricing Schedule are available. For service descriptions, please go to Additional Services at cic.ironmountain.com/additionalservices.

TBD: To be determined, call for quote



RT # 360
 ACCT # 1000122

NOZZLE NOLEN, INC.

Sold By 941
 Started By 941

WWW.NOZZLENOLEN.COM (800) 22NOLEN SERVING GOLD & TREASURE COASTS

Date offered: 3-7-18 SF/Class _____ Res. Comm. Tax Exempt ID# _____

ACCOUNT INFORMATION Owner Renter

OWNER/BILLING ADDRESS INFORMATION

PORT OF PALM BEACH
 LAST FIRST MI
1 EAST 22th St.
 SERVICE STREET ADDRESS
RUIENA BEACH 33404
 CITY ZIP CODE
561-842-4201
 HOME PHONE WORK PHONE

LAST FIRST MI
SAME
 STREET ADDRESS
 CITY ZIP CODE
 CELL PHONE EMAIL ADDRESS

VIP SERVICE SPECIFICATIONS: All plans exclude Wood Destroying Organisms and Lawn & Ornamental Pest.
 Please ask us about our Termite Protection Programs and Super Turf Lawn Care Packages.

VIP PLATINUM PLAN - (INSIDE AND OUTSIDE SERVICE) Monthly Every Other Month Quarterly A.N.T.

PESTS COVERED: All Ant Species, Roaches, Silverfish, Spiders, Bees, Wasps, Rats, Mice, Fleas, Ticks and Earwigs,
 Some Ant species may require an additional shrub and/or lawn care program for full control. (Fire, Bigheaded, White footed, Caribbean and Carpenter ants, etc.) Bees will require additional fee for removal of hive. Rats and Mice will require additional fee for exclusion, sanitation, and/or bait stations. Fleas and Ticks will require additional lawn care program for full control.

~~A Termite detection system contract will be provided at no cost to you for as long as Platinum service is maintained (up to 8 stations)~~ ^{N/A}
RODENT CONTROL INCLUDES 6 BAIT STATIONS AT CRUISE TERMINAL

VIP GOLD PLAN - (OUTSIDE ONLY, INSIDE AS NEEDED) Monthly Every Other Month Quarterly A.N.T.

PESTS COVERED: All Ant Species, Silverfish, Spiders, Wasps, Earwigs and Roaches.
 PESTS NOT COVERED: Rats and Mice, Bees, Fleas and Ticks.
 (Some Ant Species may require an additional shrub and/or lawn care program for full control (Fire, Bigheaded, White footed, Caribbean and Carpenter ants, etc.)

VIP SILVER PLAN - (OUTSIDE ONLY, INSIDE AS NEEDED) Every Other Month Quarterly A.N.T.

PESTS COVERED: Ghost Ants, Pharaoh Ants, Black Crazy Ants, Roaches, Silverfish, Spiders, Wasps and Earwigs.
 PESTS NOT COVERED: Related Crazy, White footed, Fire, Bigheaded, Caribbean, Carpenter Ants, Rats, Mice, Bees, Fleas and Ticks.

REGULARLY SCHEDULED SERVICE VISITS

JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
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This agreement will remain in effect for 1 year beginning MAR, 2018 thru Mar, 2019

ADDITIONAL PESTS COVERED

PAYMENT TERMS / OPTIONS

SERVICE CHARGES AND COSTS

- Rats and Mice
- Bees/Hornets
- Fleas
- Ticks
- Birds/Pigeons
- Fly Control
- Mosquito

- Year in Advance (6% Discount)
- Automatic Debit (ACH) *(Must Fill Out Form)*
- C.C.# *(Must Fill Out Form)*
- C.O.D.
- On Receipt of Statement
- Budget Options

RESIDENTIAL

Initial Treatment	\$ <u>433.00</u>
Reg. Serv. Fee x (11) visits	\$ <u>433.00</u>
Discount	\$ _____
Sales Tax	\$ _____
Year in Adv. (6% disc.)	\$ _____
Total 1st Years Cost	\$ _____

SPECIAL INSTRUCTIONS: PEST CONTROL FOR CRUISE TERMINAL, TROPICAL BLDG, SOUTH GATE BLDG, MAINTENANCE BLDG, INCLUDES RODENT CONTROL @ CRUISE TERMINAL. TREATMENTS AS NEEDED DURING MONTH AT NO ADDITIONAL CHG.

I HAVE READ AND UNDERSTAND THIS ENTIRE AGREEMENT INCLUDING ADDITIONAL TERMS ON REVERSE SIDE

CUSTOMER SIGNATURE _____ DATE _____

NOZZLE NOLEN REPRESENTATIVE [Signature]

PRINT NAME _____

\$ _____ AMOUNT COLLECTED CHECK # _____ SERVICE # _____

Tracy Carey

Subject: Nozzle Nolen Termite Dept

Hey Tracy,

There will be NO increase on any termite accounts listed.
Thank You

Tim Salopek



Tim Salopek

Termite Department

Nozzle Nolen, Inc.

Office: 561-844-3544 ext. 1012

DID # 561-721-8247

Fax: 561-842-0031

5400 Broadway

West Palm Beach, FL 33407

<http://www.nozzlenolen.com/>

Ask about our
Green Shield
Certified
Service



This email has been checked for viruses by Avast antivirus software.

www.avast.com

NOZZLE NOLEN TERMITE AGREEMENTS SUMMARY

Account #	Location	Description	Cost/Yr
1054798	MOC	Subterranean Termite	\$305
1054993	MOC	Dry-wood Termite	\$175
1058834	South Gate	Subterranean Termite	*\$1012
1060332	POC	Subterranean Termite	\$395
6061626	Bldg. 12	Dry-wood Termite	\$225
1063181	CT	Subterranean Termite	\$725
* Inps. 2 X / yr			