



**BOARD OF COMMISSIONERS  
of the  
PORT OF PALM BEACH DISTRICT**

**IN ACCORDANCE WITH THE PROVISIONS OF THE AMERICANS WITH DISABILITIES  
ACT (ADA), PERSONS IN NEED OF A SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS  
PROCEEDING SHALL, WITHIN THREE (3) DAYS PRIOR TO ANY PROCEEDING,  
CONTACT THIS OFFICE, ONE EAST 11TH STREET, SUITE 600, RIVIERA BEACH,  
FLORIDA 33404 – 6921 (561-842-4201).**

**Budget Workshop  
3:00 p.m.  
Thursday, August 16, 2018**

One East 11th Street – 6th Floor  
Riviera Beach, Florida 33404-6921

**- THIS MEETING IS OPEN TO THE PUBLIC -**

Chair Jean L. Enright  
Vice-Chair Peyton W. McArthur  
Secretary/Treasurer Katherine M. Waldron  
Commissioner Blair J. Ciklin  
Commissioner Wayne M. Richards  
Executive Director Manuel Almira  
Port Attorney Gregory C. Picken

**I. BUDGET WORKSHOP**

**CIVILITY AND DECORUM:**

The Port of Palm Beach is committed to civility and decorum by its officials, employees and members of the public who attend this meeting.

Officials shall be recognized by the Chair and shall not interrupt a speaker.

Public comment shall be addressed to the Board of Commissioners as a whole and not to any individual on the dais or in the audience.

Displays of anger, rudeness, lack of respect, obscene or vulgar conduct shall not be permitted.

The audience is expected to be respectful of others when they are addressing the Board of Commissioners.

**A. CALL TO ORDER / ROLL CALL**

**B. PLEDGE OF ALLEGIANCE**

**C. NEW BUSINESS**

**C.1. Discussion Of The Port Of Palm Beach District Proposed Budgets For Fiscal Year 2019**

**Documents:**

[BUDGET COVER SHEET.PDF](#)  
[FY 2019 CAPITAL IMPROVEMENT BUDGET - PROPOSED.PDF](#)  
[FY 2019 OPERATING BUDGET PROPOSED - REVISED.PDF](#)  
[FY 2019 RENEWAL AND REPLACEMENT BUDGET PROPOSED.PDF](#)

**D. COMMENTS FROM THE PUBLIC**

**E. COMMENTS FROM THE BOARD OF COMMISSIONERS**

**F. ADJOURNMENT**

**PORT OF PALM BEACH DISTRICT  
REQUEST FOR DISCUSSION AND  
COMMISSION ACTION**

**NEW BUSINESS  
ITEM C-1**

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**PREPARED BY:** Manuel Almira Executive Director August 16, 2018

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**SUBJECT: PORT OF PALM BEACH PROPOSED BUDGETS FOR FY 2019**

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**BACKGROUND:** This workshop is to consider the proposed FY 2019 Operating, Renewal and Replacement, and Capital Improvement Budgets. Port management will be providing an oral presentation detailing the budget proposal for FY 2019.

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**FINANCIAL IMPACT:** Final approval will establish appropriate Budgets for the Port of Palm Beach District as required by both our charter and Florida Statutes for FY 2019.

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**ADDITIONAL INFORMATION ATTACHED:** No \_\_\_\_\_ Yes  X

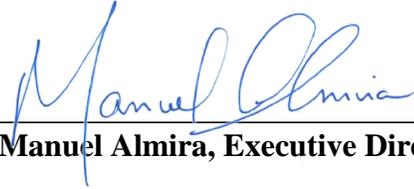
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**RECOMMENDATIONS:**

The Board of Commissioners is respectfully requested to:

1. Review and make recommendations to the Proposed FY 2019 Operating, Renewal & Replacement, and Capital Improvement Budgets.
2. Authorize management to make any adjustments to the Proposed FY 2019 Operating, Renewal & Replacement, and Capital Improvement Budgets, and bring back the finalized FY 2019 Budgets to the September 20, 2018 Regular Board Meeting for consideration and approval.

**Respectfully Submitted By:**

  
\_\_\_\_\_  
**Manuel Almira, Executive Director**

**DATE ACTION TAKEN:** \_\_\_\_\_  
Approved: \_\_\_\_\_  
Disapproved: \_\_\_\_\_  
Deferred To: \_\_\_\_\_  
Incorporated into Minutes: \_\_\_\_\_

Motion By: \_\_\_\_\_  
Seconded By: \_\_\_\_\_  
Unanimous: Yes \_\_\_\_\_ No \_\_\_\_\_  
By: \_\_\_\_\_



## **FY 2019 CAPITAL IMPROVEMENT BUDGET**

**PORT OF PALM BEACH TOTAL CAPITAL PROJECTS (in \$ thousands)**

<u>External Funding Sources</u>	<u>PROJECT NAME</u>	<u>Total Project Cost</u>	<u>Project Cost Ratio</u>	<u>Actual Expenditures thru 09/30/18</u>	<u>FY 2019</u>	<u>FY 2020</u>	<u>FY 2021</u>	<u>FY 2022</u>	<u>FY 2023</u>	<u>BEYOND</u>	<u>TOTAL</u>
FDOT	On Port Rail Facility Expansion Project - Fin. Proj. # 436215 - Contract #ARL88 - SJPA # 4	\$8,675	50/50	\$0	\$1,500	\$1,500	\$1,500	\$1,500	\$2,675	\$0	\$8,675
FDOT	Berth 17 Expansion - FM# 422827 - Contract # AR857 - Seaport Investment Program (FSTED) Bond Funded	\$9,202	50/50	\$9,202	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FDOT	Berth 17 Expansion - Fin. Proj. # 422827 - Contract #G0995 - JPA	\$1,500	50/50	\$250	\$1,250	\$0	\$0	\$0	\$0	\$0	\$1,250
FDOT	Berth 17 Expansion - Fin. Proj. # 422827 - Contract #G0995 - SJPA # 1	\$1,500	50/50	\$0	\$1,500	\$0	\$0	\$0	\$0	\$0	\$1,500
	<b>Total Project</b>	<b>\$12,202</b>		<b>\$9,452</b>	<b>\$2,750</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,750</b>
FDOT	Berth # 1 Expansion - Fin. Proj. # 434833 - JPA	\$150	50/50	\$150	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FDOT	Berth # 1 Expansion - Fin. Proj. # 434833 - SJPA # 1	\$619	50/50	\$67	\$552	\$0	\$0	\$0	\$0	\$0	\$552
FDOT	Berth # 1 Expansion - Fin. Proj. # 434833 - Pending SJPA # 2	\$3,000	50/50	\$0	\$1,524	\$1,476	\$0	\$0	\$0	\$0	\$3,000
Contract # ARS49	<b>Total Project</b>	<b>\$3,769</b>		<b>\$217</b>	<b>\$2,076</b>	<b>\$1,476</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$3,552</b>
FDOT	MOB Demo & Cargo Laydown Capacity Improvements - Design & Permitting - Fin. Proj. # 439974 - Contract # G0E90 - JPA	\$340	50/50	\$340	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FDOT	Upland Cargo Improvement Project - MOB demo area Fin. Proj. # 440705 - Contract #G0078 - JPA	\$4,000	50/50	\$0	\$4,000	\$0	\$0	\$0	\$0	\$0	\$4,000
FDOT	Tropical Reefer Line Expansion - Fin. Proj. # 435033 - Contract # ARJ70 - JPA	\$550	50/50	\$0	\$0	\$550	\$0	\$0	\$0	\$0	\$550
	<b>Total Project</b>	<b>\$4,890</b>		<b>\$340</b>	<b>\$4,000</b>	<b>\$550</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$4,550</b>
FDOT	Area D Mitigation - Fin. Proj. # N/A - No JPA - Application Submitted - Approval Pending	\$2,250	50/50	\$0	\$0	\$0	\$1,125	\$1,125	\$0	\$0	\$2,250
FDOT	Annex Property Site Improvements- Fin. Proj. # N/A - No JPA - Application Submitted - Approval Pending	\$1,500	50/50	\$0	\$0	\$1,500	\$0	\$0	\$0	\$0	\$1,500
FDOT	Passenger Loading Bridge Project - Fin. Proj. # 442200 - No JPA - Application Submitted - Approval Pending	\$2,500	50/50	\$0	\$0	\$0	\$2,500	\$0	\$0	\$0	\$2,500
	<b>TOTAL CAPITAL IMPROVEMENT PROJECTS</b>	<b>\$35,786</b>		<b>\$10,009</b>	<b>\$10,326</b>	<b>\$5,026</b>	<b>\$5,125</b>	<b>\$2,625</b>	<b>\$2,675</b>	<b>\$0</b>	<b>\$25,777</b>
	<b>RENEWAL &amp; REPLACEMENT PROJECTS</b>				<b>\$1,137</b>	<b>\$1,100</b>	<b>\$1,100</b>	<b>\$1,100</b>	<b>\$1,100</b>	<b>\$1,100</b>	<b>\$6,637</b>
	<b>TOTAL CASH OUTLAYS</b>				<b>\$11,463</b>	<b>\$6,126</b>	<b>\$6,225</b>	<b>\$3,725</b>	<b>\$3,775</b>	<b>\$1,100</b>	<b>\$32,414</b>

**PORT OF PALM BEACH GRANT FUNDING (in \$ thousands)**

PROJECT NAME	External Funding Sources	Total Project Cost	Grant Funding	Estimated Expenditures thru 9/30/18	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	BEYOND	TOTAL
FDOT	On Port Rail Facility Expansion Project - Fin. Proj. # 436215 - Contract #ARL88 - SJPA # 4	\$8,675	\$4,338	\$0	\$750	\$750	\$750	\$750	\$1,338	\$0	\$4,338
FDOT	Berth 17 Expansion - FM# 422827 - Contract # AR857 - Seaport Investment Program (FSTED) Bond Funded	\$9,202	\$4,601	\$4,601	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FDOT	Berth 17 Expansion - Fin. Proj. # 422827 - Contract #G0995 - JPA	\$1,500	\$750	\$125	\$625	\$0	\$0	\$0	\$0	\$0	\$625
FDOT	Berth 17 Expansion - Fin. Proj. # 422827 - Contract #G0995 - SJPA # 1	\$1,500	\$750	\$0	\$750	\$0	\$0	\$0	\$0	\$0	\$750
	<b>Total Project</b>	<b>\$12,202</b>	<b>\$6,101</b>	<b>\$4,726</b>	<b>\$1,375</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,375</b>
FDOT	Berth # 1 Expansion - Fin. Proj. # 434833 - JPA	\$150	\$75	\$75	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FDOT	Berth # 1 Expansion - Fin. Proj. # 434833 - SJPA # 1	\$619	\$310	\$34	\$276	\$0	\$0	\$0	\$0	\$0	\$276
FDOT	Berth # 1 Expansion - Fin. Proj. # 434833 - Pending SJPA # 2	\$3,000	\$1,500	\$0	\$762	\$738	\$0	\$0	\$0	\$0	\$1,500
Contract # ARS49	<b>Total Project</b>	<b>\$3,769</b>	<b>\$1,885</b>	<b>\$109</b>	<b>\$1,038</b>	<b>\$738</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,776</b>
FDOT	MOB Demo & Cargo Laydown Capacity Improvements - Design & Permitting - Fin. Proj. # 439974 - Contract # G0E90 - JPA	\$340	\$170	\$170	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FDOT	Upland Cargo Improvement Project - MOB demo area Fin. Proj. # 440705 - Contract #G0078 - JPA	\$4,000	\$2,000	\$0	\$2,000	\$0	\$0	\$0	\$0	\$0	\$2,000
FDOT	Tropical Reefer Line Expansion - Fin. Proj. # 435033 - Contract # ARJ70 - JPA	\$550	\$275	\$0	\$0	\$275	\$0	\$0	\$0	\$0	\$275
	<b>Total Project</b>	<b>\$4,890</b>	<b>\$2,445</b>	<b>\$170</b>	<b>\$2,000</b>	<b>\$275</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,275</b>
FDOT	Area D Mitigation - Fin. Proj. # N/A - No JPA - Application Submitted - Approval Pending	\$2,250	\$1,125	\$0	\$0	\$0	\$563	\$563	\$0	\$0	\$1,125
FDOT	Annex Property Site Improvements- Fin. Proj. # N/A - No JPA - Application Submitted - Approval Pending	\$1,500	\$750	\$0	\$0	\$750	\$0	\$0	\$0	\$0	\$750
FDOT	Passenger Loading Bridge Project - Fin. Proj. # 442200 - No JPA - Application Submitted - Approval Pending	\$2,500	\$1,250	\$0	\$0	\$0	\$1,250	\$0	\$0	\$0	\$1,250
<b>TOTAL CAPITAL PROJECTS</b>		<b>\$35,786</b>	<b>\$17,893</b>	<b>\$5,005</b>	<b>\$5,163</b>	<b>\$2,513</b>	<b>\$2,563</b>	<b>\$1,313</b>	<b>\$1,338</b>	<b>\$0</b>	<b>\$12,889</b>
<b>RENEWAL &amp; REPLACEMENT</b>					<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>TOTAL PORT CASH REQUIREMENTS</b>					<b>\$5,163</b>	<b>\$2,513</b>	<b>\$2,563</b>	<b>\$1,313</b>	<b>\$1,338</b>	<b>\$0</b>	<b>\$12,889</b>

**PORT OF PALM BEACH CASH REQUIREMENTS (in \$ thousands)**

PROJECT NAME	External Funding Sources	Total Project Cost	Port Match	Estimated Expenditures thru 9/30/18	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	BEYOND	TOTAL
FDOT	On Port Rail Facility Expansion Project - Fin. Proj. # 436215 - Contract #ARL88 - SJPA # 4	\$8,675	\$4,338	\$0	\$750	\$750	\$750	\$750	\$1,338	\$0	\$4,338
FDOT	Berth 17 Expansion - FM# 422827 - Contract # AR857 - Seaport Investment Program (FSTED) Bond Funded	\$9,202	\$4,601	\$4,601	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FDOT	Berth 17 Expansion - Fin. Proj. # 422827 - Contract #G0995 - JPA	\$1,500	\$750	\$125	\$625	\$0	\$0	\$0	\$0	\$0	\$625
FDOT	Berth 17 Expansion - Fin. Proj. # 422827 - Contract #G0995 - SJPA # 1	\$1,500	\$750	\$0	\$750	\$0	\$0	\$0	\$0	\$0	\$750
	<b>Total Project</b>	<b>\$12,202</b>	<b>\$6,101</b>	<b>\$4,726</b>	<b>\$1,375</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,375</b>
FDOT	Berth # 1 Expansion - Fin. Proj. # 434833 - JPA	\$150	\$75	\$75	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FDOT	Berth # 1 Expansion - Fin. Proj. # 434833 - SJPA # 1	\$619	\$310	\$34	\$276	\$0	\$0	\$0	\$0	\$0	\$276
FDOT	Berth # 1 Expansion - Fin. Proj. # 434833 - Pending SJPA # 2	\$3,000	\$1,500	\$0	\$762	\$738	\$0	\$0	\$0	\$0	\$1,500
Contract # ARS49	<b>Total Project</b>	<b>\$3,769</b>	<b>\$1,885</b>	<b>\$109</b>	<b>\$1,038</b>	<b>\$738</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,776</b>
FDOT	MOB Demo & Cargo Laydown Capacity Improvements - Design & Permitting - Fin. Proj. # 439974 - Contract # G0E90 - JPA	\$340	\$170	\$170	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FDOT	Upland Cargo Improvement Project - MOB demo area Fin. Proj. # 440705 - Contract #G0078 - JPA	\$4,000	\$2,000	\$0	\$2,000	\$0	\$0	\$0	\$0	\$0	\$2,000
FDOT	Tropical Reefer Line Expansion - Fin. Proj. # 435033 - Contract # ARJ70 - JPA	\$550	\$275	\$0	\$0	\$275	\$0	\$0	\$0	\$0	\$275
	<b>Total Project</b>	<b>\$4,890</b>	<b>\$2,445</b>	<b>\$170</b>	<b>\$2,000</b>	<b>\$275</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,275</b>
FDOT	Area D Mitigation - Fin. Proj. # N/A - No JPA - Application Submitted - Approval Pending	\$2,250	\$1,125	\$0	\$0	\$0	\$563	\$563	\$0	\$0	\$1,125
FDOT	Annex Property Site Improvements- Fin. Proj. # N/A - No JPA - Application Submitted - Approval Pending	\$1,500	\$750	\$0	\$0	\$750	\$0	\$0	\$0	\$0	\$750
FDOT	Passenger Loading Bridge Project - Fin. Proj. # 442200 - No JPA - Application Submitted - Approval Pending	\$2,500	\$1,250	\$0	\$0	\$0	\$1,250	\$0	\$0	\$0	\$1,250
<b>TOTAL CAPITAL PROJECTS</b>		<b>\$35,786</b>	<b>\$17,893</b>	<b>\$5,005</b>	<b>\$5,163</b>	<b>\$2,513</b>	<b>\$2,563</b>	<b>\$1,313</b>	<b>\$1,338</b>	<b>\$0</b>	<b>\$12,889</b>
<b>RENEWAL &amp; REPLACEMENT</b>					<b>\$1,137</b>	<b>\$1,100</b>	<b>\$1,100</b>	<b>\$1,100</b>	<b>\$1,100</b>	<b>\$1,100</b>	<b>\$6,637</b>
<b>TOTAL PORT CASH REQUIREMENTS</b>					<b>\$6,300</b>	<b>\$3,613</b>	<b>\$3,663</b>	<b>\$2,413</b>	<b>\$2,438</b>	<b>\$1,100</b>	<b>\$19,526</b>



**SECTION 1: FY 2019 OPERATING BUDGET**

**SECTION 2: OPERATING REVENUES FY 2019 BUDGET**

**SECTION 3: OPERATING EXPENSES FY 2019 BUDGET**

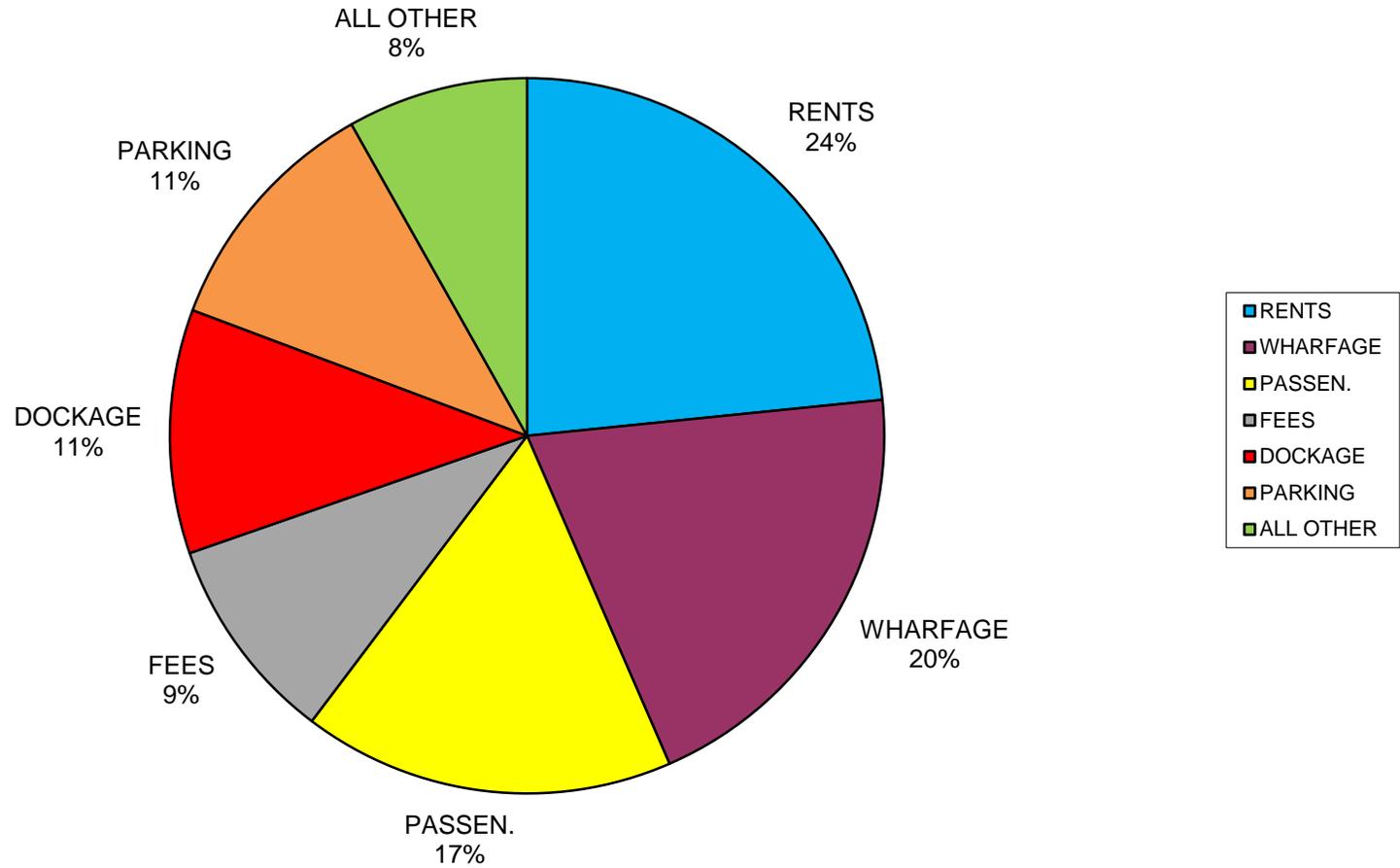


## **SECTION 1: FY 2019 OPERATING BUDGET**

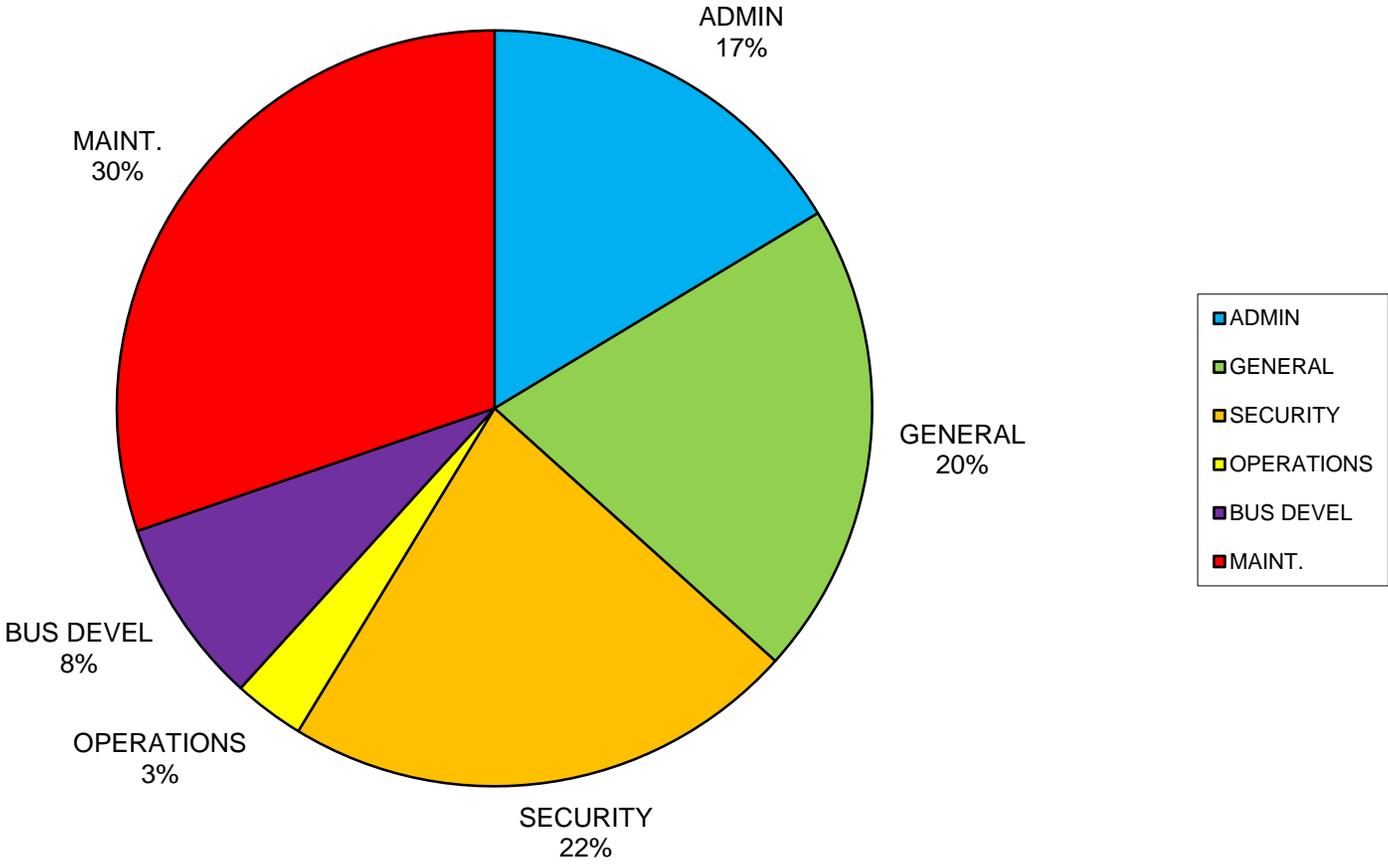
**PORT OF PALM BEACH DISTRICT  
FY 2019 OPERATING BUDGET  
PROPOSED**

	FY 2017	FY 2018	FY 2019	FY 19 vs FY 18 Budgets
	AUDITED	REVISED	PROPOSED	Projected Variance
	RESULTS	BUDGET	BUDGET	Positive (Negative)
<b>OPERATING REVENUES:</b>				
Wharfage	\$ 3,586,472	\$ 3,885,867	\$ 3,822,766	\$ (63,101)
Dockage	2,214,939	2,285,008	2,101,233	(183,775)
Parking	1,440,349	1,578,718	2,115,380	536,662
Passenger Charges - Multiday	6,908,164	7,314,328	10,243,768	2,929,440
Storage	71,384	110,067	210,005	99,938
Water	95,249	90,336	103,439	13,103
Line Handling	127,600	130,802	122,488	(8,314)
Switching	628,742	665,214	706,060	40,846
Licenses and Permits	108,900	105,300	155,500	50,200
Vessel Bunkers	53,711	57,439	30,000	(27,439)
Cargo Terminal Fee	688,159	760,527	782,253	21,726
Security Fee	589,043	640,263	641,373	1,110
Identification Badging	28,857	30,675	23,765	(6,910)
Harbor Master Fees	181,962	193,991	207,350	13,359
Rental Income	4,239,509	4,067,154	4,455,035	387,881
Miscellaneous Income	569,935	668,961	361,671	(307,290)
<b>Gross Operating Revenues</b>	<b>21,532,975</b>	<b>22,584,650</b>	<b>26,082,086</b>	<b>3,497,436</b>
Marketing Support	(4,374,913)	(4,138,289)	(7,039,696)	(2,901,407)
<b>Net Operating Revenues</b>	<b>17,158,062</b>	<b>18,446,361</b>	<b>19,042,390</b>	<b>596,029</b>
<b>OPERATING EXPENSES:</b>				
Administration & Human Resources	767,734	721,522	753,395	(31,873)
Finance & Information Technology	932,404	898,108	1,024,215	(126,107)
General Expense	2,178,584	1,757,458	1,958,455	(200,997)
Engineering	25,211	28,000	57,000	(29,000)
Consulting	37,559	39,000	39,000	-
Legal	96,424	160,000	150,000	10,000
Operations	98,764	119,299	118,995	304
General Maintenance	1,517,959	1,605,435	2,012,490	(407,055)
Maritime Office Complex	268,270	309,500	339,000	(29,500)
Cruise Terminal	306,437	363,000	447,500	(84,500)
Southgate	61,339	79,500	88,200	(8,700)
Maritime Office Building	69,489	84,500	N/A	84,500
Railroad	132,403	164,167	210,315	(46,148)
Security	1,768,191	1,881,621	2,394,730	(513,109)
Business Development	647,885	739,304	859,725	(120,421)
Community Grants	7,856	10,000	10,000	-
Renewal and Replacement	221,658	500,000	400,000	100,000
<b>OPERATING EXPENSES</b>	<b>9,138,167</b>	<b>9,460,414</b>	<b>10,863,020</b>	<b>(1,402,606)</b>
<b>OPERATING INCOME before Depr. &amp; Amort.</b>	<b>8,019,895</b>	<b>8,985,947</b>	<b>8,179,370</b>	<b>(806,577)</b>
Amortization Expense	(28,817)	(48,817)	(52,025)	(3,208)
Depreciation Expense	(4,757,631)	(4,760,694)	(5,104,000)	(343,306)
<b>OPERATING INCOME</b>	<b>3,233,447</b>	<b>4,176,436</b>	<b>3,023,345</b>	<b>(1,153,091)</b>
<b>Non-Operating Revenues (Expenses):</b>				
Operating Grant Revenue	55,772	75,000	75,000	-
Operating Grant Expenses	(28,690)	-	-	-
Gain (Loss) on disposition of assets	2,500	(1,215,000)	-	1,215,000
Insurance recoveries	60,721	-	-	-
Interest Earnings	46,191	138,000	262,000	124,000
Interest on Bonds	(1,363,385)	(1,289,705)	(1,188,500)	101,205
<b>Total Non-Operating Revenue (Expenses)</b>	<b>(1,226,891)</b>	<b>(2,291,705)</b>	<b>(851,500)</b>	<b>1,440,205</b>
<b>INCOME before capital contributions</b>	<b>\$ 2,006,556</b>	<b>\$ 1,884,731</b>	<b>\$ 2,171,845</b>	<b>\$ 287,114</b>

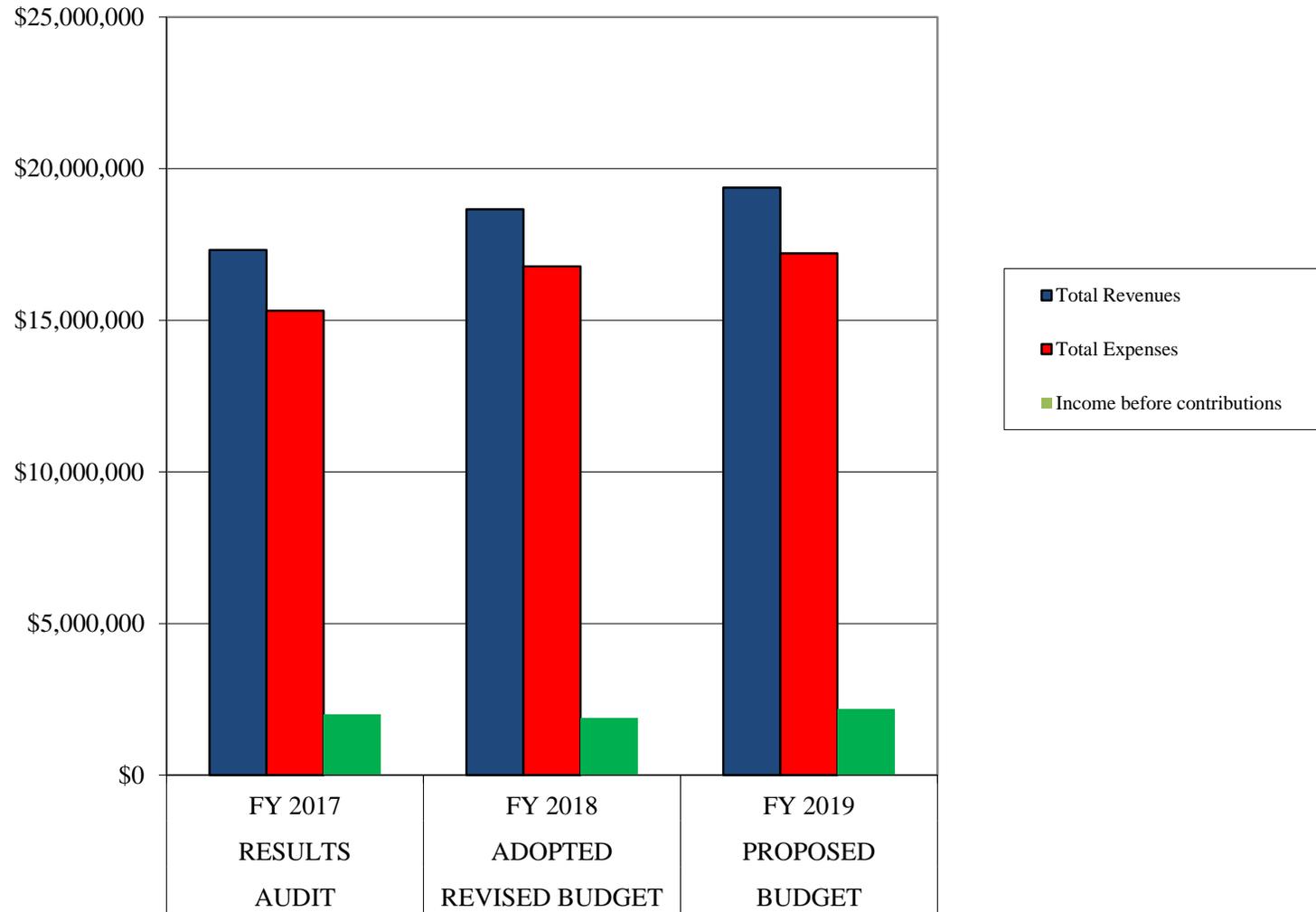
# FY 2019 BUDGETED NET OPERATING REVENUE



# FY 2019 BUDGETED OPERATING EXPENSES



## FY 2014 BUDGETED TOTAL REVENUES, EXPENSES AND INCOME





**SECTION 2: OPERATING REVENUES  
FY 2019 BUDGET**

**PORT OF PALM BEACH DISTRICT  
OPERATING REVENUES  
FY 2019 BUDGET**

<u>Operating Revenue Types</u>	<u>Descriptions</u>	<u>Projected FY 2019 Revenues</u>
<b>Wharfage</b>	<i>Charges assessed against the cargo or vessel on all cargo passing or conveyed over, onto, through or under Port facilities, or wharves or wharf premises or between vessels (to or from barge, lighter, or water) when berthed at wharf or when moored in slip adjacent to wharf. Wharfage charges for multi-day cruise lines are included in Passenger Charges for FY 19.</i>	\$3,822,766
<b>Dockage</b>	<i>Charges assessed against a vessel for berthing at or making fast to a Port wharf, pier, bulkhead structure, or bank, or for mooring to a vessel so berthed. Dockage charges for multi-day cruise lines are included in Passenger Charges for FY 19.</i>	2,101,233
<b>Parking</b>	<i>Cash collections from daily charges for privately owned vehicles of passengers boarding multi-day cruise ships sailing from the Port. The valet parking revenue is net fees after the parking share for the cruise line and valet company.</i>	2,115,380
<b>Passenger Charges – Multiday</b>	<i>An all inclusive per passenger trip charge, in lieu of individual charges under tariff for wharfage, dockage, security fees, passenger screening, terminal operating, and harbor master fees under the operating agreement with the multi-day cruise customer for the embarkation and disembarkation of passengers.</i>	10,243,768
<b>Storage</b>	<i>Port charges for cargo held in transit sheds, warehouses, open storage areas, or by special arrangement for a period of time beyond that considered in wharfage.</i>	210,005
<b>Water</b>	<i>Charges for the consumption of water by vessels, which take on water when calling at the Port. Operating expenses such as master meter charges and city water and sewer charges offset gross revenue for this line item.</i>	103,439
<b>Line Handling</b>	<i>Port charges for labor to assist in the docking of vessels and to tie lines from the vessel to the wharf.</i>	122,488
<b>Switching</b>	<i>Charges for operating the Port's intra-port rail to move cargo into and out of the terminal to the FEC rail line.</i>	706,060
<b>Licenses and Permits</b>	<i>Annual and specific charges assessed to all persons, firms, corporations, or other business entities carrying on the business of stevedoring, ship Chandler, bunkering agent, commercial transportation or other miscellaneous activities at the Port. In addition, engineering permits are required for all construction on Port-owned property.</i>	155,500

**PORT OF PALM BEACH DISTRICT  
OPERATING REVENUES  
FY 2019 BUDGET**

<b>Vessel Bunkers</b>	<i>Charges assessed to trucks and barges delivering petroleum products to vessels.</i>	30,000
<b>Cargo Terminal Fee</b>	<i>Fee charges assessed to all Port tenants handling cargo at the Port.</i>	782,253
<b>Security Fees</b>	<i>Charges assessed to Port users to offset the cost of compliance with federal, state, and local security regulations.</i>	641,373
<b>Identification Badging</b>	<i>Commissions received for processing TWIC enrollments and renewals, and charges for crew badges.</i>	23,765
<b>Harbor Master Fee</b>	<i>Charges assessed on all vessels requiring dockage at Port facilities on a per call basis.</i>	207,350
<b>Rental Income</b>	<i>Lease rental charges for Port-owned real property rented for Port and non-Port related use.</i>	4,455,035
<b>Miscellaneous and Other Income</b>	<i>Income from various sources including equipment rental, FTZ, NICB, parking decals, heavy lift cargo fees, public use, and reservation fees, service charges, bankruptcy proceeds, and also labor charges for Port staff assigned to special projects described in the Tariff.</i>	361,671
<b>Gross Operating Revenues</b>		<b>\$26,082,086</b>
<b>Marketing Support</b>	<i>Charges assessed and paid by the Port under the operating agreement with the multi-day cruise operator for the Port's participation in their marketing program.</i>	(7,039,696)
<b>Net Operating Revenues</b>		<b>\$19,042,390</b>



**SECTION 3: OPERATING EXPENSES  
FY 2019 BUDGET**

**PORT OF PALM BEACH DISTRICT  
FY 2019 BUDGET  
OPERATING EXPENSES**

<b>ADMINISTRATION &amp; HUMAN RESOURCES</b>		<b>FY 2017</b>	<b>FY 2018</b>	<b>FY 2019</b>
		<b>AUDITED</b>	<b>REVISED</b>	<b>PROPOSED</b>
<b>Account #</b>	<b>Description</b>	<b>RESULTS</b>	<b>BUDGET</b>	<b>BUDGET</b>
00-02-000-10-5100-00	Salaries - Commissioners	\$ 47,500	\$ 47,500	\$ 47,500
00-02-000-10-5102-00	Salaries - Administration & HR	639,685	598,478	654,070
00-02-000-10-5205-00	F.I.C.A. Payroll Tax Expense	47,664	45,544	46,065
00-02-000-10-5207-00	Contracted Support Services	32,885	30,000	5,760
	<b>Total Administration &amp; HR</b>	<b>\$ 767,734</b>	<b>\$ 721,522</b>	<b>\$ 753,395</b>

**PORT OF PALM BEACH DISTRICT  
FY 2019 BUDGETED  
OPERATING EXPENSES**

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**ADMINISTRATION & HUMAN RESOURCES**

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<u>Line Item</u>	<u>Activity</u>	<u>Description</u>
02-000-10-		
5100-00	Salaries	Commissioners; Executive Director allocated at 70%;
To		Port Engineer, Executive Assistant; Director of Planning;
5102-00		Director of Human Resources & Administration; District Clerk, Receptionist.

**PORT OF PALM BEACH DISTRICT  
FY 2019 BUDGET  
OPERATING EXPENSES**

<b>ADMINISTRATION &amp; HUMAN RESOURCES</b>		<b>FY 2017</b>	<b>FY 2018</b>	<b>FY 2019</b>
		<b>AUDITED</b>	<b>REVISED</b>	<b>PROPOSED</b>
<b>Account #</b>	<b>Description</b>	<b>RESULTS</b>	<b>BUDGET</b>	<b>BUDGET</b>
00-02-000-10-5100-00	Salaries - Commissioners	\$ 47,500	\$ 47,500	\$ 47,500
00-02-000-10-5102-00	Salaries - Administration & HR	639,685	598,478	654,070
00-02-000-10-5205-00	F.I.C.A. Payroll Tax Expense	47,664	45,544	46,065
00-02-000-10-5207-00	Contracted Support Services	32,885	30,000	5,760
	<b>Total Administration &amp; HR</b>	<b>\$ 767,734</b>	<b>\$ 721,522</b>	<b>\$ 753,395</b>

**PORT OF PALM BEACH DISTRICT  
FY 2019 BUDGET  
OPERATING EXPENSES**

<b><u>FINANCE &amp; INFORMATION TECHNOLOGY</u></b>		<b>FY 2017</b>	<b>FY 2018</b>	<b>FY 2019</b>
<b>Account #</b>	<b>Description</b>	<b>AUDITED RESULTS</b>	<b>REVISED BUDGET</b>	<b>PROPOSED BUDGET</b>
00-02-000-30-5200-00	Salaries - Finance & IT	\$ 624,527	\$ 598,890	\$ 690,115
00-02-000-30-5205-00	F.I.C.A. Payroll Tax Expense	45,343	44,633	51,550
00-02-000-30-5207-00	Contracted Office Services	5,276	-	-
00-02-000-30-5780-00	Telephone - Communications	78,135	80,000	83,000
00-02-000-30-5670-00	Computer Training/Consulting	28,850	49,450	57,000
00-02-000-30-5665-00	Computer Maintenance	69,418	53,135	61,000
00-02-000-30-5660-00	Computer Software/Supplies	7,857	10,000	10,000
00-02-000-30-5790-00	Postage - Office	3,361	3,000	5,000
00-02-000-30-5610-00	Office Maintenance	9,456	10,000	10,000
00-02-000-30-5625-00	Records Storage	2,710	3,000	3,000
00-02-000-30-5795-00	Printing - Office	6,742	6,000	10,000
00-02-000-30-5795-01	Public Notice Publication	14,184	5,000	8,000
00-02-000-30-5600-00	Office Supplies	18,891	20,000	20,000
00-02-000-30-5590-00	Miscellaneous - Office	17,654	15,000	15,550
	<b>Total Finance &amp; IT</b>	<b>\$ 932,404</b>	<b>\$ 898,108</b>	<b>\$ 1,024,215</b>

**PORT OF PALM EACH DISTRICT  
FY 2019 BUDGETED  
OPERATING EXPENSES**

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**FINANCE & INFORMATION TECHNOLOGY**

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<u>Line Item</u>	<u>Activity</u>	<u>Description</u>
02-000-30-		
5200-00	Salaries	Deputy Director-CFO allocated at 50%; Manager of Contract Compliance & Receivables allocated at 25%; Manager of Purchasing; Controller; Asst. Controller; Accounts Receivable, Payable and Financial Specialist; Specialist; Director of Information Technology and I.T. Specialist.
5600-00	Office Supplies	Costs to provide supplies for daily operation including forms, copy paper, copier toner/ developer, computer supplies, etc.
5610-00	Office Maintenance	Costs to maintain/repair office equipment, furniture, and fixtures at the Port offices. Also includes annual lease cost and maintenance expense for office copiers and expenses for the maintenance of other office machines and equipment.
5660-00	Computer Software/Supplies	Includes cost of upgrades and annual registration/enhancement fees for designated operating programs.
5665-00	Computer Maintenance	Costs to maintain computer hardware and software. As original service and support warranties expire, additional maintenance agreements will be incurred or extended warranties need to be purchased.
5670-00	Computer Consulting	Costs associated with outside computer consulting/support for software and hardware issues.
5780-00	Telephone	Costs associated with office telephones, long distance, internet access, cable TV, mobile phones and tablets.

**PORT OF PALM BEACH DISTRICT  
FY 2019 BUDGET  
OPERATING EXPENSES**

<b>GENERAL EXPENSE</b>		<b>FY 2017</b>	<b>FY 2018</b>	<b>FY 2019</b>
<b>Account #</b>	<b>Description</b>	<b>AUDITED RESULTS</b>	<b>REVISED BUDGET</b>	<b>PROPOSED BUDGET</b>
00-02-000-00-5031-00	Audit & Accounting Services	\$ 69,882	\$ 89,000	\$ 97,500
00-02-000-10-5665-00	Computer maintenance agreements	-	-	10,645
00-02-000-00-5040-00	Transcription Services for Board Meetings	8,283	8,500	11,500
00-02-000-00-5208-00	Unemployment Compensation	3,300	1,000	1,000
00-02-000-00-5250-00	General Insurance	515,543	374,000	385,000
00-02-000-00-5211-00	Group Health Insurance	856,675	917,000	1,064,500
00-02-000-00-5300-00	Employee Life Insurance	14,127	15,000	16,800
00-02-000-00-5300-01	Employee Short Term Disability	15,810	17,000	15,800
00-02-000-00-5209-00	Florida Retirement Expense	511,313	263,458	291,210
00-02-000-00-5210-00	Trustee Fees	6,948	7,500	7,500
00-02-000-00-5214-00	Drug-Free Workplace	695	1,000	2,000
00-02-000-00-5720-00	Insurance Contingency	-	10,000	10,000
00-02-000-00-5740-00	Membership Dues	2,152	4,000	5,000
00-02-000-00-5450-00	Ad Valorem Taxes - Tenants	27,332	10,000	5,000
00-02-000-00-5585-00	Employee Development & Training	19,828	25,000	20,000
00-02-000-00-5590-00	Miscellaneous	417	5,000	5,000
00-01-000-00-7920-00	Bad Debt Expense	126,279	10,000	10,000
	<b>Total General Expense</b>	<b>\$ 2,178,584</b>	<b>\$ 1,757,458</b>	<b>\$ 1,958,455</b>

**PORT OF PALM EACH DISTRICT  
FY 2019 BUDGETED  
OPERATING EXPENSES**

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**GENERAL EXPENSE**

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<u>Line Item</u>	<u>Activity</u>	<u>Description</u>
02-000-00		
5031-00	Audit/Accounting Services	Annual required independent CPA audit fees, monthly cash and voucher audit, bond arbitrage and continuing disclosure reports, OPEB actuary report and other accounting related services that may be required.
5040-00	Transcription Services	Professional transcriptions services for the monthly board meetings and any special meetings.
5208-00	Training and Seminars	Professional development, continuing education seminars and various courses for staff to maintain licenses and improve skills. Also, the tuition reimbursement plan.
5209-00	Florida Retirement System (FRS)	Employer pension contribution as required by the FRS Pension Plan set by the State of Florida legislators.
5210-00	Trustees Fees for Bond Issues	Annual fees for trustee services as required by the Series 2002, 2007, 2013 and 2016 revenue bond issues.
5211-00	Group Insurance	Annual premiums for health, dental, and vision insurance for full-time Port employees less employees' paid portion.
5250-00	l Insurance	Annual premiums for the various commercial property, liability, umbrella and Workers' Comp., policies.
5300-00 -01	Employee Life & S.T. Insurance	Annual premiums for basic life and short term disability insurance for all Port employees.
5665-00	Computer Maint. Agreements	Costs to maintain hardware and software for board books and records management. As original service and support warranties expire, additional maintenance agreements will be incurred or extended warranties need to be purchased.
5720-00	Insurance Contingency –	General insurance deductibles paid by the Port for claims settled by the Port's underwriters.

**PORT OF PALM BEACH DISTRICT  
FY 2019 BUDGET  
OPERATING EXPENSES**

<b><u>ENGINEERING</u></b>		<b>FY 2017</b>	<b>FY 2018</b>	<b>FY 2019</b>
		<b>AUDITED</b>	<b>REVISED</b>	<b>PROPOSED</b>
<b>Account #</b>	<b>Description</b>	<b>RESULTS</b>	<b>BUDGET</b>	<b>BUDGET</b>
00-02-000-00-5021-00	Retainer - CH2MHILL	\$ 12,000	\$ 12,000	<b>\$ 12,000</b>
00-02-000-00-5022-00	Other Fees/Expenses	13,211	16,000	<b>45,000</b>
	<b>Total Engineering</b>	<b>\$ 25,211</b>	<b>\$ 28,000</b>	<b>\$ 57,000</b>

**PORT OF PALM EACH DISTRICT  
FY 2019 BUDGETED  
OPERATING EXPENSES**

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**ENGINEERING PROGRAM**

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<u>Line Item</u>	<u>Activity</u>	<u>Description</u>
02-000-00-		
5021-00	Retainer – CHM2HILL	For representation by the Port Engineers at Board of Commissioners meetings, including expenses, and other miscellaneous non-project costs.
5022-00	Other Fees – Expenses	Special engineering and surveying projects that are not capital items.

**PORT OF PALM BEACH DISTRICT  
FY 2019 BUDGET  
OPERATING EXPENSES**

<b><u>GOVERNMENTAL CONSULTING</u></b>		<b>FY 2017</b>	<b>FY 2018</b>	<b>FY 2019</b>
		<b>AUDITED</b>	<b>REVISED</b>	<b>PROPOSED</b>
<b>Account #</b>	<b>Description</b>	<b>RESULTS</b>	<b>BUDGET</b>	<b>BUDGET</b>
00-02-000-00-5001-00	Consulting - Governmental	\$ 37,559	\$ 39,000	<b>\$ 39,000</b>
	<b>Total Consulting</b>	<b>\$ 37,559</b>	<b>\$ 39,000</b>	<b>\$ 39,000</b>

**PORT OF PALM EACH DISTRICT  
FY 2019 BUDGETED  
OPERATING EXPENSES**

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**GOVERNMENTAL CONSULTING**

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<u>Line Item</u>	<u>Activity</u>	<u>Description</u>
02-000-00-		
5001-00	Consulting	Professional representation relating to Federal, State and Local legislation, grants, funding and seaport transportation matters.

**PORT OF PALM EACH DISTRICT  
FY 2019 BUDGETED  
OPERATING EXPENSES**

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**LEGAL FEES**

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<u>Line Item</u>	<u>Activity</u>	<u>Description</u>
02-000-00-		
5012-00	Legal-Fees & Expenses	For expenses related to general legal matters, contracts and agreements, labor and union related matters, lawsuits, litigation, federal, state and local regulations.

**PORT OF PALM BEACH DISTRICT  
FY 2019 BUDGET  
OPERATING EXPENSES**

<b>OPERATIONS</b>		<b>FY 2017</b>	<b>FY 2018</b>	<b>FY 2019</b>
<b>Account #</b>	<b>Description</b>	<b>AUDITED RESULTS</b>	<b>REVISED BUDGET</b>	<b>PROPOSED BUDGET</b>
00-02-000-80-5200-00	Salaries	\$ 82,257	\$ 81,560	\$ 85,640
00-02-000-80-5205-00	F.I.C.A. Expense	6,021	6,239	6,555
00-02-000-80-5500-00	Customer & Tenant Operating Costs	269	20,000	20,000
00-02-000-80-5760-00	Uniforms	222	500	500
00-02-000-80-5780-00	Telephone - Communications	995	1,000	1,300
00-02-000-80-5595-00	Miscellaneous	9,000	10,000	5,000
	<b>Total Operations</b>	<b>\$ 98,764</b>	<b>\$ 119,299</b>	<b>\$ 118,995</b>

**PORT OF PALM EACH DISTRICT  
FY 2019 BUDGETED  
OPERATING EXPENSES**

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**OPERATIONS**

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<u>Line Item</u>	<u>Activity</u>	<u>Description</u>
02-000-80-		
5200-00	Salaries	Includes compensation for the Director of Security/ Facilities/Operations allocated at 20%; and the Port Duty Officer.
5500-00	Customer & Tenant Operating Costs	Contractual and non-contractual costs incurred by the Port on behalf of its customers, passengers and tenants to maintain and continue all port operations.
5760-00	Uniforms	Annual cost of uniforms for the Port Duty Officer.
5780-00	Telephone Expense	Mobile phone costs for the Port Duty Officer.
5595-00	Miscellaneous	Cost of training, business travel and other expenses.

**PORT OF PALM BEACH DISTRICT  
FY 2019 BUDGET  
OPERATING EXPENSES**

<b>GENERAL MAINTENANCE</b>		<b>FY 2017</b>	<b>FY 2018</b>	<b>FY 2019</b>
<b>Account #</b>	<b>Description</b>	<b>AUDITED RESULTS</b>	<b>REVISED BUDGET</b>	<b>PROPOSED BUDGET</b>
00-02-000-20-5200-00	Salaries	\$ 420,181	\$ 471,460	\$ 538,025
00-02-000-20-5202-00	Overtime - Maintenance	50,125	50,000	40,000
00-02-000-20-5202-02	Overtime - Line Handling	27,679	30,000	30,000
00-02-000-20-5205-00	F.I.C.A. Expense	36,062	44,558	48,925
00-02-000-20-5780-00	Telephone - Communications	10,156	8,500	12,000
00-02-000-20-5775-00	Water	570,360	605,265	880,000
00-02-000-20-5775-01	Water - Maintenance Office	1,577	1,752	2,500
00-02-000-20-5775-02	Stormwater Assessment	68,607	70,000	80,040
00-02-000-20-5770-00	Electricity	123,157	135,000	135,000
00-02-000-20-5500-00	Equipment Rental	8,349	15,000	15,000
00-02-000-20-5555-00	Generator Supplies	10,770	10,000	15,000
00-02-000-20-5560-00	Building & Grounds	75,541	50,000	100,000
00-02-000-20-5565-00	Trash Removal	4,384	6,400	10,000
00-02-000-20-5760-00	Uniforms	14,823	20,000	15,000
00-02-000-20-5570-00	Boat Repair	173	-	-
00-02-000-20-5800-00	Gas & Oil	33,215	35,000	36,000
00-02-000-20-5821-00	Janitorial Services & Supplies	7,869	7,500	-
00-02-000-20-5580-00	Supplies	16,198	15,000	25,000
00-02-000-20-5585-00	Dock Repair	9,126	-	-
00-02-000-20-5595-00	Equipment Repair	28,968	30,000	30,000
00-02-000-20-5590-00	Miscellaneous	639	-	-
	<b>Total General Maintenance</b>	<b>\$ 1,517,959</b>	<b>\$ 1,605,435</b>	<b>\$ 2,012,490</b>

**PORT OF PALM EACH DISTRICT  
FY 2019 BUDGETED  
OPERATING EXPENSES**

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**GENERAL MAINTENANCE**

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<u>Line Item</u>	<u>Activity</u>	<u>Description</u>
02-000-20-		
5200-00	Salaries	Includes compensation and benefits for 11 positions: Director of Security/Facilities/Operations allocated at 40%; Maintenance Foreman; Senior Maintenance Workers and Maintenance Worker; and Janitors. These employees provide repair and maintenance services at all Port-owned facilities.
5202-00	Overtime – Maint.	Additional labor as required to service Port customers and tenants and maintain over 200 acres of port property on a 24-hour per day basis.
5202-02	Overtime – Line Handling	Additional labor as required to assist in the docking of vessels and to tie lines from the vessel to the wharf on a 24-hour per day basis.
5500-00	Equipment Rental	For the rental of equipment required for special projects on an as-needed basis.
5560-00	Building/Grounds	Port-wide general building repairs and grounds maintenance except for Southgate, Cruise Terminal, MOC, and MOB.
5770-00	Electricity	Electric service to all docks and wharves, and all port-owned facilities except for Southgate, Cruise Terminal, MOC, and MOB.
5775-00	Water	Costs for water and sewer, water meters, and fire hydrants port-wide including docks/wharves used by Port and customers/tenants.

**PORT OF PALM BEACH DISTRICT  
FY 2019 BUDGETED  
OPERATING EXPENSES**

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**GENERAL MAINTENANCE**

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<u>Line Item</u>	<u>Activity</u>	<u>Description</u>
02-000-20-		
5780-00	Telephone	Includes general telephone, elevator and alarm/alert lines at Maintenance Shop and all other Port-owned locations except Southgate, Cruise Terminal, MOC and MOB.
5565-00	Trash Removal	Trash Removal at all port-owned facilities except Southgate, Cruise Terminal, MOC and MOB.
5580-00	Supplies	Miscellaneous supplies and tools for the maintenance of port-owned property.
5585-00	Dock Repair	For repairs to docks and wharves.
5595-00	Equipment Repair	Repairs and maintenance to vehicle fleet including, cars, pick-up trucks, crane, man lift, backhoe, forklifts and other maintenance equipment.
5760-00	Uniforms	Annual cost for uniforms for maintenance workers.
5775-02	Storm Water Assessment	Fees assessed by the City of Riviera Beach for storm water maintenance.
5800-01	Gas & Oil	Fuel and oil for Port-owned vehicles and equipment.
5610-00	Office Equipment Maintenance	Annual lease cost and maintenance expense for office copier.
5821-00	Janitorial Services/Supplies	Janitorial services and supplies necessary to maintain the MOC and other Port properties.

**PORT OF PALM BEACH DISTRICT  
FY 2019 BUDGET  
OPERATING EXPENSES**

<b>MARITIME OFFICE COMPLEX</b>		<b>FY 2017</b>	<b>FY 2018</b>	<b>FY 2019</b>
		<b>AUDITED</b>	<b>REVISED</b>	<b>PROPOSED</b>
<b>Account #</b>	<b>Description</b>	<b>RESULTS</b>	<b>BUDGET</b>	<b>BUDGET</b>
07-02-000-00-5560-00	Building & Grounds	\$ 44,681	\$ 70,000	\$ 75,000
07-02-000-00-5565-00	Trash Removal	29,412	35,000	40,000
07-02-000-00-5770-00	Electricity	69,604	75,000	95,000
07-02-000-00-5770-01	Electricity - Chiller	42,692	43,000	43,000
07-02-000-00-5780-00	Telephone - Internet - Alarms	3,553	6,000	5,000
07-02-000-00-5784-00	Telephone - Elevator	3,174	3,500	4,000
07-02-000-00-5810-00	HVAC Repairs & Maint.	53,506	50,000	50,000
07-02-000-00-5821-00	Janitorial Services & Supplies	21,648	25,000	25,000
07-02-000-00-5830-00	Window Cleaning	-	2,000	2,000
07-02-000-00-5720-00	Miscellaneous	-	-	-
	<b>Total Maritime Office Complex</b>	\$ 268,270	\$ 309,500	\$ 339,000

**PORT OF PALM EACH DISTRICT  
FY 2019 BUDGETED  
OPERATING EXPENSES**

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**MARITIME OFFICE COMPLEX**

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<u>Line Item</u>	<u>Activity</u>	<u>Description</u>
07-02-000-00-		
5560-00	Building/Grounds	Includes lawn maintenance, electrical, plumbing, roofing, alarm line repairs, pest control, paint/supplies, glass repair, hardware supplies and other infrastructure repairs and maintenance.
5565-00	Trash Removal	Annual cost for trash removal as required by leases.
5770-00	Electricity - Office	Electricity costs associated with the operation of the MOC.
5770-01	Electricity - Chiller	Electric charges associated with the operation of the Chiller.
5780-00 5784-00	Telephone	Elevator, fire, security, phone and internet lines and other communications necessary for port and tenant operations.
5810-00	HVAC Maint./Repair	Costs associated with maintenance of Chiller Plant and Air Handling Units
5821-00	Janitorial Services/Supplies	Janitorial services and supplies necessary to maintain the Maritime Office Complex.
5830-00	Window Cleaning	Semi-annual cost for cleaning the MOC windows.

**PORT OF PALM BEACH DISTRICT  
FY 2019 BUDGET  
OPERATING EXPENSES**

<b><u>CRUISE TERMINAL</u></b>		<b>FY 2017</b>	<b>FY 2018</b>	<b>FY 2019</b>
		<b>AUDITED</b>	<b>REVISED</b>	<b>PROPOSED</b>
<b>Account #</b>	<b>Description</b>	<b>RESULTS</b>	<b>BUDGET</b>	<b>BUDGET</b>
06-02-000-00-5560-00	Building/Grounds	\$ 62,290	\$ 75,000	\$ 115,000
06-02-000-00-5570-00	FMT Loading Bridge Maintenance	3,012	-	-
06-02-000-00-5770-00	Electricity	46,802	50,000	65,000
06-02-000-00-5770-01	Electricity - Chiller	28,461	33,000	30,000
06-02-000-00-5780-00	Telephone - Internet - Alarms	4,761	5,000	6,000
06-02-000-00-5784-00	Telephone - Elevator	3,174	3,000	4,000
06-02-000-00-5810-00	HVAC Maintenance/Repairs	36,180	50,000	50,000
06-02-000-00-5821-00	Janitorial Services/Supplies	121,670	145,000	175,000
06-02-000-00-5830-00	Window Cleaning	-	2,000	2,500
06-02-000-00-5720-00	Miscellaneous	87	-	-
	<b>Total Cruise Terminal</b>	<b>\$ 306,437</b>	<b>\$ 363,000</b>	<b>\$ 447,500</b>

**PORT OF PALM BEACH DISTRICT  
FY 2019 BUDGETED  
OPERATING EXPENSES**

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**CRUISE TERMINAL**

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<u>Line Item</u>	<u>Activity</u>	<u>Description</u>
06-02-000-00-		
5560-00	Building/Grounds	Includes lawn maintenance, electrical, plumbing, roofing, alarm line repairs, pest control, paint/supplies, glass repair, hardware supplies, Passenger Loading Bridge for the cruise ships, and other infrastructure repairs and maintenance.
5770-00	Electricity - Terminal	Electricity costs associated with the operation of the Cruise Terminal.
5770-01	Electricity - Chiller	Electricity costs associated with the operation of the Chiller Plant.
5780-00 5784-00	Telephone	Elevator, fire, security, phone and internet lines and other communications necessary for port and tenant operations.
5810-00	HVAC - Maintenance/Repairs	Costs associated with maintenance of Chiller Plant and Air Handling Units.
5821-00	Janitorial - Services/Supplies	Janitorial, cleaning services and supplies necessary to maintain the Cruise Terminal.

**PORT OF PALM BEACH  
FY 2019 BUDGET  
OPERATING EXPENSES**

<b>SOUTHGATE</b>		<b>FY 2017</b>	<b>FY 2018</b>	<b>FY 2019</b>
<b>Account #</b>	<b>Description</b>	<b>AUDITED RESULTS</b>	<b>REVISED BUDGET</b>	<b>PROPOSED BUDGET</b>
08-02-000-00-5560-00	Building/Grounds	\$ 10,982	\$ 20,000	<b>\$ 20,000</b>
08-02-000-00-5821-00	Janitorial Services/Supplies	367	2,000	<b>3,500</b>
08-02-000-00-5770-00	Electricity	37,358	35,000	<b>40,000</b>
08-02-000-00-5780-00	Telephone - Internet - Alarms	6,470	7,000	<b>8,000</b>
08-02-000-00-5565-00	Trash Removal	2,418	3,000	<b>4,200</b>
08-02-000-00-5810-00	HVAC Maintenance/Repairs	3,744	10,000	<b>10,000</b>
08-02-000-00-5720-00	Miscellaneous	-	2,500	<b>2,500</b>
	<b>Total Southgate</b>	<b>\$ 61,339</b>	<b>\$ 79,500</b>	<b>\$ 88,200</b>

**PORT OF PALM EACH DISTRICT  
FY 2019 BUDGETED  
OPERATING EXPENSES**

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**SOUTHGATE**

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<u>Line Item</u>	<u>Activity</u>	<u>Description</u>
08-02-000-00-		
5560-00	Building/Grounds	Includes lawn maintenance, electrical, plumbing, roofing, alarm line repairs, pest control, paint/supplies, glass repair, hardware supplies, and other infrastructure repairs and maintenance.
5565-00	Trash Removal	Annual cost for trash removal as required by leases.
5770-00	Electricity	Electricity costs associated with the operation of the Southgate Complex.
5780-00	Telephone	Elevator, fire, security, phone and internet lines and other communications necessary for port and tenant operations.
5810-00	HVAC Maint./Repair	Costs associated with the repair and maintenance of the buildings air conditioning and handling systems.

**PORT OF PALM BEACH DISTRICT  
FY 2019 BUDGET  
OPERATING EXPENSES**

<b>RAILROAD</b>		<b>FY 2017</b>	<b>FY 2018</b>	<b>FY 2019</b>
<b>Account #</b>	<b>Description</b>	<b>AUDITED RESULTS</b>	<b>REVISED BUDGET</b>	<b>PROPOSED BUDGET</b>
00-02-000-40-5200-00	Salaries - Railroad	\$ 30,317	\$ 31,000	\$ 31,000
00-02-000-40-5202-00	Overtime - Railroad	32,998	30,000	45,000
00-02-000-40-5205-00	FICA -Railroad	4,668	4,667	5,815
00-02-000-40-5520-00	Locomotive Rental	-	2,500	2,500
00-02-000-40-5720-01	Train Derailment	-	10,000	10,000
00-02-000-40-5800-00	Fuel & Oil Locomotive	27,790	27,500	40,000
00-02-000-40-5500-00	Track Repairs & Maintenance	6,861	15,000	25,000
00-02-000-40-5505-00	Train Inspection	6,466	-	6,000
00-02-000-40-5510-00	Locomotive Repairs & Maintenance	18,417	35,000	35,000
00-02-000-40-5515-00	Railroad Equipment	572	5,000	5,000
00-02-000-40-5590-00	Miscellaneous	4,314	3,500	5,000
	<b>Total Railroad</b>	\$ 132,403	\$ 164,167	\$ 210,315

**PORT OF PALM BEACH DISTRICT  
FY 2019 BUDGETED  
OPERATING EXPENSES**

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**RAILROAD**

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<u>Line Item</u>	<u>Activity</u>	<u>Description</u>
02-000-40-		
5200-00	Salaries	Compensation for Rail Supervisor & Engineer; Locomotive Engineers; and Switchmen assigned to the railroad operation of the Port.
5202-00	Overtime	As required on weekends and evenings to operate the railroad for movement of cargo for tenants.
5500-00	Track R & M	Repair and maintenance of Port-owned rail track.
5505-00	Train Inspection	Quarterly inspections of the locomotive required by the Federal Railroad Administration.
5510-00	Locomotive R & M	To provide repairs and maintenance for Port locomotive.
5515-00	Railroad Equipment	Miscellaneous supplies and equipment for the repair and maintenance of Port-owned railroad property and equipment.
5520-00	Locomotive Rental	Rental of FEC locomotive at times when Port locomotive is out of service.
5720-01	Train Derailment – Contingency	Potential costs that are contingent upon a possible train derailment.
5800-00	Fuel/Oil Locomotive	Fuel and oil for the daily operation of the Port-owned locomotive.

**PORT OF PALM BEACH DISTRICT  
FY 2019 BUDGET  
OPERATING EXPENSES**

<b>SECURITY</b>		<b>FY 2017</b>	<b>FY 2018</b>	<b>FY 2019</b>
<b>Account #</b>	<b>Description</b>	<b>AUDITED RESULTS</b>	<b>REVISED BUDGET</b>	<b>PROPOSED BUDGET</b>
00-02-000-50-5200-00	Salaries	\$ 678,872	\$ 710,093	\$ 732,120
00-02-000-50-5202-00	Overtime	95,882	90,000	51,000
00-02-000-50-5205-00	F.I.C.A. Expense	56,448	61,208	59,910
00-02-000-50-5610-00	Computer Maintenance Agreements	-	-	60,000
00-02-000-50-5595-00	Security Equipment Repairs	17,803	25,000	25,000
00-02-000-50-5780-00	Telephone - Communications	10,731	11,000	14,000
00-02-000-50-5760-00	Uniforms	6,825	7,000	10,000
00-02-000-50-5800-01	Identification Badging	3,567	5,000	5,000
00-02-000-50-5810-00	Riviera Beach Police Presence	38,935	80,000	146,100
00-02-000-50-5820-00	Contract Security - Cargo Operations	132,569	104,000	60,400
00-02-000-50-5820-01	Contract Security - Cruise Operations	700,339	707,320	1,067,600
00-02-000-50-5820-02	Contract Security - Parking Operations	5,348	56,000	138,600
00-02-000-50-5350-00	Radio Maintenance	20,872	20,000	20,000
00-02-000-50-5590-00	Miscellaneous - Security	-	5,000	5,000
	<b>Total Security</b>	<b>\$ 1,768,191</b>	<b>\$ 1,881,621</b>	<b>\$ 2,394,730</b>

**PORT OF PALM EACH DISTRICT  
FY 2019 BUDGETED  
OPERATING EXPENSES**

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**SECURITY**

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<u>Line Item</u>	<u>Activity</u>	<u>Description</u>
02-000-50		
5200-00	Salaries	Director of Security/Facilities/Operations allocated at 40%, Compliance Manager; three sergeants, eleven officers, TWIC Trusted Agent.
5202-00	Overtime	As required for 24-hour security Port-wide
5610-00	Computer Maint. Agreements	Costs to maintain hardware and software for security applications. As original service and support warranties expire, additional maintenance agreements will be incurred or extended warranties need to be purchased.
5350-00	Radio Maintenance	All costs for portable two-way radios used in the department. Includes Maintenance Contracts.
5760-00	Uniforms	Required for a 24-hour professional security department.
5780-00	Telephone	Office telephone and cellular phones used by Port Security staff.
5800-01	Identification Badging	Fingerprint, background checks and badging of all applicable individuals as required by FDLE.
5810-00	R.B. City Police	Police presence to meet FDLE requirements.
5820-00	Contract Security - Cargo Operations	Contracted security officers to supplement existing Port staff security related to cargo operations.
5820-01	Contract Security - Cruise Operations	Contracted security officers to supplement existing Port staff security related to cruise operations. Includes passenger screeners and cruise terminal and parking lot security.

**PORT OF PALM BEACH DISTRICT  
FY 2019 BUDGET  
OPERATING EXPENSES**

<b>BUSINESS DEVELOPMENT</b>		<b>FY 2017</b>	<b>FY 2018</b>	<b>FY 2019</b>
<b>Account #</b>	<b>Description</b>	<b>AUDITED RESULTS</b>	<b>REVISED BUDGET</b>	<b>PROPOSED BUDGET</b>
00-08-000-00-5200-00	Salaries	\$ 377,688	\$ 387,633	\$ 418,091
00-08-000-00-5205-00	F.I.C.A. Expense	25,832	26,811	29,146
00-08-000-00-5209-00	Florida Retirement System	37,574	40,360	45,238
00-08-000-00-5715-00	Training - Seminars	3,610	5,000	5,000
00-08-000-00-5730-00	Website	8,936	3,500	8,500
00-08-000-00-5780-00	Telephone - Communications	3,619	5,500	5,500
00-08-000-00-5860-00	Promotion	13,164	17,400	26,250
00-08-000-00-5700-00	Trade Development	20,138	41,500	45,500
00-08-000-00-5700-01	Trade Development - Dining	13,674	7,000	10,000
00-08-000-00-5700-03	Trade Missions	21,289	20,000	40,000
00-08-000-00-5703-00	Travel Expenses	14,625	20,000	25,000
00-08-000-00-5703-00	Travel Expenses - Commissioners	5,291	30,000	30,000
00-08-000-00-5710-03	Community Relations	8,812	18,000	29,000
00-08-000-00-5790-00	Postage	25	1,000	1,000
00-08-000-00-5700-02	Trade Development - Sponsorships	1,000	5,000	10,000
00-08-000-00-5704-00	Registration Fees - Travel	3,900	20,000	30,000
00-08-000-00-5740-00	Membership Dues	57,039	59,600	62,500
00-08-000-00-5745-00	Subscriptions	4,844	2,500	10,000
00-08-000-00-5850-00	Advertising	20,874	13,500	19,000
00-08-000-00-5870-00	Publications	600	10,000	5,000
00-08-000-00-5720-00	Miscellaneous	5,351	5,000	5,000
	<b>TOTAL BUSINESS DEVELOPMENT</b>	<b>\$ 647,885</b>	<b>\$ 739,304</b>	<b>\$ 859,725</b>
<b>Note:</b> The Port's revenue bond covenants require allocation of 5% of the previous year's gross revenues (FY 2018) to Business Development.				
This would amount to \$929,215 based on the FY 2018 Budgeted Gross Revenues. The Board of Commissioners approved the request				
by Port management to reduce the Business Development budget by \$69,493 which represents an approximate 4.63% allocation.				

**PORT OF PALM BEACH DISTRICT  
FY 2019  
OPERATING BUDGET  
MEMBERSHIP DUES  
SUPPLEMENTAL SCHEDULE**

<b>Description</b>	<b>FY 2018 BUDGET</b>	<b>FY 2019 BUDGET</b>
Florida Ports Council	\$ 33,000	\$ 33,000
American Association of Port Authorities	9,500	9,500
Contingency	4,165	5,570
Business Development Board	3,500	3,500
Florida Ports Council (marketing contribution)	-	2,500
News Service of Florida	2,000	-
Forum Club of The Palm Beaches	1,600	1,600
Nat'l Association of Foreign Trade Zones	1,200	1,250
North Palm Beach Chamber of Commerce	685	700
Central Palm Beach County Chamber of Commerce	580	580
Puerto Rican Chamber of Florida	-	500
Chamber of Commerce of the Palm Beaches	500	500
Florida Caribbean Cruise Association	500	500
South Atlantic & Caribbean Ports Association	-	500
Hispanic Chamber of Commerce of Palm Beach County	545	500
Florida Customs Brokers & Fowarders Association	425	500
Economic Forum of Palm Beach County	425	425
Palm Beach Chamber of Commerce	400	400
IANA/Transcomp	400	400
Marine Industries Association of Palm Beach County	150	150
Navy League	25	25
<b>Total Membership Dues</b>	<b>\$ 59,575</b>	<b>\$ 62,600</b>

**PORT OF PALM EACH DISTRICT  
FY 2019 BUDGETED  
OPERATING EXPENSES**

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**BUSINESS DEVELOPMENT**

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<u>Line Item</u>	<u>Activity</u>	<u>Description</u>
08-000-00-		
5200-00	Salaries	Salaries for Senior Director; Public Relations Specialist; Marketing Analyst and allocated salaries of 30% for the Executive Director; 50% for the Deputy Director–CFO; and 25% Manager of Contract Compliance & Receivables.
5700-00	Trade Development	To include convention-exhibitions, industry meetings and trade missions associated with promoting the Port in national and international trade markets.
5700-03	Trade Missions	Emerging market missions for sister ports and new markets.
5703-00 5704-00	Travel	Staff and commissioner travel expenses and registration fees for attending training seminars, conventions, and industry conferences.
5740-00	Membership Dues	AAPA, FPC and other industry, professional and economic development association membership fees.
5710-03	Community Relations	Public Awareness and Educational Programs to include materials, events and sponsorships to inform the community of various Port-related projects and activities.
5745-00	Subscriptions	Annual costs for industry-related publications, and local and regional newspapers.
5850-00	Advertising	To maintain existing business and attract new business through institutional advertising in trade publications which are widely read in the Port industry.
5860-00	Promotion	Costs of promotional items.
5870-00	Website	Cost of design, updates and maintaining Port’s website.

**PORT OF PALM BEACH DISTRICT  
FY 2019 BUDGET  
OPERATING EXPENSES**

<b>COMMUNITY GRANTS</b>		<b>FY 2017</b>	<b>FY 2018</b>	<b>FY 2019</b>
<b>Account #</b>	<b>Description</b>	<b>AUDITED RESULTS</b>	<b>REVISED BUDGET</b>	<b>PROPOSED BUDGET</b>
00-08-000-00-5710-00	Community Grants	\$ 7,856	\$ 10,000	<b>\$ 10,000</b>
	<b>Total Community Grants</b>	<b>\$ 7,856</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>

**PORT OF PALM EACH DISTRICT  
FY 2019 BUDGETED  
OPERATING EXPENSES**

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**COMMUNITY GRANTS**

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<u>Line Item</u>	<u>Activity</u>	<u>Description</u>
08-000-00-		
5710-00	Community Grants	Charitable and/or educational sponsorships, donations and/or attendance by commissioners for various community related programs.

**PORT OF PALM BEACH DISTRICT  
FY 2019 BUDGET  
OPERATING EXPENSES**

<b>RENEWAL &amp; REPLACEMENT</b>		<b>FY 2017</b>	<b>FY 2018</b>	<b>FY 2019</b>
		<b>AUDITED</b>	<b>REVISED</b>	<b>PROPOSED</b>
<b>Account #</b>	<b>Description</b>	<b>RESULTS</b>	<b>BUDGET</b>	<b>BUDGET</b>
00-07-7XX-00-6300-00	Renewal and Replacement	\$ 221,658	\$ 500,000	<b>\$ 400,000</b>
	<b>Total Renewal &amp; Replacement</b>	<b>\$ 221,658</b>	<b>\$ 500,000</b>	<b>\$ 400,000</b>

**PORT OF PALM EACH DISTRICT  
FY 2019 BUDGETED  
OPERATING EXPENSES**

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**RENEWAL AND REPLACEMENT**

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<u>Line Item</u>	<u>Activity</u>	<u>Description</u>
07-7XX-00-		
6300-00	Renewal and Replacement	Expenses for major repairs and maintenance of Port facilities and operating equipment, excludes expenditures related to capital projects.

**PORT OF PALM BEACH DISTRICT  
FY 2019 RENEWAL & REPLACEMENT BUDGET**

**Sources of Funds**

Renewal and Replacement Estimated Account Balance as of 9/30/18	\$	850,000
① Renewal and Replacement Estimated Allocation for FY 2019	\$	929,218
Passenger Infrastructure Fee	\$	310,000
FY 2016 Port Security Grant Remaining 75% Reimbursements	\$	325,000
Less: Renewal & Replacement Non-Capital Expenses in FY 2019 Operating		(400,000)
<b>Total Sources of Funds for Renewal and Replacement FY 2019 Budget</b>	<b>\$</b>	<b><u>2,014,218</u></b>

**Uses of Funds**

Building & Grounds		450,000
Equipment		275,000
Docks & Berths		150,000
HVAC		100,000
MIS upgrades		79,000
Contingency		75,000
FY 2016 Port Security Grant Expenditures		<u>433,333</u>
<b>Total Uses of Funds for Renewal and Replacement FY19 Budget</b>	<b>\$</b>	<b><u>1,562,333</u></b>

**Renewal and Replacement Estimated Account Balance as of 09/30/19** **\$ 451,885**

① **Port revenue bond covenants require allocation of 5% of previous year's gross revenue to renewal & replacement fund. Currently using FY 2018 Reforecast Budget Gross Revenues. The cash is deposited on the 15th of each month.**