



**BOARD OF COMMISSIONERS MEETING
of the
PORT OF PALM BEACH DISTRICT**

IN ACCORDANCE WITH THE PROVISIONS OF THE AMERICANS WITH DISABILITIES ACT (ADA), PERSONS IN NEED OF A SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHALL, WITHIN THREE (3) DAYS PRIOR TO ANY PROCEEDING, CONTACT THIS OFFICE, ONE EAST 11TH STREET, SUITE 600, RIVIERA BEACH, FLORIDA 33404 – 6921 (561-842-4201).

**Regular Board of Commissioners Meeting
3:30 p.m.
Thursday, May 10, 2018**

One East 11th Street – 6th Floor
Riviera Beach, Florida 33404-6921

- THIS MEETING IS OPEN TO THE PUBLIC -

Chair Jean L. Enright
Vice-Chair Peyton W. McArthur
Secretary/Treasurer Katherine M. Waldron
Commissioner Blair J. Ciklin
Commissioner Wayne M. Richards
Executive Director Manuel Almira
Port Attorney Gregory C. Piken

I. REGULAR BOARD OF COMMISSIONERS MEETING

CIVILITY AND DECORUM: The Port of Palm Beach is committed to civility and decorum by its officials, employees and members of the public who attend this meeting.

- Officials shall be recognized by the Chair and shall not interrupt a speaker.
- Public comment shall be addressed to the Board of Commissioners as a whole and not to any individual on the dais or in the audience.
- Displays of anger, rudeness, lack of respect, obscene or vulgar conduct shall not be permitted.
- The audience is expected to be respectful of others when they are addressing the Board of Commissioners.

A. CALL TO ORDER/ROLL CALL

B. PLEDGE OF ALLEGIANCE

C. ATTORNEY/CLIENT EXECUTIVE SESSION

LM Heavy Civil Construction, LLC v. Port of Palm Beach District

Case No. 502017CA005376XXXMB, pending in Circuit Court in and for Palm Beach County, Florida

Executive Session Attendees: Commissioner Blair J. Ciklin; Commissioner Jean L. Enright; Commissioner Peyton W. McArthur; Commissioner Wayne M. Richards; Commissioner Katherine M. Waldron; Executive Director Manuel Almira; Port Attorney Gregory C. Picken, Esq.; Port Attorney Donald Bicknell, Jr., Esq.; Court Reporter Susan Kruger

F.S. 286.011(8) allows the Board of Commissioners and the Port Director to meet in a Closed-Door Attorney/Client Session for the purpose of discussing strategy related to litigation.

The Chair shall announce:

- 1) The Attorney/Client Closed-Door Executive Session
- 2) The estimated length of time is 45 minutes

- 3) The names of the persons attending:
 - Commissioner Blair J. Ciklin
 - Commissioner Jean L. Enright
 - Commissioner Peyton W. McArthur
 - Commissioner Wayne M. Richards

Commissioner Katherine M. Waldron

Executive Director Manuel Almira

Port Attorney Gregory C. Picken, Esq.

Port Attorney Donald Bicknell, Jr., Esq.

Court Reporter Susan Kruger

- 4) Attendees of the Attorney/Client Closed-Door Executive Session will relocate from the Board Room to the Conference Room.

D. APPROVAL OF THE MINUTES

Documents:

[D MINUTES 4-19-2018.PDF](#)

E. ADDITIONS, DELETIONS, PRESENTATIONS, ANNOUNCEMENTS

5 Year Service Award - Amanda LePore

F. CONSENT AGENDA

Documents:

[F CONSENT AGENDA.PDF](#)

F.1. Financial Statements For March 2018

Documents:

[F-1 FINANCIAL STATEMENTS.PDF](#)

F.2. Financial Reports For March 2018

Documents:

[F-2 FINANCIAL REPORTS.PDF](#)

F.3. Cash And Investments For March 2018

Documents:

[F-3 CASH AND INVESTMENTS.PDF](#)

F.4. Accountant's Report For March 2018

Documents:

[F-4 ACCOUNTANTS REPORT.PDF](#)

F.5. Contract Renewals

Documents:

[F-5 CONTRACT RENEWALS.PDF](#)

F.6. Contract Report

Documents:

[F-6 REPORT.PDF](#)

F.7. Business Development

Documents:

[F-7 BUSINESS DEVELOPMENT.PDF](#)

F.8. Public Relations & Marketing

Documents:

[F-8 PUBLIC RELATIONS AND MARKETING.PDF](#)

F.9. Item For Ratification

Documents:

[F-9 ITEM FOR RATIFICATION.PDF](#)

F.10. Approval To Advertise RFP - South Gate Roof Refurbishment

Documents:

[F-10 APPROVAL TO ADVERTISE RFP.PDF](#)

G. DISTRICT REPORTS

G.1. Executive Director's Report

Documents:

[G-1 EXECUTIVE DIRECTORS REPORT.PDF](#)

G.2. Engineering Report

Documents:

[G-2 ENGINEERING REPORT.PDF](#)

G.3. Governmental Affairs Report

Documents:

[G-3 GOVERNMENTAL AFFAIRS REPORT.PDF](#)

G.4. Commissioner's Report

Documents:

[G-4 COMMISSIONERS REPORT.PDF](#)

H. OLD BUSINESS

H.1. Peanut Island Update

Documents:

[H-1 PEANUT ISLAND UPDATE.PDF](#)

I. NEW BUSINESS

I.1. Approval Of Contract - MOC Landscaping Service Provider

Documents:

[I-1 APPROVAL OF CONTRACT - LANDSCAPE.PDF](#)

I.2. Approval Of Contract - Track Repair Service Provider

Documents:

[I-2 APPROVAL OF CONTRACT - TRACK REPAIR.PDF](#)

I.3. Approval Of VesselTracker.com Agreement

Documents:

[I-3 APPROVAL OF VESSELTRACKER.COM.PDF](#)

I.4. Consideration Of AECOM Work Order Amendment #5

Documents:

[I-4 AECOM WORK ORDER AMENDMENT.PDF](#)

I.5. Evaluation Of Hurricane Preparedness & Recovery Efforts

Documents:

[I-5 HURRICANE PREPARATIONS.PDF](#)

J. COMMENTS FROM THE PUBLIC

K. COMMENTS FROM THE BOARD OF COMMISSIONERS

L. SET NEXT MEETING DATE

Regular Board of Commissioners Meeting - Thursday, June 21, 2018- 4:00 p.m.

M. ADJOURNMENT

**PORT OF PALM BEACH DISTRICT
REQUEST FOR DISCUSSION AND
COMMISSION ACTION**

**APPROVAL OF MINUTES
ITEM D**

PREPARED BY: Venice Howard Deputy Clerk May 10, 2018

SUBJECT: Approval of the Minutes

BACKGROUND INFORMATION: The minutes of the following public meeting are attached for your review:

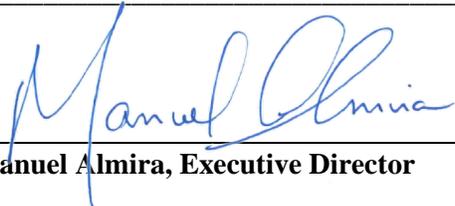
April 19, 2018 Regular Board of Commissioners Meeting

ADDITIONAL INFORMATION ATTACHED: No _____ Yes X

FINANCIAL IMPACT: N/A

RECOMMENDATION: The Board of Commissioners is respectfully requested to review the minutes, advise staff of any necessary changes and approve the minutes of the April 19, 2018 Regular Board of Commissioners Meeting.

Respectfully Submitted By:



Manuel Almira, Executive Director

DATE ACTION TAKEN: _____
Approved: _____
Disapproved: _____
Deferred To: _____
Incorporated into Minutes: _____

Motion By: _____
Seconded By: _____
Unanimous: Yes _____ No _____
By: _____

BOARD OF COMMISSIONERS
PORT OF PALM BEACH DISTRICT
Regular Board Meeting

- - -

Thursday, April 19, 2018

Port of Palm Beach
One East 11th Street
Riviera Beach, Florida

3:32 p.m. - 3:34 p.m.
and
4:38 p.m. - 5:47 p.m.

- - -

ATTENDING:

Jean L. Enright, Chair
Peyton W. McArthur, Vice Chair
Katherine M. Waldron, Secretary/Treasurer
Blair J. Ciklin, Commissioner
Wayne M. Richards, Commissioner
Manuel Almira, Executive Director
Paul Zielinski, Deputy Director/CFO
José R. Soler, Port Engineer
Carl Baker, Director of Planning
Ken Hern, Director, Seaport Operations, Security
Jarra Kaczvara, Sr. Director, Business Development
Gregory Picken, Port Attorney
Donald R. Bicknell, Jr., Port Attorney
Venice Howard, Deputy Clerk
Aidy Alonzo, Public Relations/Media Specialist

1 CHAIR ENRIGHT: Absent.

2 MS. HOWARD: Commissioner Wayne Richards.

3 COMMISSIONER RICHARDS: Married and present.

4 MS. HOWARD: Commissioner Blair Ciklin.

5 COMMISSIONER CIKLIN: Here.

6 MS. HOWARD: Executive Director Manuel

7 Almira.

8 EXECUTIVE DIRECTOR ALMIRA: I'm here.

9 MS. HOWARD: Port Counsel Gregory Picken.

10 MR. PICKEN: Here.

11 MS. HOWARD: We have a quorum.

12 CHAIR ENRIGHT: Thank you. Let's all stand
13 for the Pledge of Allegiance, please.

14 (Pledge of Allegiance recited.)

15 CHAIR ENRIGHT: You may be seated.

16 Now we're going to go into attorney-client
17 executive session. Members present will be myself,
18 Jean Enright, Commissioner Blair Ciklin, Commissioner
19 Peyton McArthur, Commissioner Wayne Richards,
20 Commissioner Katherine Waldron, Mr. Manny Almira, our
21 Executive Director, our attorney Greg Picken, our
22 attorney Don Bicknell and court reporter Susan Kruger.
23 Now we will dismiss for executive session, and we will
24 return in about 30 minutes, give or take. Thank you.

25 (Whereupon, there was a recess in the

1 proceedings from 3:36 p.m. until 4:34 p.m.)

2 CHAIR ENRIGHT: The meeting will now
3 continue. I'd like to have approval for the minutes.

4 COMMISSIONER CIKLIN: So moved.

5 VICE CHAIR MCARTHUR: Second.

6 CHAIR ENRIGHT: All in favor, please say aye.
7 (A chorus of ayes.)

8 CHAIR ENRIGHT: Motion has been properly
9 carried.

10 Any additions, deletions, Mr. Almira?

11 EXECUTIVE DIRECTOR ALMIRA: Yes,
12 Commissioner. First thing, we would like to rearrange
13 the agenda, and that is to take I.5, approval of
14 resolution, member dues for Transportation Planning
15 Agency first, since we have a guest speaker that is on
16 a tight schedule.

17 Also, we would like to add I.7, request for
18 proposal, mobile food services provider.

19 CHAIR ENRIGHT: We will move I.5 to first,
20 okay.

21 Also, under Community Grants I would like --

22 EXECUTIVE DIRECTOR ALMIRA: Go ahead, it's
23 your --

24 CHAIR ENRIGHT: I'd like to pull Suncoast
25 Community High School so I can -- thank you. Any

1 others?

2 EXECUTIVE DIRECTOR ALMIRA: That's it.

3 CHAIR ENRIGHT: All in favor of changes?

4 COMMISSIONER WALDRON: Aye.

5 CHAIR ENRIGHT: Motion carries, five/zero.

6 Thank you.

7 Consent agenda. All in favor? Mr. Almira.

8 EXECUTIVE DIRECTOR ALMIRA: Yes.

9 MS. HOWARD: Can we take a vote? Who will
10 make the motion for consent?

11 CHAIR ENRIGHT: I need a motion.

12 COMMISSIONER WALDRON: I'll make a motion to
13 approve the consent.

14 CHAIR ENRIGHT: Need a second.

15 VICE CHAIR MCARTHUR: Second.

16 CHAIR ENRIGHT: All in favor, please say aye.

17 (A chorus of ayes.)

18 CHAIR ENRIGHT: Okay.

19 MS. HOWARD: And then if we can make a motion
20 on the one that you separately -- that was for the
21 business development, F.7. You pulled that from the
22 consent, correct?

23 CHAIR ENRIGHT: That was from F.9, community
24 grants.

25 MS. HOWARD: Yes, community grants.

1 CHAIR ENRIGHT: I need a motion for that.

2 MS. HOWARD: So what was it you were doing
3 with that?

4 CHAIR ENRIGHT: I was going to add; I was
5 going to give a donation of \$100 to --

6 COMMISSIONER CIKLIN: It's already on.
7 You've already got it on.

8 MS. HOWARD: No, she's changing, making a
9 change.

10 COMMISSIONER CIKLIN: Oh.

11 CHAIR ENRIGHT: I'm making a change and
12 adding.

13 MS. HOWARD: So you're adding.

14 VICE CHAIR MCARTHUR: Madam Chairman, I'm
15 glad you pulled this item, because I was going to pull
16 it myself.

17 A question: You know, we have these
18 community grants, which I have some issues with anyway,
19 the \$2,000 per Commissioner. But we get requests from
20 all sorts of organizations, many of whom or most of
21 whom don't really have any bearing on the Port. If
22 we're going to do this every year, I'd like to see us
23 take the \$10,000 and use it in our host city for young
24 people and make a real difference. Maybe, you know, go
25 from high school to high school or school to school.

1 But we have so many requests, and they're all
2 wonderful organizations, and I wish we had a lot more
3 money so we could give it. But when the budget comes
4 up in a couple months, I would just like the Board to
5 think about that. Maybe we could be more effective
6 with that if we used it in our host city and really
7 made a difference rather than the way we've been doing
8 it. Thank you.

9 CHAIR ENRIGHT: Thank you, Mr. McArthur.

10 I just want to make a comment to that. The
11 problem I see in that, on the other hand, is that the
12 Port of Palm Beach District is 14 municipalities. And
13 although we're located in the City of Riviera Beach and
14 I live here myself, I think it would not -- I think we
15 would have some issues on that, because they would say,
16 hey, you're supporting one of the cities, one of the 14
17 in the Port District, and you're not even considering
18 any requests that we have from any of our other cities.

19 So I think that would give us a problem. I
20 don't know how the other Commissioners feel about that,
21 but I think that it would be opening a can of worms.
22 So that's just my comment.

23 When it comes to Suncoast Community High
24 School, back to that, I would like to donate \$100 to be
25 added to the other two Commissioners.

1 COMMISSIONER RICHARDS: Move approval of F.9.

2 VICE CHAIR MCARTHUR: Second.

3 CHAIR ENRIGHT: All in favor, please say aye.

4 (A chorus of ayes.)

5 CHAIR ENRIGHT: Thank you. Motion carries,
6 five/zero.

7 Mr. Almira.

8 EXECUTIVE DIRECTOR ALMIRA: Yes. We're going
9 to go to the executive report.

10 CHAIR ENRIGHT: District reports.

11 EXECUTIVE DIRECTOR ALMIRA: District reports,
12 yes.

13 Commissioners, I would like to start off by
14 providing an update on last night's Riviera Beach --
15 I'm going to start with that first -- Riviera Beach
16 City Council meeting.

17 So I've spoken to a few of you. Jeff Gagnon,
18 Interim Planning and Zoning Director, presented our
19 agenda item and would have allowed -- that would have
20 allowed the annex property to be incorporated in the
21 Port. The Council listened to this presentation, which
22 is one of two, and they -- two members, one prior to
23 the meeting and one during the meeting suggested and
24 requested that both Port and members of the Council
25 have a meeting to discuss part two of the interlocal

1 agreement, which will include the annex property usage
2 and other items, such as Vertex and Stonerock.

3 Let me stop there for one second and let you
4 know that Stonerock, when he's in town -- that's Stuart
5 Kroll -- he's meeting with them, meeting with the City,
6 not only a Councilperson, but also the Assistant City
7 Attorney. So that is moving along.

8 With respect to Vertex, we learned that
9 Vertex has submitted the permits, and we confirmed that
10 the permits are in Jeff Gagnon's office. He just has
11 not had a chance to evaluate it.

12 So should we decide to go that route, then my
13 recommendation is that Michael Busha, Treasure Coast
14 Regional Planning Council, coordinate and chair this
15 meeting and if our Board decides to move forward with
16 the meeting. So in effect, I'm asking. The request
17 has been made by the City. I have had conversations
18 with a few of you. Perhaps we should discuss it
19 further.

20 COMMISSIONER CIKLIN: Jean.

21 CHAIR ENRIGHT: Mr. Ciklin.

22 COMMISSIONER CIKLIN: Yes, look, I'm all in
23 favor of trying to finalize the interlocal, but I mean
24 the last meeting we had was three years ago.

25 EXECUTIVE DIRECTOR ALMIRA: That's right.

1 COMMISSIONER CIKLIN: So that's fine, we can
2 go ahead and do that. But all the Port needs that are
3 coming up and have been in front of the City for years
4 now and putting us way back, we have to get these
5 approved, whether there's an interlocal, you know,
6 agreement now or a year from now.

7 So we all want to have an interlocal, but it
8 can't have anything to do with, you know, what we've
9 got in front of the City that's been there for years.
10 So I think, if everyone agrees, that we need to tell
11 the City that we definitely do want an interlocal, but
12 we can't stop all our projects waiting for that,
13 because the last meeting was, what, three years ago.

14 EXECUTIVE DIRECTOR ALMIRA: 2015.

15 COMMISSIONER CIKLIN: 2015.

16 CHAIR ENRIGHT: Commissioner Richards.

17 COMMISSIONER RICHARDS: I fully agree. I
18 love the idea of having an interlocal agreement that
19 addresses numerous issues, so please push hard for that
20 meeting. However, we do not want the business of the
21 Port to be on hold any longer, any further. We don't
22 want to say, oh, it's okay, we'll wait for this meeting
23 to occur, then when that happens, sometime after that
24 you'll move forward on our applications, which have
25 been pending for many months, if not years.

1 So yes, please go forth with the meeting, but
2 do not slow down. And I'm not willing to wait for the
3 meeting, no. This is a standard application. Please
4 process it.

5 CHAIR ENRIGHT: And the comments, I agree
6 with --

7 VICE CHAIR MCARTHUR: Chair, may I make a
8 comment?

9 CHAIR ENRIGHT: I'm sorry, Commissioner.

10 VICE CHAIR MCARTHUR: I just wanted to
11 suggest that you try to set up a meeting between
12 yourself, the City Manager or City Administrator and
13 maybe Tonya Davis Johnson. She has been very helpful.
14 I don't think they understand the impact of waiting.
15 And I think if you can explain it to them, I think
16 they'll agree that there's no reason to hold those
17 items up.

18 EXECUTIVE DIRECTOR ALMIRA: That's a good
19 idea.

20 CHAIR ENRIGHT: I would also like to add in
21 the interlocal agreement, did they write it up,
22 Mr. Picken? Who wrote it up? Did they write the
23 interlocal agreement up?

24 MR. PICKEN: From what we were told, the
25 draft that came over here was written by Mr. Busha. Am

1 I pronouncing that --

2 EXECUTIVE DIRECTOR ALMIRA: Busha.

3 CHAIR ENRIGHT: I would like to see the Port
4 of Palm Beach do our draft. And I think the best way
5 to do this whole thing -- this is my opinion -- is that
6 with their draft, then we have a draft, then we need to
7 give them theirs, they give us ours, we work on it,
8 then we get together as a meeting and have a meeting to
9 go through each item one by one.

10 Now, that would take a long time. One
11 meeting is not going to get it. So we're talking about
12 a process, step by step, and I think it's going to take
13 a while before we get there. But I would like to see
14 the Port with their -- for us to do our thing and then
15 combine it.

16 Or if you think it will be too costly or too
17 much time, then if we take theirs and just go through
18 it and just write ours in and then give it back to
19 them, it will still have to go back to them before we
20 meet as a team to have a discussion.

21 And also, I think when we met three years
22 ago, I don't think we got much accomplished, to be
23 honest and truthful. I think we were like all over the
24 place. So I think it should be a set agenda of items
25 and go down them, one, two, three.

1 MR. PICKEN: And I would think one of the
2 parties should draft it as opposed to the mediator.
3 You know, the parties are kind of intimate with what
4 the issues are and what the problems have been and how
5 to work together going forward as opposed to the -- so
6 I was a little surprised when it did come that it came
7 from the mediator.

8 EXECUTIVE DIRECTOR ALMIRA: That is correct.
9 That's --

10 CHAIR ENRIGHT: So I think we should be
11 involved in drafting the agreement.

12 EXECUTIVE DIRECTOR ALMIRA: Yes, and I'll
13 take it a step further, Commissioners. When we did
14 meet with Michael Busha after he wrote what he wrote,
15 it was his -- quote, unquote -- it's my first time at
16 it, and now it's up to the Port to review it, add,
17 subtract and see what you guys would like to do.

18 Then things happened, such as politicians
19 started to change and some were not reelected, and this
20 has been placed on a back shelf somewhere.

21 For some reason, two Council people, as I
22 mentioned before, would like us to work on it. And I
23 will be more than glad to take the suggestions made by
24 the Board and follow through, have a meeting with their
25 City Manager, along with perhaps the Chairperson, and

1 let them know your feelings and just move forward.

2 CHAIR ENRIGHT: Okay.

3 EXECUTIVE DIRECTOR ALMIRA: All right.

4 CHAIR ENRIGHT: Thank you.

5 EXECUTIVE DIRECTOR ALMIRA: Sure. Now let's
6 get back to the executive report.

7 On April the 13th, last Friday, we had our
8 first sailing of the Grand Classica. Those of us who
9 had a chance to go inside the ship, board the ship, it
10 was a rather pleasant experience.

11 A lot of people showed up for the luncheon,
12 and of course, there was a ceremony. The boat owners
13 were there. They're not very good singers. Some of
14 you remember seeing that. But nevertheless, they did
15 the best they could, and we had a genuine grand time.
16 I was not fortunate enough to travel or to go overnight
17 to the Bahamas and come back. And while the ship is
18 right outside, it will be leaving in a couple of
19 minutes, so this, we just will move right along.

20 There have not been any -- let me make this
21 perfectly clear -- there have not been any parking
22 issues, whereas we have been able to accommodate the
23 added volume. There had been, and we had talked about
24 some docking issues. And we had one of our largest
25 partners here, Tropical Shipping, who have been

1 absolutely more than accommodating. We have to --
2 we're still working on that. And I know that Ken Hern
3 and I have, when they ask us what makes you lose sleep
4 at night, well, that's one of them.

5 VICE CHAIR MCARTHUR: Madam Chair.

6 EXECUTIVE DIRECTOR ALMIRA: So we're still
7 working on that.

8 CHAIR ENRIGHT: Mr. McArthur.

9 VICE CHAIR MCARTHUR: Mr. Manuel, I'm glad,
10 delighted there were no parking problems. But the
11 Classica, as you told me, was only selling at 800
12 passengers -- I mean 600 passengers, I believe. If
13 they do fill up, will we still be able to accommodate
14 the parking with the current --

15 EXECUTIVE DIRECTOR ALMIRA: How many parking
16 spots do you have in your home? Yet to be tested,
17 Commissioners, but we're fairly confident that yes,
18 we'll be able to accommodate them. Yes. That's a
19 reassuring yes. Thank you.

20 All right, so those of you in the audience,
21 it's a wonderful ship and a great, you know, getaway.
22 From Friday afternoon, you're back on Sunday having
23 breakfast inside the ship or in one of our nearby
24 restaurants. So that's my shameless plug for the Grand
25 Classica. Thank you.

1 Moving on. Back in -- wow, back in March I
2 attended the AAPA Conference in Washington, D.C. In
3 addition to attending the conferences, of course, I was
4 also able to meet with Congressman Brian Mast and
5 Congressman Alcee Hastings.

6 Additionally, I was requested to join a
7 delegation from the AAPA to meet with the U.S. Senator
8 from Washington, Patty Murray, to discuss the Harbor
9 Maintenance Tax.

10 That presentation went rather well, however,
11 there were demonstrations in the Senate building for
12 some reason, and it was rather disruptive to see how
13 some of the active participants demonstrating were
14 being handcuffed and taken away. So that was an
15 experience.

16 I can tell you, and we have seen some
17 positive moves with our efforts. Just recently I
18 shared with all of the Commissioners a letter that we
19 received from Congresswoman Lois Frankel's office in
20 which she is requesting the Budget Office to please
21 keep in mind the CBP's budget must continue to be
22 increased in order to meet the demand of additional
23 capacity in seaports. She didn't specify the Port of
24 Palm Beach, but seaports. So that's a positive move
25 and going in the right direction.

1 Moving on. The AAPA Third Annual Port Day,
2 believe it or not, is April 5th. From now till
3 eternity, April 5th will be a Port Day in the United
4 States. This is to recognize port contribution to jobs
5 and the economy. The combined international sea trade
6 moving through western hemisphere ports in 2016 totaled
7 \$3.01 billion in value.

8 What else do we have? Oh, there's our
9 picture. And there's only one person without the.
10 Port shirt. She's right in the middle. I think that's
11 Jean Enright.

12 CHAIR ENRIGHT: Yes.

13 EXECUTIVE DIRECTOR ALMIRA: All right, what
14 else do we have? Yes, Commissioners, we have had
15 staff, while doing other jobs, but this has been one
16 that's sort of, you know, you start working on it at
17 3:00 in the afternoon, it's our Policy and Procedures
18 Manual. We, back about now three months ago, we
19 decided to update it, and we're glad that we have done
20 that. We're almost finished with the Policy and
21 Procedures Manual.

22 It was, at one point, 482 pages. We have
23 since condensed that too by adding and including Tariff
24 Number 21, of course, rail tariff, employee handbook,
25 union contract, foreign trade 135 schedule and

1 purchasing manual.

2 So what we have worked on is a Policy and
3 Procedures Manual. It's only about 280 pages. That we
4 should be completing sometime in early May, and at that
5 point we will distribute to all five Commissioners so
6 they can review it and provide us with comments.

7 What else do we have here? Oh, of course.
8 And lastly in the events, the AAPA Capital Projects
9 Seminar in Norfolk, Virginia. Of course, I will be
10 attending the Florida Ports Council Summer Board
11 Meeting in Orlando May 23rd.

12 There's the AAPA Commissioner Seminar up in
13 Montreal, Canada. And of course, moving, looking down
14 the road, the Florida Ports Council Board, Annual Board
15 Meeting this year will be in St. Petersburg, Florida
16 September 5th and 6th. And let's not forget the AAPA
17 107th Annual Convention held in Valparaiso, Chile.

18 Commissioners, if you have any questions,
19 I'll be more than glad to answer. If not, I'll pass it
20 on to José.

21 CHAIR ENRIGHT: Thank you.

22 EXECUTIVE DIRECTOR ALMIRA: Thank you.

23 MR. SOLER: Good afternoon, Commissioners.
24 I'll present you with the engineering report for the
25 projects taking place at the Port of Palm Beach. I

1 will start off with Berth 17.

2 Not much activity has been performed since
3 our last meeting in March. On the upland side, the
4 contractor has completed the electrical manholes which
5 allow the conduits for the shore power on the north
6 side of the slip.

7 They have a subcontractor working on the
8 pavement areas, but in the last few weeks we have not
9 seen any -- not much movement in that sector.

10 And on the west side they have been working
11 on the installation and construction on the trench
12 drain, which will collect all the runoff waters before
13 they collect -- before they get into the water and
14 putting in through our storm system.

15 On the south side we still have some to
16 complete the surface concrete that will meet between
17 the bulkhead and FP&L property. Bollards are already
18 in place; timber woods are already in place around the
19 bulkhead.

20 The water side, which is our major issue
21 right now, you will remember that we have three dolphin
22 structures. On the last Board meeting we represented
23 that the contractor had already casted or poured
24 concrete on the middle and inner dolphin structure.

25 And after the casting, they removed the

1 forms. And this one, one of the photos that we present
2 at the Board meeting, which looks like really are okay
3 concrete finish, but the day after the Board meeting,
4 when it was low tide, it was exposed some voids in the
5 concrete, which we can actually see here. We have
6 exposed rebar and gaps between two sections of the
7 structure.

8 COMMISSIONER RICHARDS: And which one is
9 that?

10 MR. SOLER: This one here is the middle
11 dolphin structure.

12 COMMISSIONER RICHARDS: Thank you.

13 MR. SOLER: A week after that we managed to
14 get an underwater camera, and we found out the inner
15 dolphin structure also have defects on the lower
16 section, with exposed rebar in the bottom of the
17 structure, and also an opening in one of the back
18 walls. That wall is in the south side of the
19 structure, and we can see also exposed rebar.

20 The middle dolphin structure, the contractor
21 decided to demolish it. We asked that they perform a
22 structural engineer analysis, but they decided that
23 there's no way to fix it. But they started on April
24 the 9th to demolish it. They did what is called wire
25 cut. It's like sawing it with a cable.

1 And they actually started cutting sections of
2 the structure until they exposed the areas where the
3 concrete is around the piles. And that section is
4 being done by hand at this point, in which they are
5 exposing all the rebar that comes out of the piles so
6 they can rebuild again the structure and incorporate
7 the existing rebar with the new rebar.

8 This is a photo of how it looks today. They
9 have -- underwater they have divers in the underwater
10 area they have to demolish, and on the upland side,
11 they are working on -- out of a floating barge.

12 On Monday of this week the contractor also
13 submitted what they call a repair plan to save the
14 inner dolphin structure. That plan has been under
15 review by the structural engineer from AECOM. We have
16 not received a final approval or rejection of the plan,
17 so we hopefully will have that tomorrow or early next
18 week.

19 COMMISSIONER CIKLIN: Jean, got a question.

20 CHAIR ENRIGHT: Mr. Ciklin.

21 MR. SOLER: Sure.

22 COMMISSIONER CIKLIN: I know somebody from
23 AECOM is here. Do we know that they're going to give
24 us a report tomorrow? I mean Karen is here. I'd like
25 to find out when this is coming, if you don't mind.

1 MR. SOLER: Well, she can come in now.

2 COMMISSIONER CIKLIN: Yes, yes.

3 CHAIR ENRIGHT: Right, she can give it.

4 MR. SOLER: I spoke to Diane Lopez, which is
5 one of the vice presidents. She's actually a
6 structural engineer. And she, with another structural
7 engineer, are the ones that are actually looking at it.
8 She gave -- she didn't have a written report. But yes,
9 maybe Karen has more information.

10 MS. BRANDON: It just so happened that John
11 Carroll, the marine structural engineer of record, was
12 on vacation this week when the report came out. So
13 that's why Diana stepped in to try to get another
14 structural engineer down in our Miami office to review
15 it in the meantime. John will be back in the office on
16 Monday, so at the latest, we'll get a review by him on
17 Monday, if not before.

18 COMMISSIONER CIKLIN: Okay.

19 MR. SOLER: The review is underway.
20 Obviously, John Carroll is the structural engineer of
21 record. He's the one that has to present the final
22 acceptance or rejection report. But Diane and another
23 internal structural engineer from AECOM already
24 completed the review. But it has to be finalized by
25 John Carroll.

1 On the east dolphin structure we're still
2 working on the redesign, adding two additional piles in
3 the middle of the four piles that are already driven.
4 For this work, the contractor submitted a request for a
5 change order. They feel that they're entitled to
6 additional compensation for this work. For that they
7 submitted a change order for an additional cost of
8 \$372,000.

9 The change order was evaluated by AECOM, and
10 AECOM indicated that the contractor is not entitled to
11 get compensated for the work. And at this point, we're
12 in the process of evaluating the outcome of how we'll
13 be dealing with the additional piles that need to be
14 driven.

15 On Tuesday we received a schedule from the
16 contractor in which they incorporated the work that
17 needs to be performed by them, being the demolition of
18 the middle dolphin structure. They assume that the
19 inner dolphin structure will be repaired and driving
20 the two additional piles for the east dolphin
21 structure. With that activities incorporated in the
22 schedule, they have a substantial completion date of
23 August 24th. So that means that the project will
24 actually run two years and one month after the original
25 completion date of the contract.

1 Do you have additional questions regarding
2 Berth 17?

3 CHAIR ENRIGHT: Any questions?
4 Continue.

5 MR. SOLER: Next project, we have the rail
6 project. We're glad to say that the contractor already
7 received all the materials for the rail. Project will
8 start on Tuesday, April 26th. That's next -- I mean
9 Thursday of next week.

10 Contractor will start with the demolition and
11 reconstruction of spur number one. While that spur is
12 being repaired, it will take -- it's estimated to have
13 in 30 days. The Port will be allowed to continue to
14 access the Port with -- through spur number two.

15 For spur number two, we can actually go all
16 the way to track number two to track number six, so the
17 rail activities at the Port will not be affected by the
18 construction of spur number one.

19 Once spur number one is completed, then we
20 move down to spur number two. Those construction
21 activities will take place in non-operational hours.
22 By that, I mean during the night or Sunday. And that's
23 the way the project has been set up, so no rail
24 activity to the Port is being affected by this project.

25 The estimated completion date for the project

1 as of now is by the end of July, even though the
2 contractor, contractually, has all the way to the end
3 of August to complete it. But since all the material
4 has been received earlier than we expected, we are --
5 they feel confident they will complete the project
6 before the actual completion date.

7 MOB. CH2M Hill completed the 100 percent
8 package for the bidding process. We are going to come
9 out for advertisement this Sunday at the Post, and on
10 Monday all material for the bidding will be available
11 for contractors to download the materials from the
12 Port's website.

13 The date for submitting bids by contractor is
14 said to be on May 23rd. We're going to have -- a week
15 after that we will have our pre-construction, pre-bid
16 meeting on the 30th of April for questions from the
17 contractor. May 23rd will be the last date for
18 submission of sealed proposals.

19 And we will, once it's been evaluated by CH2M
20 Hill and Port staff, we will come back to the Board on
21 the June 21st Board meeting for a recommendation for
22 approval of the contractor that's been selected for the
23 project. That falls between the -- inside the expected
24 dates, so we're comfortable to think that the
25 contractor will be able to go to the City to request

1 the permit for the project aligned with the dates that
2 we have in the Tropical agreement and the Port.

3 Do you have any questions regarding the MOB?

4 CHAIR ENRIGHT: Any questions? No.

5 Thank you; thank you very much.

6 Mr. Pinsky.

7 MR. PINSKY: Madam Chair, Commissioners.

8 Richard Pinsky.

9 In your book is the report for the items that
10 were actually vetoed in Palm Beach County. There's a
11 federal piece in there. The handout that you have is a
12 supplement, and it actually just came out, so it lists
13 all the moneys that came to Palm Beach County, and you
14 can see over the various pages.

15 Of note is at the bottom of page ten. So
16 when I tell you how much the Legislature funded FSTED
17 and funded the seaport grants and the big ticket items
18 at the bottom of page ten, included in those items --
19 this is the actual breakdown that now you finally get
20 to see how much we're eligible for.

21 So as you just heard about the on-port rail,
22 4.3 million, the Berth 1 expansion, the 3 million, and
23 the loading bridge, which I did not even know there was
24 an application in for -- I apologize -- but 1.2 is in
25 that FSTED money. So total that up, about 8 million, a

1 little more than 8 million. And I think Mr. Zielinski
2 said he's got the check ready to go, and we can start
3 tomorrow.

4 So anyway, that's -- and it may be
5 interesting to you also just to see what other items
6 were funded. So you wouldn't see these items
7 necessarily in the budget as a proviso, although some
8 are, but when you see cultural grants and FRDAP money,
9 the parks and rec money, now you actually get to see
10 what was in the Palm Beach County budget.

11 With that, I'm happy to answer any questions.

12 CHAIR ENRIGHT: Any questions?

13 COMMISSIONER CIKLIN: Yes. So this is money
14 that we applied for and that we are getting?

15 MR. PINSKY: Correct. This is money that the
16 Port of Palm Beach and your staff told FSTED that they
17 would like to have funded in the fiscal year. And so
18 when that line item was approved, so now you actually
19 are eligible to match these moneys and spend them to
20 continue these projects.

21 COMMISSIONER CIKLIN: Are all these,
22 everything on here, is it match, or just us, or just --

23 MR. PINSKY: Some of the cultural grant money
24 that you'll see is not a match; it's actually part of
25 the cultural grant. Some of the parks and rec, the

1 FRDAP money, that's not match. But the aviation
2 grants, most of the transportation grants you'll see
3 are all match, unless there was a proviso in the
4 budget, singled out out of that line item, we want you
5 to spend X. So most items will carry a match, but
6 not --

7 COMMISSIONER CIKLIN: 50/50 or 75/25? What
8 is the match?

9 MR. PINSKY: For these, it's 50/50. But
10 depending on the other items, some are not matched and
11 some have at least a 50/50, if not --

12 CHAIR ENRIGHT: So our three?

13 MR. PINSKY: Correct.

14 COMMISSIONER CIKLIN: Good.

15 CHAIR ENRIGHT: Any other questions?

16 Thank you very much.

17 MR. PINSKY: Sure.

18 CHAIR ENRIGHT: Now let's go to the item we
19 pulled, which was I.5, because you said there's
20 individuals in the audience. I.5.

21 EXECUTIVE DIRECTOR ALMIRA: You don't want
22 Commissioner's report?

23 CHAIR ENRIGHT: Oh, I'm sorry. It was on the
24 other page. Commissioner Waldron, please, your report.

25 COMMISSIONER WALDRON: Yes. Well, one,

1 Nick's going to come up and talk about the TPA thing.

2 But the Commerce Park initiative, thank you
3 all for signing that letter, because that's part of it.
4 The BDB has sent a letter in support for the
5 opportunity zones, and we're trying to get the Glades
6 to be recognized as one of the opportunity zones in
7 Florida, so when Governor Scott sends his list up to
8 the federal government, it's on that list, which will
9 allow us to have a lot of incentives and get some grant
10 money to help push the Commerce Park along.

11 CHAIR ENRIGHT: Thank you.

12 EXECUTIVE DIRECTOR ALMIRA: Commissioners,
13 can we then go on to I.5, please?

14 CHAIR ENRIGHT: Yes.

15 EXECUTIVE DIRECTOR ALMIRA: We have a guest,
16 very well known, Nick, and I'd like to bring him up and
17 have him explain to you who is the Transportation
18 Planning Agency, MPO, and then he'll just expand on
19 that.

20 Nick.

21 MR. UHREN: Good afternoon, Commissioners.
22 It's a pleasure to be with you.

23 Again, my name is Nick Uhren, and I have the
24 pleasure of serving as the Executive Director for now
25 the Palm Beach Transportation Planning Agency. Recent

1 rebranding. We're 40 years old this year, and I guess
2 it was a midlife crisis, so we decided to change the
3 name and the presentation to the public to make it a
4 little more clear what our agency does.

5 If you're unfamiliar, we are the entity that
6 is responsible for allocating federal and state gas
7 taxes and other transportation revenues to projects
8 within Palm Beach County, primarily surface
9 transportation. We don't get to do as much with the
10 seaport, water based movement of goods as I would like
11 to.

12 It's a beautiful facility you have here, and
13 a view that I never grow tired of. But we do help
14 quite a bit with the movement on land of those goods
15 and passengers once they arrive at your Port or when
16 we're trying to get them to your facility.

17 The Port is one of our 21 Governing Board
18 members. We have 21 locally elected officials. Right
19 now you've got Commissioner Waldron as your designated
20 representative. I've had the pleasure of working with
21 several of you in the time that I've been at the TPA in
22 that capacity.

23 Had a wonderful bike ride one afternoon with
24 Commissioner Richards. We traveled all the way down to
25 Boca Raton on Tri-Rail and then came back on U.S. 1 by

1 bicycle. Very, very ambitious journey that we took
2 that day.

3 Anyway, we are the entity that is trying to
4 collaboratively plan, prioritize and fund
5 transportation in Palm Beach County, and we are very
6 appreciative of the partnership with the Port.

7 We are transitioning right now to try to
8 maximize our effectiveness as an agency, as well as to
9 empower all of our members to lead. We are
10 transitioning from an agency that has been hosted by
11 Palm Beach County to an agency that will operate
12 independently.

13 One of the reasons we're doing that is to
14 establish a distance from the County as the largest
15 entity, but not the only entity with voting membership
16 on our Board, and to empower our other members to
17 advocate for transportation investments that best serve
18 their local interests, as well as to empower our
19 collective members to advocate on a statewide and
20 national level for discretionary grant funds and
21 project funding that are available to us.

22 The reason I'm here this afternoon is to
23 request your approval of authorization to participate
24 in membership dues payments that we are now asking each
25 of our local government members to pay on an annual

1 basis to the agency. Most of the other members are
2 easy to calculate because we're asking for a ten cents
3 per capita annual dues payment.

4 Because you don't actually have a defined
5 population associated with the Port, while you do have
6 a district boundary, we didn't think it was appropriate
7 to charge you on that entirety of the population within
8 your district boundary. We're suggesting in this
9 request that you would make your annual dues payment
10 based on the population of your host city.

11 So that's my basic pitch in a nutshell. I
12 want to keep it brief. I know you have other items on
13 your agenda, but I'm happy to answer any questions that
14 you have.

15 And again, pleasure to be with you, Madam
16 Chair.

17 CHAIR ENRIGHT: Any questions?

18 Mr. Ciklin.

19 COMMISSIONER CIKLIN: Yes, thank you. I
20 served on the MPO before your time, and you guys do a
21 great job. When I was on, I always wondered if we were
22 ever going to -- if the Port's got any projects that
23 aren't out 30 or 40 years. Is there anything on the
24 horizon that you are going to be able to do for us?

25 MR. UHREN: You know, it's an interesting

1 conversation. And I'll mention Mr. Baker is a member
2 on our Technical Advisory Committee who participates
3 actively in what-we-should-fund-next kinds of
4 conversations. I'll say that we are very interested in
5 being a funding partner for projects that the Port
6 wants to accomplish.

7 The caveat is that our agency has a five year
8 document that says these are the things we're going to
9 accomplish over the next five years. So when you come
10 to us with a good idea, it's not 30 to 40 years out
11 that we can provide the money, but it is four to five
12 years out that we can provide money. So we're not as
13 fast as some of the other funding sources that you
14 typically pursue.

15 What I've expressed to Mr. Baker, as well as
16 to Mr. Almira, is let us be a parallel funding source
17 to you so that you can use your short fuse funding
18 sources to accomplish the urgent needs, and you can
19 pipeline your capital program with additional funds
20 from our agency in the three, four, five year
21 timeframe.

22 I do want to make this -- your Commission
23 aware that we have, in the time that I've been here,
24 our Governing Board at the TPA has established an
25 annual competitive funding program. We call it the

1 Local Initiatives Program, where any of our local
2 governments can submit an application for funding of a
3 locally identified transportation project in an amount
4 up to \$5 million. Those funds, if projects are
5 selected, are available in the new fifth year of our
6 work program.

7 So we would love to hear what you are trying
8 to accomplish. Submit one of those projects to us for
9 that five year timeframe, and let's see if we can't
10 work on something together.

11 COMMISSIONER CIKLIN: Appreciate it.

12 CHAIR ENRIGHT: Okay.

13 COMMISSIONER CIKLIN: Thank you.

14 CHAIR ENRIGHT: Thank you.

15 Commissioners.

16 COMMISSIONER RICHARDS: Move approval.

17 COMMISSIONER WALDRON: Second.

18 CHAIR ENRIGHT: All in favor?

19 (A chorus of ayes.)

20 MR. UHREN: Great.

21 CHAIR ENRIGHT: Motion carries, five/zero.

22 COMMISSIONER RICHARDS: Good job, Nick.

23 COMMISSIONER WALDRON: Thank you very much.

24 CHAIR ENRIGHT: Thank you; thank you.

25 MR. UHREN: Thank you very much for allowing

1 me to be here.

2 CHAIR ENRIGHT: Now let's go back. Old
3 business, H.1, Peanut Island.

4 EXECUTIVE DIRECTOR ALMIRA: Yes, ma'am.

5 Commissioners, as scheduled, we had our
6 second round table discussion back on April the 1st,
7 and I will tell you it was well attended. We had
8 interest from a wide spectrum and determined the best
9 to move forward is for Eric Call, the Director of Parks
10 and Recreation, to get with me to develop a framework
11 for a small task force. Eric and I will hopefully be
12 meeting next week, and it appears that, of course,
13 Former Commissioner Karen Marcus, who now represents
14 the Palm Beach Civic Association, will be the head of
15 the task force.

16 There was general discussion of several
17 non-traditional uses for the island, but were all
18 deemed inappropriate by our group. However, I would
19 like to mention that the members of the Civic
20 Association stated that they would like to see the
21 island's function remain as is rather than a more
22 commercial use.

23 Incidentally, we, while the meeting was going
24 on, ironically we received a quote from our company
25 that performs tenting and things of that nature, and we

1 learned that to maintain or to tent and work on those
2 three facilities that we have out there, it will cost
3 approximately \$14,000. We were under the false
4 impression that it was up in the 50s or maybe even
5 60,000. So no, they came back and said it's 14,000.

6 So recapping, I will be meeting -- I hope to
7 be meeting with Eric Call. We'll design this task
8 force, offer it to Ms. Karen Marcus, and then I'm
9 hoping that by the next Board meeting, I'll be able to
10 bring you more of our progress.

11 Are there any questions?

12 CHAIR ENRIGHT: Commissioners.

13 VICE CHAIR MCARTHUR: Just a suggestion. It
14 was a good meeting. It was very informative.

15 EXECUTIVE DIRECTOR ALMIRA: You were there,
16 yes.

17 VICE CHAIR MCARTHUR: And there was a lot of
18 interest in it.

19 When we go forward with Karen as Chair, I'm
20 sure she'll know this, but if we can, let's entice Eric
21 to get the County to offer its grant writers. They
22 have much more professional and much more experienced
23 grant writers than if we were to have to go out and
24 hire grant writers. So let's see if that's one element
25 of this process we can get the County to assume. Thank

1 you.

2 EXECUTIVE DIRECTOR ALMIRA: Thank you.

3 CHAIR ENRIGHT: Any other comments?

4 Thank you.

5 EXECUTIVE DIRECTOR ALMIRA: Thank you.

6 CHAIR ENRIGHT: Next item, I.1.

7 MR. HERN: Good afternoon, Commissioners.

8 Item H.1, cleaning services. Request to
9 advertise for proposals. Based on the addition of the
10 Grand Classica, Port staff has determined that for
11 operational efficiency and cost effectiveness, a need
12 exists to consolidate cleaning services.

13 Currently, staffing and materials are sourced
14 from nine different suppliers. Port staff is seeking
15 to advertise a request for proposals for cleaning
16 services that will encompass both staffing as well as
17 supplies in an effort to streamline operations,
18 potentially reducing costs and ensure a clean, safe
19 facility.

20 COMMISSIONER CIKLIN: So moved.

21 COMMISSIONER RICHARDS: Second.

22 CHAIR ENRIGHT: Questions, discussion. All
23 in favor, please say aye.

24 (A chorus of ayes.)

25 CHAIR ENRIGHT: Motion carries, five/zero.

1 Continue.

2 MR. HERN: Next item, I.2, vending machine
3 services. In an effort to streamline services,
4 maximize operational efficiency, again for the Grand
5 Classica, highlighting the elegance of our terminal,
6 providing healthy and alternative food choices and
7 utilizing machines that accept credit cards and debit
8 cards --

9 VICE CHAIR MCARTHUR: So moved.

10 CHAIR ENRIGHT: Second?

11 MS. HOWARD: Who made the motion?

12 CHAIR ENRIGHT: Mr. McArthur.

13 Discussion.

14 COMMISSIONER WALDRON: Second.

15 CHAIR ENRIGHT: Discussion. All in favor,
16 please say aye.

17 (A chorus of ayes.)

18 CHAIR ENRIGHT: Motion carries, five/zero.

19 MR. HERN: Thank you, Commissioners.

20 CHAIR ENRIGHT: Let's go further. Financial,
21 Mr. Zielinski.

22 EXECUTIVE DIRECTOR ALMIRA: I.3.

23 Commissioners, in front of you, of course, we have our
24 audit that was conducted, of course, by our Ron. And
25 what I'd like to do is to have Paul Zielinski, our CFO,

1 make the presentation. And by the way, you're looking
2 at my favorite page in the entire audit. It's page 85.

3 MR. ZIELINSKI: Page 85 basically will show
4 the last ten years, the fact that revenue has and
5 continues to grow and the Port has made a very
6 conscientious and successful effort in maintaining
7 operating expenses.

8 The comprehensive annual report was provided
9 to you. We met with your audit committee as your
10 appointees on April 10th. They were provided a copy of
11 it about a week in advance. When it was presented to
12 them, their questions were answered. They were very
13 effective, very inquisitive, and I appreciate your
14 recommendations. And their letter attesting to their
15 acceptance of the audit has been attached for you. We
16 are required to submit this to the Auditor General
17 within 45 days of your accepting it.

18 Before I begin, I wanted to thank Danny
19 Kirchman, our Controller, and all of the staff in the
20 Accounting Department for the hard work they've put
21 into making this document possible and working with our
22 auditors while maintaining their everyday
23 responsibilities.

24 I'm not going to take too much time because
25 it is truly the auditor's responsibility to present the

1 audit report. We will answer all your questions at the
2 end.

3 I am proud to say that once again, the Port
4 received what I consider an outstanding audit.
5 Mr. Bennett will elaborate in just a few minutes. But
6 before I move off and allow Mr. Bennett here, I'd like
7 to tell you a little bit about the past year. It was a
8 very, very positive year for the Port.

9 Tonnage decreased slightly, about one
10 percent, but all commodities really showed increases,
11 offset by the seasonal decline of sugar.

12 Net operating revenue increased to
13 17.2 million, an increase of a half million dollars
14 from the prior year. Of this, about 400,000 was due to
15 the multiday cruise line.

16 Operating expenses remained our Port focus,
17 reflected only a one percent compounded growth rate
18 since 2008. Almost 40 percent of this year's increase
19 was related to personnel costs, including a \$100,000
20 charge that was the result of actuary calculations
21 required by the State of Florida.

22 Slip 3 was depreciated for a full year, and
23 this added about another quarter million dollars of
24 non-cash expense to the Port, for a total of about
25 \$600,000 a year of additional depreciation.

1 Our interest in debt related expenses
2 decreased by about \$215,000 as a result of the bond
3 refunding issues on the Port.

4 By the end of the year 2017, the Port had a
5 net position of 115.5 million, an increase of over
6 5 million from the previous year, and an increase of
7 \$45 million since 2008.

8 The Port of Palm Beach saw profitability
9 continue to increase for the sixth straight year,
10 reaching in excess of \$2 million last year. This is an
11 increase of 5.1 million in net revenue from 2008 when
12 the Port experienced the loss of 3.1.

13 Operating revenues increased by 6.2 million
14 over this timeframe. Expenses, before depreciation,
15 increased by only \$350,000. Since 19 -- sorry. Since
16 2008, continual efforts to control our expenses.
17 However, depreciation has increased about \$1 million, a
18 direct result of the extensive capital program the Port
19 is undertaking and will continue to undertake.

20 Perhaps the most significant accomplishment
21 for the Port relates to our cash position. By the end
22 of 2008, the Port had approximately \$19 million in
23 cash. Since that year, we have invested \$25 million of
24 our own cash in construction assets and capital assets.
25 We've paid off \$22 million worth of long-term debt.

1 We've paid approximately \$20 million worth of interest
2 payments, used over \$80 million to meet our operating
3 needs, and in spite of this nearly \$150 million cash
4 outlay, the Port has increased its cash balance to
5 \$26 million at the end of 2017. We are in an excellent
6 position to continue our capital program for those
7 projects that are much needed by this Port, as
8 previously presented.

9 I have to say most organizations our size
10 would be nothing short of envious of this position
11 we're in and what we've been able to accomplish.
12 Bottom line, 2017 continued to reflect the Port's
13 aggressive marketing efforts, focus on control, and a
14 continued commitment to building and rebuilding the
15 infrastructure of this Port to meet our tenants' needs.

16 With that, I'd like to --

17 COMMISSIONER CIKLIN: A question.

18 CHAIR ENRIGHT: Mr. Ciklin.

19 COMMISSIONER CIKLIN: Paul, how much in tax
20 did our residents of Palm Beach Port District pay last
21 year?

22 MR. ZIELINSKI: Absolutely nothing. Not
23 enough to fill our petty cash fund.

24 COMMISSIONER CIKLIN: All right, thank you.
25 I always like to bring that out.

1 MR. ZIELINSKI: It's an excellent point. We
2 run this Port as if it was an independent business.
3 There is no tax dollars. The only thing is the grants,
4 and basically with the Port being the way it is, we
5 still are -- like I said, we put 25 million of our own
6 cash into these projects, so it's not totally free.
7 But yes, there was no taxation at all.

8 COMMISSIONER CIKLIN: Good. Thank you.

9 MR. ZIELINSKI: I'd like to introduce Ron
10 Bennett, a partner of the firm of Nowlen, Holt & Miner,
11 and Mark Escoffery, a partner with the firm of Mark
12 Escoffery, P.A. They served as the Port independent
13 auditors under a joint venture and will present the
14 financial report for the year ended 2017.

15 MR. BENNETT: I'm Ron Bennett.

16 MR. ESCOFFERY: Mark Escoffery.

17 MR. BENNETT: And together, we would like to
18 thank you for allowing us to serve as your auditors.
19 We really appreciate the business. We hope we've done
20 a good job.

21 I know Mr. Zielinski mentioned it, but it's
22 such an impressive number that I'd like to mention it
23 once again. If you look at the graph on the chart
24 there, it's on page 85 in the Comprehensive Annual
25 Financial Report, and the underlying data is on page

1 83.

2 But revenues in 2008 were about 10.9 million,
3 and in 2017, they're 17 million. And over that same
4 time span, the expenses, before depreciation and
5 amortization, which you basically have no control over,
6 went from 8.8 million to 9.1 million. They went up
7 300,000, while revenue was going up 7 million. That's
8 a pretty impressive job of running an organization. My
9 hat's off to him.

10 Mr. Zielinski's talked about the numbers.
11 Other than the ones I just talked about, I'm not going
12 to mention numbers anymore. I'm going to talk about
13 the role of the independent auditors.

14 If you haven't seen the document -- I know
15 all the Commissioners have a copy. Everyone else, it
16 is now available, or soon will be in a .pdf format on
17 the Port's website, so it's available to the public at
18 no cost.

19 But our role as independent auditors in this
20 is we render opinions, we provide reports. The
21 information, the numbers, the financial statements, the
22 introductory session, you know, the management's
23 discussion and analysis, the statistical section, the
24 other supplementary information, all that's the product
25 of the Port's Finance Department.

1 Our contribution to this is we come in, and
2 based on our audit, we render opinions on these
3 financial statements and on various other components.
4 And I'll go through that. There are actually five
5 reports that we have in here. You can pretty easily
6 identify them. They have our the letterhead on them,
7 the first page of them, so they stick out as opposed to
8 the rest of the stuff.

9 But those five reports, the first one is the
10 independent auditor's reports on pages three through
11 five. And in that one, we give an opinion on the
12 financial statements. And I'm happy to say that based
13 on our audit, we believe that these financial
14 statements were fairly stated in accordance with
15 generally accepted accounting principles, what we call
16 a clean opinion.

17 Now, from there you go to page 91 and 92. In
18 the state of Florida, all audits of governmental
19 entities are required to be performed in accordance
20 with not only generally accepted auditing standards,
21 but generally accepted government auditing standards.
22 And part and parcel of government auditing standards is
23 another report. And that report has a title that's
24 about five lines long, but basically, it's a report on
25 internal control and compliance.

1 And in this one, we don't really give an
2 opinion, but the way it comes about is when you plan an
3 audit, you have to gain an understanding of the
4 internal control structure sufficient to plan your
5 audit. If you happen to come across anything that you
6 don't think is adequate, then you're required to report
7 that in the internal control arena. I'm glad to say we
8 didn't find anything that's required to be reported.

9 At the same time, because it's a governmental
10 entity, there are a lot of compliance requirements you
11 have and laws, regulations. We're also required to
12 look at certain of those. And again, we didn't find
13 any of those where there were any violations. So
14 report number two, you get a clean opinion.

15 The third report immediately follows the
16 second one. It's on pages 93 through 95. And this
17 relates to grants. Starting back in 1984, the federal
18 government passed something called the Single Audit
19 Act, so you have a single audit.

20 Where that came from was originally all the
21 federal agencies had their own audit manual, and if you
22 got grants from 25 federal agencies, you had 25
23 separate audits, all done under a different set of
24 rules. And they finally concluded this was just too
25 obstreperous, so they came up with what's called a

1 single audit, where you would have one audit that
2 encompassed all of those grants under one uniform set
3 of rules, the single audit rules.

4 Now, not to be outdone, several years later
5 the State of Florida decided they would have a Florida
6 single audit for Florida grants. And as it now stands,
7 if you expend more than \$750,000 of federal grant funds
8 in one year, you have to have a federal single audit.
9 If you expend more than \$750,000 of State grant funds,
10 you have to have a State single audit.

11 In 2017 the Port expended more than \$750,000
12 in both, so you had a State single audit and a federal
13 single audit. And again, we give an opinion this time,
14 and we did give a clean opinion.

15 However, we did have one minor finding, which
16 you'll find on the Schedule of Findings and Questioned
17 Costs on page 97 through 102. And it really had to do
18 with administrative requirements. It was not with how
19 the funds were spent. They were all spent
20 appropriately.

21 But all of these grant funds come with a lot
22 of strings attached, and it's fairly easy to miss some
23 of these administrative requirements, especially in the
24 last year or so, because there's a whole new regime
25 under the Federal Single Audit. They came out with

1 something called Uniform Guidance, and they changed all
2 the rules. Well, they kind of pulled a quick one on
3 them there. We consider this to be a fairly minor
4 instance of noncompliance with an administrative
5 requirement.

6 The fourth report is the management letter.
7 In the state of Florida, all governmental audits are
8 required to have, in the same document with your
9 audited financial statements, a management letter as
10 specified by the Florida Auditor General. They give
11 you a litany of items that we have to comment on.
12 Again, I'm glad to say here we didn't find anything
13 amiss that's reported there.

14 And the very last report is an independent
15 accountant's report on compliance with Section 218.415,
16 Florida Statutes. If you're not familiar with it,
17 that's the statute that lists the types of investments
18 that governmental entities can invest in. And
19 basically, we were required to go over the investments
20 of all the governmental auditees and determine if they
21 invested in appropriate vehicles. And we're glad to
22 say that the Port did. And again, you get a clean
23 opinion there.

24 So all in all, I'd like to congratulate the
25 management and staff of the Port for doing an excellent

1 job. We'd like to thank them for just being very
2 cooperative. They're a joy to work with. They're a
3 very talented bunch, they're very professional, and we
4 enjoy working with them.

5 And we again appreciate the opportunity to
6 discuss your CAFR today. If you have any questions,
7 Mr. Escoffery and I and Mr. Zielinski would be happy to
8 try and answer them.

9 CHAIR ENRIGHT: Any questions?

10 I just would like to say thank you for an
11 outstanding job. You've done an excellent job working
12 with us through the years, and we appreciate all your
13 work.

14 Any other comments?

15 VICE CHAIR MCARTHUR: Madam Chair.

16 CHAIR ENRIGHT: Yes.

17 VICE CHAIR MCARTHUR: I would just like to
18 point out that when I was HR at the Port, Manuel
19 arrived, and not long after that, we had to have the
20 largest layoffs we had ever had because of the economic
21 turndown. But if you look at this chart, he has done a
22 remarkable job. I doubt that there's any other
23 organization, public or private, in Palm Beach County
24 that can compare to this type of performance.

25 And also, I would dispute one thing with him.

1 The fact that things started getting better when I left
2 the Port is clearly coincidental. I don't believe that
3 I had anything to do with that.

4 CHAIR ENRIGHT: What year did you leave?

5 VICE CHAIR MCARTHUR: 2010, at the end of the
6 year.

7 Anyway, thank you, Manuel. You and your
8 staff have done an excellent job holding down costs as
9 our revenue has continued to rise. It's just amazing,
10 you know. So maybe you should write a book on the side
11 about how we can do that in our individual finances.
12 It would be great. Thank you.

13 EXECUTIVE DIRECTOR ALMIRA: Thank you.

14 CHAIR ENRIGHT: Thank you.

15 Mr. Zielinski.

16 MR. ZIELINSKI: I would like to just extend a
17 personal thanks to the Board. This graph you're
18 looking at where we held expenses flat is a phenomenal
19 accomplishment. But we have to put that in
20 perspective.

21 During those lean years when we were having
22 difficulty, through all of those years you appreciated
23 your staff, and you allowed for pay increases in each
24 and every year. So even though there were increases to
25 staff's pay, we still maintained our expenses by

1 finding other places to cut them. And on behalf of the
2 staff, I want to thank you for your commitment to us in
3 allowing the increases to continue year after year.

4 CHAIR ENRIGHT: Any other comments?

5 Thank you very much; thank all of you.

6 COMMISSIONER WALDRON: Thank you.

7 CHAIR ENRIGHT: Job well done.

8 MR. ZIELINSKI: Thank you.

9 COMMISSIONER RICHARDS: Move approval of item
10 I.3.

11 COMMISSIONER WALDRON: Second.

12 VICE CHAIR MCARTHUR: Second.

13 CHAIR ENRIGHT: Motion is made properly
14 (inaudible). Commissioner who seconded?

15 VICE CHAIR MCARTHUR: Commissioner Waldron.

16 CHAIR ENRIGHT: Waldron. All in favor,
17 please say aye.

18 (A chorus of ayes.)

19 CHAIR ENRIGHT: Motion carries, five/zero.
20 Thank you very much.

21 MR. ZIELINSKI: Thank you.

22 MR. HERN: Speaking of federal grant money.

23 CHAIR ENRIGHT: I.4. Yes, TWIC readers.

24 MR. HERN: Commissioners, a new federal
25 requirement by the Maritime Transportation Security Act

1 requires some biometric reads for areas next to the
2 cruise ships. We're a little bit more ahead of the
3 game than other seaports. It's going to have a major
4 impact in Miami, Canaveral, in the larger cruise ports.

5 Port staff has anticipated this requirement,
6 having requested and received funding previously from
7 the Port Security Grant Program. We currently have
8 some IdSoftware units that you see right there.
9 They're about five years old. We're looking to utilize
10 some of the grant money to buy some new ones so we can
11 meet that requirement in August.

12 Port staff is requesting Commissioners to
13 approve this purchase to IdSoftware, who we have a
14 contract with, in the amount of 27,740.

15 COMMISSIONER RICHARDS: So moved.

16 COMMISSIONER CIKLIN: Second.

17 CHAIR ENRIGHT: Discussion? All in favor,
18 please say aye.

19 (A chorus of ayes.)

20 MR. HERN: Thank you very much.

21 CHAIR ENRIGHT: Motion carries, five/zero.
22 Thank you for all you do.

23 Next we have 1.6 -- I.6.

24 EXECUTIVE DIRECTOR ALMIRA: I.6.

25 CHAIR ENRIGHT: Approval of Southgate.

1 MS. KACZWARA: Good evening, Madam Chair,
2 Commissioners.

3 Item I.6 is a lease for the Southgate complex
4 for Paradise Cruise Line. They currently are operating
5 in this warehouse now under a temporary space
6 assignment. They would like to enter into a long-term
7 lease.

8 They now, as you know, have their second
9 ship. The warehouse, both that -- the red that you see
10 is identifying the lease area. The entire area
11 consists of two bays. It's 18,800 square feet, and it
12 is entirely full. It's full of equipment used on the
13 ships, carpet, any type of inventory that they may need
14 for the ships, and they anticipate needing to use that
15 space on a long-term basis.

16 Right now they're paying \$6 a square foot for
17 the warehouse. The lease is at \$6.50 a square foot.
18 They do also have a receiving office that you can see
19 there is identified with the pink roof, and that's at
20 \$10 a square foot. Currently that is what they are
21 paying, and that's what others are paying for those
22 same offices.

23 This would have a commencement date of May
24 1st, which would coincide with the operating agreement
25 for the vessels, and it would be coterminous along with

1 the vessels as well. The tenant would pay utilities,
2 janitorial services, taxes and insurance, as well as a
3 common area maintenance fee.

4 Currently in that warehouse also, the
5 passenger bin operations are occurring. You may recall
6 the prior ship to the Celebration, passengers would
7 come and they would drop off belongings or goods. They
8 would pack them into bins, and they would take them to
9 the Bahamas. The Celebration is a little more
10 difficult to do that. They don't have the space, the
11 needs to do that. They do still do some bins for
12 passengers, just not to the extreme that they were with
13 the Celebration.

14 COMMISSIONER RICHARDS: I'll move approval.

15 COMMISSIONER WALDRON: Second.

16 CHAIR ENRIGHT: Motion was -- second by
17 Waldron. All in favor? Any discussion first? Any
18 discussion? No discussion. All in favor, please say
19 aye. Motion carries, five/zero.

20 MS. KACZWARA: Thank you.

21 CHAIR ENRIGHT: Thank you.

22 I.7.

23 EXECUTIVE DIRECTOR ALMIRA: And finally, I.7,
24 Commissioners. Food service. We would like to go out
25 with an RFP to find out who or what services are out

1 there that can provide food in and around the Port
2 areas. We will identify in our RFP which areas we are
3 looking at.

4 Please keep in mind that in order for any
5 individual to be awarded this RFP, of course, they will
6 need to have a license, which is \$200 a year, and they
7 must have proof of insurance for at least \$2 million.
8 That does include also the liabilities.

9 So with that, Commissioners, I ask for your
10 approval so that we can go and have this RFP out on the
11 street within the next few weeks.

12 COMMISSIONER WALDRON: Motion for approval.

13 VICE CHAIR MCARTHUR: Second.

14 CHAIR ENRIGHT: Motion is -- okay, any
15 discussion?

16 COMMISSIONER CIKLIN: I have a question. Can
17 you explain -- I don't understand exactly what these
18 people do. Where would they have the food service?

19 EXECUTIVE DIRECTOR ALMIRA: Sure. They will
20 have -- we happen to have one. It's inside the Port
21 right about here (indicating). What they do is they
22 provide coffees and the small doughnuts and things of
23 that nature. It is very convenient for some of the
24 workers to actually go there and get whatever it is
25 that they wish to eat.

1 We have test a market downstairs as the
2 passengers exit or are disembarked and exit the
3 building. Perhaps some of them may need water or so on
4 and so forth. What we find is that the parking
5 attendants are also purchasing water, primarily. So
6 we'd like to do it and see what else is out there,
7 something more along the lines of assisting us helping
8 our own people within the Port.

9 CHAIR ENRIGHT: I have a question, several
10 questions. Don't we already have someone doing this
11 for us?

12 EXECUTIVE DIRECTOR ALMIRA: No, not really.
13 We have one, as I mentioned.

14 CHAIR ENRIGHT: Yes.

15 EXECUTIVE DIRECTOR ALMIRA: He's a caterer.
16 He's down here (indicating).

17 CHAIR ENRIGHT: Beethoven?

18 EXECUTIVE DIRECTOR ALMIRA: No.

19 COMMISSIONER WALDRON: No, it's just --

20 CHAIR ENRIGHT: This is --

21 EXECUTIVE DIRECTOR ALMIRA: Beethoven used to
22 be downstairs, as I before mentioned two seconds ago.
23 He would bring in coffee, doughnuts and see what he
24 could sell. I have been in touch with him to let him
25 know that if he wishes to proceed, please, (a) look at

1 this RFP going out, and then he has to come in with a
2 license and proof of insurance.

3 CHAIR ENRIGHT: So this is something totally
4 different from what he's doing. This is having --

5 EXECUTIVE DIRECTOR ALMIRA: No, this will be
6 exactly what he has been doing. It's providing food
7 service. He brings it, he wholesales it, whatever he
8 does.

9 CHAIR ENRIGHT: So this will be inside the
10 terminal?

11 EXECUTIVE DIRECTOR ALMIRA: Not inside the
12 terminal. By the parking facility.

13 CHAIR ENRIGHT: Okay, where they park. So
14 what he's doing now.

15 EXECUTIVE DIRECTOR ALMIRA: Correct, what he
16 used to be doing.

17 CHAIR ENRIGHT: So he's no longer doing it
18 now?

19 EXECUTIVE DIRECTOR ALMIRA: That is correct.

20 COMMISSIONER WALDRON: But he may do it in
21 the future.

22 CHAIR ENRIGHT: Okay, so he's no longer doing
23 it now, as we talk?

24 EXECUTIVE DIRECTOR ALMIRA: As I understand
25 it, he has not been -- his individual has not come by

1 and established it and sell foods.

2 CHAIR ENRIGHT: But he can apply for this if
3 he decides to?

4 EXECUTIVE DIRECTOR ALMIRA: Absolutely. Him
5 or anybody else.

6 CHAIR ENRIGHT: Okay, okay. Do you think
7 that there's a need for this?

8 EXECUTIVE DIRECTOR ALMIRA: Inside the Port,
9 yes, particularly now maybe down in Southgate. It's
10 yet to be determined what happens in here, underneath
11 where people park and are exiting the building. That
12 has yet to be determined.

13 CHAIR ENRIGHT: Okay. Any other questions?
14 All in favor, please say aye.

15 (A chorus of ayes.)

16 CHAIR ENRIGHT: Motion carries, five/zero.

17 EXECUTIVE DIRECTOR ALMIRA: Thank you.

18 CHAIR ENRIGHT: I have no cards from the
19 public, no comment cards for the public at all.

20 Commissioner comments. I'll start on this
21 end.

22 COMMISSIONER WALDRON: I'm fine. I have
23 nothing.

24 CHAIR ENRIGHT: Commissioner Richards.

25 COMMISSIONER RICHARDS: I have nothing.

1 CHAIR ENRIGHT: Commissioner McArthur.

2 VICE CHAIR MCARTHUR: Nothing today.

3 CHAIR ENRIGHT: Commissioner --

4 COMMISSIONER CIKLIN: Nothing.

5 CHAIR ENRIGHT: Nothing? I have no comments
6 also.

7 Mr. Picken.

8 MR. PICKEN: Yes. Port counsel requests an
9 attorney-client session with -- asking advice of the
10 Board with regard to pending litigation with LMH. The
11 meeting will be confined to settlement negotiations,
12 strategy sessions related to litigation expenditures.

13 CHAIR ENRIGHT: Do you have a date?

14 MR. PICKEN: Well, we discussed the
15 special -- the possibility of having a special meeting
16 earlier today, and we --

17 CHAIR ENRIGHT: We need a date.

18 MR. PICKEN: -- need to set that date and
19 then have the attorney-client session at the beginning
20 of that meeting. So I don't know what date was
21 selected.

22 EXECUTIVE DIRECTOR ALMIRA: Yes, two things,
23 Commissioner. If you recall, we had selected May 3rd.
24 However, we have since learned that May 12th is a very
25 important date, so we may be able to extend it another

1 week after that May 3rd in the event that we cannot get
2 our own professional team to do an inspection.

3 CHAIR ENRIGHT: Okay.

4 COMMISSIONER RICHARDS: Madam Chair. May
5 10th makes sense. That gives more time to gather
6 information, as we discussed. And accordingly, I would
7 move that we have an attorney-client session on May
8 10th at 4 p.m. to discuss the same matters we discussed
9 earlier today.

10 COMMISSIONER WALDRON: I second that.

11 COMMISSIONER RICHARDS: The LMH litigation.

12 CHAIR ENRIGHT: Question.

13 COMMISSIONER CIKLIN: If we don't have a lot
14 on our May agenda, maybe we could have our regular
15 meeting on the 10th instead of the 17th. That would be
16 something you can look into, because a lot of times
17 during the summer there's not a whole lot for the
18 regular scheduled meeting.

19 COMMISSIONER RICHARDS: Like that.

20 VICE CHAIR MCARTHUR: So moved.

21 COMMISSIONER CIKLIN: Just a thought. So
22 that might be something we can do.

23 EXECUTIVE DIRECTOR ALMIRA: We'll see if we
24 can accommodate you.

25 CHAIR ENRIGHT: I can't believe Mr. McArthur

1 agreed, and he never likes to change a meeting.

2 COMMISSIONER RICHARDS: Peyton agreed?

3 CHAIR ENRIGHT: Peyton agreed. He said, "So
4 moved." What's going on? Wow.

5 COMMISSIONER CIKLIN: All right, so we can
6 look into that and see --

7 EXECUTIVE DIRECTOR ALMIRA: Sure.

8 CHAIR ENRIGHT: I have no problem. I guess
9 since we're all here, is May 10th okay that we can
10 change our meeting?

11 MS. HOWARD: Was that 4 p.m.?

12 CHAIR ENRIGHT: I guess we would have the
13 executive session at 3:30, and then our meeting will
14 proceed afterwards at 4.

15 COMMISSIONER RICHARDS: So I will modify my
16 motion to incorporate the next meeting date, for the
17 regular scheduled -- for the monthly meeting to be on
18 Thursday, May 10th, meeting at 4:00, and executive
19 session at 3:30.

20 CHAIR ENRIGHT: Thank you.

21 COMMISSIONER RICHARDS: The second agree to
22 that?

23 COMMISSIONER WALDRON: I second it.

24 CHAIR ENRIGHT: We don't have to vote on
25 that.

1 COMMISSIONER WALDRON: We don't?

2 CHAIR ENRIGHT: No, no.

3 COMMISSIONER RICHARDS: We should. It
4 doesn't hurt. Chicken soup.

5 CHAIR ENRIGHT: We don't have to vote.

6 MS. HOWARD: It doesn't hurt.

7 CHAIR ENRIGHT: Okay. All in favor, just say
8 aye.

9 (A chorus of ayes.)

10 CHAIR ENRIGHT: Motion carries, five/zero.
11 Thank you very much.

12 I guess no other -- so our next meeting will
13 be held at 3:30 for executive session, and regular
14 meeting at 4:00 on May 10th. Meeting adjourned.

15 (Whereupon, at 5:47 p.m., the proceedings
16 were concluded.)

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**PORT OF PALM BEACH DISTRICT
REQUEST FOR DISCUSSION AND
COMMISSION ACTION**

**CONSENT AGENDA
ALL "F" ITEMS**

PREPARED BY: Venice Howard Deputy Clerk May 10, 2018

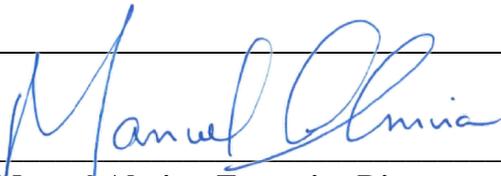
SUBJECT: **Approval of the Consent Agenda**

BACKGROUND: All matters listed under this item are considered to be routine and action will be taken by one motion. There will be no separate discussion of these items unless a Commissioner or person so requests, in which event the item will be removed from the general order of business for separate discussion and consideration.

ADDITIONAL INFORMATION ATTACHED: No _____ Yes X

RECOMMENDATIONS: The Board of Commissioners is respectfully requested to authorize the Executive Director to execute any documents requiring signature that are approved as part of the Consent Agenda.

Respectfully Submitted By:



Manuel Almira, Executive Director

DATE ACTION TAKEN: _____
Approved: _____
Disapproved: _____
Deferred To: _____
Incorporated into Minutes: _____

Motion By: _____
Seconded By: _____
Unanimous: Yes _____ No _____
By: _____

**PORT OF PALM BEACH DISTRICT
REQUEST FOR DISCUSSION AND
COMMISSION ACTION**

**CONSENT AGENDA
ITEM F-1**

PREPARED BY: Paul J. Zielinski Deputy Director - CFO May 10, 2018

SUBJECT: Financial Statements for the month and six months ended March 31, 2018 (FY 2018).

BACKGROUND: Financial results charts, Statement of Net Position, Schedule of Revenues and Expenses – Actual and Budget, Analysis of Expenses – (by category and department) – Actual and Budget by month and year to date, for the month and six months ended March 31, 2018 (FY 2018).

ADDITIONAL INFORMATION ATTACHED: No _____ Yes X

FINANCIAL IMPACT: None

RECOMMENDATIONS: The Board of Commissioners is respectfully requested to approve the Financial Statements for the month and six months ended March 31, 2018.

Respectfully Submitted By:



Manuel Almira, Executive Director

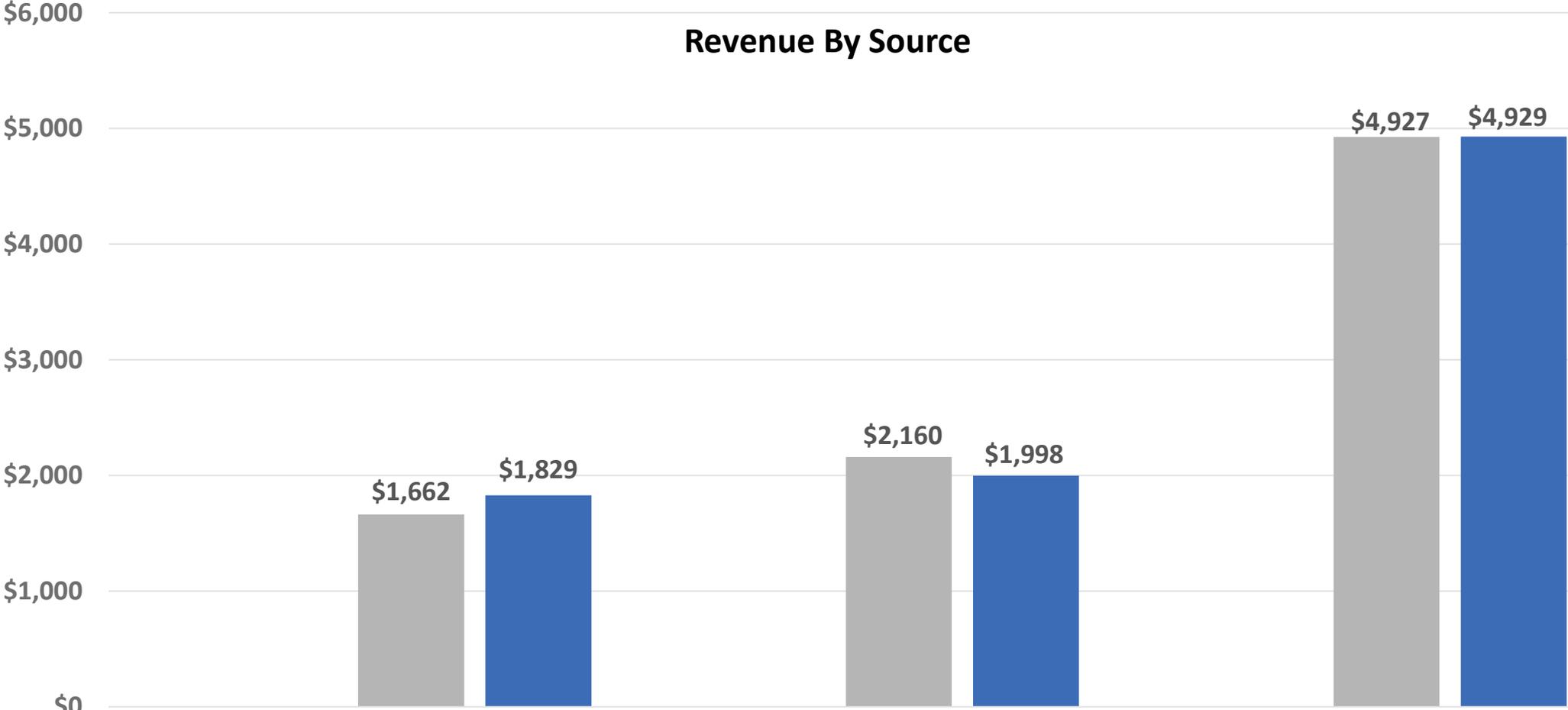
DATE ACTION TAKEN: _____
Approved: _____
Disapproved: _____
Deferred To: _____
Incorporated into Minutes: _____

Motion By: _____
Seconded By: _____
Unanimous: Yes _____ No _____
By: _____

PORT OF PALM BEACH

Oct. 1 to Mar. 31, 2018

Revenue By Source



CRUISE/PARKING

RENTS

CARGO RELATED

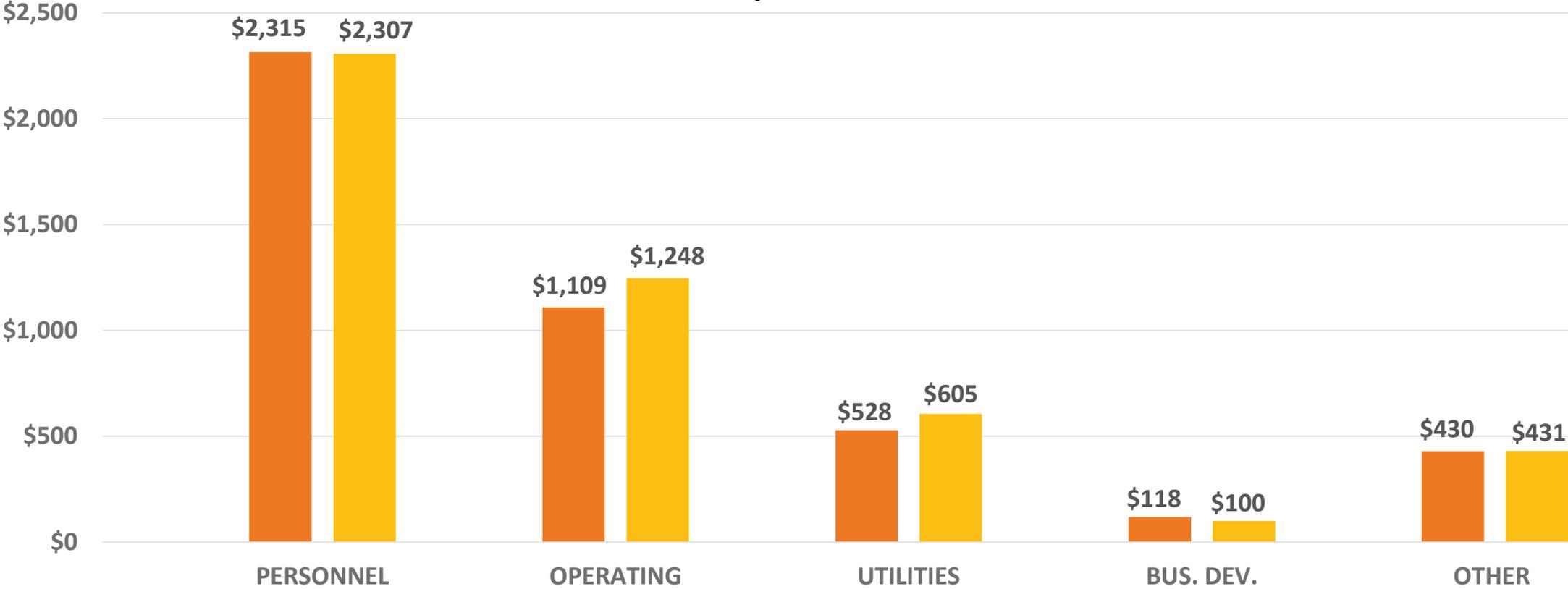
SOURCE OF REVENUE

Actual - \$8,749 Budget - \$8,756

PORT OF PALM BEACH

Oct. 1 to Mar. 31, 2018

Expenses

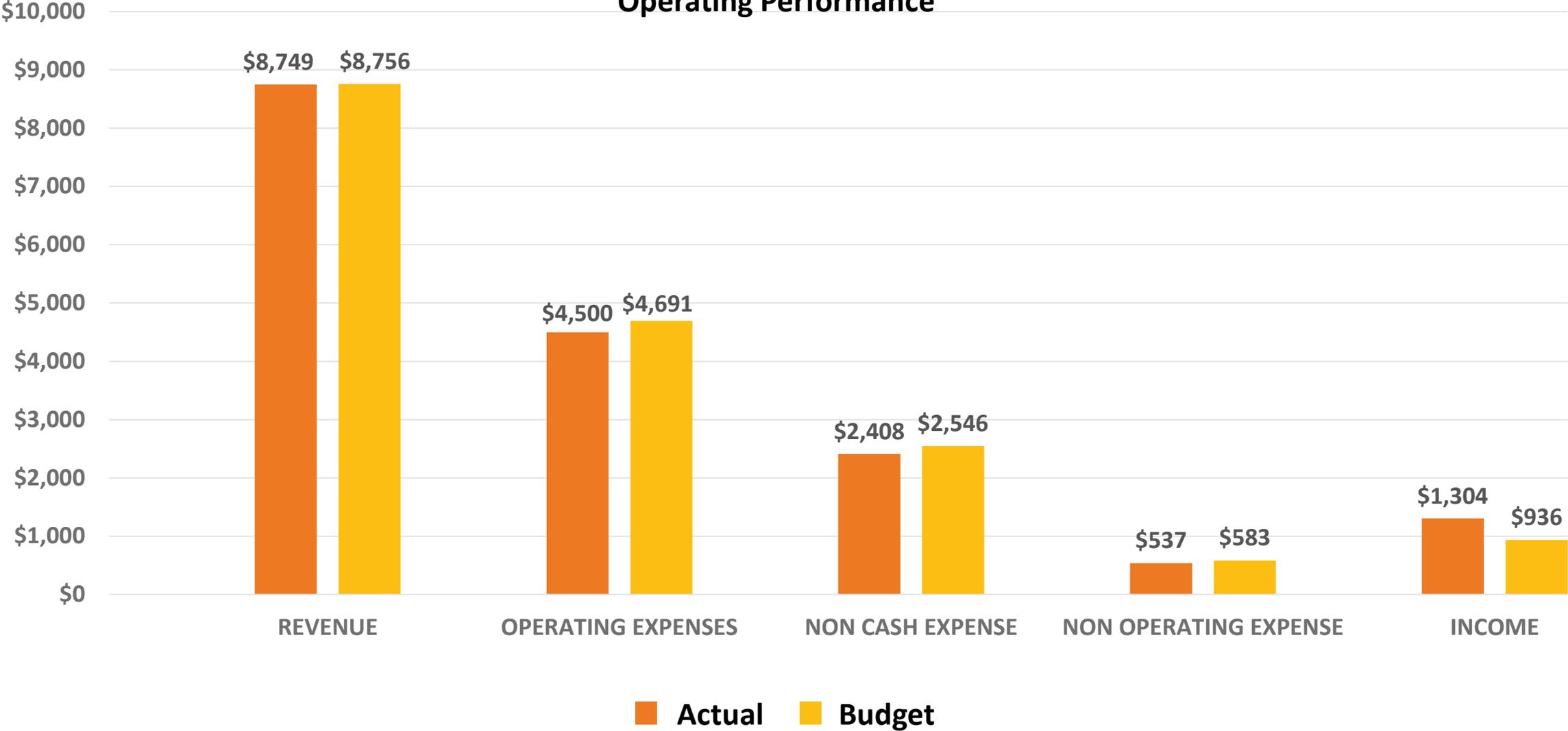


Actual - \$4,500 Budget - \$4,691

PORT OF PALM BEACH

Oct. 1 to Mar. 31, 2018

Operating Performance



PORT OF PALM BEACH DISTRICT
Management's Discussion and Analysis FY 2018 – YTD March 2018

OPERATING REVENUES

Total Net Operating Revenue for the month of March 2018 is \$1,576,088 and Current Actual FY 2018 is \$8,748,778 which is unfavorable to the FY 2018 YTD Budget by only (\$7,444) due to lower than expected cargo volumes and wharfage charges, and the loss of the cruise ship and parking revenue for the Grand Celebration, which was chartered by FEMA from October through December 2017, as a result of Hurricane Irma.

Wharfage revenue is unfavorable to the FY 2018 YTD Budget by (\$119,626) primarily due to decreases in asphalt (down 14%); molasses (down 29%); and sugar (down 22%) which offset increases in container, breakbulk and diesel tonnage and TEU's.

Dockage revenue is unfavorable with the FY 2018 YTD Budget by only (\$7,287), primarily due to reduced sugar and molasses shipments.

Rent is favorable to the FY 2018 YTD Budget by \$162,075 primarily due additional space assignments for land to several tenants that was not budgeted.

There were no **“Passengers-Multiday net revenue charges”** from the Grand Celebration multi-day passenger cruise ship from October through most of December 2017 as a result of FEMA chartering the ship for relief housing in St. Thomas, U.S. V.I., due to Hurricane Irma in September 2017. Grand Celebration cruise sailings resumed on December 23, 2017. FY 2018 YTD net revenues were \$913,345 from 124,875 passengers which resulted in a FY 2018 YTD net unfavorable budget variance of only (\$157,086) due to the timing of the marketing support contractual rate levels. Grand Celebration passenger counts over the past three (3) months are slightly above prior year's counts; a sign that passenger cruising has returned to normal. The Port's second multiday cruise ship “Grand Classica” began sailing on April 13th, and over the next couple of months as we enter the peak summer cruising season the passenger counts will help management determine trends and project future revenues and budget expense levels.

Parking revenue is unfavorable to the FY 2018 YTD Budget by (\$324,818). This is primarily as a result of the issues caused by Hurricane Irma and the subsequent chartering of the cruise vessel mentioned in the above paragraph. The budget short fall for passenger charges and parking were partially offset by relief fees of \$315,000, recorded in miscellaneous income, for the three-month loss of the cruise ship provided by Paradise Cruise Line.

Total Operating Expenses before depreciation and amortization for March 2018 is \$724,765 and Current Actual FY 2018 YTD is \$4,499,560 which is under or favorable to the FY 2018 YTD Budget by \$191,083, primarily from reduced contracted security costs and water usage as a result of the Grand Celebration being chartered out by FEMA. There are no significant budgets over runs through Current Actual FY 2018 YTD. Hurricane Irma related costs will impact the Port during all of FY 2018. Hurricane related costs will increase as repairs are completed on buildings, high and low mast lighting and other damages. The Port has incurred non-capital Hurricane Irma expenses of \$55,939 for FY 2018 YTD. The Port is expected to receive reimbursements through FEMA in the future. The Port has also incurred significant R&R major repair expenditures of \$152,148 for the

cruise terminal escalator and one of the MOC elevators. The Port has only budgeted \$250,000 for R&R non-capital expenses and total actual expenses of \$260,541 have been incurred through FY 2018 YTD; only six months. Therefore, with the remaining anticipated hurricane expenses and other major repairs that may arise due to the Port's age and the second multi-day cruise ship, the R&R expenses may significantly exceed the budget by FYE 09/30/18.

Depreciation Expense is favorable to the FY 2018 YTD Budget by \$138,046. However, additional capital asset purchases and the completion of construction in progress projects during FY 2018 will increase depreciation expense, however it is not expected to be over budget.

The Port's FY 2018 YTD **Income before contributions** is \$1,304,148 which is favorable to the FY 2018 YTD Budget by \$368,228.

Current Ratio – 4.4 times Debt to Net Position – 32.3% Operating Profit Margin – 21.0%

Cash coverage is sound with over 600 days of cash on hand, conservative low leverage, operating efficiency is good with profit margins over 20%, the higher the rate, the more effectively capital is being utilized to generate operating revenue.

FY 2018 Budget Reforecast:

Port management is in the process of preparing a budget reforecast for the remainder of FY 2018. As a result of hurricane repairs, the age of the Port and the second multi-day cruise ship, renewal and replacement expenses have already exceeded the original budget of \$250,000 for the first half of FY 2018, and as such, additional R&R expenses will be needed. The Port is moving forward with demolishing the MOB and converting three acres of land into a cargo terminal per the current Tropical Shipping agreement. Therefore, a write-off for the loss on disposition of the MOB, as a non-operating item, is necessary. Operating revenues and expenses associated with the second multi-day ship will be reviewed along with other areas management identifies and budget adjustments, that are significant, will be made, as necessary.

Prepared by: Daniel Kirchman, CPA, CGMA®, CPE™ - Port Controller

Port of Palm Beach District
Statement of Net Position
March 31, 2018
(Unaudited)

ASSETS

Current Assets:

Cash and cash equivalents	\$	19,729,587
Accounts receivable (net of allowance for uncollectables)		1,860,245
Grants receivable		97,548
Prepaid items		494,681
Restricted assets:		
Cash and cash equivalents		8,034,546
Total Current Assets		<u>30,216,607</u>

Noncurrent Assets:

Prepaid items - Master Plan		235,160
Total Other Noncurrent Assets		<u>235,160</u>

Capital Assets:

Land		28,119,220
Building and improvements		60,856,008
Slips and improvements		49,895,448
Other improvements		35,856,431
Wharf and loading ramps		7,798,154
Autos and trucks		502,716
Furniture and fixtures		341,596
Machinery and equipment		2,606,947
Computer equipment		1,452,287
Construction in progress		12,133,515
Less: Accumulated Depreciation		(77,061,357)
Total Capital Assets (net of accumulated depreciation)		<u>122,500,965</u>

Total Noncurrent Assets		<u>122,736,125</u>
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Total Assets	\$	<u>152,952,732</u>
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DEFERRED OUTFLOWS OF RESOURCES

Deferred outflows of resources:

Pension related items		1,459,258
Deferred loss on bond refunding, net		586,144
Total Deferred Outflows of Resources	\$	<u>2,045,402</u>

Port of Palm Beach District
Statement of Net Position
March 31, 2018
(Unaudited)

LIABILITIES

Current Liabilities:

Accounts payable and accrued expenses	\$ 971,203
Unearned revenue	272,609
Compensated absences payable - short-term	179,304
Payable from restricted assets:	
Security deposits	375,000
Accounts payable and accrued expenses	242,944
Contracts payable	1,442,476
Accrued revenue bonds interest payable	38,578
Current portion of revenue bond payable	3,430,325
Total Current Liabilities	<u>6,952,439</u>

Noncurrent Liabilities:

Compensated absences payable - long-term	179,304
Other post-employment benefits	207,334
Net pension liability	3,526,193
Restricted capital appreciation revenue bond interest payable	6,472,407
Revenue bonds payable (less unamortized bond discount and current portion)	20,441,161
Total Noncurrent Liabilities	<u>30,826,399</u>

Total Liabilities **37,778,838**

DEFERRED INFLOWS OF RESOURCES

Deferred inflows of resources:

Pension related items	<u>203,455</u>
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NET POSITION

Net Investment in capital assets	99,215,622
Restricted for debt service	(51,542)
Restricted for renewal and replacement	416,283
Restricted for business development	576,066
Designated - Capital improvement	3,937,166
Undesignated - Operations	12,922,246
Total Net Position	<u>\$ 117,015,841</u>

Port of Palm Beach District
(Unaudited)
Schedule of Revenues and Expenses - Actual and Budget
For the Month and Six Months Ending Saturday, March 31, 2018

	Actual March 2018	Current Actual FY 2018 YTD	Prior Actual FY 2017 YTD	\$ Variance Over (Under) to Prior Year	Approved Budget FY 2018 YTD	\$ Variance Over (Under) Current Actual to Budget YTD
Operating Revenues:						
Wharfage	305,763	1,973,652	1,943,711	29,941	2,093,278	(119,626)
Dockage	170,186	1,193,543	1,176,891	16,652	1,200,830	(7,287)
Parking	153,887	433,638	635,904	(202,266)	758,456	(324,818)
Passengers - Multi-day	736,701	2,057,201	3,042,761	(985,560)	3,595,382	(1,538,181)
Storage	13,405	149,074	43,682	105,392	29,045	120,029
Water	9,576	50,695	43,552	7,143	45,360	5,335
Line Handling	3,672	56,916	81,200	(24,284)	79,481	(22,565)
Switching	63,979	332,087	319,992	12,095	329,527	2,560
Licenses and Permits	0	117,500	100,500	17,000	105,300	12,200
Vessel Bunkers	3,435	29,116	29,475	(359)	28,444	672
Cargo Terminal Fee	57,792	381,368	357,545	23,823	402,376	(21,008)
Security Fees - Cargo	52,072	309,387	292,545	16,842	325,726	(16,339)
Special Detail Security Fees	1,148	13,048	13,500	(452)	3,000	10,048
Identification Badging	2,460	13,197	14,357	(1,160)	15,375	(2,178)
Harbor Master Fee	19,592	106,808	94,206	12,602	98,651	8,157
Rent	348,065	2,160,173	2,109,556	50,617	1,998,098	162,075
Miscellaneous Income	15,813	513,821	215,593	298,228	172,844	340,977
Total Operating Revenues	<u>1,957,546</u>	<u>9,892,634</u>	<u>10,514,970</u>	<u>(622,336)</u>	<u>11,281,173</u>	<u>(1,388,539)</u>
Less: Direct Marketing Support	381,458	1,143,856	1,920,199	(776,343)	2,524,951	(1,381,095)
Net Operating Revenues	<u>1,576,088</u>	<u>8,748,778</u>	<u>8,594,771</u>	<u>154,007</u>	<u>8,756,222</u>	<u>(7,444)</u>
Operating Expenses:						
Administrative and HR	60,341	366,114	324,993	41,121	345,761	20,353
Office - Finance and IT	65,500	445,248	433,498	11,750	428,882	16,366
Engineering	6,545	22,386	8,508	13,878	0	22,386
Consultant	3,000	18,045	19,559	(1,514)	18,000	45
Legal	9,012	44,691	44,173	518	50,000	(5,309)
General Maintenance	128,289	731,875	788,017	(56,142)	802,275	(70,400)
Railroad	13,745	94,234	67,645	26,589	84,639	9,595
Operations	9,177	49,498	52,795	(3,297)	49,959	(461)
General Expense	148,509	869,108	905,989	(36,881)	903,304	(34,196)
Security	146,520	836,525	894,575	(58,050)	999,676	(163,151)
Business Development	56,263	344,561	327,605	16,956	324,827	19,734
Community Grants	400	6,395	5,099	1,296	6,395	0
Cruise Terminal	35,929	193,463	132,555	60,908	202,005	(8,542)
Maritime Office Complex	21,404	148,594	112,628	35,966	156,035	(7,441)
Southgate Complex	3,816	28,397	29,988	(1,591)	28,695	(298)
Renewal and Replacement	11,761	260,541	85,185	175,356	250,000	10,541
Maritime Office Building	4,554	39,885	21,774	18,111	40,190	(305)
Total Operating Expenses	<u>724,765</u>	<u>4,499,560</u>	<u>4,254,586</u>	<u>244,974</u>	<u>4,690,643</u>	<u>(191,083)</u>
Oper. Income Before Depr & Amort	<u>851,323</u>	<u>4,249,218</u>	<u>4,340,185</u>	<u>(90,967)</u>	<u>4,065,579</u>	<u>183,639</u>
Less: Depreciation Expense	395,762	2,383,852	2,379,678	4,174	2,521,898	(138,046)
Less: Amortization Expense	4,068	24,408	14,408	10,000	24,408	0
Operating Income (Loss)	<u>451,493</u>	<u>1,840,958</u>	<u>1,946,099</u>	<u>(105,141)</u>	<u>1,519,273</u>	<u>321,685</u>
Non-Oper. Revenues (Expenses):						
Interest Income	11,794	62,957	9,969	52,988	24,000	38,957
Insurance Recoveries	0	1,071	44,372	(43,301)	0	1,071
Grant Revenue	0	44,014	0	44,014	37,500	6,514
Gain or (Loss) on Disposal of Assets	0	0	2,500	(2,500)	0	0
Grant Expenses	0	0	0	0	0	0
Interest Expense	(107,475)	(644,852)	(650,043)	5,191	(644,853)	1
Total Non-Oper. Revenue (Expenses)	<u>(95,681)</u>	<u>(536,810)</u>	<u>(593,299)</u>	<u>56,489</u>	<u>(583,353)</u>	<u>46,543</u>
Income (Loss) before contributions	<u>355,812</u>	<u>1,304,148</u>	<u>1,352,800</u>	<u>(48,652)</u>	<u>935,920</u>	<u>368,228</u>
Capital Contributions	12,514	205,796	1,984,544	(1,778,748)		
Change in Net Position	<u>368,326</u>	<u>1,509,944</u>	<u>3,337,344</u>	<u>(1,827,400)</u>		

**Port of Palm Beach District
Analysis of Expenses - Summary Roll-Up
For the Month and Six Months Ending Saturday, March 31, 2018**

	<u>Current Actual FY 2018 YTD</u>	<u>Approved Budget FY 2018 YTD</u>	<u>YTD Variance</u>	<u>Remaining Approved Budget</u>	<u>Total Approved Budget</u>	<u>March Current Actual</u>	<u>March Approved Budget</u>	<u>Monthly Variance</u>
<u>SALARIES & BENEFITS:</u>								
Salaries & Contract Labor	1,504,134	1,463,308	(40,826)	1,422,480	2,926,614	239,695	225,429	(14,266)
Overtime	82,788	100,000	17,212	117,212	200,000	12,285	15,385	3,100
F.I.C.A. Taxes	109,560	116,832	7,272	124,100	233,660	18,055	17,973	(82)
Unemployment	0	0	0	1,000	1,000	0	0	0
Health and Life Insurance	473,180	474,500	1,320	475,820	949,000	78,131	79,084	953
Florida Retirement Benefits	145,493	151,909	6,416	158,325	303,818	22,574	23,371	797
	2,315,155	2,306,549	(8,606)	2,298,937	4,614,092	370,740	361,242	(9,498)

SERVICES & SUPPLIES:

Commercial Property & Liability	184,494	211,000	26,506	247,506	432,000	32,369	35,167	2,798
Tenant Property Taxes Taxes	38	40	2	9,962	10,000	0	0	0
Legal Fees	44,691	50,000	5,309	55,309	100,000	9,012	8,333	(679)
Audit & Accounting Fees	70,860	70,865	5	18,140	89,000	16,148	16,150	2
Consultants	18,045	18,000	(45)	20,955	39,000	3,000	3,000	0
Engineering Fees	22,386	0	(22,386)	(22,386)	0	6,545	0	(6,545)
Trustee Fees For Bond Issues	2,523	2,525	2	4,977	7,500	0	0	0
Bad Debt Expense	0	0	0	10,000	10,000	0	0	0
Drug-Free Workplace	1,154	1,000	(154)	(154)	1,000	59	0	(59)
Uniforms	8,200	13,835	5,635	19,300	27,500	1,698	2,217	519

**Port of Palm Beach District
Analysis of Expenses - Summary Roll-Up
For the Month and Six Months Ending Saturday, March 31, 2018**

	<u>Current Actual FY 2018 YTD</u>	<u>Approved Budget FY 2018 YTD</u>	<u>YTD Variance</u>	<u>Remaining Approved Budget</u>	<u>Total Approved Budget</u>	<u>March Current Actual</u>	<u>March Approved Budget</u>	<u>Monthly Variance</u>
Equipment Costs & Fuel	43,904	42,420	(1,484)	46,096	90,000	7,547	7,797	250
Buildings & Grounds Expenses	302,655	300,690	(1,965)	232,845	535,500	54,300	51,638	(2,662)
Trash Removal	23,945	22,200	(1,745)	20,455	44,400	5,817	3,700	(2,117)
Railroad Expense	17,143	15,000	(2,143)	2,857	20,000	2,495	350	(2,145)
Locomotive Expense	37,339	35,230	(2,109)	37,661	75,000	3,451	2,292	(1,159)
Employee Development & Training	5,381	5,385	4	19,619	25,000	858	860	2
Office Expenses	25,945	27,750	1,805	29,555	55,500	3,866	4,625	759
Information Technology	51,331	36,340	(14,991)	61,254	112,585	2,610	2,868	258
Contract Security	360,657	536,160	175,503	711,663	1,072,320	70,852	89,360	18,508
Other Security Expense	20,073	18,530	(1,543)	24,927	45,000	2,826	2,732	(94)
TWIC & ID Badging	4,074	2,500	(1,574)	926	5,000	376	417	41
Tenant Operating Costs	5,328	5,325	(3)	14,672	20,000	2,362	2,360	(2)
	1,250,166	1,414,795	164,629	1,566,139	2,816,305	226,191	233,866	7,675

BUSINESS DEVELOPMENT:

Registration & Training Fees	2,975	2,975	0	22,025	25,000	1,495	1,495	0
Community Affairs	10,332	10,330	(2)	18,028	28,360	1,000	1,000	0
Travel Expenses - Employees	10,558	10,560	2	9,442	20,000	3,380	3,380	0
Travel Expenses - Board	0	0	0	30,000	30,000	0	0	0
Trade Development	26,937	21,860	(5,077)	46,563	73,500	1,733	758	(975)

**Port of Palm Beach District
Analysis of Expenses - Summary Roll-Up
For the Month and Six Months Ending Saturday, March 31, 2018**

	Current Actual FY 2018 YTD	Approved Budget FY 2018 YTD	YTD Variance	Remaining Approved Budget	Total Approved Budget	March Current Actual	March Approved Budget	Monthly Variance
Dues & Subscriptions	34,187	32,310	(1,877)	31,913	66,100	5,190	5,610	420
Marketing	28,768	19,215	(9,553)	12,132	40,900	3,995	2,000	(1,995)
Website & Other	4,533	2,250	(2,283)	(33)	4,500	577	375	(202)
	118,290	99,500	(18,790)	170,070	288,360	17,370	14,618	(2,752)

UTILITY SERVICES:

Water & Sewer	254,586	317,631	63,045	462,431	717,017	50,341	66,564	16,223
Electricity	209,637	219,250	9,613	228,863	438,500	29,668	36,542	6,874
Telephone Expense	63,325	67,750	4,425	72,175	135,500	11,447	11,292	(155)
	527,548	604,631	77,083	763,469	1,291,017	91,456	114,398	22,942

RENEWAL & REPLACEMENT:

Renewal & Replacement Exp.	260,541	250,000	(10,541)	(10,541)	250,000	11,761	1,220	(10,541)
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OTHER EXPENSES:

Miscellaneous Expenses	27,857	15,170	(12,687)	18,143	46,000	7,249	4,417	(2,832)
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TOTAL EXPENSES	<u>4,499,557</u>	<u>4,690,645</u>	<u>191,088</u>	<u>4,806,217</u>	<u>9,305,774</u>	<u>724,767</u>	<u>729,761</u>	<u>4,994</u>
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**Port of Palm Beach District
Analysis of Expenses - By Department
For the Month and Six Months Ending Saturday, March 31, 2018**

	Current Actual FY 2018 YTD	Approved Budget FY 2018 YTD	YTD Variance	Remaining Approved Budget	Total Approved Budget	March Current Actual	March Approved Budget	Monthly Variance
<u>FINANCE & I.T.</u>								
Salaries	304,455	299,445	(5,010)	294,435	598,890	46,909	46,068	(841)
F.I.C.A. Expense	21,240	22,317	1,077	23,393	44,633	3,457	3,433	(24)
Telephone	38,940	40,000	1,060	41,060	80,000	6,762	6,667	(95)
Computer Training/Consulting	21,375	21,385	10	28,075	49,450	1,188	1,190	2
Computer Maintenance	9,958	9,955	(3)	43,177	53,135	845	845	0
Postage	640	1,500	860	2,360	3,000	178	250	72
Office Maintenance	4,771	5,000	229	5,229	10,000	745	833	88
Records Storage	1,400	1,500	100	1,600	3,000	233	250	17
Computer Software & Supplies	19,998	5,000	(14,998)	(9,998)	10,000	577	833	256
Printing	2,377	3,000	623	3,623	6,000	41	500	459
Public Notice Publication	2,934	2,500	(434)	2,066	5,000	309	417	108
Miscellaneous - Office	7,279	7,280	1	7,721	15,000	2,641	2,640	(1)
Office Supplies	9,881	10,000	119	10,119	20,000	1,615	1,667	52
Total	445,248	428,882	(16,366)	452,860	898,108	65,500	65,593	93

**Port of Palm Beach District
Analysis of Expenses - By Department
For the Month and Six Months Ending Saturday, March 31, 2018**

	Current Actual FY 2018 YTD	Approved Budget FY 2018 YTD	YTD Variance	Remaining Approved Budget	Total Approved Budget	March Current Actual	March Approved Budget	Monthly Variance
<u>GENERAL MAINTENANCE</u>								
Salaries	240,278	235,730	(4,548)	231,182	471,460	34,557	36,266	1,709
Overtime	13,499	25,000	11,501	36,501	50,000	2,321	3,846	1,525
Overtime - Line Handling	13,175	15,000	1,825	16,825	30,000	2,091	2,308	217
F.I.C.A. Expense	19,519	22,279	2,760	25,039	44,558	2,868	3,428	560
Telephone	4,452	4,250	(202)	4,048	8,500	950	708	(242)
Water	219,514	281,755	62,241	425,751	645,265	44,450	60,585	16,135
Water - Maintenance Office	768	876	108	984	1,752	174	146	(28)
Stormwater Assessment	34,304	35,000	696	35,696	70,000	5,717	5,833	116
Electricity	67,374	67,500	126	67,626	135,000	10,000	11,250	1,250
Equipment Rental	1,187	1,190	3	13,813	15,000	53	55	2
Generator Supplies	12,917	10,000	(2,917)	(2,917)	10,000	700	0	(700)
Building & Grounds	48,016	48,015	(1)	1,984	50,000	11,588	11,590	2
Trash Removal	6,518	3,200	(3,318)	(118)	6,400	2,707	533	(2,174)
Uniforms	4,363	10,000	5,637	15,637	20,000	1,148	1,667	519
Gas & Oil	16,068	17,500	1,432	18,932	35,000	1,968	2,917	949
Janitorial Services & Supplies	3,860	3,750	(110)	3,640	7,500	610	625	15
Supplies	12,330	7,500	(4,830)	2,670	15,000	1,562	1,250	(312)
Equipment Repair	13,732	13,730	(2)	16,268	30,000	4,826	4,825	(1)
Total	731,874	802,275	70,401	913,561	1,645,435	128,290	147,832	19,542

**Port of Palm Beach District
Analysis of Expenses - By Department
For the Month and Six Months Ending Saturday, March 31, 2018**

	Current Actual FY 2018 YTD	Approved Budget FY 2018 YTD	YTD Variance	Remaining Approved Budget	Total Approved Budget	March Current Actual	March Approved Budget	Monthly Variance
<u>SECURITY</u>								
Salaries	362,684	355,047	(7,637)	347,409	710,093	58,463	54,623	(3,840)
Overtime	35,667	45,000	9,333	54,333	90,000	4,669	6,923	2,254
F.I.C.A. Expense	28,903	30,604	1,701	32,305	61,208	4,579	4,708	129
Security Equipment Repairs	8,525	8,530	5	16,475	25,000	1,066	1,065	(1)
Telephone	5,435	5,500	65	5,565	11,000	958	917	(41)
Uniforms	3,837	3,835	(2)	3,163	7,000	550	550	0
Identification Badging	4,074	2,500	(1,574)	926	5,000	376	417	41
Riviera Beach Police Presence	21,646	42,500	20,854	63,354	85,000	7,061	7,083	22
Contract Security - Cargo & TWIC	47,472	52,000	4,528	56,528	104,000	5,813	8,667	2,854
Miscellaneous - Security	15,195	2,500	(12,695)	(10,195)	5,000	3,247	417	(2,830)
Contract Security - Cruise	273,392	408,000	134,608	542,608	816,000	50,919	68,000	17,081
Contract Security - Parking	18,147	33,660	15,513	49,173	67,320	7,059	5,610	(1,449)
Radio Maintenance	11,548	10,000	(1,548)	8,452	20,000	1,760	1,667	(93)
Total	836,525	999,676	163,151	1,170,096	2,006,621	146,520	160,647	14,127

**Port of Palm Beach District
Analysis of Expenses - By Department
For the Month and Six Months Ending Saturday, March 31, 2018**

	Current Actual FY 2018 YTD	Approved Budget FY 2018 YTD	YTD Variance	Remaining Approved Budget	Total Approved Budget	March Current Actual	March Approved Budget	Monthly Variance
<u>RAILROAD</u>								
Salaries	15,068	15,500	432	15,932	31,000	3,880	2,385	(1,495)
Overtime	20,447	15,000	(5,447)	9,553	30,000	3,204	2,308	(896)
F.I.C.A. Expense	2,664	2,334	(330)	2,003	4,667	534	359	(175)
Locomotive Rental	0	0	0	2,500	2,500	0	0	0
Train Derailment	6,869	6,870	1	3,131	10,000	0	0	0
Locomotive Fuel & Oil	15,864	13,750	(2,114)	11,636	27,500	3,451	2,292	(1,159)
Track R&M Exp.	17,143	15,000	(2,143)	(2,143)	15,000	2,495	350	(2,145)
Locomotive R&M Exp.	14,606	14,610	4	20,394	35,000	0	0	0
Railroad Equipment	0	0	0	5,000	5,000	0	0	0
Miscellaneous	1,573	1,575	2	1,927	3,500	181	180	(1)
Total	94,234	84,639	(9,595)	69,933	164,167	13,745	7,874	(5,871)

**Port of Palm Beach District
Analysis of Expenses - By Department
For the Month and Six Months Ending Saturday, March 31, 2018**

	<u>Current Actual FY 2018 YTD</u>	<u>Approved Budget FY 2018 YTD</u>	<u>YTD Variance</u>	<u>Remaining Approved Budget</u>	<u>Total Approved Budget</u>	<u>March Current Actual</u>	<u>March Approved Budget</u>	<u>Monthly Variance</u>
<u>BUSINESS DEVELOPMENT</u>								
Salaries	196,650	193,817	(2,833)	190,983	387,633	32,972	29,818	(3,154)
Florida Retirement System	19,967	20,180	213	20,393	40,360	3,323	3,105	(218)
F.I.C.A. Expense	12,681	13,406	725	14,130	26,811	2,459	2,062	(397)
Miscellaneous	2,825	2,830	5	2,175	5,000	670	670	0
Website	4,514	1,750	(2,764)	(1,014)	3,500	577	292	(285)
Telephone Expense	1,803	2,750	947	3,697	5,500	305	458	153
Promotion	2,948	2,950	2	14,452	17,400	2,000	2,000	0
Trade Development	14,910	14,910	0	26,590	41,500	175	175	0
Trade Development - Dining	8,577	3,500	(5,077)	(1,577)	7,000	1,558	583	(975)
Trade Missions	0	0	0	20,000	20,000	0	0	0
Travel Expenses	10,558	10,560	2	9,442	20,000	3,380	3,380	0
Travel Expenses - McArthur	0	0	0	6,000	6,000	0	0	0
Travel Expenses - Ciklin	0	0	0	6,000	6,000	0	0	0
Travel Expenses - Richards	0	0	0	6,000	6,000	0	0	0
Travel Expenses - Waldron	0	0	0	6,000	6,000	0	0	0
Travel Expenses - Enright	0	0	0	6,000	6,000	0	0	0
Community Relations	3,937	3,935	(2)	14,423	18,360	600	600	0
Postage & Shipping	19	500	481	981	1,000	0	83	83
Trade Development - Sponsorships	3,450	3,450	0	1,550	5,000	0	0	0

**Port of Palm Beach District
Analysis of Expenses - By Department
For the Month and Six Months Ending Saturday, March 31, 2018**

	Current Actual FY 2018 YTD	Approved Budget FY 2018 YTD	YTD Variance	Remaining Approved Budget	Total Approved Budget	March Current Actual	March Approved Budget	Monthly Variance
Registration Fees	2,925	2,925	0	17,075	20,000	1,495	1,495	0
Membership Dues	28,034	29,800	1,766	31,566	59,600	3,990	4,967	977
Training	50	50	0	4,950	5,000	0	0	0
Subscriptions	4,893	1,250	(3,643)	(2,393)	2,500	764	208	(556)
Advertising	23,057	13,500	(9,557)	(9,557)	13,500	1,995	0	(1,995)
Publications	2,763	2,765	2	7,237	10,000	0	0	0
Total	344,561	324,828	(19,733)	395,103	739,664	56,263	49,896	(6,367)

**Port of Palm Beach District
Analysis of Expenses - By Department
For the Month and Six Months Ending Saturday, March 31, 2018**

	<u>Current Actual FY 2018 YTD</u>	<u>Approved Budget FY 2018 YTD</u>	<u>YTD Variance</u>	<u>Remaining Approved Budget</u>	<u>Total Approved Budget</u>	<u>March Current Actual</u>	<u>March Approved Budget</u>	<u>Monthly Variance</u>
<u>ADMIN. & H.R.</u>								
Salaries - Commissioners	23,750	23,750	0	23,750	47,500	3,958	3,958	0
Salaries - Exec. Director & Staff	309,493	299,239	(10,254)	288,985	598,478	46,655	46,037	(618)
Contract Admin. Services	11,281	0	(11,281)	(11,281)	0	6,029	0	(6,029)
FICA Expense	21,591	22,772	1,181	23,953	45,544	3,699	3,503	(196)
Total	<u>366,115</u>	<u>345,761</u>	<u>(20,354)</u>	<u>325,407</u>	<u>691,522</u>	<u>60,341</u>	<u>53,498</u>	<u>(6,843)</u>

**Port of Palm Beach District
 Analysis of Expenses - By Department
 For the Month and Six Months Ending Saturday, March 31, 2018**

	<u>Current Actual FY 2018 YTD</u>	<u>Approved Budget FY 2018 YTD</u>	<u>YTD Variance</u>	<u>Remaining Approved Budget</u>	<u>Total Approved Budget</u>	<u>March Current Actual</u>	<u>March Approved Budget</u>	<u>Monthly Variance</u>
<u>LEGAL</u>								
Fees and Expenses	44,691	50,000	5,309	55,309	100,000	9,012	8,333	(679)
Total	44,691	50,000	5,309	55,309	100,000	9,012	8,333	(679)

**Port of Palm Beach District
 Analysis of Expenses - By Department
 For the Month and Six Months Ending Saturday, March 31, 2018**

	<u>Current Actual FY 2018 YTD</u>	<u>Approved Budget FY 2018 YTD</u>	<u>YTD Variance</u>	<u>Remaining Approved Budget</u>	<u>Total Approved Budget</u>	<u>March Current Actual</u>	<u>March Approved Budget</u>	<u>Monthly Variance</u>
<u>ENGINEERING</u>								
Retainer - CH2MHILL	6,000	0	(6,000)	(6,000)	0	1,000	0	(1,000)
Fees and Expenses	16,386	0	(16,386)	(16,386)	0	5,545	0	(5,545)
Total	22,386	0	(22,386)	(22,386)	0	6,545	0	(6,545)

**Port of Palm Beach District
 Analysis of Expenses - By Department
 For the Month and Six Months Ending Saturday, March 31, 2018**

	<u>Current Actual FY 2018 YTD</u>	<u>Approved Budget FY 2018 YTD</u>	<u>YTD Variance</u>	<u>Remaining Approved Budget</u>	<u>Total Approved Budget</u>	<u>March Current Actual</u>	<u>March Approved Budget</u>	<u>Monthly Variance</u>
<u>CONSULTING</u>								
Consultants - Governmental	18,045	18,000	(45)	20,955	39,000	3,000	3,000	0
Total	18,045	18,000	(45)	20,955	39,000	3,000	3,000	0

**Port of Palm Beach District
 Analysis of Expenses - By Department
 For the Month and Six Months Ending Saturday, March 31, 2018**

	<u>Current Actual FY 2018 YTD</u>	<u>Approved Budget FY 2018 YTD</u>	<u>YTD Variance</u>	<u>Remaining Approved Budget</u>	<u>Total Approved Budget</u>	<u>March Current Actual</u>	<u>March Approved Budget</u>	<u>Monthly Variance</u>
<u>SOUTHGATE COMPLEX</u>								
Buildings & Grounds	4,103	4,105	2	15,897	20,000	575	575	0
Janitorial Services & Supplies	2,161	1,000	(1,161)	(161)	2,000	104	167	63
Miscellaneous	0	0	0	2,500	2,500	0	0	0
Electric	16,420	17,500	1,080	18,580	35,000	2,369	2,917	548
Telephone	3,073	3,500	427	3,927	7,000	511	583	72
Trash Removal	1,546	1,500	(46)	1,454	3,000	258	250	(8)
HVAC Repairs & Maint.	1,094	1,090	(4)	8,906	10,000	0	0	0
Total	<u>28,397</u>	<u>28,695</u>	<u>298</u>	<u>51,103</u>	<u>79,500</u>	<u>3,817</u>	<u>4,492</u>	<u>675</u>

**Port of Palm Beach District
Analysis of Expenses - By Department
For the Month and Six Months Ending Saturday, March 31, 2018**

	<u>Current Actual FY 2018 YTD</u>	<u>Approved Budget FY 2018 YTD</u>	<u>YTD Variance</u>	<u>Remaining Approved Budget</u>	<u>Total Approved Budget</u>	<u>March Current Actual</u>	<u>March Approved Budget</u>	<u>Monthly Variance</u>
<u>GENERAL EXPENSE</u>								
Audit & Accounting Services	70,860	70,865	5	18,140	89,000	16,148	16,150	2
Transcription Services for Board Meetings	3,942	4,250	308	4,558	8,500	745	708	(37)
Bad Debt Expense	0	0	0	10,000	10,000	0	0	0
Unemployment Compensation	0	0	0	1,000	1,000	0	0	0
General Commercial Prop & Liab Insurance	184,494	211,000	26,506	237,506	422,000	32,369	35,167	2,798
Group Health / Dental / Vision	457,544	458,500	956	459,456	917,000	75,437	76,417	980
Employee Basic Life Insurance	7,655	7,500	(155)	7,345	15,000	1,281	1,250	(31)
Employee S/Term Disability Ins.	7,982	8,500	518	9,018	17,000	1,413	1,417	4
Florida Retirement System	125,526	131,729	6,203	137,932	263,458	19,251	20,266	1,015
Trustee Fees For Bonds	2,523	2,525	2	4,977	7,500	0	0	0
Drug-Free Workplace	1,154	1,000	(154)	(154)	1,000	59	0	(59)
Insurance Contingency	0	0	0	10,000	10,000	0	0	0
Membership Dues	1,260	1,260	0	2,740	4,000	436	435	(1)
Training	5,381	5,385	4	19,619	25,000	858	860	2
Ad Valorem Taxes	38	40	2	9,962	10,000	0	0	0
Miscellaneous	750	750	0	4,250	5,000	510	510	0
Total	<u>869,109</u>	<u>903,304</u>	<u>34,195</u>	<u>936,349</u>	<u>1,805,458</u>	<u>148,507</u>	<u>153,180</u>	<u>4,673</u>

**Port of Palm Beach District
Analysis of Expenses - By Department
For the Month and Six Months Ending Saturday, March 31, 2018**

	<u>Current Actual FY 2018 YTD</u>	<u>Approved Budget FY 2018 YTD</u>	<u>YTD Variance</u>	<u>Remaining Approved Budget</u>	<u>Total Approved Budget</u>	<u>March Current Actual</u>	<u>March Approved Budget</u>	<u>Monthly Variance</u>
<u>COMMUNITY OUTREACH</u>								
Community Grants - Waldron	1,700	1,700	0	300	2,000	100	100	0
Community Grants - Ciklin	1,300	1,300	0	700	2,000	300	300	0
Community Grants - Richards	2,000	2,000	0	0	2,000	0	0	0
Community Grants - McArthur	245	245	0	1,755	2,000	0	0	0
Community Grants -Enright	1,150	1,150	0	850	2,000	0	0	0
Total	<u>6,395</u>	<u>6,395</u>	<u>0</u>	<u>3,605</u>	<u>10,000</u>	<u>400</u>	<u>400</u>	<u>0</u>

**Port of Palm Beach District
Analysis of Expenses - By Department
For the Month and Six Months Ending Saturday, March 31, 2018**

	<u>Current Actual FY 2018 YTD</u>	<u>Approved Budget FY 2018 YTD</u>	<u>YTD Variance</u>	<u>Remaining Approved Budget</u>	<u>Total Approved Budget</u>	<u>March Current Actual</u>	<u>March Approved Budget</u>	<u>Monthly Variance</u>
<u>MARITIME OFFICE BUILDING</u>								
Buildings & Grounds	1,933	1,940	7	8,067	10,000	259	260	1
Telephone - Elevator	814	900	86	986	1,800	166	150	(16)
Telephone - Fire Alarm Lines	1,447	1,600	153	1,753	3,200	302	267	(35)
Electricity	30,311	33,750	3,439	37,189	67,500	3,722	5,625	1,903
HVAC Repairs & Maint.	5,379	2,000	(3,379)	(3,379)	2,000	105	0	(105)
Total	39,884	40,190	306	44,616	84,500	4,554	6,302	1,748

**Port of Palm Beach District
Analysis of Expenses - By Department
For the Month and Six Months Ending Saturday, March 31, 2018**

	<u>Current Actual FY 2018 YTD</u>	<u>Approved Budget FY 2018 YTD</u>	<u>YTD Variance</u>	<u>Remaining Approved Budget</u>	<u>Total Approved Budget</u>	<u>March Current Actual</u>	<u>March Approved Budget</u>	<u>Monthly Variance</u>
<u>CRUISE TERMINAL</u>								
Building & Grounds	65,535	65,535	0	9,465	75,000	12,975	12,975	0
Electric	24,998	25,000	2	25,002	50,000	3,776	4,167	391
Electric - Chiller Plant	13,215	16,500	3,285	19,785	33,000	1,655	2,750	1,095
Telephone	2,171	2,500	329	2,829	5,000	453	417	(36)
Telephone - Elevator	1,447	1,500	53	1,553	3,000	302	250	(52)
HVAC Repairs & Maintenance	18,472	18,470	(2)	31,528	50,000	1,627	1,625	(2)
Janitorial Services & Supplies	67,624	72,500	4,876	77,376	145,000	15,142	12,083	(3,059)
Window Cleaning	0	0	0	2,000	2,000	0	0	0
Total	193,462	202,005	8,543	169,538	363,000	35,930	34,267	(1,663)

**Port of Palm Beach District
Analysis of Expenses - By Department
For the Month and Six Months Ending Saturday, March 31, 2018**

	<u>Current Actual FY 2018 YTD</u>	<u>Approved Budget FY 2018 YTD</u>	<u>YTD Variance</u>	<u>Remaining Approved Budget</u>	<u>Total Approved Budget</u>	<u>March Current Actual</u>	<u>March Approved Budget</u>	<u>Monthly Variance</u>
<u>MARITIME OFFICE COMPLEX</u>								
Building & Grounds	35,658	35,655	(3)	34,342	70,000	6,264	6,265	1
Trash Removal	15,881	17,500	1,619	19,119	35,000	2,852	2,917	65
Electricity	37,497	37,500	3	37,503	75,000	5,664	6,250	586
Electric - Chiller Plant	19,822	21,500	1,678	23,178	43,000	2,482	3,583	1,101
Telephone	1,798	3,000	1,202	4,202	6,000	352	500	148
Telephone - Elevator	1,447	1,750	303	2,053	3,500	302	292	(10)
HVAC Repairs & Maintenance	26,632	26,630	(2)	23,368	50,000	2,139	2,140	1
Janitorial Services & Supplies	9,858	12,500	2,642	15,142	25,000	1,350	2,083	733
Window Cleaning	0	0	0	2,000	2,000	0	0	0
Total	<u>148,593</u>	<u>156,035</u>	<u>7,442</u>	<u>160,907</u>	<u>309,500</u>	<u>21,405</u>	<u>24,030</u>	<u>2,625</u>

**Port of Palm Beach District
Analysis of Expenses - By Department
For the Month and Six Months Ending Saturday, March 31, 2018**

	<u>Current Actual FY 2018 YTD</u>	<u>Approved Budget FY 2018 YTD</u>	<u>YTD Variance</u>	<u>Remaining Approved Budget</u>	<u>Total Approved Budget</u>	<u>March Current Actual</u>	<u>March Approved Budget</u>	<u>Monthly Variance</u>
<u>RENEWAL AND REPLACEMENT</u>								
Non-Capital Expenses:	0	250,000	250,000	250,000	250,000	0	1,220	1,220
Communication Equipment Expense	5,312	0	(5,312)	(5,312)	0	0	0	0
Security Equipment	11,810	0	(11,810)	(11,810)	0	1,502	0	(1,502)
Office Furniture/Equip. Replacement - Expenses	4,919	0	(4,919)	(4,919)	0	0	0	0
Computer Systems - non-capital	8,663	0	(8,663)	(8,663)	0	0	0	0
Cruise Terminal - Buildings & Grounds	133,360	0	(133,360)	(133,360)	0	0	0	0
MOC - Buildings and Grounds	18,788	0	(18,788)	(18,788)	0	0	0	0
Maintenance Dredging	900	0	(900)	(900)	0	495	0	(495)
Hurricane Irma Storm Repairs	55,939	0	(55,939)	(55,939)	0	9,764	0	(9,764)
Passenger Loading Bridge	20,850	0	(20,850)	(20,850)	0	0	0	0
Total	260,541	250,000	(10,541)	(10,541)	250,000	11,761	1,220	(10,541)

**Port of Palm Beach District
Analysis of Expenses - By Department
For the Month and Six Months Ending Saturday, March 31, 2018**

	<u>Current Actual FY 2018 YTD</u>	<u>Approved Budget FY 2018 YTD</u>	<u>YTD Variance</u>	<u>Remaining Approved Budget</u>	<u>Total Approved Budget</u>	<u>March Current Actual</u>	<u>March Approved Budget</u>	<u>Monthly Variance</u>
<u>OPERATIONS</u>								
Salaries - Operations	40,476	40,780	304	41,084	81,560	6,272	6,274	2
FICA Expense	2,962	3,120	158	3,277	6,239	459	480	21
Tenant Operations	5,328	5,325	(3)	14,672	20,000	2,362	2,360	(2)
Miscellaneous	235	235	0	9,765	10,000	0	0	0
Uniforms	0	0	0	500	500	0	0	0
Telephone	498	500	2	502	1,000	84	83	(1)
Total	<u>49,499</u>	<u>49,960</u>	<u>461</u>	<u>69,800</u>	<u>119,299</u>	<u>9,177</u>	<u>9,197</u>	<u>20</u>
Total Expenses	<u>4,499,559</u>	<u>4,690,645</u>	<u>191,086</u>	<u>4,806,215</u>	<u>9,305,774</u>	<u>724,767</u>	<u>729,761</u>	<u>4,994</u>

**PORT OF PALM BEACH DISTRICT
REQUEST FOR DISCUSSION AND
COMMISSION ACTION**

**CONSENT AGENDA
ITEM F-2**

PREPARED BY: Paul J. Zielinski Deputy Director - CFO May 10, 2018

SUBJECT: Cargo Reports and Customer Performance Summary for the month and six months ended March 31, 2018, and prior.

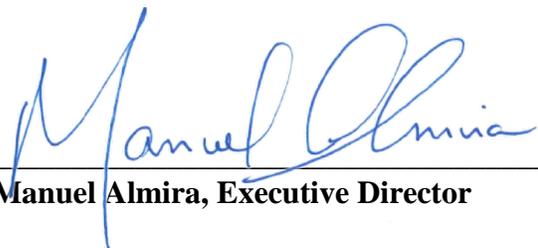
BACKGROUND: Cargo Tonnage, TEU, Rail, Vessel, & Passenger Operating Statistics Reports and Customer Performance Summary for the month and six months ended March 31, 2018, and prior.

ADDITIONAL INFORMATION ATTACHED: No _____ Yes X

FINANCIAL IMPACT: None

RECOMMENDATIONS: The Board of Commissioners is respectfully requested to approve the Cargo Reports and Customer Performance Summary for the month and six months ended March 31, 2018, and prior.

Respectfully Submitted By:



Manuel Almira, Executive Director

DATE ACTION TAKEN: _____

Approved: _____
Disapproved: _____
Deferred To: _____
Incorporated into Minutes: _____

Motion By: _____
Seconded By: _____
Unanimous: Yes _____ No _____
By: _____

**PORT OF PALM BEACH DISTRICT
ALL-CARGO TONNAGE REPORT
MARCH 2018**

	March 2018 Actual	March 2017 Actual	Variance	Year To Date Oct '17 - Mar '18	Year To Date Oct '16 - Mar '17	Variance
CARGO TONNAGE (in short tons)						
General Cargo						
Container	125,355	121,214	3.42%	688,783	656,883	4.86%
Break-bulk	10,274	6,456	59.14%	50,679	34,792	45.66%
Trans-shipment	4,269	7,702	(44.57%)	27,042	44,883	(39.75%)
Sub-Total General Cargo	<u>139,898</u>	<u>135,372</u>	3.34%	<u>766,504</u>	<u>736,558</u>	4.07%
Bulk and Dry Cargo						
Asphalt	4,503	7,408	(39.21%)	46,207	53,488	(13.61%)
Diesel Fuel	15,064	18,027	(16.44%)	67,542	53,976	25.13%
Utility Fuel Oil	0	0	0.00%	0	0	0.00%
Miscellaneous	0	0	0.00%	0	0	0.00%
Recyclable Steel	0	0	0.00%	15,580	20,274	(23.15%)
Molasses	0	55,128	(100.00%)	98,858	140,081	(29.43%)
Sugar	14,700	77,500	(81.03%)	278,880	358,447	(22.20%)
Sub-Total Bulk and Dry Cargo	<u>34,267</u>	<u>158,063</u>	(78.32%)	<u>507,067</u>	<u>626,266</u>	(19.03%)
TOTAL ALL CARGO	<u><u>174,165</u></u>	<u><u>293,435</u></u>	(40.65%)	<u><u>1,273,571</u></u>	<u><u>1,362,824</u></u>	(6.55%)
Containers - 20-Foot (TEU)						
Inbound	12,917	12,488	3.44%	71,495	70,206	1.84%
Outbound	14,076	13,694	2.79%	76,301	72,800	4.81%
Trans-shipment	359	635	(43.46%)	2,509	3,758	(33.24%)
TOTAL TEUs	<u><u>27,352</u></u>	<u><u>26,817</u></u>	2.00%	<u><u>150,305</u></u>	<u><u>146,764</u></u>	2.41%
Rail Cars In	897	888	1.01%	4,801	4,816	(0.31%)
Rail Cars Out	899	885	1.58%	4,795	4,808	(0.27%)
Vessels (cargo)	142	127	11.81%	773	712	8.57%
Vessels (multi-day cruise)	15	15	0.00%	49	82	(40.24%)
Passengers						
Multi-Day Cruise	44,615	44,293	0.73%	124,875	191,561	(34.81%)
Other (includes in-transit)	0	0	0.00%	141	0	100.00%
TOTAL PASSENGERS	<u><u>44,615</u></u>	<u><u>44,293</u></u>	0.73%	<u><u>125,016</u></u>	<u><u>191,561</u></u>	(34.74%)

NOTE: Tonnage represents cargo operations for vessels which have sailed during the month.

**PORT OF PALM BEACH DISTRICT
CUSTOMER PERFORMANCE SUMMARY
MARCH 2018**

	CURRENT YEAR		PRIOR YTD	ALL CUSTOMERS	CURRENT YEAR		PRIOR YTD
	MONTH	YTD			MONTH	YTD	
	REVENUE	\$ 1,228,023			\$ 6,588,605	\$ 6,485,215	
RENTS	348,065	2,160,173	2,109,556	TEUS	27,352	150,305	146,764
TOTAL	<u>\$ 1,576,088</u>	<u>\$ 8,748,778</u>	<u>\$ 8,594,771</u>	RAILCARS	1,796	9,596	9,624
				PASSENGERS	44,615	125,016	191,561

	CURRENT YEAR		PRIOR YTD	TROPICAL SHIPPING	CURRENT YEAR		PRIOR YTD
	MONTH	YTD			MONTH	YTD	
	REVENUE	\$ 468,343			\$ 2,621,306	\$ 2,406,581	
RENTS	112,830	676,982	677,301	TEUS	26,801	147,182	143,348
TOTAL	<u>\$ 581,173</u>	<u>\$ 3,298,288</u>	<u>\$ 3,083,882</u>	RAILCARS	1,760	9,521	9,594

	CURRENT YEAR		PRIOR YTD	MULTI-DAY CRUISE (including parking)	CURRENT YEAR		PRIOR YTD
	MONTH	YTD			MONTH	YTD	
	REVENUE-NET	\$ 501,668			\$ 1,627,274	\$ 1,878,264	
RENTS	11,216	49,817	78,661	CARS	6,194	16,494	25,801
TOTAL	<u>\$ 512,884</u>	<u>\$ 1,677,091</u>	<u>\$ 1,956,925</u>	PASSENGERS	44,615	124,875	191,561

	CURRENT YEAR		PRIOR YTD	FLORIDA SUGAR AND MOLASSES	CURRENT YEAR		PRIOR YTD
	MONTH	YTD			MONTH	YTD	
	REVENUE	\$ 20,267			\$ 583,671	\$ 771,210	
RENTS	19,922	119,530	119,530	TEUS	0	0	0
TOTAL	<u>\$ 40,189</u>	<u>\$ 703,201</u>	<u>\$ 890,740</u>	RAILCARS	0	0	0

	CURRENT YEAR		PRIOR YTD	TEETERS	CURRENT YEAR		PRIOR YTD
	MONTH	YTD			MONTH	YTD	
	REVENUE	\$ 51,965			\$ 311,675	\$ 207,295	
RENTS	24,917	163,450	131,966	TEUS	177	931	1,057
TOTAL	<u>\$ 76,882</u>	<u>\$ 475,125</u>	<u>\$ 339,261</u>	VEHICLES	1,347	4,928	3,045

	CURRENT YEAR		PRIOR YTD	SOUTH FLORIDA MATERIALS/VALERO	CURRENT YEAR		PRIOR YTD
	MONTH	YTD			MONTH	YTD	
	REVENUE	\$ 27,308			\$ 143,275	\$ 185,173	
RENTS	2,996	17,942	17,561	TEUS	0	0	0
TOTAL	<u>\$ 30,304</u>	<u>\$ 161,217</u>	<u>\$ 202,734</u>	RAILCARS	0	0	16

	CURRENT YEAR		PRIOR YTD	GULFSTREAM	CURRENT YEAR		PRIOR YTD
	MONTH	YTD			MONTH	YTD	
	REVENUE	\$ 29,341			\$ 142,300	\$ 160,682	
RENTS	17,208	105,332	89,182	TEUS	368	2,118	2,323
TOTAL	<u>\$ 46,549</u>	<u>\$ 247,632</u>	<u>\$ 249,864</u>	RAILCARS	2	10	14

	CURRENT YEAR		PRIOR YTD	T PARKER HOST	CURRENT YEAR		PRIOR YTD
	MONTH	YTD			MONTH	YTD	
	REVENUE	\$ 34,101			\$ 197,394	\$ 217,821	
RENTS	419	2,516	2,448	TEUS	6	12	36
TOTAL	<u>\$ 34,520</u>	<u>\$ 199,910</u>	<u>\$ 220,269</u>	RAILCARS	0	0	0

	CURRENT YEAR		PRIOR YTD	STONEROCK	CURRENT YEAR		PRIOR YTD
	MONTH	YTD			MONTH	YTD	
	REVENUE	\$ 28,386			\$ 193,947	\$ 123,174	
RENTS	17,948	102,842	98,000	TEUS	0	0	0
TOTAL	<u>\$ 46,334</u>	<u>\$ 296,789</u>	<u>\$ 221,174</u>	RAILCARS	0	0	0

	CURRENT YEAR		PRIOR YTD	MINIMUM GUARANTEES
	UNIT	YTD		
	CEMEX(USA)	150,000 st		
So. FL Materials	800,000 bbl	-	59,778	
TOTAL		<u>\$ 151,500</u>	<u>\$ 209,778</u>	

	CURRENT YEAR		PRIOR YTD	ADDITIONAL RENTS
	MONTH	YTD		
	MERCHANTS	\$ 34,122		
GSA	40,557	243,345	243,392	
CBS	10,158	60,352	59,169	
CHENEY	7,931	47,583	44,700	
SHAMBA	-	75,064	112,596	
ALL OTHER	40,583	247,473	231,786	
TOTAL	<u>\$ 133,351</u>	<u>\$ 878,549</u>	<u>\$ 860,665</u>	

	CURRENT YEAR		PRIOR YTD	PORT CONTRACTORS	CURRENT YEAR		PRIOR YTD
	MONTH	YTD			MONTH	YTD	
	REVENUE	\$ 17,166			\$ 85,875	\$ 7,434	
RENTS	7,258	43,213	34,242	TEUS	0	62	0
TOTAL	<u>\$ 24,424</u>	<u>\$ 129,088</u>	<u>\$ 41,676</u>	RAILCARS	0	16	0

**PORT OF PALM BEACH DISTRICT
REQUEST FOR DISCUSSION AND
COMMISSION ACTION**

**CONSENT AGENDA
ITEM F-3**

PREPARED BY: Paul J. Zielinski Deputy Director - CFO May 10, 2018

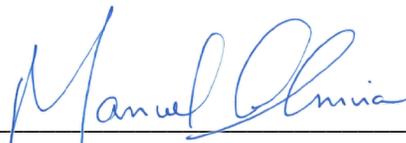
SUBJECT: Cash Balances and Cash Flow Summaries, FDOT Seaport Grants, and American Express Monthly Statements – March 2018.

BACKGROUND: The Cash and Investment Reconciled Bank Balances and Cash Flow Summaries, FDOT Seaport Grants, and American Express Monthly Statement – March 2018.

ADDITIONAL INFORMATION ATTACHED: No _____ Yes X

RECOMMENDATIONS: The Board of Commissioners is respectfully requested to approve the Cash Balances and Cash Flow Summaries, FDOT Seaport Grants, and American Express Monthly Statement – March 2018.

Respectfully Submitted By:



Manuel Almira, Executive Director

DATE ACTION TAKEN: _____
Approved: _____
Disapproved: _____
Deferred To: _____
Incorporated into Minutes: _____

Motion By: _____
Seconded By: _____
Unanimous: Yes _____ No _____
By: _____

**PORT OF PALM BEACH DISTRICT
STATEMENT OF CASH FLOWS
For the Month of March 2018**

	REVENUE	O&M	O&M IMPRESS	PAYROLL IMPRESS	PETTY CASH	TOTAL OPERATIONS - UNDESIGNATED
<i>Begin Balance 10/01/2017</i>	<i>11,005,015</i>	<i>1,734,865</i>	<i>0</i>	<i>8,732</i>	<i>1,600</i>	<i>12,750,212</i>
Beginning Balance 3/1/2018	\$ 12,638,177	\$ 1,888,314	\$ -	\$ 12,010	\$ 1,600	\$ 14,540,100
Receipts	1,654,807	29,505	-	-	-	1,684,313
Transfers In	-	118,131	865,789	243,000	-	1,226,920
Interest	4,982	-	-	-	-	4,982
Payments	(40,801)	(29,608)	(865,789)	(245,075)	-	(1,181,274)
Transfers Out	(1,688,960)	-	-	-	-	(1,688,960)
Ending Balance 3/31/2018	<u>\$ 12,568,204</u>	<u>\$ 2,006,342</u>	<u>\$ -</u>	<u>\$ 9,935</u>	<u>\$ 1,600</u>	<u>\$ 14,586,080</u>
NET CHANGE (Current)	(69,973)	118,028	-	(2,075)	-	45,980
NET CHANGE (YTD)	1,563,189	271,477	0	1,203	0	1,835,869

	CUSTOMER DEPOSITS	PORT DEVELOPMENT	PORT DEVELOPMENT IMPRESS	RENEWAL & REPLACEMENT 2016 DHS PORT SECURITY GRANT	RENEWAL & REPLACEMENT OTHER	RENEWAL & REPLACEMENT IMPRESS	RESTRICTED DEBT SERVICE ACCOUNTS	TOTAL RESTRICTED CASH
<i>Begin Balance 10/01/2017</i>	<i>25,000</i>	<i>372,452</i>	<i>0</i>	<i>0</i>	<i>798,586</i>	<i>0</i>	<i>4,686,644</i>	<i>5,882,682</i>
Beginning Balance 3/1/2018	\$ 375,000	\$ 687,921	\$ 0	\$ -	\$ 521,361	\$ -	\$ 6,387,668	\$ 7,971,950
Receipts	-	-	-	-	-	-	-	-
Transfers In	-	69,385	18,851	18,317	186,752	128,334	324,034	745,674
Interest	-	-	-	-	-	-	6,813	6,813
Payments	-	-	(18,851)	(18,317)	-	(110,017)	(259,071) ①	(406,257)
Transfers Out	-	(136,982)	-	-	(128,334)	(18,317)	-	(283,634)
Ending Balance 3/31/2018	<u>\$ 375,000</u>	<u>\$ 620,324</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 579,779</u>	<u>\$ -</u>	<u>\$ 6,459,443</u>	<u>\$ 8,034,546</u>
NET CHANGE (Current)	-	(67,597)	(0)	-	58,418	-	71,775	62,596
NET CHANGE (YTD)	350,000	247,872	0	0	(218,807)	0	1,772,799	2,151,864

	CAPITAL IMPROVEMENT FDOT SEAPORT GRANTS	CAPITAL IMPROVEMENT OTHER	TOTAL CAPITAL IMPROVEMENT - DESIGNATED	TOTAL ALL CASH
<i>Begin Balance 10/01/2017</i>	<i>5,519,288</i>	<i>1,036,086</i>	<i>6,555,374</i>	<i>25,007,682</i>
Beginning Balance 3/1/2018	\$ 4,806,264	\$ 753,909	\$ 5,560,173	\$ 28,072,224
Receipts	-	-	-	1,684,313
Transfers In	794,938	416,667	1,211,605	3,184,199
Interest/Dividends	-	-	-	11,794
Payments	(416,667)	-	(416,667)	(2,004,197)
Transfers Out	(416,667)	(794,938)	(1,211,605)	(3,184,199)
Ending Balance 3/31/2018	<u>\$ 4,767,870</u>	<u>\$ 375,637</u>	<u>\$ 5,143,507</u>	<u>\$ 27,764,133</u>
NET CHANGE (Current)	(38,395)	(378,272)	(416,667)	(308,090)
NET CHANGE (YTD)	(751,419)	(660,448)	(1,411,867)	2,756,452

① Semi-annual interest only payment on Series 2007, 2013 and 2016 revenue bonds.

Port of Palm Beach - FDOT Seaport Grants										
FDOT Project No.	Contract No.	Project Description	Execution Date	Expiration Date	Matching Ratio	Total FDOT Grant	Total FDOT Funding	Original Port Match	Port's Current Match Requirement @ 03/31/18	STATUS
422827-1-94-02	AR857	Berth 17 - BOND	12/04/13	12/04/18	Front End Funded	\$ 9,202,000	\$ 4,601,000	\$ 4,601,000	\$ 235,754	Open & under construction
422827-1-94-03	G0995	Berth 17 - JPA NON BOND	04/01/16	12/31/17	50 / 50	\$ 1,500,000	\$ 750,000	\$ 750,000	\$ 750,000	Funds to be used after bond monies are spent
422827-1-94-03	G0995	Berth 17 -SJPA No. 1 NON BOND	01/10/17	12/31/17	50 / 50	\$ 1,500,000	\$ 750,000	\$ 750,000	\$ 750,000	Funds to be used after bond monies are spent
435033-1-94-01	ARJ70	Tropical Shipping Reefer Line Expansion	07/29/14	12/31/18	50 / 50	\$ 550,000	\$ 275,000	\$ 275,000	\$ 275,000	Project delayed until MOB demolition
439974-1-94-01	G0E90	MOB Demo. & Cargo Laydown Capacity Improv. - Design & Permitting	05/26/17	12/31/18	50 / 50	\$ 340,000	\$ 170,000	\$ 170,000	\$ 96,792	Open & in planning phase
440705-1-94-01	G0078	MOB Demo. & Upland Cargo Improvement	08/28/17	12/31/19	50 / 50	\$ 4,000,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	Project has not commenced
436215-1-94-01	ARL88	On Port Rail Facility Expansion	09/22/14	12/31/18	50 / 50	\$ 1,060,090	\$ 530,045	\$ 530,045	\$ 405,869	Open & in planning phase
434833-1-94-01	ARS49	Berth 1 Expansion	03/06/15	12/31/18	50 / 50	\$ 769,000	\$ 384,500	\$ 384,500	\$ 277,541	Open & in planning phase
439152-1-94-01	GO846	Master Plan Update	02/01/16	12/31/18	50 / 50	\$ 250,000	\$ 125,000	\$ 125,000	\$ 74,461	Open & Under way
Port of Palm Beach - FDOT Seaport Grants										
									\$ 4,865,418	

**PORT OF PALM BEACH DISTRICT
AMERICAN EXPRESS MONTHLY STATEMENT
ENDING ON 03/30/18**

BUSINESS DEVELOPMENT FUND:

AAPA- REGISTRATION FOR SPRING CONFERENCE IN WASHINGTON, D.C.- M. ALMIRA	\$ 795.00
AMERICAN AIRLINES- AIRFARE TO ATTEND AAPA SPRING CONFERENCE- M. ALMIRA	\$ 418.60
HABTAMU TAXI CAB- TRANSPORTATION WHILE IN WASHINGTON, D.C.- M. ALMIRA	\$ 18.91
AMERICAN AIRLINES- BAGGAGE FEE- M. ALMIRA	\$ 25.00
UVC- TRANSPORTATION WHILE IN WASHINGTON, D.C.- M. ALMIRA	\$ 24.01
DC VIP CAB- TRANSPORTATION WHILE IN WASHINGTON, D.C.- M. ALMIRA	\$ 16.68
GRAND CAB COMPANY- TRANSPORTATION WHILE IN WASHINGTON, D.C.- M. ALMIRA	\$ 23.63
BAY CAB- TRANSPORTATION WHILE IN WASHINGTON, D.C.- M. ALMIRA	\$ 23.63
TONY CHENG'S SEAFOOD- DINNER PER DIEM- M. ALMIRA	\$ 31.30
RETA OLIJIRA- TRANSPORTATION WHILE IN WASHINGTON, D.C.- M. ALMIRA	\$ 40.00
AMERICAN AIRLINES- BAGGAGE FEE- M. ALMIRA	\$ 25.00
AMERICAN AIRLINES- FEE TO RESERVE SEAT ON PLANE- M. ALMIRA	\$ 42.00
WESTIN- HOTEL STAY WHILE IN WASHINGTON, D.C.- M. ALMIRA	\$ 1,480.37
WESTIN- ACCIDENTAL CHARGE, BEING CREDITED ON NEXT STATEMENT- M. ALMIRA	\$ 538.89
SAILFISH MARINA- WORKING LUNCH WITH CBP AND KEN HERN- M. ALMIRA	\$ 86.67
SAFETY COUNCIL- 6 TICKETS FOR PORT STAFF TO ATTEND SAFETY AWARDS LUNCHEON - K. HERN	\$ 300.00
PUBLIX- FOOD FOR PORT'S GREEN LUNCH & LEARN WITH TENANTS- J. KACZWARA	\$ 66.30
CARIBBEAN SHIPPING EXECUTIVE CONFERENCE IN FT. LAUDERDALE - REGISTRATION MAY 13-15, 2018- J. KACZWARA	\$ 700.00
SUNPASS- AUTOMATIC REPLENISHMENT TO ACCOUNT WHEN BALANCE REACHES BELOW \$50.00	\$ 100.00
PARADIES- BREAKFAST PER DIEM 02/28/2018	\$ 4.60
HILTON GARDEN INN- DINNER PER DIEM 02/28/2018	\$ 35.64
JIMMY JOHNS- LUNCH PER DIEM 02/28/2018	\$ 11.37
AMERICAN AIRLINES- BAGGAGE FEE	\$ 25.00
ADOBE- MONTHLY SUBSCRIPTION FEE	\$ 49.99
PARADIES- BREAKFAST PER DIEM 02/28/2018	\$ 7.74
BUDS TAXI- TRANSPORTATION FROM HOTEL TO AIRPORT IN ALABAMA	\$ 50.00
CITY BAR- LUNCH PER DIEM 03/02/2018	\$ 3.62
PIZZERIA DELPHINAS- LUNCH PER DIEM 03/02/2018	\$ 10.15
AMERICAN AIRLINES- BAGGAGE FEE	\$ 25.00
WHISKEY RIVER- DINNER PER DIEM 03/02/2018	\$ 22.78
RENAISSANCE- HOTEL STAY WHILE ATTENDING AAPA PUBLIC RELATIONS WORKSHOP IN MOBILE, ALABAMA	\$ 316.92
PBIA- AIRPORT PARKING WHILE ATTENDING AAPA WORKSHOP	\$ 39.00
NPB CHAMBER OF COMMERCE- 2 TICKETS TO BUSINESS BEFORE HOURS ON 03/28/2018	\$ 60.00
SUN SENTINEL- MONTHLY SUBSCRIPTION FEE	\$ 15.96
BYL NETWORK- PRODUCTION OF PROMOTIONAL VIDEO	\$ 2,000.00
PALM BEACH POST- MONTHLY SUBSCRIPTION FEE	\$ 23.53
ADOBE- MONTHLY SUBSCRIPTION FEE	\$ 49.99
THINGS REMEMBERED- GIFT FOR US VIRGIN ISLANDS GOVERNOR VISITING PORT ON 03/21/2018	\$ 146.59
CUSTOM INK- T-SHIRTS FOR PORT STAFF TO COMMEMORATE AAPA PORTS DAY ON 04/05/2018	\$ 522.98
PUBLIX- REFRESHMENTS FOR US VIRGIN ISLAND DELEGATION AND LOGISTICS INITIATIVE	\$ 43.76
TOOJAYS- REFRESHMENTS FOR RIVIERA BEACH LOGISTICS GROUP EVENT HELD AT PORT	\$ 195.68
PUBLIX- REFRESHMENTS FOR TENANT LUNCH & LEARN	\$ 38.29
ADMINISTRATION- 2 TICKETS TO BUSINESS AFTER HOURS ON 02/28/2018 FOR COMMISSIONER CIKLIN	\$ 30.00
HOMELESS COALITION- 1 TICKET TO MAYOR'S BALL FOR COMMISSIONER WALDRON'S GUEST	\$ 300.00
HOMELESS COALITION- 1 TICKET TO MAYOR'S BALL FOR COMMISSIONER WALDRON	\$ 300.00
AAPA- REGISTRATION FOR COMMISSIONER ENRIGHT TO ATTEND CONVENTION IN CANADA JUNE 19-21, 2018	\$ 1,025.00
AAPA- REGISTRATION FOR COMMISSIONER WALDRON TO ATTEND CONVENTION IN CANADA JUNE 19-21, 2018	\$ 1,025.00
AAPA- CANCELLATION OF COMMISSIONER WALDRON'S REGISTRATION	\$ (1,025.00)
AAPA- ACCIDENTALLY CREDITED A PAST CONFERENCE REGISTRATION, WHICH COMMISSIONER WALDRON DID ATTEND	\$ (775.00)
AAPA- CORRECTION OF ACCIDENTAL CREDIT FOR PAST CONFERENCE- ADMINISTRATION	\$ 775.00
AAPA- REGISTRATION FOR COMMISSIONER WALDRON TO ATTEND 107TH ANNUAL CONVENTION IN CHILE OCTOBER 7-10, 2018	\$ 1,100.00
NPB CHAMBER OF COMMERCE- 2 TICKETS FOR COMMISSIONER CIKLIN TO ATTEND BASEBALL AFTER HOURS EVENT ON 03/23/2018	\$ 50.00
ECONOMIC FORUM OF PBC- 2 TICKETS FOR COMMISSIONER WALDRON TO ATTEND LUNCHEON ON 03/20/2018	\$ 110.00
CHAMBER OF COMMERCE OF THE PALM BEACHES- 2 TICKETS FOR COMMISSIONER CIKLIN TO ATTEND BUSINESS AFTER HOURS	\$ 30.00
AAPA- REGISTRATION FOR COMMISSIONER RICHARDS TO ATTEND 107TH ANNUAL CONVENTION IN CHILE OCTOBER 7-10, 2018	\$ 1,100.00
NPB CHAMBER OF COMMERCE- 2 TICKETS FOR COMMISSIONER ENRIGHT TO ATTEND BUSINESS BEFORE HOURS 03/28/2018	\$ 60.00
Ⓞ CHECK # 6189- 04/19/18	<u>\$ 12,559.58</u>

OPERATIONS AND MAINTENANCE FUND:

AMAZON.COM- REPLACEMENT CASE FOR RICK PLACERES' PORT CELL PHONE- KAREN EMERY	\$ 29.24
AMAZON.COM- TABLE CLOTHS FOR PORT EVENTS AND POWER STRIPS FOR I.T.- KAREN EMERY	\$ 77.13
RUSSOS- THANK YOU LUNCH FOR MAINT. DEPT.'S WORK ON 03/05 HELPING WITH BAHAMAS PARADISE	\$ 94.52
AMAZON.COM- CREDIT FOR RETURNED ITEMS- KAREN EMERY	\$ (79.25)
AMAZON.COM- CANDY FOR RECEPTION DESK- KAREN EMERY	\$ 58.36
AMAZON.COM- REPLENISH SUPPLY OF CASES FOR ELECTRONIC BOARD BOOK IPADS	\$ 39.78
AMAZON.COM- OFFICE HEATER FOR EXECUTIVE ASSISTANT'S OFFICE	\$ 24.99
AMAZON.COM- REPLACEMENT CARAFE FOR COFFEE MAKER IN MOC 6TH FLOOR BREAKROOM	\$ 12.50
AMAZON.COM- BOOKCASE FOR PAUL ZIELINSKI'S OFFICE	\$ 88.49
AMAZON.COM- PLATES FOR BREAK ROOM AND REPLACEMENT IPAD CASE FOR Y. MORALES	\$ 69.92
ULINE- EXIT SIGN FOR DOOR ON MOC 6TH FLOOR	\$ 43.07
PREVATTE FLORIST- GET WELL SOON FLOWERS FOR MARIA MATTHEWS	\$ 61.95
PREVATTE FLORIST- GET WELL SOON FLOWERS FOR ALAN FAWCETT	\$ 64.95
AMAZON.COM- RULES OF ORDER BOOK FOR BOARD MEETINGS	\$ 29.98
SIMPLISAFE.COM- MONTHLY SUBSCRIPTION FOR SECURITY SYSTEM ON PEANUT ISLAND	\$ 24.99
SIMPLISAFE.COM- MONTHLY SUBSCRIPTION FOR SECURITY SYSTEM ON PEANUT ISLAND	\$ 24.99
IDEMIA IDENTITY & SECURITY USA, LLC- TWIC BADGE FOR JEFF MARTTER	\$ 125.25
IDEMIA IDENTITY & SECURITY USA, LLC- TWIC BADGE RENEWAL FOR ANTHONY HARRELL	\$ 125.25
IDEMIA IDENTITY & SECURITY USA, LLC- TWIC BADGE FOR TIMOTHY THOMAS	\$ 125.25
AMAZON.COM- REPLACEMENT RIBBON FOR SECURITY & MAINTENANCE TIME CLOCKS	\$ 25.98
WAYFAIR- REPLACEMENT OFFICE CHAIR	\$ 283.54
BROWARD MOTORSPORTS- REPLACEMENT STRUTS & SHOCKS FOR PORT'S MULES (VEHICLES 4 & 5)	\$ 1,850.84
AMAZON.COM- PHONE CASE FOR ALAN FAWCETT'S NEW PORT CELL PHONE	\$ 22.30
TRAFFIC SAFETY STORE- 6 SPEED BUMPS TO INSTALL THROUGHOUT BUILDING #1 PARKING LOT	\$ 538.94
INFO USA- VENDOR LIST FOR SOLICITING INTEREST IN RAIL TRACK REPAIR RFP	\$ 99.00
Ⓞ CHECK # 21129- 04/19/18	<u>\$ 3,861.96</u>

Ⓞ THE ABOVE CHARGES WERE THROUGH THE MONTHLY STATEMENT ENDING ON 03/30/18.

**PORT OF PALM BEACH DISTRICT
REQUEST FOR DISCUSSION AND
COMMISSION ACTION**

**CONSENT AGENDA
ITEM F-4**

PREPARED BY: Paul J. Zielinski Deputy Director - CFO May 10, 2018

SUBJECT: Accountant's Review Report for March 2018

BACKGROUND: The firm of Divine, Blalock, Martin & Sellari, LLC has performed their monthly accounting services for the Port of Palm Beach District and has issued their review reports for March 2018.

ADDITIONAL INFORMATION ATTACHED: No _____ Yes X

FINANCIAL IMPACT: None

RECOMMENDATIONS: The Board of Commissioners is respectfully requested to approve the Accountant's Review Report for March 2018 issued by the firm of Divine, Blalock, Martin & Sellari, LLC to the Port of Palm Beach District.

Respectfully Submitted By:



Manuel Almira, Executive Director

DATE ACTION TAKEN: _____
Approved: _____
Disapproved: _____
Deferred To: _____
Incorporated into Minutes: _____

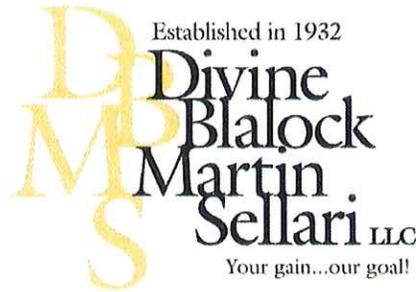
Motion By: _____
Seconded By: _____
Unanimous: Yes _____ No _____
By: _____

GARY B. SELLARI, CPA*/PFS, MSM
J. RONALD ANDERSON, CPA**/ABV, CVA
SCOTT A. STEIN, CPA***

BRADLEY M. ANDERSON, CPA*
VICTORIA BOLSKAR, CPA****, LTD
MARY L. CONTESSA, CPA*, PA
STEVE A. GOINDOO, CPA***/PFS, MTAX, CFP®
TOM KEYS, CPA*, CGMA
CHRISTINE M. MCKENNA, CPA*
SUZI J. RAPP, CPA*, MAC
JAMIE M. RUSSO, CPA*
B. CHARLES SELLARI, CPA*, MTAX
APRIL M. SINNOTT, CPA*
ARTHUR J. SINNOTT, CPA***

JACQUELINE CARTIER, EA
ANTHONY J. SELLARI, EA

MARTY A. TAYLOR, CNE, MCSE, MCP+I, A+



Certified Public Accountants and Consultants

580 Village Boulevard, Suite 110
West Palm Beach, FL 33409
Phone: (561) 686-1110 Fax: (561) 686-1330
Toll Free: 1-888-686-1115
info@dbmscpa.com

MEMBERS
AMERICAN INSTITUTE OF
CERTIFIED PUBLIC ACCOUNTANTS
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WILBUR F. DIVINE, III, CPA (1898-1964)
WILBUR F. DIVINE, IV, CPA (1925-1989)
JAMES A. BLALOCK, CPA (1914-1990)
G. MICHAEL MARTIN, CPA (1945-2014)

*REGULATED BY THE STATE OF FL
**REGULATED BY THE STATE OF FL AND
THE STATE OF TN
***REGULATED BY THE STATE OF FL
AND THE STATE OF NY
****REGULATED BY THE STATE OF WI

April 19, 2018

Board of Commissioners
Port of Palm Beach District
1 East 11th Street, Suite 600
Riviera Beach, FL 33404

Dear Port Commissioners:

In accordance with our contract for accounting and auditing of the Port of Palm Beach District, we have reviewed the following for the month of March 2018:

1. Reviewed the monthly bank statement activity.
2. Examined reconciliations of each Port of Palm Beach bank account.
3. Examined all travel vouchers.
4. Examined all cash disbursement vouchers.

We have found no material errors or omissions.

Sincerely,

Michael Daoud
Account Manager

**PORT OF PALM BEACH DISTRICT
REQUEST FOR DISCUSSION AND
COMMISSION ACTION**

**CONSENT AGENDA
ITEM F-5**

PREPARED BY: Paul Zielinski Chief Financial Officer May 10, 2018

SUBJECT: Contract Renewals

The following contracts are being presented for consideration of extension:

- A. Iron Mountain
- B. Nozzle Nolen:
 - Pest Control – MOC/CT, POC & S. Gate
 - Termite – S. Gate – Subterranean
 - Termite – MOC/CT – Subterranean & Dry-wood
 - Termite – POC – Subterranean
 - Termite – Bldg. 12 – Dry-wood

BACKGROUND:

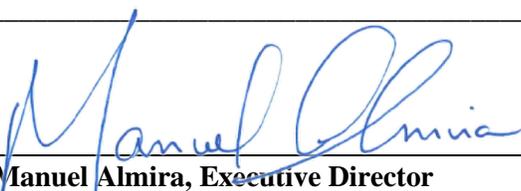
- A. Iron Mountain provides off-site storage and retention for Port records at a cost of about \$226.00/mo.
- B. Nozzle Nolen provides pest and termite service to several of the Port's buildings. There will be no increase in annual service.
 - Pest Control – MOC/CT, POC & S. Gate - \$433/mo.
 - Termite – MOC – Subterranean \$305/yr.
 - Termite – MOC – Dry-wood \$175/yr.
 - Termite – S. Gate – Subterranean - \$1012/yr.
 - Termite – POC – Subterranean - \$395/yr.
 - Termite – Bldg. 12 – Dry-wood - \$225/yr.
 - Termite – CT - Subterranean - \$725/yr.

ADDITIONAL INFORMATION ATTACHED: No _____ Yes X

FINANCIAL IMPACT: This service is funded out of the FY2018 Operating Budget.

RECOMMENDATION: The Board of Commissioners is respectfully requested to authorize the Executive Director to execute 1-year contract extensions with Iron Mountain and Nozzle Nolen.

Respectfully Submitted By:



Manuel Almira, Executive Director

DATE ACTION TAKEN:

Approved: _____

Disapproved: _____

Deferred To: _____

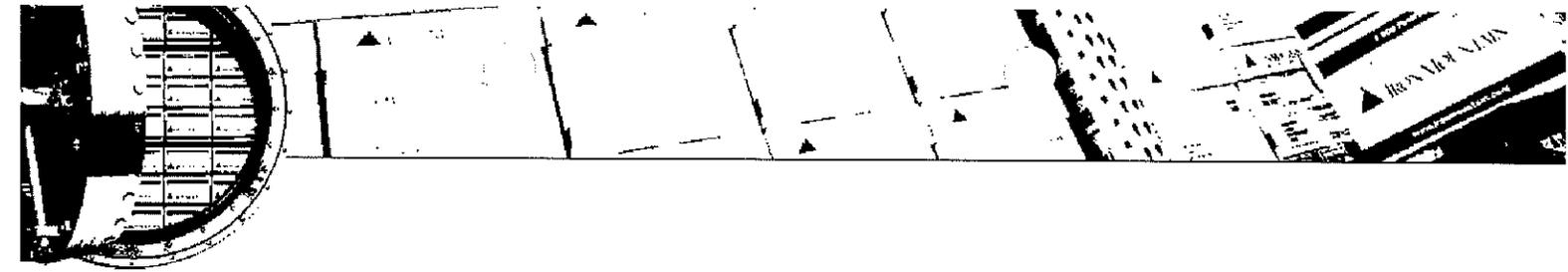
Incorporated into Minutes: _____

Motion By: _____

Seconded By: _____

Unanimous: Yes _____ No _____

By: _____



Renewal Schedule A: PROGRAM PRICING SCHEDULE Records Management

This Records Management Pricing Schedule is incorporated into and made part of the Customer Agreement ("Agreement") between Iron Mountain Information Management, LLC., (the "Company" or "Iron Mountain") and PORT OF PALM BEACH DISTRICT, (the "Customer").

Please see our Customer Information Center at cic.ironmountain.com for a Glossary with definitions of the terms used in this Pricing Schedule and more detail regarding our services, standard processes, and billing practices. In addition, restrictions apply to volume and/or stated timeframes for some service transaction types and these may be found in the Glossary under each service type.

This Records Management Pricing Schedule supersedes and terminates any prior Records Management Pricing Schedule and/or Schedule A existing between Iron Mountain and the Customer for the accounts noted below. All other Records Management services not specifically listed on this Schedule A will be charged at Iron Mountain's then current rates.

PORT OF PALM BEACH DISTRICT

District Name/Number: South Florida / F | F2318

Effective Date: July 1, 2017



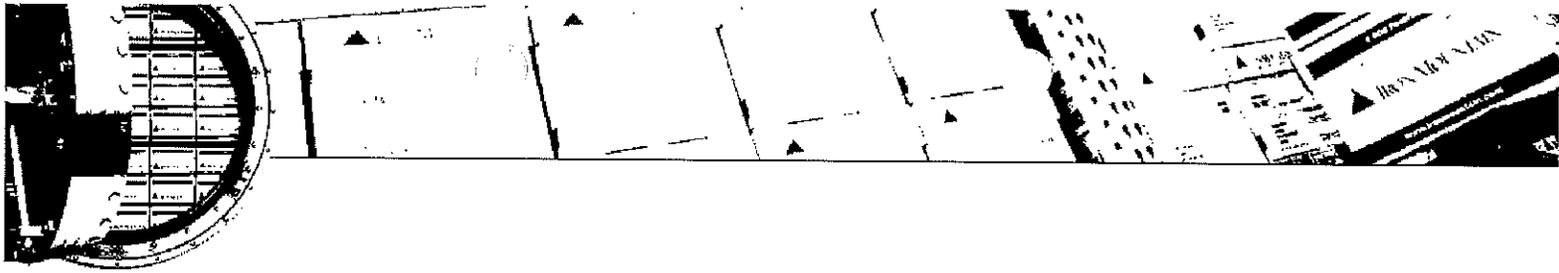
Pricing for Core Services

STANDARD STORAGE AND SERVICES (see http://cic.ironmountain.com/records/glossary for service definitions)		
DESCRIPTION	EFFECTIVE PRICE	PER
■ Carton Storage	\$0.490	Cubic Foot
■ Receiving and Entry - Carton	\$3.01	Cubic Foot
■ Regular Retrieval - Carton	\$4.35	Cubic Foot
■ Regular Retrieval - File from Carton	\$5.23	File
■ Regular Refile - Carton	\$4.35	Cubic Foot
■ Regular Refile - File to Carton	\$5.23	File
■ Archival Destruction - Carton	\$4.72	CF plus Regular Retrieval Charge
■ Open Shelf Storage	\$0.938	Linear Foot
■ Open Shelf Storage - X-Ray	\$1.397	Linear Foot
■ Receiving and Entry - Open Shelf File	\$5.77	Linear Foot
■ Regular Retrieval - File from Open Shelf	\$3.06	File
■ Regular Refile - File to Open Shelf	\$3.06	File
■ Archival Destruction - Open Shelf	\$2.84	File plus Regular Retrieval Charge
■ Next Day Delivery	\$39.99	Visit plus Handling Charge
■ Regular Pickup	\$39.99	Visit plus Handling Charge
■ Handling Charge	\$3.82	Cubic Foot

PREMIUM STORAGE & SERVICES (see http://cic.ironmountain.com/records/glossary for service definitions)		
DESCRIPTION	EFFECTIVE PRICE	PER
■ Rush Retrieval - Carton	\$6.95	Cubic Foot
■ Rush Retrieval - File from Carton	\$9.26	File
■ Regular Interfile - Carton	\$8.46	Each
■ Half Day Delivery	\$61.59	Visit plus Handling Charge
■ Rush Delivery - Business Day	\$121.96	Visit plus Handling Charge
■ Rush Delivery - Weekends/Holidays/After Hours	\$243.95	Visit plus Handling Charge
■ Rush Pickup - Business Day	\$121.96	Visit plus Handling Charge
■ Archival Destruction - File from Carton	\$5.29	File plus Regular Retrieval Charge
■ Rush Retrieval - File from Open Shelf	\$7.27	File
■ Regular Interfile - Open Shelf	\$5.62	Each
■ Miscellaneous Services - Labor	\$62.88	Hour
■ Re-Boxing Charge	\$6.47	Labor plus New Carton Cost

TBD: To be determined, call for quote





OTHER PROGRAM FEES (see <http://cic.ironmountain.com/records/glossary> for service definitions)

DESCRIPTION	EFFECTIVE PRICE	PER
■ Administrative Fee (Summary Billing)	\$27.60	Account ID per Month
■ Administrative Fee (Detailed Billing)	\$68.95	Account ID per Month
■ Fuel Surcharge	*	Transportation Visit

*A Fuel Surcharge is applied monthly based upon changes in the price of diesel fuel as published by the US Department of Energy. This charge is calculated monthly and included as a percentage of transportation related service charges. The current monthly Fuel Surcharge information can be found at <http://cic.ironmountain.com/FuelSurcharge>.

Custom Pricing

CUSTOM STORAGE & SERVICES (see <http://cic.ironmountain.com/records/glossary> for service definitions)

DESCRIPTION	EFFECTIVE PRICE	PER
■ Individual Listing	\$0.72	File
■ Open Shelf Individual Listing	\$0.72	File
■ Storage Minimum	\$169.15	Month
■ Minimum Service Order Charge	\$17.01	Order
■ Permanent Withdrawal - Carton	\$6.07	CF plus Regular Retrieval Charge
■ Permanent Withdrawal - File from Carton	\$3.28	File plus Regular Retrieval Charge
■ Permanent Withdrawal - Open Shelf	\$3.28	File plus Regular Retrieval Charge
■ Outside Courier/Customer Representative Handling	\$5.34	Each

Additional Services beyond those listed in this Pricing Schedule are available. For service descriptions, please go to Additional Services at cic.ironmountain.com/additionalservices.

TBD: To be determined, call for quote



RT # 360
 ACCT # 1000122

NOZZLE NOLEN, INC.

Sold By 941
 Started By 941

WWW.NOZZLENOLEN.COM (800) 22NOLEN SERVING GOLD & TREASURE COASTS

Date offered: 3-7-18 SF/Class _____ Res. Comm. Tax Exempt ID# _____

ACCOUNT INFORMATION Owner Renter

OWNER/BILLING ADDRESS INFORMATION

PORT OF PALM BEACH
 LAST FIRST MI
1 EAST 22th St.
 SERVICE STREET ADDRESS
RUIENA BEACH 33404
 CITY ZIP CODE
561-842-4201
 HOME PHONE WORK PHONE

LAST FIRST MI
SAME
 STREET ADDRESS
 CITY ZIP CODE
 CELL PHONE EMAIL ADDRESS

VIP SERVICE SPECIFICATIONS: All plans exclude Wood Destroying Organisms and Lawn & Ornamental Pest.
 Please ask us about our Termite Protection Programs and Super Turf Lawn Care Packages.

VIP PLATINUM PLAN - (INSIDE AND OUTSIDE SERVICE) Monthly Every Other Month Quarterly A.N.T.

PESTS COVERED: All Ant Species, Roaches, Silverfish, Spiders, Bees, Wasps, Rats, Mice, Fleas, Ticks and Earwigs,
 Some Ant species may require an additional shrub and/or lawn care program for full control. (Fire, Bigheaded, White footed, Caribbean and Carpenter ants, etc.) Bees will require additional fee for removal of hive. Rats and Mice will require additional fee for exclusion, sanitation, and/or bait stations. Fleas and Ticks will require additional lawn care program for full control.

~~A Termite detection system contract will be provided at no cost to you for as long as Platinum service is maintained (up to 8 stations)~~ ^{N/A}
RODENT CONTROL INCLUDES 6 BAIT STATIONS AT CRUISE TERMINAL

VIP GOLD PLAN - (OUTSIDE ONLY, INSIDE AS NEEDED) Monthly Every Other Month Quarterly A.N.T.

PESTS COVERED: All Ant Species, Silverfish, Spiders, Wasps, Earwigs and Roaches.
 PESTS NOT COVERED: Rats and Mice, Bees, Fleas and Ticks.
 (Some Ant Species may require an additional shrub and/or lawn care program for full control (Fire, Bigheaded, White footed, Caribbean and Carpenter ants, etc.)

VIP SILVER PLAN - (OUTSIDE ONLY, INSIDE AS NEEDED) Every Other Month Quarterly A.N.T.

PESTS COVERED: Ghost Ants, Pharaoh Ants, Black Crazy Ants, Roaches, Silverfish, Spiders, Wasps and Earwigs.
 PESTS NOT COVERED: Related Crazy, White footed, Fire, Bigheaded, Caribbean, Carpenter Ants, Rats, Mice, Bees, Fleas and Ticks.

REGULARLY SCHEDULED SERVICE VISITS

JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
-----	-----	-----	-------	-----	------	------	-----	------	-----	-----	-----

This agreement will remain in effect for 1 year beginning MAR, 2018 thru Mar, 2019

ADDITIONAL PESTS COVERED

PAYMENT TERMS / OPTIONS

SERVICE CHARGES AND COSTS

- Rats and Mice
- Bees/Hornets
- Fleas
- Ticks
- Birds/Pigeons
- Fly Control
- Mosquito

- Year in Advance (6% Discount)
- Automatic Debit (ACH) *(Must Fill Out Form)*
- C.C.# *(Must Fill Out Form)*
- C.O.D.
- On Receipt of Statement
- Budget Options

RESIDENTIAL

Initial Treatment	\$ <u>433.00</u>
Reg. Serv. Fee x (11) visits	\$ <u>433.00</u>
Discount	\$ _____
Sales Tax	\$ _____
Year in Adv. (6% disc.)	\$ _____
Total 1st Years Cost	\$ _____

SPECIAL INSTRUCTIONS: PEST CONTROL FOR CRUISE TERMINAL, TROPICAL BLDG, SOUTH GATE BLDG, MAINTENANCE BLDG, INCLUDES RODENT CONTROL @ CRUISE TERMINAL. TREATMENTS AS NEEDED DURING MONTH AT NO ADDITIONAL CHG.

I HAVE READ AND UNDERSTAND THIS ENTIRE AGREEMENT INCLUDING ADDITIONAL TERMS ON REVERSE SIDE

CUSTOMER SIGNATURE _____ DATE _____

NOZZLE NOLEN REPRESENTATIVE [Signature]

PRINT NAME _____ AMOUNT COLLECTED _____ CHECK # _____ SERVICE # _____

Tracy Carey

Subject: Nozzle Nolen Termite Dept

Hey Tracy,

There will be NO increase on any termite accounts listed.
Thank You

Tim Salopek



Tim Salopek

Termite Department

Nozzle Nolen, Inc.

Office: 561-844-3544 ext. 1012

DID # 561-721-8247

Fax: 561-842-0031

5400 Broadway

West Palm Beach, FL 33407

<http://www.nozzlenolen.com/>

Ask about our
Green Shield
Certified
Service



This email has been checked for viruses by Avast antivirus software.

www.avast.com

NOZZLE NOLEN TERMITE AGREEMENTS SUMMARY

Account #	Location	Description	Cost/Yr
1054798	MOC	Subterranean Termite	\$305
1054993	MOC	Dry-wood Termite	\$175
1058834	South Gate	Subterranean Termite	*\$1012
1060332	POC	Subterranean Termite	\$395
6061626	Bldg. 12	Dry-wood Termite	\$225
1063181	CT	Subterranean Termite	\$725
* Inps. 2 X / yr			

**PORT OF PALM BEACH DISTRICT
REQUEST FOR DISCUSSION AND
COMMISSION ACTION**

**CONSENT AGENDA
ITEM F-6**

PREPARED BY: Paul Zielinski Chief Financial Officer May 10, 2018

SUBJECT: Contract Report

BACKGROUND: Attached is a copy of the Port of Palm Beach Contract Report for review and discussion.

ADDITIONAL INFORMATION ATTACHED: No _____ Yes X

FINANCIAL IMPACT: N/A

RECOMMENDATION: None. Informational Item Only.

Respectfully Submitted By:



Manuel Almira, Executive Director

DATE ACTION TAKEN: _____
Approved: _____
Disapproved: _____
Deferred To: _____
Incorporated into Minutes: _____

Motion By: _____
Seconded By: _____
Unanimous: Yes _____ No _____
By: _____

**PORT OF PALM BEACH DISTRICT
CONTRACT REPORT**

VENDOR NAME	LOCATION/DEPT	DESCRIPTION	RESPON. DEPT./PARTY	ORIGINAL CONTRACT DATE	CURRENT END DATE	CONTRACT TERM (YRS)	HISTORY SUMMARY	COMMENTS/CANCELLATION TERM
<u>Pending Items</u>								
Nozzle Nolen, Inc.	Various Locations: MOC/CT, MOB, POC & S. Gate	Pest Control	Maintenance/Ken Hern	05/02/07	3/10/2018	Monthly	2016: Consolidated Agreement: \$433 p/month.(\$50.00 savings p/m). 1 yr. ext. 2017 - no increase.	Termination if customer fails to correct any conducive condition identified with 60 days. Recommending 1-yr extension, with no increase.
Nozzle Nolen, Inc.	MOC	Subterranean Termites	Maintenance/Ken Hern	4/7/2009	4/6/2018	N/A	Initial treatment \$1,925.00 and \$285.00 p/month. 2016: \$305.00 p/ month - No increase from 2015	Termination if customer fails to correct any conducive condition identified with 60 days. Recommending 1-yr extension, with no increase.
Nozzle Nolen, Inc.	Southgate Warehouse	Asian Sub-Termites	Maintenance/Ken Hern	1/20/2008	4/18/2018	N/A	Initial treatment: \$4,275.00. First yr. free with the renewal rate \$1,012.00 in 2013. 2 inspections per yr. with 4 additional yrs. 2014 - \$1,012.00 per year w/no increase. 2015 - \$1,012.00 per year w/no increase . 2016 - \$1,012.00 per year w/no increase	Termination if customer fails to correct any conducive condition identified with 60 days. Recommending 1-yr extension, with no increase.
Nozzle Nolen, Inc.	CT	Subterranean Termites	Maintenance/Ken Hern	4/20/2015	4/19/2018	N/A	Initial treatment \$5,518.00 and \$725.00 p/month. 2016: \$725.00 p/ month - No increase.	Termination if customer fails to correct any conducive condition identified with 60 days. Recommending 1-yr extension, with no increase.
Nozzle Nolen	MOC/CT	Termite Agreement/Drywood	Maintenance/Ken Hern	05/07/09	4/30/2018	N/A	Initial treatment: \$800.00. Cost is \$175.00 per year. 2012 extended contract w/o increase. 2013 \$175.00 w/no increase. 2014 - \$175.00 per year w/no increase. 2015 - \$175.00 per year w/no increase. 2016 - \$175.00 per year w/no increase.	Termination if customer fails to correct any conducive condition identified with 60 days. Recommending 1-yr extension, with no increase.
Image Janitorial Services, Inc.	MOC	Floor Maintenance	Maintenance/Ken Hern	05/21/12	5/20/2018	3	For weekend janitorial service with the cost of \$39,401.50 per year. \$29.00 per hour. On 12/4/13 letter was executed and contract was resolved to floor maintenance service portion of the contract only. 2015: 3 year floor maintenance agreement approved with no increase for 3 years - \$11,260/yr.	Cancellation at any time with written notice. To issue notice of cancellation. (Will be handled by new Cleaning Services and Supplies vendor.)
Nozzle Nolen, Inc.	POC/Maintenance	Subterranean Termites	Maintenance/Ken Hern	05/28/13	5/27/2018	N/A	Subterranean Termites Control at the maintenance building (POC #13): Initial treatment \$2,610.00 with \$395.00 per year for service. 2014 - \$395.00 per year w/no increase. 2015 - \$395.00 per year w/no increase. 2016 - \$395.00 per year w/no increase.	Termination if customer fails to correct any conducive condition identified with 60 days. Recommending 1-yr extension, with no increase.
Iron Mountain	Off-site Location	Records Storage & Retention	Records/Beatrice Greffin	07/01/02	7/1/2018	1	1 yr. renewals through 11 - Cost is around \$2,400.00 per year, plus fuel surcharges. 6/12 storage increase of 6.3% .40¢ per cubic ft. to .42¢ per cubic ft. per month. 2014 renew w/o increase. 2016: 471¢ per cubic ft. and \$25.65/month Administrative Fee(Summary Billing) 2017 - 1 yr. ext. - see fee schedule for list of fees.	Either party may terminate this agreement upon written notice. Recommending a 1-yr. extension, with a cost of around \$226 per month.
Gary, Dytrych, & Ryan	Legal Services	Legal Services	Executive Office/Manny Almira	09/10/98	7/31/2018	1	Automatic 1 yr. renewals through 06, 2-yr. renewal 06-08, with increase in rate from \$160 - \$200 p.h. 1-yr. renewals 09-17 same terms and conditions. Cost is currently \$200 per hour.	30 days written notice.
Akerman Senterfitt (ASE)	Public Policy Consulting Services	Public Policy Consulting Services	Executive Office/Manny Almira	08/01/11	7/31/2018	1	1 yr. renewals through 2018. Current cost is \$36,000 per year.	30 days written notice.

**PORT OF PALM BEACH DISTRICT
CONTRACT REPORT**

VENDOR NAME	LOCATION/DEPT	DESCRIPTION	RESPON. DEPT./PARTY	ORIGINAL CONTRACT DATE	CURRENT END DATE	CONTRACT TERM (YRS)	HISTORY SUMMARY	COMMENTS/CANCELLATION TERM
Nozzle Nolen, Inc.	Bldg. 12 (Old EFF)	Dry wood Termite	Maintenance/Ken Hern	08/06/15	8/5/2018	1	Original cost -Initial treatment \$1,170.00. Renewal option for \$225.00 @ yr. (Rates may vary after the first year) 2016: \$225.00/ Yr. (Continuous protection)	30 days written notice by either party. Recommending 1-yr extension, with no increase.
ThyssenKrupp Elevator	M.O.B.	Elevator Maintenance Agreement	Maintenance/Ken Hern	08/25/12	8/25/2018	5	Cost is \$6,058.52 per yr. Cost form 8/25/12 - 12/31/13 will be \$686.04 per month. (2016) Quarterly cost \$2,322.06 = \$774.02 p/month, no increase for 2017.	90 days written notice.
Ricoh	M.O.C.	6th Fl. Fax Maintenance Agreement - 4420NF - 11549811-behind receptionist	Finance/Paul Zielinski	09/01/10	9/1/2018	1	Cost is \$250.00 annually. No increases through 2016.	30 day written notice.
Gehring Insurance	3801 PGA Blvd. Suite 807 Palm Beach Gardens, FL 33410	Broker for medical, dental, vision, life, short-term disability policies.	Finance/Paul Zielinski	03/01/02	9/1/2018	N/A	Indefinitely appointed as Broker of Record, 2002. Board can recommend issuance of RFQ at any time.	Board may request to issue RFQ at any time.
AT&T	Port Wide	Local, long distance and internet	MIS/Richard Laird	03/17/08	9/15/2018	2	Local/long distance/internet combined agreement \$3,406.40 per month.	Either party may terminate upon 60 days written notice.
Meltwater News US Inc.	225 Bush St., #1000 San Francisco, CA 94104	Media and Analytics Monitoring Service	Bus. Development/Jarra Kaczwarra	10/01/17	9/30/2018	1	Cost is \$7,500.00 annually.	Auto renewal, unless cancelled with 60 days written notice.
idSoftware	Southgate Warehouse	Hardware & Software Support and Maintenance - TWIC fingerprint scanners.	Security/Ken Hern	03/01/14	9/30/2018	1	One year renewals thereafter. Current cost \$18,024.00 per year.	60 days written notice.
Guardian	P.O. Box 677458 Dallas, TX 75267	Provides Port-life ins, short term, long term	Finance/Paul Zielinski	10/01/16	9/30/2018	1		
Humana/Comp Benefits	P.O. Box 769209 Roswell, GA 30076	Provides Port-paid and employee-paid vision insurance	Finance/Paul Zielinski	10/01/16	9/30/2018	1		
United Healthcare	DC1-3 Corporate 4800 Deerwood Campus Parkway Jacksonville, FL 32246	Provides Port/employee paid health insurance.	Finance/Paul Zielinski	10/01/16	9/30/2018	1		
Metlife		Port/employee paid dental insurance	Finance/Paul Zielinski	10/01/16	9/30/2018	1		
Aspen American Insurance Co.	175 Capital Blvd. #300 Rock Hill, CT	Marine Liability, P&I/Hull Marine and Umbrella \$5 Million .	Finance/Paul Zielinski	10/01/16	9/30/2018	1		
Everbridge, Inc.	Port Wide	Mass Notification/Communications Platform	Ken Hern/Aidy Alonzo	10/27/17	10/26/2018	1	Cost for 12 month subscription is \$18,860.00	At any time, after executed quote has terminated.
Nozzle Nolen, Inc.	Chiller Plant	Subterranean Termites	Maintenance/Ken Hern	11/16/12	11/16/2018	1	Initial treatment: \$880.00. Cost currently \$150.00. 11/2013 - 11/2014 with no increase. 11/2/14 - 11/2/15 w/o increase. Nov. 2015 -Oct. 2016 \$157.50. 2016 \$160.00. 2017 no increase.	Termination if customer fails to correct any conducive condition identified with 60 days.
Social Navigator, Inc.	Port Wide	Open source intelligence platform/Liferaft	Ken Hern/Aidy Alonzo	11/27/17	11/26/2018	1	Cost for 12 month subscription is \$19,500.00	At any time, after executed quote has terminated.

**PORT OF PALM BEACH DISTRICT
CONTRACT REPORT**

VENDOR NAME	LOCATION/DEPT	DESCRIPTION	RESPON. DEPT./PARTY	ORIGINAL CONTRACT DATE	CURRENT END DATE	CONTRACT TERM (YRS)	HISTORY SUMMARY	COMMENTS/CANCELLATION TERM
Nestle Waters	MOC, POC	Bottled Water Service	Maintenance/Ken Hern	12/13/05	12/12/2018	1	1 yr. contract renews thru 2012 - Cost is currently \$4.99 per bottle delivered plus \$4.99 rental per unit or approx. \$3,000.00 per year. 12/12 w/o increase. 12/13 1 yr. renewal w/no increase. 2014, 2015, 2016 no increase. 2017 increase in btd. Water from \$4.99 to \$5.49. Current cost \$3,300 per year.	Port shall give Lessor a minimum of 30 days written notice to terminate.
Southern Motive Power LLC	Locomotive 92 Day Service and emergency repairs	Locomotive and inspection service. Keeps up with FRA compliance.	Maintenance/Ken Hern	08/20/11	12/21/2018	1	Orig. cost \$1,430.00. 7/12 (1) yr. cost are \$1,997.02 due to larger locomotive which requires more filters. 8/13 price increase of \$158.26 per every 92 days due to load meter and brake service. 2014/2015/2016/2017 \$2,155.28 per yr. with no increases per inspection (Every 3 months) Mechanic \$80.00 p/hr., Mechanic Helper \$30.00 p/hrs.	Cancellation at any time with written notice.
Southwest Engineers	MOC	Chiller Water Treatment Services	Maintenance/Ken Hern	01/01/07	12/31/2018	1	1 year renewal through 12/10. Cost is currently \$3,252.00 per year. 12/12 renewal w/o increase. 12/13 1 yr. renewal w/a 4% increase. Cost is \$3,382.08 per yr. 12/14 renewal w/a 4% increase. Cost per year \$3,517.32. This is a \$135.24 increase per yr. 2015: Annual cost \$3,660.00. This is a \$142.68 increase over the last year. 5% incr. 2016, annual cost is \$3880.00. No increase 2017.	Agreement can be terminated by either party by giving 30 days advance written notice.
Dunbar Armored, Inc.	MOC Office	Armored Car Service	Finance/Paul Zielinski	02/02/15	3/1/2019	1	Monthly rate of \$190.00, plus fuel charge/overage charges. 2016: 4.2% increase. \$215.41/month. 2016: Endorsement: \$230.00 p/m. 2017 - changed to 2 days/wk. new rate \$205 per mo. 2018 - \$226.15 per month	Written notice of termination is 90 days prior to any anniversary date.
AT&T	Port Wide	Local, long distance and internet	MIS/Richard Laird	03/17/08	3/23/2019	3	Local/long distance/internet combined agreement \$3,406.40 per month.	Either party may terminate upon 30 days written notice.
Hilltop Securities (Formerly First Southwest Company (FSC))	MOC	Prep./submission of disclosure reports	Finance/Paul Zielinski	08/04/05	6/14/2019	1	2 yr. renewal through 09. 2011: 5-yr Contract. Cost is currently \$1,500.00 per year. 1 yr extensions - 2016, 2017, 2018 - no increase.	30 days written notice.
Florida Court Reporting (FCR)	MOC	Court Reporting Services	Records/Beatrice Greffin	06/16/15	6/15/2019	1	Cost is currently \$7,165.00 per year. No increase, 2016, 2017, 2018 1 yr. ext. incr. in p. pg. from \$6.00 to \$6.50.	30 days written notice.
Landmark Elevator Consultants	MOC/Southgate	State mandated elevator/escalator inspection/reports and witness five-year safety tests	Maintenance/Ken Hern	4/1/2013	4/19/2023	5	5 year agreement. Cost is \$160 per unit/state inspection/witness annual safety test, \$95/hr 5-yr safety test and \$75 re-inspection fee. 5-yr ext. with incr. in 5-yr test from \$85 to \$95	48-hour written notice of cancellation.
idSoftware	Security	Vischeck Visitor Management System for visitors and employees.	Security/Ken Hern	05/01/16	4/30/2019	1	\$4,188.00 per year. Covered under 2016 PSGP.	Cancellable at any time, with written notification of effective termination date.
Civic Plus	Web Site	Redesign service agreement plus notification system (integrates SMS, email and social media)	Bus. Development/Jarra Kaczwarra	05/01/13	4/30/2019	1	1 year maintenance agreement and full site redesign. After 48 months the port receives a free site redesign. 2015 will renew with a 5% increase. Total will be \$4,775.40/2016: \$5,013.67/2017, \$5,264.35/2018, plus communication platform (\$1,990) and SSL certificate (\$100) annually.	60 day written notice.
Johnson Controls	Southgate Warehouse	Fire Alarm Detection, Pump, Sprinkler, Monitoring Test & Inspect	Maintenance/Ken Hern	06/01/08	5/31/2019	1	Cost is \$4,392.21 per year. 3 yr. ext. 2014 - 2017 w/no increase. 2017- 1 yr. ext. with 6% increase (\$20,305)	30 day written notice.

**PORT OF PALM BEACH DISTRICT
CONTRACT REPORT**

VENDOR NAME	LOCATION/DEPT	DESCRIPTION	RESPON. DEPT./PARTY	ORIGINAL CONTRACT DATE	CURRENT END DATE	CONTRACT TERM (YRS)	HISTORY SUMMARY	COMMENTS/CANCELLATION TERM
Johnson Controls	MOC/CT, Tropical - #7, Eastern Frt., POC	Fire Alarm Detection Systems Test & Inspect	Maintenance/Ken Hern	06/01/11	5/31/2019	1	One year renewals through 05, new 3 yr. contract 5/05, 3% incr. 3 yr. ext. 2011 - 2014 - Cost is currently \$17,590.00 per year. 3 yr. ext. 2014 - 2017 w/an increase to the MOC/CT because of additional services. 2017 - 1 yr. ext. with 6% increase(\$20,305) 2018 1 yr. ext. with 6.5% increase (\$21,625)	30 day written notice.
Johnson Controls	MOC/CT, Merchants, Tropical - #7, Eastern Frt., POC	Fire Alarm Monitoring	Maintenance/Ken Hern	06/01/11	5/31/2019	1	1 yr., one year renewals through 05, new 3 yr. contract 5/05, 3% incr. 3 yr. ext. 2011 - 2014 - Cost is currently \$17,590.00 per year. 3 yr. ext. at the MOC/CT/MOB, Merchants, Tropical, #7 Eastern Freight & POC 2014 - 2017 w/an increase to the MOC/CT because of additional services. . 2017 - 1 yr. ext. with 6% increase (\$20,305) 2018 1 yr. ext. with 6.5% increase (\$21,625)	30 day written notice.
Johnson Controls	MOC/CT, MOB, Tropical - #8, Eastern Frt., POC	Monitoring Panel	Maintenance/Ken Hern	06/01/11	5/31/2019	1	1 yr., one year renewals through 05, new 3 yr. contract 5/05, 3% incr. 3 yr. ext. 2011 - 2014 - Cost is currently \$17,590.00 per year. 3 yr. ext. 2014 - 2017 w/an increase to the MOC/CT because of additional services. 2017 - 1 yr. ext. with 6% increase (\$20,305) 2018 1 yr. ext. with 6.5% increase (\$21,625)	30 day written notice.
Johnson Controls	MOC/CT, Merchants	Fire Pump Test & Inspect	Maintenance/Ken Hern	06/01/11	5/31/2019	1	One year renewals through 05, new 3 yr. contract 5/05, 3% incr. 3 yr. ext. 2011 - 2014 - Cost is currently \$17,590.00 per year. 3 yr. ext.2014 - 2017 w/an increase to the MOC/CT because of additional services. 2017 - 1 yr. ext. with 6% increase (\$20,305)	30 day written notice.
Johnson Controls	MOC/CT, Eastern Frt., POC	Fire Sprinkler System Test and Inspect	Maintenance/Ken Hern	06/01/11	5/31/2019	1	One year renewals through 05, new 3 yr. contract 05, 3% incr. 3 yr. ext. 2011 - 2014- Cost is currently \$17,590.00 per year. 3 yr. ext. 2014 - 2017 w/an increase to the MOC/CT because of additional services. 2017 - 1 yr. ext. with 6% increase (\$20,305) 2018 1 yr. ext. with 6.5% increase (\$21,625)	30 day written notice.
PowerSecure Service, Inc.	MOC/Southgate	Quarterly Generator Inspections	Maintenance/Ken Hern	12/01/13	5/2/2021	3	1 yr. renewals thereafter till present. Cost is currently \$5,380.00 per year for four quarterly inspections. Inspection includes the MOC and South Gate Generators. 12/12 w/o increase. Hourly rate decreased to \$70.00 hr. 2013 - 2014 no increase. 2014 - 2015 2% increase for hourly rate to \$85.00. 2015-2016, no increase. New agree./May 2017 - rate increase to \$95.00 hr. 2018 3-yr. ext., rate from \$95/hr to \$105/hr.	Either party may terminate this agreement upon a 30 day written notice.
Comcast	MOC/4th Floor	Cable service for TV's	Security/Ken Hern	02/10/17	2/9/2020	3	3 year agreement. Cost is \$136.65 per month.	Cancelable with 30 days written notice.
Greyson Technologies	Server Room	Network Consulting Services	MIS/Richard Laird	05/15/17	5/14/2020	3	Rate \$175.00 per hour.	Cancellation at any time with written notice specifying effective termination date.
Netphone Communications	Port Wide	Low Voltage Computer Cabling and Fiber Optic Cabling Installation/Replacement Services	MIS/Richard Laird	06/14/17	6/13/2020	3	Rate: \$45.00	Cancelable at any time with written notice specifying effective termination date.
The Mariner Group, LLC	1301 Gervais Street, Suite 502, Columbia, SC 29201	Command Bridge cloud based software (remote access) which consolidates all the various security hardware and software.	Security/Ken Hern	07/31/15	07/30/20	5 Yrs.	May extend term by mutual agreement or extend the period of a particular task order. Pricing for individual task order will be issued will be established in each task order.	30 days written notice

**PORT OF PALM BEACH DISTRICT
CONTRACT REPORT**

VENDOR NAME	LOCATION/DEPT	DESCRIPTION	RESPON. DEPT./PARTY	ORIGINAL CONTRACT DATE	CURRENT END DATE	CONTRACT TERM (YRS)	HISTORY SUMMARY	COMMENTS/CANCELLATION TERM
IKON Office Solutions (Ricoh)	MOC, POC, Security	Port wide copier agreement - 4th floor - 1035, 2nd floor - 2018, POC - 3500.	Finance/Paul Zielinski	09/01/15	8/31/2020	5	Cost is \$234.00 per month, for all machines. 8/12 monthly increase to \$269.10 which is a \$35.10 month increase. 8/13 current monthly cost is \$269.10 with an increase of \$20.19 with the total cost of \$289.29. 8/14 current cost is \$289.29 for 3 copiers with an increase of \$43.40 totaling \$332.69 per month.2015 (Sept): Renewal cost \$1808.28 which is a \$164.40 increase over last year. 2015 (Nov) Entered into a 5yr agreement replacing old machines and old contract.	30 day written notice
Palm Beach County	Security	Interlocal Agreement - Direct Access to County's Public Safety Trunked Radio System (formerly 800 MHZ Public Safety Radio System). R-2005-1338 R-2009-1086 - R-2013-1017	Security/Ken Hern	07/12/05	7/11/2021	4	4 yr. renewals in 2009 and 2013. Renewal & repl. fee \$211.42/per unit and system maintenance is \$226/per unit. The Port owns 45 portable radios. Annual cost is \$19,683.90/annually 2017 - 2021.	Agreement can be terminated by either party with or w/o cause. Shall be effective only on Oct 1st of any yr. with a 6 mo. notice. At least 8mo. prior to expiration, port shall provide the County a request to renew.
Earth Systems, Inc.	Engineering	Environmental Services	Engineering/Jose Soler	02/27/17	02/26/22	5	Project Engineer \$94.00 per hour (see contract file for other personnel rates)	90 calendar days written notice
Bowman Consulting Group, LTD	Port Wide	Professional surveying & mapping	Engineering/Jose Soler	03/01/17	2/28/2022	5	Project manager \$150.00 per hour (see contract file for other personnel rates)	At any time with written notice specifying effective termination date.
Ricoh	MOC	Lease/service agreements - MPC4503 -6th Floor color copier/behind recept. and MP7502 - 6th floor copier/copy room.	Finance/ Paul Zielinski	09/01/11	9/1/2022	5	Bid out in 2014. MPC4503 - \$175.71 per mo. & MPC7502 - \$178.05 per mo. New 5 yr. lease agreements/2017 - Color \$227.13 p.m., B&W \$175.71 p.m.	30 days written notice.
Landmark Elevator Consultants	MOC/Southgate	State mandated elevator/escalator inspection/reports and witness five-year safety tests	Maintenance/Ken Hern	4/1/2013	4/19/2023	5	5 year agreement. Cost is \$160 per unit/state inspection/witness annual safety test, \$95/hr 5-yr safety test and \$75 re-inspection fee. 2018 5-yr ext. with incr. in 5-yr safety test from \$85 to \$95	48-hour written notice of cancellation.
G&K Services	Maintenance	Uniform Services	Maintenance/Ken Hern	08/23/13	10/23/2017	Monthly	One yr. contract extensions 14 - 16. Current cost \$5,247.84 per yr.	Vendor has 60 days to correct non-performance issues. If not, 15 days written notice of cancellation shall be provided. 90 days written notice is required, for non-renewal of contract. To cancel. Month-to-month until cancelled.
G&K Services	Port Wide	Cleaning supplies (shop rags/mop heads)	Maintenance/Ken Hern	02/27/17	2/27/2018	Monthly	Annual cost is \$458.40	Cancellable at any time, with written notification of effective termination date. After initial year, agreement will renew for 3 yrs., unless written notify. 90 days prior. This service is included in the RFP for Uniform Services.
Southern National Track Services, Inc.	Railroad Track Repairs	Track Repairs	Maintenance/Ken Hern	10/24/13	10/23/2017	Monthly	10/14 upcoming renewal will increase 5% which will increase the amount to \$131,723.00 annually. 2015: 5% increase. \$138,309.15. 5% incr. 2016 - \$145,215 p/y	Can be terminated by either party for convenience. Issuing RFP. Month-to-month until RFP complete.
Wells Fargo (formerly Wachovia)	MOC	Banking Services	Finance/Paul Zielinski	02/01/06	4/30/2018	Monthly	Fees may vary. The Port exercised its one year renewal option No additional cost to the Port. 2 year extension in 2010, through 2013. 6 mo. ext. through 4/30/18.	Can be terminated with 90 days' written notice by either party.
Morpho Trust	TWIC Office	TWIC Enrollment Services	Security/Ken Hern	11/21/11	Until Terminated	Monthly	Port paid: \$7 per enrollment, \$5 per activation (2011) \$5 per applicant/HazPrint (2013)	Either party may terminate at any time, with 90 days written notice.
Jacobs (Formerly CH2M)	Port Wide	Consulting Engineers	Engineering/Jose Soler	03/11/08	Until Terminated	N/A	New contract 2008.	90 days written notice
Kimley Horn	Port Wide	Engineering Services/Work of a Specified Nature	Engineering/Jose Soler	03/15/18	Until Terminated	N/A	New contract 2018.	At any time for convenience.

**PORT OF PALM BEACH DISTRICT
CONTRACT REPORT**

VENDOR NAME	LOCATION/DEPT	DESCRIPTION	RESPON. DEPT./PARTY	ORIGINAL CONTRACT DATE	CURRENT END DATE	CONTRACT TERM (YRS)	HISTORY SUMMARY	COMMENTS/CANCELLATION TERM
Palm Beach Post	M.O.C.	Advertising Contract	Bus. Development/Jarra Kaczwarra	01/13/98	Until Terminated	N/A	N/A	30 days written notice
Sheriff of P.B.C.	Port Services	NICB Processing	Security/Ken Hern	06/17/99	No Exp. Date	N/A	Original contract 6/99.	30 days written notice
Spectrum Municipal Services	M.O.C.	Financial Advisor	Finance/Paul Zielinski	04/20/00	Until Terminated		N/A	60 days written notice
Waste Management	300 Middle Road	Dumpster Service	Maintenance/Ken Hern	01/11/05	Until Terminated		N/A	Franchise agreement with City of Riviera Bch
Waste Management	Cruise Terminal	Dumpster Service	Maintenance/Ken Hern	01/11/05	Until Terminated		N/A	Franchise agreement with City of Riviera Bch
Waste Management	M.O.B.	Dumpster Service	Maintenance/Ken Hern	01/11/05	Until Terminated		N/A	Franchise agreement with City of Riviera Bch
Waste Management	M.O.C.	Dumpster Service	Maintenance/Ken Hern	02/12/02	Until Terminated		N/A	Franchise agreement with City of Riviera Bch
Waste Management	Southgate Warehouse	Dumpster Service	Maintenance/Ken Hern	02/18/09	Until Terminated		N/A	Franchise agreement with City of Riviera Bch
Waste Management	MOC	Recycling Dumpster and Bin	Maintenance/Ken Hern	01/17/18	Until Terminated		N/A	Franchise agreement with City of Riviera Bch
AFLAC	1932 Wynnton Road Columbus, GA 31999	Provides voluntary, employee-paid, policies to Port staff	Beatrice Greffin/ Human Resources	???	4/1/2001	Open	Optional insurance for employees: cancer, hospitalization, etc.	N/A
AIG Valic Financial Advisors, Inc.	2929 Allen Parkway Houston, TX 77019	Provides voluntary, employee-paid, deferred compensation services	Beatrice Greffin/ Human Resources	05/01/06	1/1/1980	Open	457 plan deferred optional retirement plan	N/A
AXA Equitable	1290 Avenue of the Americas New York, NY 10104	Provides voluntary, employee-paid, deferred compensation services	Beatrice Greffin/ Human Resources	???	1/1/1980	Open	457 plan deferred optional retirement plan	N/A
Coach Comp America	400 N Congress Avenue, # 110 West Palm Beach, FL 33401	Provides screenings for on-the-job injuries (Workers' Compensation)	Beatrice Greffin/ Human Resources	05/01/06	5/1/2006	Open	Used for workers comp injury claims	N/A
Mobile Drug Testing	9910 Alt A1A, Suite 702- PMB107 Palm Beach Gardens, 33410	Provides pre-employment and post-accident drug screenings	Beatrice Greffin/ Human Resources	05/01/06	5/1/2006	Open	Drug free workplace provider	N/A
Manpower	1905 Broadway Riviera Beach, FL 33404	Temporary Employment Service	Beatrice Greffin/Human Resources	As-needed	As-needed	Open	Used for basic labor workers - bill rate \$15.39	N/A
Express	2540 Metrocentre Blvd. Ste. 3 WPB FL 33407	Temporary Employment Service	Beatrice Greffin/Human Resources	As-needed	As-needed	Open	Used for janitorial workers - bill rate \$19.15	N/A

**PORT OF PALM BEACH DISTRICT
REQUEST FOR DISCUSSION AND
COMMISSION ACTION**

**CONSENT AGENDA
ITEM F-7**

May 10, 2018

PREPARED BY: Jarra Kaczvara Sr. Director, Business Development/Communications
Venice Howard Deputy Clerk

SUBJECT: Business Development

BACKGROUND: The following items are presented for approval and/or ratification:

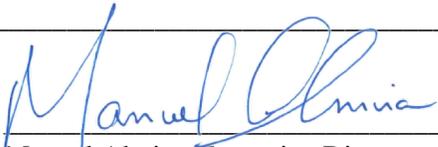
Trade Events		
Forum Club	Tickets & Events	May/June 2018
Economic Council	Tickets & Events	May/June 2018
Economic Forum	Tickets & Events	May/June 2018
Business Development Board (BDB)	Tickets & Events	May/June 2018
Convention & Visitors Bureau	Tickets & Events	May/June 2018
Member Chambers of Commerce	Tickets & Events	May/June 2018
Navy League	Tickets & Events	May/June 2018
International Business Council	Tickets & Events	May/June 2018
Women's Transportation Seminar (WTS)	Tickets & Events	May/June 2018

FINANCIAL IMPACT: These items are funded from the FY18 Operating Budgets.

ADDITIONAL INFORMATION ATTACHED: No X Yes _____

RECOMMENDATION: The Board of Commissioners is respectfully requested to approve and/or ratify the above listed trade events and seminars and conferences.

Respectfully Submitted By:


Manuel Almira, Executive Director

DATE ACTION TAKEN:

Approved: _____
Disapproved: _____
Deferred To: _____
Incorporated into Minutes: _____

Motion By: _____
Seconded By: _____
Unanimous: Yes _____ No _____
By: _____

Meltwater Coverage Summary

TOTAL REACH & AD VALUE

POTENTIAL REACH	AD VALUE
70,627,013	\$1,240,488

TOTAL NEWS ITEMS BY MEDIA TYPE

Online	260
Social	476
Total	736

TOTAL NEWS BY MEDIA TYPE %

Online	35.33%
Social	64.67
Total	100%

TOP ONLINE HIGHLIGHTS

Articles	Reach
Sun Sentinel Apr 13 Two-night Bahamas cruise line welcomes second ship to Port of Palm Beach	2,503,620
Sun Sentinel Apr 13 Check out the Grand Classica -- Bahamas Paradise Cruise Line's newest two-day getaway ship (Photo Gallery)	2,503,620
Cruise Critic Apr 13 Bahamas Paradise Cruise Line Welcomes Second Cruise Ship Into Fleet	1,321,287
Palm Beach Post Apr 14 Peanut Island's JFK bunker restoration push begins	679,636

REACH & AD VALUE BREAKDOWN

Month	Reach	Ad Value
October 2017	20,721,934	\$191,678
November 2017	106,047,434	\$980,939
December 2017	171,290,153	\$1,584,434
January 2018	171,520,468	\$1,586,564
February 2018	21,444,214	\$198,359
March 2018	14,661,969	\$135,623
April 2018	70,627,013	\$1,240,488
May 2018	-	-
June 2018	-	-
July 2018	-	-
August 2018	-	-
September 2018	-	-
Total	576,313,185	\$5,918,085

MELTWATER REPORT - APRIL 2018

Date	Headline	URL	Publication	Country	Reach
2-Apr-2018	RGF Environmental Group, Inc. Announces Strategic Purchase	http://au.sys-con.com/node/4250782	SYS-CON AUSTRALIA	Australia	126
3-Apr-2018	RGF Environmental Group, Inc. Announces Strategic Purchase	http://www.mylubbocktv.com/story/378691	My Lubbock TV	United States	-
3-Apr-2018	RGF Environmental Group, Inc. Announces Strategic Purchase	http://www.oldies977lubbock.com/story/378691	Oldies 97.7	United States	-
3-Apr-2018	RGF Environmental Group, Inc. Announces Strategic Purchase	http://it.sys-con.com/node/4250782	SYS-CON ITALIA	Italy	-
3-Apr-2018	RGF Environmental Group, Inc. Announces Strategic Purchase	http://markets.financialcontent.com/nrm/news	Nation's Restaurant News - FinancialContent	United States	15
3-Apr-2018	RGF Environmental Group, Inc. Announces Strategic Purchase	http://markets.financialcontent.com/marketintelligencecenter	Market Intelligence Center - FinancialContent	United States	60
3-Apr-2018	RGF Environmental Group, Inc. Announces Strategic Purchase	http://markets.financialcontent.com/townhallfinance	Townhall Finance - FinancialContent	United States	75
3-Apr-2018	RGF Environmental Group, Inc. Announces Strategic Purchase	http://www.lbgvtv.com/story/37869124/rgf-environmental-group-announces-strategic-purchase	LGBTWeddings.com	United States	83
3-Apr-2018	RGF Environmental Group, Inc. Announces Strategic Purchase	http://markets.financialcontent.com/qafri/news	Stock Market - FinancialContent	United States	150
3-Apr-2018	RGF Environmental Group, Inc. Announces Strategic Purchase	http://www.telemundolubbock.com/story/378691	Telemundo Lubbock	United States	155
3-Apr-2018	RGF Environmental Group, Inc. Announces Strategic Purchase	http://be.sys-con.com/node/4250782	SYS-CON BELGIUM	Belgium	264
3-Apr-2018	RGF Environmental Group, Inc. Announces Strategic Purchase	http://business.malvern-online.com/malvern-daily-record	Malvern Daily Record - FinancialContent	United States	271
3-Apr-2018	RGF Environmental Group, Inc. Announces Strategic Purchase	http://www.double973.com/story/3786912	Double T 97.3	United States	293
3-Apr-2018	RGF Environmental Group, Inc. Announces Strategic Purchase	http://www.bizwireexpress.com/showstory/378691	BizWire Express	India	322
3-Apr-2018	RGF Environmental Group, Inc. Announces Strategic Purchase	http://in.sys-con.com/node/4250782	SYS-CON INDIA	India	346
3-Apr-2018	RGF Environmental Group, Inc. Announces Strategic Purchase	http://business.punxsutawneyspirit.com/punxsutawney-spirit	The Punxsutawney Spirit - FinancialContent	United States	349
3-Apr-2018	RGF Environmental Group, Inc. Announces Strategic Purchase	http://markets.financialcontent.com/sandiego	San Diego Stocks - FinancialContent	United States	375
3-Apr-2018	RGF Environmental Group, Inc. Announces Strategic Purchase	http://business.inyoregister.com/inyoregister	The Inyo Register - FinancialContent	United States	395
3-Apr-2018	RGF Environmental Group, Inc. Announces Strategic Purchase	http://markets.financialcontent.com/1stdiscount	1st Discount Brokerage - FinancialContent	United States	450
3-Apr-2018	RGF Environmental Group, Inc. Announces Strategic Purchase	http://business.thepilotnews.com/thepilotnews	The Pilot News - FinancialContent	United States	459
3-Apr-2018	RGF Environmental Group, Inc. Announces Strategic Purchase	http://business.smdailypress.com/smdailypress	The Daily Press - FinancialContent	United States	472
3-Apr-2018	RGF Environmental Group, Inc. Announces Strategic Purchase	http://www.valleyscw.com/story/37869124	The Valley's CW	United States	503
3-Apr-2018	RGF Environmental Group, Inc. Announces Strategic Purchase	http://business.observernewsenterprise.com/observer-news-enterprise	The Observer News Enterprise - FinancialContent	United States	519
3-Apr-2018	RGF Environmental Group, Inc. Announces Strategic Purchase	http://ca.sys-con.com/node/4250782	SYS-CON CANADA	Canada	536
3-Apr-2018	RGF Environmental Group, Inc. Announces Strategic Purchase	http://business.wapakdailynews.com/wapakdailynews	The Wapakoneta Daily News - FinancialContent	United States	544
3-Apr-2018	RGF Environmental Group, Inc. Announces Strategic Purchase	http://www.fox21delmarva.com/story/378691	Fox 21 Delmarva	United States	545
3-Apr-2018	RGF Environmental Group, Inc. Announces Strategic Purchase	http://www.magic1065.com/story/3786912	Magic 106.5	United States	582
3-Apr-2018	RGF Environmental Group, Inc. Announces Strategic Purchase	http://quotes.fatpitchfinancials.com/fatpitch	Fat Pitch Financials - FinancialContent	United States	584
3-Apr-2018	RGF Environmental Group, Inc. Announces Strategic Purchase	http://business.decaturndailydemocrat.com/decaturn-daily-democrat	The Decatur Daily Democrat - FinancialContent	United States	609
3-Apr-2018	RGF Environmental Group, Inc. Announces Strategic Purchase	http://business.theeveningleader.com/the-evening-leader	The Evening Leader - FinancialContent	United States	621
3-Apr-2018	RGF Environmental Group, Inc. Announces Strategic Purchase	http://www.1077yesfm.com/story/3786912	107.7 Yes FM	United States	626
3-Apr-2018	RGF Environmental Group, Inc. Announces Strategic Purchase	http://business.bigspringherald.com/bigspringherald	Big Spring Herald - FinancialContent	United States	631
3-Apr-2018	RGF Environmental Group, Inc. Announces Strategic Purchase PR Newswire	http://prnewswire.ulitzer.com/node/4250782	PR Newswire - Ulitzer	United States	663
3-Apr-2018	RGF Environmental Group, Inc. Announces Strategic Purchase	http://markets.pe.com/pe/news/read/36056	The Press Enterprise - FinancialContent	United States	775
3-Apr-2018	RGF Environmental Group, Inc. Announces Strategic Purchase	http://www.thecwprov.com/story/37869124	The CW Providence - WLWC	United States	828
3-Apr-2018	RGF Environmental Group, Inc. Announces Strategic Purchase	http://business.mammothtimes.com/mammoth-times	Mammoth Times - FinancialContent	United States	853
3-Apr-2018	RGF Environmental Group, Inc. Announces Strategic Purchase	http://www.ssuchronicle.com/2018/04/03/rgf-environmental-group-announces-strategic-purchase	University Chronicle	United States	869
3-Apr-2018	RGF Environmental Group, Inc. Announces Strategic Purchase	http://markets.wnd.com/worldnetdaily/news	WorldNetDaily - FinancialContent	United States	987
3-Apr-2018	RGF Environmental Group, Inc. Announces Strategic Purchase	http://business.dailytimesleader.com/daily-times-leader	The Daily Times Leader - FinancialContent	United States	994
3-Apr-2018	RGF Environmental Group, Inc. Announces Strategic Purchase	http://business.thepostandmail.com/thepostandmail	The Post and Mail - FinancialContent	United States	997
3-Apr-2018	RGF Environmental Group, Inc. Announces Strategic Purchase	http://www.noticiaetx.com/story/37869124	NoticiasETX.com	United States	1,260
3-Apr-2018	RGF Environmental Group, Inc. Announces Strategic Purchase	http://www.tickertech.com/cgi/?a=news&tid=378691	Ticker Technologies	United States	1,324
3-Apr-2018	RGF Environmental Group, Inc. Announces Strategic Purchase	http://stocks.newsok.com/newsok/news/read/3786912	Newsok - FinancialContent	United States	1,339
3-Apr-2018	RGF Environmental Group, Inc. Announces Strategic Purchase	http://www.watchfox29.com/story/3786912	FOX29 Lake Charles	United States	1,429
3-Apr-2018	RGF Environmental Group, Inc. Announces Strategic Purchase	http://www.sutelemundo20.com/story/378691	Telemundo Midland/Odessa	United States	1,447
3-Apr-2018	RGF Environmental Group, Inc. Announces Strategic Purchase	http://markets.financialcontent.com/wral/news	WRAL - FinancialContent	United States	1,513
3-Apr-2018	RGF Environmental Group, Inc. Announces Strategic Purchase	http://dmnnewswire.digitalmedianet.com/dmn-newswire	DMN Newswire!	United States	1,694
3-Apr-2018	RGF Environmental Group, Inc. Announces Strategic Purchase	http://www.lezard.com/en/news-1652083	Le Lezard (EN)	Canada	1,759
3-Apr-2018	RGF Environmental Group, Inc. Announces Strategic Purchase	http://investor.wallstreetselect.com/wss/news	Stock Market - WallstreetSelect	United States	1,910
3-Apr-2018	RGF Environmental Group, Inc. Announces Strategic Purchase	http://www.tulsacw.com/story/37869124/rgf-environmental-group-announces-strategic-purchase	TulsaCW.com	United States	2,020
3-Apr-2018	RGF Environmental Group, Inc. Announces Strategic Purchase	http://markets.financialcontent.com/ibtimes	International Business Times - FinancialContent	United States	2,068
3-Apr-2018	RGF Environmental Group, Inc. Announces Strategic Purchase	http://markets.financialcontent.com/streetinsider	StreetInsider - FinancialContent	United States	2,607
3-Apr-2018	RGF Environmental Group, Inc. Announces Strategic Purchase	http://www.wnky.com/story/37869124/rgf-environmental-group-announces-strategic-purchase	WNKY.com	United States	3,489
3-Apr-2018	RGF Environmental Group, Inc. Announces Strategic Purchase	http://www.swxrightnow.com/story/378691	SWX Right Now	United States	4,455
3-Apr-2018	RGF Environmental Group, Inc. Announces Strategic Purchase	http://investor.wallstreetselect.com/wss/news	Wall Street Select - FinancialContent	United States	5,537
3-Apr-2018	RGF Environmental Group, Inc. Announces Strategic Purchase	http://thenumbers.marketplace.org/publicradio-international	Public Radio International- FinancialContent	United States	5,783
3-Apr-2018	RGF Environmental Group, Inc. Announces Strategic Purchase	http://www.telemundoamarillo.com/story/378691	Telemundo Amarillo	United States	8,907
3-Apr-2018	RGF Environmental Group, Inc. Announces Strategic Purchase	http://www.wfxg.com/story/37869124/rgf-environmental-group-announces-strategic-purchase	WFXG FOX 54	United States	9,303
3-Apr-2018	RGF Environmental Group, Inc. Announces Strategic Purchase - Fox29 WFLX TV, West Palm Beach, FL-news & weather	http://www.wflx.com/story/37869124/rgf-environmental-group-announces-strategic-purchase	WFLX Fox 29-TV	United States	9,474
3-Apr-2018	RGF Environmental Group, Inc. Announces Strategic Purchase	http://www.abcfxmontana.com/story/378691	ABC FOX Montana	United States	9,820
3-Apr-2018	RGF Environmental Group, Inc. Announces Strategic Purchase	http://www.hometownstations.com/story/378691	Hometownstations.com	United States	10,814
3-Apr-2018	RGF Environmental Group, Inc. Announces Strategic Purchase	http://www.wicz.com/story/37869124/rgf-environmental-group-announces-strategic-purchase	Fox 40 WICZ TV	United States	11,950
3-Apr-2018	RGF Environmental Group, Inc. Announces Strategic Purchase	http://www.stockrants.com/2018/04/03/rgf-environmental-group-announces-strategic-purchase	StockRants	United States	12,759

3-Apr-2018	RGF Environmental Group, Inc. Announces Strategic Purchase	http://www.snitoday.com/story/37869124/r	SNJ Today	United States	13,168
3-Apr-2018	RGF Environmental Group, Inc. Announces Strategic Purchase	http://www.koamtv.com/story/37869124/r	KOAM-TV	United States	13,750
3-Apr-2018	RGF Environmental Group, Inc. Announces Strategic Purchase	http://www.kulr8.com/story/37869124/r	KULR-8	United States	17,487
3-Apr-2018	RGF Environmental Group, Inc. Announces Strategic Purchase	http://www.newscenter1.tv/story/37869124/r	News Center 1	United States	18,182
3-Apr-2018	RGF Environmental Group, Inc. Announces Strategic Purchase	http://www.abc-7.com/story/37869124/r	ABC-7.com	United States	19,836
3-Apr-2018	RGF Environmental Group, Inc. Announces Strategic Purchase	http://www.ktre.com/story/37869124/r	KTRE ABC-9	United States	21,429
3-Apr-2018	RGF Environmental Group, Inc. Announces Strategic Purchase	http://www.newswest9.com/story/37869124/r	NewsWest 9	United States	22,270
3-Apr-2018	RGF Environmental Group, Inc. Announces Strategic Purchase	http://www.nbcrightnow.com/story/37869124/r	NBC Right Now - KNDO/KNDU	United States	22,528
3-Apr-2018	RGF Environmental Group, Inc. Announces Strategic Purchase	http://www.rfdtv.com/story/37869124/r	RFD-TV	United States	23,696
3-Apr-2018	RGF Environmental Group, Inc. Announces Strategic Purchase	http://www.kuam.com/story/37869124/r	Kuam News	United States	24,500
3-Apr-2018	RGF Environmental Group, Inc. Announces Strategic Purchase	http://www.kswo.com/story/37869124/r	KSWO-TV 7	United States	24,851
3-Apr-2018	RGF Environmental Group, Inc. Announces Strategic Purchase	http://www.wsiltv.com/story/37869124/r	WSIL-TV	United States	25,319
3-Apr-2018	RGF Environmental Group, Inc. Announces Strategic Purchase	http://www.wandtv.com/story/37869124/r	WandTV.com	United States	27,365
3-Apr-2018	RGF Environmental Group, Inc. Announces Strategic Purchase	http://www.krgv.com/story/37869124/r	KRGV.com	United States	30,471
3-Apr-2018	RGF Environmental Group, Inc. Announces Strategic Purchase	http://www.kplctv.com/story/37869124/r	KPLC 7 News	United States	30,582
3-Apr-2018	RGF Environmental Group, Inc. Announces Strategic Purchase	http://www.wdam.com/story/37869124/r	WDAM - Channel 7	United States	33,152
3-Apr-2018	RGF Environmental Group, Inc. Announces Strategic Purchase	http://www.klkn.com/story/37869124/r	KLKN-TV ABC-8	United States	33,703
3-Apr-2018	RGF Environmental Group, Inc. Announces Strategic Purchase Spoke	http://www.spoke.com/press_releases/5ac	Spoke	United States	34,202
3-Apr-2018	RGF Environmental Group, Inc. Announces Strategic Purchase	http://www.wtvm.com/story/37869124/r	WTVM.com	United States	35,616
3-Apr-2018	RGF Environmental Group, Inc. Announces Strategic Purchase	http://www.kxxv.com/story/37869124/r	KXXV-TV News Channel 25	United States	37,822
3-Apr-2018	RGF Environmental Group, Inc. Announces Strategic Purchase	http://www.wtoc.com/story/37869124/r	WTOC.com	United States	38,799
3-Apr-2018	RGF Environmental Group, Inc. Announces Strategic Purchase	http://www.ktvn.com/story/37869124/r	KTVN Channel 2	United States	42,279
3-Apr-2018	RGF Environmental Group, Inc. Announces Strategic Purchase	http://www.kltv.com/story/37869124/r	KLTV 7 News	United States	42,576
3-Apr-2018	RGF Environmental Group, Inc. Announces Strategic Purchase	http://www.wfmj.com/story/37869124/r	WFMJ TV-21	United States	43,678
3-Apr-2018	RGF Environmental Group, Inc. Announces Strategic Purchase	http://www.ksla.com/story/37869124/r	KSLA News 12	United States	45,387
3-Apr-2018	RGF Environmental Group, Inc. Announces Strategic Purchase	http://www.walb.com/story/37869124/r	WALB.com	United States	47,540
3-Apr-2018	RGF Environmental Group, Inc. Announces Strategic Purchase	http://www.wmbfnews.com/story/37869124/r	WMBF News	United States	48,426
3-Apr-2018	RGF Environmental Group, Inc. Announces Strategic Purchase	http://www.wboc.com/story/37869124/r	WBOC Tv 16	United States	49,178
3-Apr-2018	RGF Environmental Group, Inc. Announces Strategic Purchase	http://www.msnewsnow.com/story/37869124/r	Mississippi News Now	United States	53,880
3-Apr-2018	RGF Environmental Group, Inc. Announces Strategic Purchase	http://www.14news.com/story/37869124/r	14 News	United States	53,905
3-Apr-2018	RGF Environmental Group, Inc. Announces Strategic Purchase	https://www.stamfordadvocate.com/business	StamfordAdvocate.com	United States	57,294
3-Apr-2018	RGF Environmental Group, Inc. Announces Strategic Purchase	http://www.wect.com/story/37869124/r	WECT TV6	United States	61,414
3-Apr-2018	Bahamas Paradise Cruise Line to Christen Second Ship	https://www.travelpulse.com/news/cruise/	TravelPulse	United States	62,108
3-Apr-2018	RGF Environmental Group, Inc. Announces Strategic Purchase	http://www.live5news.com/story/37869124/r	Live5News.com	United States	68,048
3-Apr-2018	RGF Environmental Group, Inc. Announces Strategic Purchase	http://prnewswire.sys-con.com/node/4250	SYS-CON Media	United States	70,996
3-Apr-2018	RGF Environmental Group, Inc. Announces Strategic Purchase	http://www.wrcbtv.com/story/37869124/r	WRCB-TV 3	United States	80,132
3-Apr-2018	RGF Environmental Group, Inc. Announces Strategic Purchase	http://www.fox8live.com/story/37869124/r	FOX 8 WVUE	United States	83,171
3-Apr-2018	RGF Environmental Group, Inc. Announces Strategic Purchase	http://www.wtol.com/story/37869124/r	WTOI.com	United States	85,956
3-Apr-2018	RGF Environmental Group, Inc. Announces Strategic Purchase	http://www.wave3.com/story/37869124/r	WAVE 3 News	United States	90,478
3-Apr-2018	RGF Environmental Group, Inc. Announces Strategic Purchase	http://www.wsfa.com/story/37869124/r	WSFA 12 News	United States	93,786
3-Apr-2018	RGF Environmental Group, Inc. Announces Strategic Purchase	http://www.wafb.com/story/37869124/r	WAFB.com	United States	96,955
3-Apr-2018	RGF Environmental Group, Inc. Announces Strategic Purchase	http://www.wbr.com/story/37869124/r	WBRC FOX6 News	United States	99,297
3-Apr-2018	RGF Environmental Group, Inc. Announces Strategic Purchase	http://www.wistv.com/story/37869124/r	WIS News 10	United States	110,042
3-Apr-2018	RGF Environmental Group, Inc. Announces Strategic Purchase	http://markets.financialcontent.com/gateho	Rockford Register Star - FinancialContent	United States	111,806
3-Apr-2018	RGF Environmental Group, Inc. Announces Strategic Purchase	http://markets.financialcontent.com/pennw	HydroWorld - FinancialContent	United States	111,806
3-Apr-2018	RGF Environmental Group, Inc. Announces Strategic Purchase	http://markets.financialcontent.com/tamars	Tamar Securities - FinancialContent	United States	111,806
3-Apr-2018	RGF Environmental Group, Inc. Announces Strategic Purchase	http://markets.financialcontent.com/fatpitc	Value Investing News - FinancialContent	United States	111,806
3-Apr-2018	RGF Environmental Group, Inc. Announces Strategic Purchase	http://www.fox5vegas.com/story/37869124/r	FOX5Vegas.com	United States	129,245
3-Apr-2018	RGF Environmental Group, Inc. Announces Strategic Purchase	http://www.news9.com/story/37869124/r	Oklahoma's Own	United States	129,893
3-Apr-2018	RGF Environmental Group, Inc. Announces Strategic Purchase	http://www.kctv5.com/story/37869124/r	KCTV 5	United States	131,175
3-Apr-2018	RGF Environmental Group, Inc. Announces Strategic Purchase	http://www.wbtv.com/story/37869124/r	WBTV 3 News	United States	131,888
3-Apr-2018	RGF Environmental Group, Inc. Announces Strategic Purchase	http://www.wmctionnews5.com/story/37869124/r	WMC Action News 5	United States	166,059
3-Apr-2018	RGF Environmental Group, Inc. Announces Strategic Purchase	http://www.newson6.com/story/37869124/r	NewsOn6.com	United States	167,602
3-Apr-2018	RGF Environmental Group, Inc. Announces Strategic Purchase	http://www.nbc12.com/story/37869124/r	NBC12 - WWBT	United States	183,923
3-Apr-2018	RGF Environmental Group, Inc. Announces Strategic Purchase	http://www.nbc-2.com/story/37869124/r	NBC-2.com	United States	185,273
3-Apr-2018	RGF Environmental Group, Inc. Announces Strategic Purchase	http://www.kmov.com/story/37869124/r	KMOV.com	United States	187,565
3-Apr-2018	RGF Environmental Group, Inc. Announces Strategic Purchase	http://www.cleveland19.com/story/37869124/r	Cleveland 19 News	United States	196,396
3-Apr-2018	RGF Environmental Group, Inc. Announces Strategic Purchase	https://www.streetinsider.com/Press+Rele	StreetInsider.com	United States	219,691
3-Apr-2018	RGF Environmental Group, Inc. Announces Strategic Purchase	http://www.kptv.com/story/37869124/r	KPTV FOX 12	United States	239,502
3-Apr-2018	RGF Environmental Group, Inc. Announces Strategic Purchase	https://www.timesunion.com/business/pres	Times Union	United States	502,358
3-Apr-2018	RGF Environmental Group, Inc. Announces Strategic Purchase	http://www.prweb.com/releases/2018/04/r	PRWeb	United States	557,689
3-Apr-2018	RGF Environmental Group, Inc. Announces Strategic Purchase	https://www.mysanantonio.com/business/c	San Antonio Express-News	United States	606,910
3-Apr-2018	RGF Environmental Group, Inc. Announces Strategic Purchase	https://www.benzinga.com/pressreleases/	Benzinga	United States	700,296
3-Apr-2018	RGF Environmental Group, Inc. Announces Strategic Purchase	https://www.seattlepi.com/business/press	Seattlepi.com	United States	1,024,136
3-Apr-2018	RGF Environmental Group, Inc. Announces Strategic Purchase	http://markets.businessinsider.com/news/s	Markets Insider- Business Insider	United States	1,456,703
3-Apr-2018	RGF Environmental Group, Inc. Announces Strategic Purchase	https://www.chron.com/business/press-rel	Chron.com	United States	16,528,881
4-Apr-2018	2018 Summer Camp Guide	http://thecoastalstar.com/profiles/blogs/20	The Coastal Star - Bloqs	United States	838

4-Apr-2018	Seaworthy: More new cruise ships setting course for South Florida ports in 2018	http://thecoastalstar.com/profiles/blogs/seaworthy-more-new-cruise-ships-setting-course-for-south-florida-ports-in-2018	The Coastal Star - Blogs	United States	838
10-Apr-2018	GB jobless rate fell to 12%	http://thefreeportnews.com/news/gb-jobless-rate-fell-to-12	The Freeport News	Bahamas	2,123
10-Apr-2018	The Planner: Business events from transportation solutions to professional development	http://www.sun-sentinel.com/business/cars/planner-business-events-from-transportation-solutions-to-professional-development	Sun Sentinel	United States	2,503,620
11-Apr-2018	5 fun things to do this weekend in the Palm Beaches and Treasure Coast (April 13 - 15)	https://www.wptv.com/lifestyle/taste-and-see/5-fun-things-to-do-this-weekend-in-the-palm-beaches-and-treasure-coast-april-13-15	WPTV NewsChannel 5	United States	392,184
12-Apr-2018	April 13 – April 19 Community Calendar	http://gotowncrier.com/2018/04/april-13-19-community-calendar	The Town-Crier Newspaper	United States	1,579
12-Apr-2018	Grand Classica to Sail to Bahamas	https://www.recommend.com/destinations/grand-classica-to-sail-to-bahamas	Recommend	United States	6,385
12-Apr-2018	New Cruise Ship Arrives in Florida	https://cruiseradio.net/new-cruise-ship-arrives-in-florida	Cruise Radio	United States	23,623
12-Apr-2018	Bahamas Paradise Cruise Line Welcomes Second Cruise Ship Into Fleet	https://www.cruisecritic.com.au/news/news/bahamas-paradise-cruise-line-welcomes-second-cruise-ship-into-fleet	Cruise Critic	Australia	84,407
13-Apr-2018	New Cruise Ship Arrives in Florida	http://intravelreport.blogspot.no/2018/04/new-cruise-ship-arrives-in-florida	IN Travel Report	Singapore	-
13-Apr-2018	Adding second ship, Bahamas Paradise Cruise Line targets half a million passengers	http://www.traveloffer.in/adding-second-ship-bahamas-paradise-cruise-line-targets-half-a-million-passengers	Travel Offer	India	631
13-Apr-2018	Grand Classica to Arrive Into Port of Palm Beach To Join Bahamas Paradise Cruise Line Fleet Tomorrow- April 13	http://www.latecruiseneews.com/2018/04/13/grand-classica-to-arrive-into-port-of-palm-beach-to-join-bahamas-paradise-cruise-line-fleet-tomorrow-april-13	Late Cruise News	Italy	842
13-Apr-2018	Cruise Line's New Cruise Ship Begins Cruises to the Bahamas	http://www.popularcruising.com/cruise-line-cruise-line-s-new-cruise-ship-begins-cruises-to-the-bahamas	Popular Cruising	United States	883
13-Apr-2018	New cruise ship heads to the Bahamas from Palm Beach	http://cw34.com/news/local/new-cruise-ship-heads-to-the-bahamas-from-palm-beach	CW34	United States	961
13-Apr-2018	New Cruise Ship Arrives in Port of Palm Beach, Florida	https://www.cruisehive.com/new-cruise-ship-arrives-in-port-of-palm-beach-florida	Cruise Hive	United States	8,366
13-Apr-2018	Two-night Bahamas Cruise Line Welcomes Second Ship To Port Of Palm Beach Photo Gallery	http://www.wopular.com/two-night-bahamas-cruise-line-welcomes-second-ship-to-port-of-palm-beach-photo-gallery	Wopular	United States	10,111
13-Apr-2018	Two-night Bahamas Cruise Line Welcomes Second Ship To Port Of Palm Beach	http://www.wopular.com/two-night-bahamas-cruise-line-welcomes-second-ship-to-port-of-palm-beach	Wopular	United States	10,111
13-Apr-2018	Adding second ship, Bahamas Paradise Cruise Line targets half a million passengers	http://www.seatrade-cruise.com/news/new-cruise-ship-arrives-in-port-of-palm-beach	Seatrade Cruise News	United Kingdom	11,237
13-Apr-2018	Bahamas Paradise Cruise Line Welcomes Second Ship	https://www.travelagentcentral.com/cruise/bahamas-paradise-cruise-line-welcomes-second-ship	Travel Agent Central	United States	34,526
13-Apr-2018	New cruise ship sets sail to Bahamas out of Port of Palm Beach	https://www.mypalmbeachpost.com/news/new-cruise-ship-sets-sail-to-bahamas-out-of-port-of-palm-beach	The Palm Beach Post	United States	157,079
13-Apr-2018	New Bahamas cruise ship sets sail today from Port of Palm Beach	https://www.mypalmbeachpost.com/business/new-bahamas-cruise-ship-sets-sail-today-from-port-of-palm-beach	The Palm Beach Post	United States	157,079
13-Apr-2018	New cruise ship heads to the Bahamas from Palm Beach	http://cbs12.com/news/local/new-cruise-ship-heads-to-the-bahamas-from-palm-beach	WPCE-TV CBS12 News	United States	190,556
13-Apr-2018	Grand Classica: New cruise debuts at Port of Palm Beach	https://www.wptv.com/news/region-c-palm-beach/grand-classica-new-cruise-debuts-at-port-of-palm-beach	WPTV NewsChannel 5	United States	392,184
13-Apr-2018	Bahamas Paradise Cruise Line Welcomes Second Cruise Ship Into Fleet	https://www.cruisecritic.com/news/news-of-the-week/bahamas-paradise-cruise-line-welcomes-second-cruise-ship-into-fleet	Cruise Critic	United States	1,321,287
13-Apr-2018	Two-night Bahamas cruise line welcomes second ship to Port of Palm Beach	http://www.orlandosentinel.com/travel/florida/two-night-bahamas-cruise-line-welcomes-second-ship-to-port-of-palm-beach	Orlando Sentinel	United States	1,765,586
13-Apr-2018	Check out the Grand Classica -- Bahamas Paradise Cruise Line's newest two-day getaway ship	http://www.sun-sentinel.com/business/sfl-check-out-the-grand-classica-bahamas-paradise-cruise-line-s-newest-two-day-getaway-ship	Sun Sentinel	United States	2,503,620
13-Apr-2018	Two-night Bahamas cruise line welcomes second ship to Port of Palm Beach	http://www.sun-sentinel.com/business/fl-two-night-bahamas-cruise-line-welcomes-second-ship-to-port-of-palm-beach	Sun Sentinel	United States	2,503,620
14-Apr-2018	New Ship Added for Cruises from the Port of Palm Beach	https://www.bloglikes.com/blogs/2018-04-14-new-ship-added-for-cruises-from-the-port-of-palm-beach	Blog Likes	United States	2,015
14-Apr-2018	Grand Classica Joins Bahamas Paradise Fleet	https://www.cruiseindustrynews.com/cruises/grand-classica-joins-bahamas-paradise-fleet	Cruise Industry News	United States	17,425
14-Apr-2018	Peanut Island's JFK bunker restoration push begins	https://www.mypalmbeachpost.com/news/peanut-islands-jfk-bunker-restoration-push-begins	The Palm Beach Post	United States	157,079
14-Apr-2018	Peanut Island's JFK bunker restoration push begins	https://www.palmbeachpost.com/news/peanut-islands-jfk-bunker-restoration-push-begins	Palm Beach Post	United States	679,636
15-Apr-2018	Norwegian Cruise Line (NCLH) Earns Daily Media Sentiment Score of 0.10	https://www.com-unik.info/2018/04/15/norwegian-cruise-line-nclh-earns-daily-media-sentiment-score-of-0-10	Community Financial News	United States	679
15-Apr-2018	Somewhat Favorable Press Coverage Somewhat Unlikely to Affect Norwegian Cruise Line (NCLH) Share Price	https://sportsperspectives.com/2018/04/15/somewhat-favorable-press-coverage-somewhat-unlikely-to-affect-norwegian-cruise-line-nclh-share-price	Sports Perspectives	United States	1,777
15-Apr-2018	Norwegian Cruise Line (NCLH) Earns Daily Media Sentiment Score of 0.10	https://www.thelincolnianonline.com/2018/04/15/norwegian-cruise-line-nclh-earns-daily-media-sentiment-score-of-0-10	The Lincolnian	United States	59,624
15-Apr-2018	Bahamas Paradise Welcomes Its Second Ship	http://www.cruisemapper.com/news/3950-bahamas-paradise-welcomes-its-second-ship	Cruise Mapper	United States	123,778
16-Apr-2018	MV Grand Classica makes inaugural trip	http://thefreeportnews.com/news/mv-grand-classica-makes-inaugural-trip	The Freeport News	Bahamas	2,123
16-Apr-2018	Bahamas Paradise Celebrates Arrival of New Ship	https://cruiseradio.net/bahamas-paradise-celebrates-arrival-of-new-ship	Cruise Radio	United States	23,623
16-Apr-2018	Inside the Shake-Down Cruise for Bahama Paradise's New Ship	https://www.travelagentcentral.com/cruise/inside-the-shake-down-cruise-for-bahama-paradise-s-new-ship	Travel Agent Central	United States	34,526
16-Apr-2018	Grand Lucayan Deal Edges Step Closer	http://www.tribune242.com/news/2018/apr/16/grand-lucayan-deal-edges-step-closer	Tribune242	Bahamas	36,993
16-Apr-2018	A New Way to Cruise to Grand Bahama	https://www.caribjournal.com/2018/04/16/a-new-way-to-cruise-to-grand-bahama	Caribbean Journal	United States	37,464
17-Apr-2018	RGF's "Share the Wealth" Bonus Program Leads to White House Invitation	http://www.mylubbocktv.com/story/3797407	My Lubbock TV	United States	-
17-Apr-2018	RGF's "Share the Wealth" Bonus Program Leads to White House Invitation	http://www.oldsies977lubbock.com/story/3797407	Oldies 97.7	United States	-
17-Apr-2018	Bahamas Paradise Celebrates Arrival of New Ship	http://intravelreport.blogspot.no/2018/04/bahamas-paradise-celebrates-arrival-of-new-ship	IN Travel Report	Singapore	-
17-Apr-2018	RGF's "Share the Wealth" Bonus Program Leads to White House Invitation	http://markets.financialcontent.com/disclosure/rgf-share-the-wealth-bonus-program-leads-to-white-house-invitation	1st Discourt Brokerage - FinancialContent	United States	15
17-Apr-2018	RGF's "Share the Wealth" Bonus Program Leads to White House Invitation	http://www.lbgvtv.com/story/3797407/rgf-share-the-wealth-bonus-program-leads-to-white-house-invitation	LGBTWeddings.com	United States	87
17-Apr-2018	RGF's "Share the Wealth" Bonus Program Leads to White House Invitation	http://www.magic1065.com/story/3797407	Magic 106.5	United States	121
17-Apr-2018	RGF's "Share the Wealth" Bonus Program Leads to White House Invitation	http://www.telemundolubbock.com/story/3797407	Telemundo Lubbock	United States	141
17-Apr-2018	RGF's "Share the Wealth" Bonus Program Leads to White House Invitation	http://www.noticiasetx.com/story/3797407	NoticiasETX.com	United States	313
17-Apr-2018	RGF's "Share the Wealth" Bonus Program Leads to White House Invitation	http://www.fox21delmarva.com/story/3797407	Fox 21 Delmarva	United States	398
17-Apr-2018	RGF's "Share the Wealth" Bonus Program Leads to White House Invitation	http://www.valleyscw.com/story/3797407	The Valley's CW	United States	408
17-Apr-2018	RGF's "Share the Wealth" Bonus Program Leads to White House Invitation	http://www.1077yesfm.com/story/3797407	107.7 Yes FM	United States	410
17-Apr-2018	RGF's "Share the Wealth" Bonus Program Leads to White House Invitation	http://www.tickertech.com/cgi/?a=news&tid=3797407	Ticker Technologies	United States	779
17-Apr-2018	Bahamas Paradise Cruise Line Celebrates Grand Classica Arrival With Welcome Ceremony & Inaugural Cruise	http://www.latecruiseneews.com/2018/04/17/bahamas-paradise-cruise-line-celebrates-grand-classica-arrival-with-welcome-ceremony-and-inaugural-cruise	Late Cruise News	Italy	842
17-Apr-2018	RGF's "Share the Wealth" Bonus Program Leads to White House Invitation	http://www.tulsacw.com/story/3797407	TulsaCW.com	United States	844
17-Apr-2018	RGF's "Share the Wealth" Bonus Program Leads to White House Invitation	http://www.watchfox29.com/story/3797407	FOX29 Lake Charles	United States	1,150
17-Apr-2018	RGF's "Share the Wealth" Bonus Program Leads to White House Invitation	http://www.sutelemundo20.com/story/3797407	Telemundo Midland/Odessa	United States	1,436
17-Apr-2018	RGF's "Share the Wealth" Bonus Program Leads to White House Invitation	http://www.doublet973.com/story/3797407	Double T 97.3	United States	1,442
17-Apr-2018	RGF's "Share the Wealth" Bonus Program Leads to White House Invitation	http://investor.wallstreetselect.com/wss/news/rgf-share-the-wealth-bonus-program-leads-to-white-house-invitation	Wall Street Select - FinancialContent	United States	1,993
17-Apr-2018	RGF's "Share the Wealth" Bonus Program Leads to White House Invitation	http://business.dailymtimesleader.com/daily/rgf-share-the-wealth-bonus-program-leads-to-white-house-invitation	The Daily Times Leader - FinancialContent	United States	2,267
17-Apr-2018	RGF's "Share the Wealth" Bonus Program Leads to White House Invitation	http://www.swxrightnow.com/story/3797407	SWX Right Now	United States	3,405
17-Apr-2018	RGF's "Share the Wealth" Bonus Program Leads to White House Invitation	http://www.wnky.com/story/3797407/rgf-share-the-wealth-bonus-program-leads-to-white-house-invitation	WNKY.com	United States	3,746
17-Apr-2018	RGF's "Share the Wealth" Bonus Program Leads to White House Invitation	http://www.telemundoamarillo.com/story/3797407	Telemundo Amarillo	United States	7,071
17-Apr-2018	RGF's "Share the Wealth" Bonus Program Leads to White House Invitation	http://www.wfxg.com/story/3797407/rgf-share-the-wealth-bonus-program-leads-to-white-house-invitation	WFXG FOX 54	United States	7,923
17-Apr-2018	RGF's "Share the Wealth" Bonus Program Leads to White House Invitation	http://www.ians.in/index.php?param=prnew&story=3797407	Indo-Asian News Service	India	8,629
17-Apr-2018	RGF's "Share the Wealth" Bonus Program Leads to White House Invitation - Fox29 WFLX TV, West Palm Beach, FL	http://www.wflx.com/story/3797407/rgf-share-the-wealth-bonus-program-leads-to-white-house-invitation-fox29-wflx-tv-west-palm-beach-fl	WFLX Fox 29-TV	United States	8,960
17-Apr-2018	RGF's "Share the Wealth" Bonus Program Leads to White House Invitation	http://www.newscenter1.tv/story/3797407	News Center 1	United States	11,162
17-Apr-2018	RGF's "Share the Wealth" Bonus Program Leads to White House Invitation	http://www.abcfxmontana.com/story/3797407	ABC FOX Montana	United States	15,063
17-Apr-2018	RGF's "Share the Wealth" Bonus Program Leads to White House Invitation	http://www.snjtoday.com/story/3797407	SNJ Today	United States	15,172

17-Apr-2018	RGF's "Share the Wealth" Bonus Program Leads to White House Invitation	http://www.hometownstations.com/story/37974070/rqfs-	Hometownstations.com	United States	16,161
17-Apr-2018	RGF's "Share the Wealth" Bonus Program Leads to White House Invitation	http://www.abc-7.com/story/37974070/rqfs-	ABC-7.com	United States	18,011
17-Apr-2018	RGF's "Share the Wealth" Bonus Program Leads to White House Invitation	http://www.kslam.com/story/37974070/rqfs-	KOAM-TV	United States	18,285
17-Apr-2018	RGF's "Share the Wealth" Bonus Program Leads to White House Invitation	http://www.rfdtv.com/story/37974070/rqfs-	RFD-TV	United States	20,303
17-Apr-2018	RGF's "Share the Wealth" Bonus Program Leads to White House Invitation	http://www.kroq.com/story/37974070/rqfs-	KRQG.com	United States	21,383
17-Apr-2018	RGF's "Share the Wealth" Bonus Program Leads to White House Invitation	http://www.ktre.com/story/37974070/rqfs-	KTRE ABC-9	United States	22,618
17-Apr-2018	RGF's "Share the Wealth" Bonus Program Leads to White House Invitation	http://www.nbcrightnow.com/story/37974070/rqfs-	NBC Right Now - KNDO/KNDU	United States	23,408
17-Apr-2018	RGF's "Share the Wealth" Bonus Program Leads to White House Invitation	http://www.kswo.com/story/37974070/rqfs-	KSWO-TV 7	United States	23,702
17-Apr-2018	RGF's "Share the Wealth" Bonus Program Leads to White House Invitation	http://www.kulr8.com/story/37974070/rqfs-	KULR-8	United States	24,395
17-Apr-2018	RGF's "Share the Wealth" Bonus Program Leads to White House Invitation	http://www.newswest9.com/story/37974070/rqfs-	NewsWest 9	United States	24,645
17-Apr-2018	RGF's "Share the Wealth" Bonus Program Leads to White House Invitation	http://www.kplctv.com/story/37974070/rqfs-	KPLC 7 News	United States	24,792
17-Apr-2018	RGF's "Share the Wealth" Bonus Program Leads to White House Invitation	http://www.kuam.com/story/37974070/rqfs-	Kuam News	United States	25,693
17-Apr-2018	RGF's "Share the Wealth" Bonus Program Leads to White House Invitation	http://www.wsilv.com/story/37974070/rqfs-	WSIL-TV	United States	26,112
17-Apr-2018	RGF's "Share the Wealth" Bonus Program Leads to White House Invitation	http://www.klkn.com/story/37974070/rqfs-	KLKN-TV ABC-8	United States	29,308
17-Apr-2018	RGF's "Share the Wealth" Bonus Program Leads to White House Invitation	http://www.ksla.com/story/37974070/rqfs-	KSLA News 12	United States	34,794
17-Apr-2018	RGF's "Share the Wealth" Bonus Program Leads to White House Invitation	http://www.wboc.com/story/37974070/rqfs-	WBOC TV 16	United States	36,047
17-Apr-2018	RGF's "Share the Wealth" Bonus Program Leads to White House Invitation	http://www.wdam.com/story/37974070/rqfs-	WDAM - Channel 7	United States	37,511
17-Apr-2018	RGF's "Share the Wealth" Bonus Program Leads to White House Invitation	http://www.wtvm.com/story/37974070/rqfs-	WTVM.com	United States	38,522
17-Apr-2018	RGF's "Share the Wealth" Bonus Program Leads to White House Invitation	http://www.spoke.com/press_releases/5ad	Spoke	United States	39,385
17-Apr-2018	RGF's "Share the Wealth" Bonus Program Leads to White House Invitation	http://www.walb.com/story/37974070/rqfs-	WALB.com	United States	42,458
17-Apr-2018	RGF's "Share the Wealth" Bonus Program Leads to White House Invitation	http://www.wandtv.com/story/37974070/rqfs-	WandTV.com	United States	43,565
17-Apr-2018	RGF's "Share the Wealth" Bonus Program Leads to White House Invitation	http://www.ktvn.com/story/37974070/rqfs-	KTVN Channel 2	United States	43,987
17-Apr-2018	RGF's "Share the Wealth" Bonus Program Leads to White House Invitation	http://www.wmbfnews.com/story/37974070/rqfs-	WMBF News	United States	44,069
17-Apr-2018	RGF's "Share the Wealth" Bonus Program Leads to White House Invitation	http://www.msnewsnow.com/story/37974070/rqfs-	Mississippi News Now	United States	45,719
17-Apr-2018	RGF's "Share the Wealth" Bonus Program Leads to White House Invitation	http://www.kltv.com/story/37974070/rqfs-	KLTV 7 News	United States	47,541
17-Apr-2018	RGF's "Share the Wealth" Bonus Program Leads to White House Invitation	http://www.wtoc.com/story/37974070/rqfs-	WTOC.com	United States	51,433
17-Apr-2018	RGF's "Share the Wealth" Bonus Program Leads to White House Invitation	http://www.wicz.com/story/37974070/rqfs-	Fox 40 WICZ TV	United States	52,137
17-Apr-2018	RGF's "Share the Wealth" Bonus Program Leads to White House Invitation	http://www.14news.com/story/37974070/rqfs-	14 News	United States	54,253
17-Apr-2018	RGF's "Share the Wealth" Bonus Program Leads to White House Invitation	http://www.wect.com/story/37974070/rqfs-	WECT TV6	United States	56,258
17-Apr-2018	RGF's "Share the Wealth" Bonus Program Leads to White House Invitation	http://www.wfmy.com/story/37974070/rqfs-	WFMY TV-21	United States	71,971
17-Apr-2018	RGF's "Share the Wealth" Bonus Program Leads to White House Invitation	http://www.wsfa.com/story/37974070/rqfs-	WSFA 12 News	United States	72,551
17-Apr-2018	RGF's "Share the Wealth" Bonus Program Leads to White House Invitation	http://www.kxxv.com/story/37974070/rqfs-	KXXV-TV News Channel 25	United States	85,150
17-Apr-2018	RGF's "Share the Wealth" Bonus Program Leads to White House Invitation	http://www.fox8live.com/story/37974070/rqfs-	FOX 8 WVUE	United States	92,873
17-Apr-2018	RGF's "Share the Wealth" Bonus Program Leads to White House Invitation	http://www.live5news.com/story/37974070/rqfs-	Live5News.com	United States	94,304
17-Apr-2018	RGF's "Share the Wealth" Bonus Program Leads to White House Invitation	http://www.wistv.com/story/37974070/rqfs-	WIS News 10	United States	98,905
17-Apr-2018	RGF's "Share the Wealth" Bonus Program Leads to White House Invitation	http://www.wmctionnews5.com/story/37974070/rqfs-	WMC Action News 5	United States	101,235
17-Apr-2018	RGF's "Share the Wealth" Bonus Program Leads to White House Invitation	http://www.wbr.com/story/37974070/rqfs-	WBRC FOX6 News	United States	101,608
17-Apr-2018	RGF's "Share the Wealth" Bonus Program Leads to White House Invitation	http://www.wave3.com/story/37974070/rqfs-	WAVE 3 News	United States	103,830
17-Apr-2018	RGF's "Share the Wealth" Bonus Program Leads to White House Invitation	http://www.wtol.com/story/37974070/rqfs-	WTOL.com	United States	108,702
17-Apr-2018	RGF's "Share the Wealth" Bonus Program Leads to White House Invitation	http://www.fox5vegas.com/story/37974070/rqfs-	FOX5Vegas.com	United States	113,765
17-Apr-2018	RGF's "Share the Wealth" Bonus Program Leads to White House Invitation	http://www.news9.com/story/37974070/rqfs-	Oklahoma's Own	United States	139,434
17-Apr-2018	RGF's "Share the Wealth" Bonus Program Leads to White House Invitation	http://www.wafb.com/story/37974070/rqfs-	WAFB.com	United States	141,969
17-Apr-2018	RGF's "Share the Wealth" Bonus Program Leads to White House Invitation	http://www.nbc12.com/story/37974070/rqfs-	NBC12 - WWBT	United States	144,547
17-Apr-2018	RGF's "Share the Wealth" Bonus Program Leads to White House Invitation	http://www.newson6.com/story/37974070/rqfs-	NewsOn6.com	United States	147,623
17-Apr-2018	RGF's "Share the Wealth" Bonus Program Leads to White House Invitation	http://www.wrcbtv.com/story/37974070/rqfs-	WRCB-TV 3	United States	157,223
17-Apr-2018	RGF's "Share the Wealth" Bonus Program Leads to White House Invitation	http://www.wbtv.com/story/37974070/rqfs-	WBTV 3 News	United States	185,710
17-Apr-2018	RGF's "Share the Wealth" Bonus Program Leads to White House Invitation	http://www.kctv5.com/story/37974070/rqfs-	KCTV 5	United States	187,254
17-Apr-2018	RGF's "Share the Wealth" Bonus Program Leads to White House Invitation	http://www.nbc-2.com/story/37974070/rqfs-	NBC-2.com	United States	207,540
17-Apr-2018	RGF's "Share the Wealth" Bonus Program Leads to White House Invitation	http://www.kptv.com/story/37974070/rqfs-	KPTV FOX 12	United States	236,297
17-Apr-2018	RGF's "Share the Wealth" Bonus Program Leads to White House Invitation	http://www.kmov.com/story/37974070/rqfs-	KMOV.com	United States	408,769
17-Apr-2018	RGF's "Share the Wealth" Bonus Program Leads to White House Invitation	http://www.cleveland19.com/story/37974070/rqfs-	Cleveland 19 News	United States	408,929
17-Apr-2018	RGF's "Share the Wealth" Bonus Program Leads to White House Invitation	http://www.prweb.com/releases/2018/04/	PRWeb	United States	520,172
17-Apr-2018	RGF's "Share the Wealth" Bonus Program Leads to White House Invitation	https://www.mysanantonio.com/business/news/	San Antonio Express-News	United States	625,913
17-Apr-2018	RGF's "Share the Wealth" Bonus Program Leads to White House Invitation	https://www.benzinga.com/pressreleases/	Benzinga	United States	657,117
17-Apr-2018	RGF's "Share the Wealth" Bonus Program Leads to White House Invitation	https://www.seattlilepi.com/business/press-releases/	Seattlepi.com	United States	1,164,284
18-Apr-2018	Grand Classica Debuts at Port of Palm Beach	http://community.resident.com/grand-classica/	Resident Community	United States	65
18-Apr-2018	Bahamas Paradise Cruise Line Debuts Revamped Grand Classica	http://www.insidertravelreport.com/bahamas-paradise-cruise-line-debuts-revamped-grand-classica/	Insider Travel Report	United States	4,994
18-Apr-2018	Unique Stop and Stay Cruise to Bahamas Cut of Palm Beach is now daily	https://www.bahamaslocal.com/newsitem/unique-stop-and-stay-cruise-to-bahamas-cut-of-palm-beach-is-now-daily/	Bahamas Local	Bahamas	39,832
19-Apr-2018	New Cruise Ship Arrived in Port of Palm Beach, Florida	http://www.vesseltracker.com/en/Ships/Gr/	Vesseltracker.com	Germany	48,744
20-Apr-2018	NASA oceanographer, local man want to bring a yellow submarine 'home'	https://www.mypalmbeachpost.com/news/local/nasa-oceanographer-local-man-want-to-bring-a-yellow-submarine-home/	The Palm Beach Post	United States	157,079
24-Apr-2018	Generators from this posh Palm Beach resort going to Puerto Rico	http://weatherplus.bloq.mypalmbeachpost.com/news/local/generators-from-this-posh-palm-beach-resort-going-to-puerto-rico/	WeatherPlus - The Palm Beach Post	United States	3,450
24-Apr-2018	Palm Beach County hotel occupancy rate highest in three years	http://www.sun-sentinel.com/business/fl-beach-county-hotel-occupancy-rate-highest-in-three-years/	Sun Sentinel	United States	2,503,620
29-Apr-2018	Local Voices: New marina plan does not benefit residents	https://www.palmbeachdailynews.com/news/local-voices-new-marina-plan-does-not-benefit-residents/	Palm Beach Daily News	United States	42,401

Total Reach	49,577,400
Mentions	260

SEAPORTS

A WEEKLY DIGEST OF PORT NEWS AND INDUSTRY TRENDS

AAPA

ADVISORY

April 24, 2018



New Latin American Corporate Member – BOLIPUERTOS



[Bolivariana de Puertos](#) (BOLIPUERTOS), S.A. is the governmental entity created on March 25, 2009 to administer and manage the ports of Venezuela, which include the ports of Puerto Cabello, La Guaira, Maracaibo, Puerto Internacional del Guamache, Guanta, La Ceiba and Eulalia Buroz.

GreenTech 2018 – Green Marine 11th Annual Conference

[Green Marine](#) is heading to Vancouver, B.C., for its 11th annual conference. [GreenTech](#) 2018 will take place at the Vancouver Marriott Pinnacle Downtown Hotel from May 30 to June 1, 2018.

[Learn More...](#)



Port Projects: Manatee, New Orleans, South Louisiana, Miami



[Port Manatee](#) is [considered a gateway linking Poland and all of Central and Eastern Europe with the entire Western Hemisphere](#). Sealand, the Intra-Americas regional ocean carrier of the Maersk Group, [will operate a new direct, all-water service, the Gulf Ocean Express \(GOEX\) service](#), that connects Central America, Panama and Colombia to and from the [Port of New Orleans](#) (Port NOLA). Formosa Petrochemical Corp plans to [develop a \\$9.4 billion chemical manufacturing complex and has purchased a 2,400-acre site](#) in the [Port of South Louisiana](#) District. [Suffolk](#)

commemorated the [topping-off of the Terminal A garage](#) at [PortMiami](#).

McCormick & Co. uses the power of people and global standards to move the needle on supply chain performance.

LEARN HOW ▶

Port People: Los Angeles, Vancouver USA



David Libatique [has been promoted to Deputy Executive Director of Stakeholder Engagement](#), a position on the [Port of Los Angeles](#) executive management team. Jaime L. Lee, the newest Los Angeles Harbor Commissioner, [has been elected president of the Los Angeles Harbor Commission](#). The [Port of Vancouver USA](#) has [hired Mike Bomar as its Director of Economic Development](#).

Community Relations: Long Beach, San Diego



The [Port of Long Beach](#) is hosting a [workshop for local groups seeking grants to fund stormwater and water quality projects that improve the waters of San Pedro Bay](#). The [Port of San Diego](#) was honored with [first place in Community Relations/Participation](#) in the California Association of Public Information Officials (CAPIO) Excellence in Public Information and Communications (EPIC) Awards.

Cruise: Palm Beach

[The Grand Classica](#), a 1,680-passenger ship, docked at the [Port of Palm Beach](#) for the first time.



Port Technology: Holt, Liehber

AAPA Sustaining Member [Holt Logistics Corporation](#) has become the first independent port operator in the northeastern United States to [conduct a pilot based on a blockchain-based global trade digitization solution developed by Maersk and IBM](#). AAPA Sustaining Member [Liehber](#) launched its new mobile harbor crane, the LPS 420 E. [The newly designed machine is a purely electric driven portal crane.](#)



Visit the AAPA Career Center for Current Port Employment & Business Opportunities Employment Opportunities

[Transportation Planner - Goods Movement](#), San Diego, California; San Diego Association of Governments

[EH&S Specialist III](#), San Francisco, California; University of California San Francisco

[Executive Director](#), Duluth, Minnesota; Duluth seaway Port Authority

[Manager, Intermodal Rail Development](#), New York, New York; The Port Authority of NY & NJ

[Executive Director & Chief Executive Officer](#), Camden, New Jersey; South Jersey Port Corporation
[Learn More...](#)

Visit AAPA's Website for Current Public Port & Affiliated Business Press Releases

[Formosa to Locate \\$9.4 Billion Project in Port of South Louisiana District](#)

LaPlace, Louisiana

April 23, 2018

[JAXPORT NAMES INTERIM CHIEF FINANCIAL OFFICER](#)

Jacksonville, Florida

April 20, 2018

[Port Manatee considered as Poland's Gateway to Americas](#)

Bradenton, Florida

April 20, 2018

[Port of San Diego Honored by California Association of Public Information Officials for Excellence in Communications](#)

[San Diego, California](#)

April 18, 2018

[Port Environmental Impact Report for the San Diego Bay and Imperial Beach Oceanfront Fireworks Display Events Recognized with Environmental Award](#)

San Diego, California

April 17, 2018

[Port Manatee achieves record first half, on pace to shatter full-year marks](#)

Palmetto, Florida

April 17, 2018



American Association of Port Authorities
la Asociación Americana de Autoridades Portuarias
1010 Duke Street, Alexandria, VA 22314-3589
T: 703-684-5700 F: 703-684-6321
E: info@aapa-ports.org
W: www.aapa-ports.org

AAPA  **American Association of Port Authorities**
Alliance of the Ports of Canada, the Caribbean, Latin America and the United States

[Advertise](#)

We would appreciate your [comments or suggestions](#).
Your email will be kept private and confidential.



**VIRGIN ISLANDS PORT AUTHORITY
GOVERNING BOARD**

Post Office Box 301707
St. Thomas, VI 00803
340.774.1629 / 340.774.0025 (Fax)

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Mr. Jose A. Penn
Commissioner Nelson Petty, Jr., P.E.
Mr. Lee Steiner

April 3, 2018

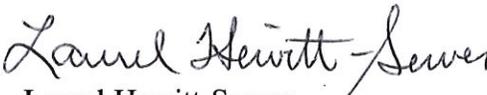


Dr. Jean L. Enright
Chairperson
Palm Beach Board of Commissioners
One East 11th Street, Ste. 600
Riviera Beach, FL 33404

Dear Dr. Enright:

On behalf of the Governing Board and Management of the Virgin Islands Port Authority I wish to express our sincere thanks to you, the Port of Palm Beach Board of Commissioners and the Managing Staff for your gracious hospitality and tour of your wonderful port facility on March 7, 2018. I especially wish to thank you for the lovely gift presented to me at our meeting. It was very thoughtful of you to invite us to your city. We truly appreciated the warm welcome. Your kindness will always be remembered. Please convey our gratitude to all those who helped to facilitate our visit. We look forward to returning the favor in the near future.

Best Regards,


Laurel Hewitt-Sewer
Chairperson



Mayor Thomas A. Masters

Office of the Mayor, City of Riviera Beach, 600 Blue Heron Blvd.
Riviera Beach, Florida 33404 Phone: (561) 845-4145

April 19, 2018

Dear Business Partner,

Thank you for confirming your participation with Mayor Thomas Masters in our annual Jobs Fair, tomorrow, April 20th at the City's beautiful Marina. Doors open for Job Seekers at 9am, however, you may arrive any time between 9:30- and 9:45 to set up (dress the table we provide with your company's logo covering). We plan to start promptly at 10:00am. Please bring your list of available positions and requirements for the candidates' successful application.

We also have you joining us for lunch, our way of thanking you for helping the mayor continue his efforts in 'PUTTING PEOPLE BACK TO WORK' in Riviera Beach and throughout Palm Beach County. Your participation is vital for the all of our success. Empowering people with Employment actually WORKS!

Thank you very much. If you have any further questions please call me directly at 561-845-4064.
See you 10:00am, Friday, April 20, 2018 at the Riviera Beach Marina.

City of Riviera Beach Marina
200 E. 13th Street (off Broadway and the Intracoastal)
Riviera Beach, FL 33404

Sincerely,

Debie L. Isaacs

Chief of Staff, Office of the Mayor



the city's sparkling jewel.

"Jobs are the catalyst for improving economic conditions and stability in any town or city"

**PORT OF PALM BEACH DISTRICT
REQUEST FOR DISCUSSION AND
COMMISSION ACTION**

**CONSENT AGENDA
ITEM F-9**

PREPARED BY: Paul Zielinski

Chief Financial Officer

May 10, 2018

**SUBJECT: Item for Ratification
 Ratification of Landmark Elevator Consultants – South Addendum 1 - Overtime**

BACKGROUND INFORMATION:

At the Board of Commissioners April meeting, the Board of Commissioners approved a 1-year extension with Landmark Elevator Consultants – South. They inadvertently left out the overtime rate. Please find attached Addendum 1 – Overtime, which lists this rate. A copy of the original agreement and Addendum 1 - Overtime are attached for review and ratification.

ADDITIONAL INFORMATION ATTACHED: No _____ Yes X

FINANCIAL IMPACT: This service is funded out of the FY2018 Operating Budget.

RECOMMENDATION: Port Staff respectfully requests the Board of Commissioners' approval and ratification of the Addendum 1 – Overtime, with Landmark Elevator Consultants – South.

Respectfully Submitted By:



Manuel Almira, Executive Director

DATE ACTION TAKEN: _____
Approved: _____
Disapproved: _____
Deferred To: _____
Incorporated into Minutes: _____

Motion By: _____
Seconded By: _____
Unanimous: Yes _____ No _____
By: _____



A Quality Assurance Corporation

Addendum 1 - Overtime

POPB – MOC & Cruise Terminal
One East 11th St Riviera Beach, FL 33404

Location: POPB – MOC & Cruise Terminal
One East 11th St
Riviera Beach, FL 33404

Proposal 4191 Addendum
Units: 3T/2H/1WC/3ESC

Scope:

Perform the State Mandated Inspection and Test Witnessing of Elevators as well as provide corresponding Report in accordance with all the applicable codes in effect at the time of this submittal.

Fee Schedule:

Off-Business Hours - Portal to Portal \$190.00 per Hour
Overtime Hours are any hours that do not fall within the range of Monday thru Friday
8:00 a.m. to 4:00 p.m.

Payment Policy:

Payment in full is expected within 30 days of the time of service. In the event this account is assigned to a collection agency or an attorney for collection, the customer is responsible for payment of all attorney fees, court fees, filing fees, and any other costs associated with the collection process.

This is a legally binding contract and as such both parties agree to abide by all Terms and Conditions.

POPB – MOC & CRUISE TERMINAL

LANDMARK ELEVATOR CONSULTANTS-SOUTH

Manuel Almira
Signature of Authorized Representative

Craig S. Faux, Sr.
Signature

Manuel Almira
Print Name

Craig S. Faux, Sr.
Print Name

Executive Director 4/25/18
Title Date

Managing Principal April 25, 2018
Title Date 4-26-18

South Florida
(954) 785-1947 ph
(954) 785-8634 fax

10300 186th Court South
Boca Raton, Florida 33498-6320
WWW.LANDMARKELEVATORCONSULTANTS.COM

North Florida
ph (407) 365-1713
fax (407) 365-1566

**PORT OF PALM BEACH DISTRICT
REQUEST FOR DISCUSSION AND
COMMISSION ACTION**

**CONSENT AGENDA
ITEM F-10**

PREPARED BY: Ken Hern Sr. Director Operations, Security & Facilities May 10, 2018

SUBJECT: Approval to Advertise RFP

- South Gate Roof Refurbishment

BACKGROUND:

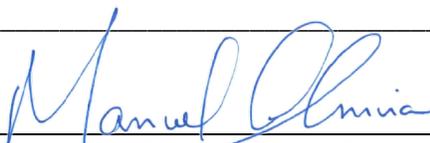
Numerous leaks have been identified within the South Gate warehouse building and receiving offices. This roof is past its warranty with a refurbishment required to stop water intrusion, which is currently affecting cargo and office areas within the building.

FINANCIAL IMPACT: This project will be funded by the FY18 Budget

ADDITIONAL INFORMATION ATTACHED: No Yes

RECOMMENDATIONS: Port staff respectfully requests the Board of Commissioners approve the advertisement of this refurbishment project.

Respectfully Submitted By:



Manuel Almira, Executive Director

DATE ACTION TAKEN: _____
Approved: _____
Disapproved: _____
Deferred To: _____
Incorporated into Minutes: _____

Motion By: _____
Seconded By: _____
Unanimous: Yes _____ No _____
By: _____

**PORT OF PALM BEACH DISTRICT
REQUEST FOR DISCUSSION AND
COMMISSION ACTION**

**DISTRICT REPORTS
ITEM G-1**

PREPARED BY: Manuel Almira Executive Director May 10, 2018

SUBJECT: **Executive Director's Report**

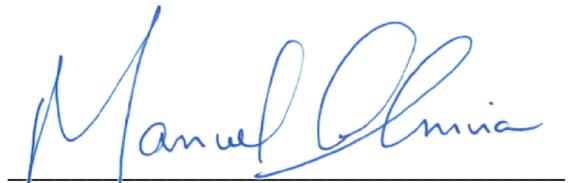
BACKGROUND: An outline of the topics to be reported on at the May 10, 2018 Regular Board Meeting is attached for your review.

ADDITIONAL INFORMATION ATTACHED: No _____ Yes X

FINANCIAL IMPACT: N/A

RECOMMENDATIONS: Informational Item Only.

Respectfully Submitted By:



Manuel Almira, Executive Director

DATE ACTION TAKEN: _____

Approved: _____	Motion By: _____
Disapproved: _____	Seconded By: _____
Deferred To: _____	Unanimous: Yes _____ No _____
Incorporated into Minutes: _____	By: _____

**PORT OF PALM BEACH DISTRICT
EXECUTIVE DIRECTOR'S REPORT
BOARD OF COMMISSIONERS MEETING
May 10, 2018**

Around the Port

- Palm Beach Parking requested a meeting with Port staff to discuss additional parking fees.
- State Road 710 land use change updates: The initial meeting with the City took place on April 18 and a separate meeting was held on May 9 with one of the main opponents of this project, Gerald Ward.
- Docking for Bahamas Paradise Cruise Line continues to represent a challenge. A meeting was held on April 27 with Oneil Khosa to determine what the cruise line will adjust to allow for Tropical Shipping to berth at 6E.
- Discover the Palm Beaches bestows the annual Providencia Award on the business that shows a significant impact on the tourism community through their innovative marketing and public relations initiatives. The Port nominated Bahamas Paradise Cruise Line, and fortunately, they were selected as one of three finalists for the 27th Annual Award! The other finalists are The Brazilian Court Hotel and The Palm Beach Zoo & Conservation Society. Discover The Palm Beaches and The Palm Beach Post communicated instructions for online voting which took place during the month of April. The award will be presented to the winner at the Discover the Palm Beaches' Travel Rally Day on May 11. Details will be announced at a later date.
- Update on Emergency Dredge.

Events

- AAPA – Capital Projects Seminar – Norfolk, VA – May 8-9, 2018
- Florida Ports Council Summer Board Meeting – Orlando, FL – May 23, 2018
- Annual Leadership Awards – Palm Beach North Chamber of Commerce – May 24, 2018
- AAPA – Commissioners Seminar – Montreal, Canada – June 19-21, 2018
- Florida Ports Council Annual Board Meeting – St. Petersburg, FL – September 5-6, 2018
- AAPA – 107th Annual Convention – Valparaiso, Chile – October 7-10, 2018

**Port of Palm Beach
Engineer's Report
Commission Meeting | May 10, 2018**

Berth 17 and Paving Project

Construction activity has progressed slowly since the April board meeting.

After the concrete pours for the middle and west (inner) dolphin structures, that were completed on March 5 & 6 respectively, major concrete defects were discovered on both structures. The middle dolphin structure had major concrete defects, with large voids where the reinforcing steel was exposed at the lower wall section. The west (inner) dolphin, showed missing concrete at the bottom of the structure, as well as voids at the lower wall section, with exposed rebar in both areas. Notices of Non-Conformance were issued by AECOM to LMH for both structures for action to be undertaken immediately.

LMH contracted the services of structural engineer Roger Baber of MCR Engineering, to analyze and determine the action to be undertaken on both structures. In his review, the contracted engineer indicated that after review of the underwater video inspection provided by LMH's diving subcontractor Underwater Engineering, and review of the design plans and general consensus, the condition of the middle dolphin needed to be addressed by demolition, re-form and re-pour. He also recommended that the situation(s) causing the problems during this pour be carefully analyzed, and modification to the procedure should be implemented to prevent a recurrence. LMH determined that it would demolish the structure and began its demolition.

Regarding the west (inner) dolphin structure, the contracted engineer evaluated the provided underwater video inspection and repair plan provided by LMH's diving subcontractor and concurred with it. The repair plan indicated for the voids in the concrete structure to be filled with cementitious high strength grout through a high pressure flow injection. The west dolphin repair submittal was evaluated by AECOM's structural engineer, and was rejected as deficient, indicating that the provided report is insufficient to render an opinion as to the efficacy of proposed repairs and does not ascertain if latent internal defects are present that may impair the strength and durability of the dolphin. LMH has indicated that it will resubmit a repair plan with additional information for review to AECOM.

In relation to the east (outer) dolphin structure, the piles test results were evaluated by AECOM, determining that the actual capacity of the four driven piles did not meet the design requirements. AECOM provided a remediation structural design, which requires two additional piles to be driven in addition to the four already installed on the east dolphin structure location. The remediation drawings were provided to LMH, in order to proceed with the submittal and material procurement process. LMH submitted correspondence indicating that they are not responsible for the additional work required to the east dolphin structure, and that they are entitled for additional compensation for the related work. In the correspondence, they included a change order proposal for this additional work in the amount of \$372,885.83. LMH also indicated that they are currently performing a time impact analysis to determine the effect of this delay and other changes on the critical path of the Project completion. LMH also submitted a claim for additional work related to the pile driving activity. The claims for additional cost is in the amount of \$560,542.15, for cost incurred to fabricate pipe pile plugs, additional pile tests and for down time resulting from pipe piles not reaching capacities. Both claims for additional costs presented by LMH have been denied by the Engineer of Record (AECOM), as LMH is responsible to perform the work in accordance with the contract requirements, which specifically included achieving the design loading criteria for each pile regardless of the type of pile. LMH has not fulfilled its contractual responsibilities related to dolphin piles. (Attached copies of referenced communications). LMH has not provided any formal response to AECOM's claim evaluation.

Upland construction activities: LMH personnel completed the construction of the storm trench drains on the upland side of the west bulkhead wall as well as the two gravity walls on the north and south side of the slip. The site subcontractor began works related to the sub-base preparation for the asphalt and concrete pavements, but have not been present in the project since April 10. Activities related to surface pavements have been started, but work has not been continuous, with a final completion date unknown.

Regarding the substantial completion dates previously agreed by the Contractor for the delivery of the Berth, none of them have been accomplished. On April 17, LMH submitted a revised schedule update incorporating all pending construction work and issues related to the dolphin's concrete defects on middle and west structures, as well as the additional piles for the east dolphin. The revised updated schedule indicated a substantial completion date of August 8, 2018. The updated schedule included all pavement construction activities to be completed by May 8, but since the site subcontractor not been present since April 10, this activity is already delayed.

The substantial completion date of the Berth by LMH is uncertain due to the issues previously mentioned. Port's staff has been evaluating all present and future damages, directly and indirectly caused by the project completion delay. The Port could exercise the terms of the Contract, and execute the entitlement to retain Liquidated Damages in order to mitigate present and future Losses related to the project completion delay as recommended by the Engineer of Record.

The last pay application processed by the Port was the working period of November 2017, which was notarized and submitted by the contractor on April 12, 2018. As of November 2017 pay application, LMH invoices indicate that approximately 86% (\$8,906,621.61 to date / \$1,391,684.49 balance of approved modified Contract amount) of the work is complete to date, and a total retainage to date of \$890,662.16. The contractor has not submitted the invoices for the working periods of December 2017, January 2018, February 2018 and March 2018.

MOB Demolition and Cargo Area Improvement Project

CH2M submitted the final 100% Bid Ready completed package and Bid process began. The Bid Phase schedule is the following:

1. Project was advertised for Request for Bids Proposal on Sunday April 22, 2018, in the Palm Beach Post.
2. Documents were available to be downloaded from the Port's website by interested bidders on Monday, April 23, 2018.
3. Mandatory Pre-Bid Conference meeting and Site Visit was held on Monday April 30, 2018.
4. Final Date for Submission of Sealed Bids will be on May 23, 2018, until 2:00 p.m.
5. Bid proposals review by Port's staff and CH2M (Engineer of Record) will begin on May 24, 2018.
6. CH2M and Port's Staff will review, evaluate bids and recommend the Board for Contract Award at the June 21, 2018 Board Meeting.

Main Rail Spur Improvement Phase 1

At the October 2017 meeting, the Board of Commissioners approved the Port's Executive Director to execute the Contract Award for the On-Port Rail Facility Expansion Project Phase One construction project to González and Sons Equipment, Inc., lowest responsive and responsible bidder, in the amount of \$971,154.96.

- Contract Amount: \$975,154.96
- Contract Executed: December 15, 2017.

- Notice to Proceed: January 2, 2018.
- Construction Time: 220 days
- Project Completion Date: August 2018.

The submittal and approval process has been completed. Procurement and delivery of materials is underway, with all the rail sections and concrete ties delivered to the construction staging area. Contractor began construction work on Monday, April 30, with the removal of existing rail and the subgrade preparation of Spur #1. Contractor will continue construction work on Spur #1 until completion, before commencement of work on Spur #2 without affecting Port's Rail Operation. The work on Spur #1 is scheduled to be completed in 30 days. The contractor is also working on the construction and installation of rail crossing signage equipment on Avenue E.

Maintenance Dredging of the Channel and Turning Basing - US Army Corps of Engineers

- US ARMY CE provided final hydrographic survey of the harbor on March 27; survey reflects some accumulation of sand (shoaling) on the channel due to the nor'easter weather received.
- Port's staff met with US ARMY CE engineer Bryan Merrill and the Palm Beach Pilots on Tuesday, April 3, to discuss the impact of the shoaling on the Port's vessel traffic.
- Pilots expressed their concerns of the shoaling happening too soon after the maintenance dredging completion, and the future critical effects of the normal shoaling that will continue over time.
- Port sent correspondence to the ACOE, COL Jason Kirk on April 18, requesting the emergency dredging, along with Pilots' draft restriction letter.
- US ARMY CE is working on the contract for the emergency dredging. They are tracking the completion of the actual dredging work being performed by the contractor before mobilization to the Port. It is expected to happen by the end of May.
- In addition to the emergency dredging work, ACOE shared the news that the Budget for the Operation and Maintenance supplemental projects has been approved. The Palm Beach Harbor has been included on the list of recipient projects. The ACOE is expecting to receive up to \$5M for the repair of the inlet north jetty, which will prevent shoaling in the inlet channel from material coming through the jetty from the beach on the north side.

Berth 1 Bulkhead Improvement Project

- Permits:
 - FDEP permit has been approved and received.
 - US Army Corps of Engineers
 - Approved permit received. On March 28, the US Army Corps of Engineers issued a letter for the authorization by Nationwide Permit (NWP) Number 3 for the *Berth 1 Bulkhead Reconstruction* project under the file number SAJ-1990-03372(NW-LCK).
 - As part of the special conditions for the verification, a coral relocation must be completed of all healthy stony corals greater than 10 centimeters in diameter through a mitigation process.
 - Based on the coral survey report prepared by Coastal Eco-Group Inc for CH2MHill, there is an estimated potential total of 313 colonies over 10 centimeters, which will be required to be relocated to a mitigation reef prior to the reconstruction of the Berth.

- The Port and CH2M will identify the potential receiver sites for the coral relocation like the Town of Palm Beach's mitigation reef, or to an alternate artificial reef receiver site, and the cost associated with this mitigation.
- A meeting will be coordinated with Robert Weber, Coastal Program Manager from the Town of Palm Beach, for the coral recovery effort and mitigation to the Town's nursery reef.

**PORT OF PALM BEACH DISTRICT
REQUEST FOR DISCUSSION AND
COMMISSION ACTION**

**DISTRICT REPORTS
ITEM G-3**

PREPARED BY: Venice Howard Deputy Clerk May 10, 2018

SUBJECT: **Governmental Affairs Report**

BACKGROUND: For your review and discussion, attached is a copy of the Governmental Affairs Report provided by Mr. Richard Pinsky.

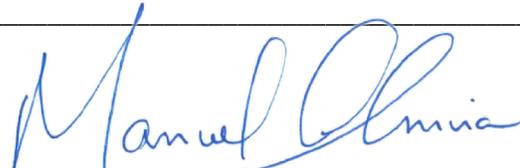
Back-up material will be provided prior to the meeting

ADDITIONAL INFORMATION ATTACHED: No _____ Yes X

FINANCIAL IMPACT: N/A

RECOMMENDATION: None. Informational Item Only.

Respectfully Submitted By:



Manuel Almira, Executive Director

DATE ACTION TAKEN: _____

Approved: _____

Disapproved: _____

Deferred To: _____

Incorporated into Minutes: _____

Motion By: _____

Seconded By: _____

Unanimous: Yes _____ No _____

By: _____

**PORT OF PALM BEACH DISTRICT
REQUEST FOR DISCUSSION AND
COMMISSION ACTION**

**DISTRICT REPORTS
ITEM G-4**

PREPARED BY: Venice Howard Deputy Clerk May 10, 2018

SUBJECT: **Commissioner's Report**

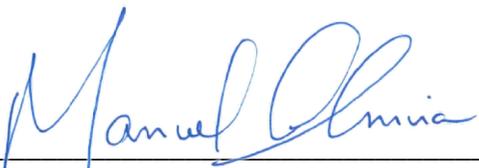
BACKGROUND: Commissioner Waldron will provide an oral report on the Commerce Park development efforts.

ADDITIONAL INFORMATION ATTACHED: No X Yes

FINANCIAL IMPACT: N/A

RECOMMENDATIONS: Informational Item Only.

Respectfully Submitted By:



Manuel Almira, Executive Director

DATE ACTION TAKEN: _____

Approved: _____

Disapproved: _____

Deferred To: _____

Incorporated into Minutes: _____

Motion By: _____

Seconded By: _____

Unanimous: Yes _____ No _____

By: _____

**PORT OF PALM BEACH DISTRICT
REQUEST FOR DISCUSSION AND
COMMISSION ACTION**

**OLD BUSINESS
ITEM H-1**

PREPARED BY: Manuel Almira Executive Director May 10, 2018

SUBJECT: Peanut Island Update

BACKGROUND:

As previously mentioned in the April Board Meeting, I met with Eric Call, Director of Parks & Recreation, to begin planning for a Task Force. We both agreed that Karen Marcus should be the committee leader and she accepted the position. Other participants that we will be contacting include Chuck Collins, Director of Marina Industries Association, appointed to represent Commissioner Valeche. We will be reaching out to Vice Mayor Mack Bernard and also Mark Crosley of F.I.N.D. We are currently waiting on a reply from Councilwoman Tonya Davis Johnson to select a member from the City of Riviera Beach. While Councilman T.D. Davis attends a meeting out of the country, we will request Councilwoman Johnson's input as his representative.

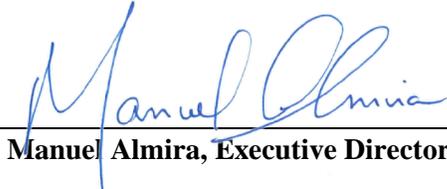
The plan is to coordinate another meeting in the month of May.

ADDITIONAL INFORMATION ATTACHED: No Yes

FINANCIAL IMPACT: N/A

RECOMMENDATION: The Board of Commissioners is respectfully requested to listen to the oral presentation and take whatever action is appropriate.

Respectfully Submitted By:



Manuel Almira, Executive Director

DATE ACTION TAKEN:

Approved: _____
Disapproved: _____
Deferred To: _____
Incorporated into Minutes: _____

Motion By: _____
Seconded By: _____
Unanimous: Yes _____ No _____
By: _____

**PORT OF PALM BEACH DISTRICT
REQUEST FOR DISCUSSION AND
COMMISSION ACTION**

**NEW BUSINESS
ITEM I-1**

PREPARED BY: Ken Hern Sr. Director, Operations, Security & Facilities May 10, 2018

SUBJECT: Approval of Contract – MOC Landscaping Service Provider

BACKGROUND:

Port staff has requested and received quotes from three service providers for the MOC Landscaping Service. This service includes lawn mowing, low scrub/tree trimming and edging of our main parking areas and along the 11th street entrance into the main terminal.

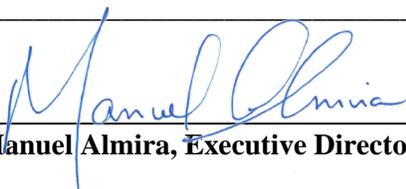
O'Hara Lawn Service - \$785 per month
Peak Lawn Service - \$800 per month
Property Works - \$1,074.88 per month

FINANCIAL IMPACT: This service is funded by the FY18 Port Operating Budget

ADDITIONAL INFORMATION ATTACHED: No Yes

RECOMMENDATIONS: Port staff respectfully requests approval of O'Hara Lawn Service as our provider at an annual cost of \$9,420, and authorizing the Executive Director to execute a 3-year contract totaling \$28,260.

Respectfully Submitted By:



Manuel Almira, Executive Director

DATE ACTION TAKEN: _____
Approved: _____
Disapproved: _____
Deferred To: _____
Incorporated into Minutes: _____

Motion By: _____
Seconded By: _____
Unanimous: Yes _____ No _____
By: _____

**PORT OF PALM BEACH DISTRICT
REQUEST FOR DISCUSSION AND
COMMISSION ACTION**

**NEW BUSINESS
ITEM I-2**

PREPARED BY: Ken Hern Sr. Director, Operations, Security & Facilities May 10, 2018

SUBJECT: Approval of Contract – Track Repair Service Provider

BACKGROUND:

Port Staff has advertised and received proposals for Track Repair services to maintain the Port's rail system in compliance with Federal Railroad Agency (FRA) requirements. A review committee was established consisting of Ken Hern, Sr. Director of Operations & Rail; Carl Baker, Director of Planning; and Alan Fawcett, Facilities Superintendent & Train Master.

The results reflected Southern National Track as the provider of choice to best meet the needs of the Port.

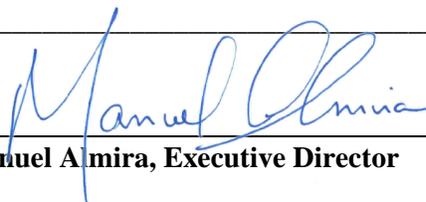
FINANCIAL IMPACT: This project will be funded by the FY18 Operating Budget

ADDITIONAL INFORMATION ATTACHED: No Yes

RECOMMENDATIONS: Port staff respectfully requests the Board of Commissioners to approve the following:

- 1) Waive a minor technicality for Southern National Track submitting their proposal by email.
 - 2) Approve Southern National Track as our service provider.
 - 3) Authorize the Executive Director to execute all documents.
-

Respectfully Submitted By:



Manuel Almira, Executive Director

DATE ACTION TAKEN: _____
Approved: _____
Disapproved: _____
Deferred To: _____
Incorporated into Minutes: _____

Motion By: _____
Seconded By: _____
Unanimous: Yes _____ No _____
By: _____

**PORT OF PALM BEACH DISTRICT
REQUEST FOR DISCUSSION AND
COMMISSION ACTION**

**NEW BUSINESS
ITEM I-3**

PREPARED BY: Ken Hern Sr. Director Operations, Security & Facilities May 10, 2018

SUBJECT: Approval of VesselTracker.com Agreement

BACKGROUND:

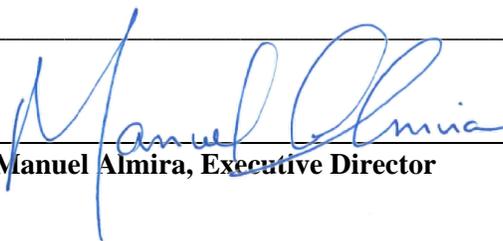
Port staff has been approached by VesselTracker.com to utilize the roof of the MOC to install a GIS antenna. Vessel Tracker is a worldwide leading maritime vessel tracker system that Port staff currently uses with limited access. Under this agreement, the antenna will be provided at no charge, with the Port being authorized for full access to their system, also at no charge. This full access will provide the vessels' ownership, and current and past locations, a valuable tool for Port staff and law enforcement.

FINANCIAL IMPACT: There is no fiscal impact from this project.

ADDITIONAL INFORMATION ATTACHED: No _____ Yes X _____

RECOMMENDATIONS: Port staff respectfully requests the Board of Commissioners approve the agreement with VesselTracker.com.

Respectfully Submitted By:


Manuel Almira, Executive Director

DATE ACTION TAKEN: _____
Approved: _____
Disapproved: _____
Deferred To: _____
Incorporated into Minutes: _____

Motion By: _____
Seconded By: _____
Unanimous: Yes _____ No _____
By: _____

Please fill in all fields indicated with  sign and

fax to +49-40-970 786-11 or
mail to bmiller@genscape.com

AGREEMENT CONCLUDED BETWEEN

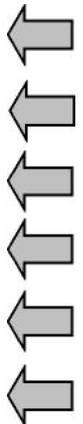
The Provider:

vesseltracker.com GmbH
Mundsburger Damm 14
D - 22087 Hamburg, Germany

and

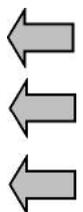
The Partner:

company Port of Palm Beach District
address 1 One East 11th Street, Suite 600
address 2 Riviera Beach, Florida
post code 33404
place
country USA



Contact

Title Sr. Director of Operations/Security
First name Kenneth
Family name Hern



§ 1

Subject of agreement for co-operation

The Provider and the Partner agree that the Provider will install and run the following station(s) comprising an AIS receiver kit for the vesseltracker.com AIS network. The station(s) shall cover the following area:

Country	USA	
town, location	Palm Beach County Waterways	
expected area to be covered		

In return, the Partner gets free access to the vesseltracker.com network / Coastal Account (1 free access point for 1 station) according to the General Terms and Conditions of vesseltracker.com GmbH (status as per June 2010), which are part and parcel of this agreement.

§ 2

Validity

- a. This agreement is valid for the period of two years, beginning with the date of signature by vesseltracker.com, however, either party can terminate this Agreement at any time on 90 days' notice, which may be by email. At the end of these first two years, the agreement is extended annually for a further year, unless one party terminates it with a notice of termination of three months.
- b. The Provider is entitled to terminate the agreement without notice after a vain request for rework within appropriate time, in case the received data does not or not properly cover the expected area for reasons he is not responsible for. Either party can terminate the agreement without notice in case public authorities forbid the operation of its AIS receiver network in general or the receiver operated by the partner in particular.

§ 3

Vessel traffic information

An active Partner receives vessel traffic information free of charge until this agreement is terminated. Forwarding the vessel traffic information to third parties is strictly forbidden.

§ 4
Payment and Ownership

It is agreed that the Partner receives the AIS installation kit free of charge (regular price 799,-- Euro excl. VAT); the Provider will cover the full shipping costs. Ownership of the physical kit and all intellectual property rights remain with the Provider. The Partner agrees to return the AIS installation kit at the end of the contract to the Provider if the Provider demands it. The costs for return shipment will be borne by vesseltracker.com.

§ 5
Responsibility and Liability

The Partner takes full responsibility that the installation of the AIS receiver kit and the transmission of vessel data is in accordance with applicable laws and regulations for the installation and operation of such units. The Partner cannot hold the Provider responsible for any direct or indirect damage or loss incurred by the installation or operation of the AIS receiver kit. The Partner shall comply with the installation and users manual being delivered with the AIS receiver kit.

§ 6
Force Majeure

In the event of force majeure, war, strike, lockout etc., this agreement does not apply insofar as it may not be possible for the Provider to carry out his services.

§ 7
Written Form

Any amendments to this agreement must be in written form.

§ 8
Legal Venue and Applicable Law

The law of Florida is applicable only. Legal venue for all disputes of the parties is, insofar as it is permissible, exclusively in Circuit Court in PALM BEACH COUNTY, FLORIDA.

§ 9
Final Regulations

This agreement supersedes and replaces all previous verbal or written agreements

We welcome you as our Antenna Partner



between the parties on the subject of the agreement. Additional agreements were not made except for those quoted in this agreement.

**§ 10
Safeguarding Clause**

Should individual provisions of this contract be or become invalid, the remaining provisions shall continue to be in full force and effect.

Provider: vesseltracker.com GmbH, Hamburg BY: _____	Partner: Port of Palm Beach District BY: _____
Signed at: _____	Signed at: Riviera Beach, Florida
Date: _____	Date: _____

**PORT OF PALM BEACH DISTRICT
REQUEST FOR DISCUSSION AND
COMMISSION ACTION**

**NEW BUSINESS
ITEM I-4**

PREPARED BY: José Soler, PE Port Engineer May 10, 2018

SUBJECT: Berth 17 and Paving Project
 Consideration of AECOM Work Order Amendment #5

BACKGROUND:

The project's original substantial construction completion date was July 2017. In June 2017, the Berth 17 contractor, LM Heavy Civil Construction, Inc. (LMH) submitted a revised schedule project update with a projected new completion date of December 2017. Amendment 2 for AECOM was approved in June to provide Construction Engineering Services through the month of December 2017.

The contractor did not meet the agreed substantial completion date of December 5, 2017; as a result, AECOM exceeded the budget estimated in Amendment 2. Amendments #3 & #4 for the additional Construction Engineering Services through the estimated completion date of February 2018 with a total amount of \$58,475 and \$75,290, were presented and approved by the Board during the December 2017 and February 2018 meetings respectively.

The contractor did not meet the agreed to completion date of December 2017, and on April 2018, submitted a new revised project update schedule with a new completion date of August 2018. AECOM's contractual services have been extended beyond Amendments 3 and 4 and their associated budgets. Amendment 5 includes extended Construction Engineering and Inspection Services from February 16, 2018 through September 14, 2018 in the amount of \$269,529. The end date of September 14, 2018 was estimated based on LMH's most current schedule. Additionally, AECOM has allowed three weeks for project closeout activities.

AECOM has also included in Amendment 5 the design fees for adding two steel piles to Dolphin No. 3, after the contractor failed to meet the design capacity per the specifications. This additional design work was directed by the Port in order to attempt to expedite project completion. The fee for this work is \$11,722.

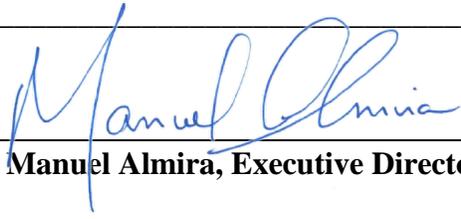
The Total Amount for Amendment 5 is \$281,251. The Revised Total Amount for the Construction Engineering Services for the project is \$1,500,032.13.

ADDITIONAL INFORMATION ATTACHED: No _____ Yes X

FINANCIAL IMPACT: The Work Order Amendment for AECOM will be funded from the FY2016/2017 Capital Budget (50%) and FDOT JPA grant funds (50%). The Total Change Order funding (FDOT JPA grant funds and POPB matching funds) is \$281,251.00.

RECOMMENDATION: The Board is respectfully requested to approve the Amendment 5 to Work Order 2015-001 with AECOM in the increased amount of \$281,251.00.

Respectfully Submitted by:



Manuel Almira

Manuel Almira, Executive Director

DATE ACTION TAKEN: _____

Approved: _____

Disapproved: _____

Deferred To: _____

Incorporated into Minutes: _____

Motion By: _____

Seconded By: _____

Unanimous: Yes _____ No _____

By: _____



AECOM
2090 Palm Beach Lakes Blvd
Suite 600
West Palm Beach, FL 33409
www.aecom.com

561 684 3375 tel
561 689 8531 fax

May 2, 2018

Jose Soler
Port of Palm Beach
One East 11th Street, Suite 600
Riviera Beach, FL 33404

Subject: Proposed Amendment No. 5 to AECOM Work Order 2015-001
Berth 17 and Paving Project Construction Engineering Inspection and Services

Dear Mr. Soler:

AECOM is submitting the enclosed Amendment 5 to Work Order No. 2015-001 for the continuation of Construction Engineering and Inspection Services. The Berth 17 construction contractor, LM Heavy Civil Construction, Inc. (LMH) did not meet the agreed to completion date of December 5, 2017 and continues to have delays that have resulted in a new final completion date of August 24, 2018. Since LMH has not completed construction, AECOM's contractual services have been extended beyond Amendments 3 and 4 and their associated budgets. Amendment 5 includes extended Construction Engineering and Inspection Services from February 16, 2017 through September 14, 2018 in the amount of \$269,529. Please note that the end date of September 14, 2018 is an estimate based on LMH's most current schedule. Additionally, AECOM has allowed three weeks for project closeout activities.

AECOM has also included in Amendment 5 the design fees for adding two steel piles to Dolphin No. 3 after the contractor failed to meet the design capacity per the specifications. This additional design work was directed by the Port in order to attempt to expedite project completion. The fee for this work is \$11,722.

Should LMH's completion of the project be delayed further, an additional amendment will be necessary. Please note that the estimate included herein is a time and material not-to-exceed amount.

Sincerely,

Karen D. Brandon, PE

KDB/dw

Encl.

cc: Diana Lopez

**Appendix A
Amendment 5**

**Scope of Services
for
Port of Palm Beach District
Berth 17 and Paving Project**

AECOM is pleased to provide this Amendment to Work Order No. 5 for Construction Engineering and Inspection Services for an additional seven (7) month duration, through September 14, 2018, for the Berth 17 and Paving project at the Port of Palm Beach.

We understand that the overall project generally consists of the following elements of work, however it is not limited to:

- Waterfront improvements to enhance:
 - Demolition, removal and disposal of existing bulkhead, seawall, fenders, bollards, pavement and drainage structures;
 - Excavation of new slip and dredging at entrance to slip; and
 - Installation of new sheet pile and scant pile bulkheads and concrete caps, new mooring dolphins and catwalks; fenders; bollards; navigation lighting.

- Landside improvements on the west and south, to include the following elements:
 - New paved access, grading and striping;
 - New concrete aprons;
 - Modifications to the water supply, sanitary sewer and drainage;
 - New lighting, shore power and electrical modifications.

AECOM will have continued overall project management and resident engineering responsibilities for monitoring and inspecting all construction activities related to the project, including all installations, and all landside improvements related to the Berth 17 and Paving Project. AECOM's role is to serve as the resident engineer, providing supervisory and construction inspection services during the project in order to ensure that the construction is completed while satisfying all requirements of the plans, specifications, permits, codes, applicable agencies and Port of Palm Beach District. AECOM will provide resident engineer services over the anticipated additional contract term of approximately four (4) months, on site as required, in support of the full spectrum of categories of responsibility as stipulated in the work order.

AECOM's project team will be inclusive of experienced personnel who have been working with the Port of Palm Beach over the last 6 years. Florida-licensed professional engineer Karen Brandon, P.E., will remain as lead in the project manager role, continuing as point of contact with the Port Engineer Jose Soler. In addition, all the AECOM leads currently working on the project will remain for this phase, including John Carel, P.E., as senior structural engineer, as well as Diana Lopez, as AECOM senior executive. AECOM will continue to have Christopher Rive in an engineering inspection role. In addition, other AECOM Team partners will continue to serve as inspectors in their respective fields, including civil engineering and electrical engineering subconsultants The Engenuity Group, Inc. and Smith Engineering Consultants, Inc.

As a value-added element, AECOM plans to consistently check in with the Port Engineer and provide suggested staffing and/or subconsulting services before bringing additional resources on board. The AECOM project manager will have the ability to request resources on an as-needed basis.

Specific services to be performed under Amendment 5 to Work Authorization No. 2015-001 include:

- Construction activity oversight and inspection, including:
 - Schedule review and analysis;

- Daily site progress record reporting, with a focus upon photo documentation; Daily inspections as needed through August 8, 2018.
- Establishment and maintenance of retrievable library of project file records;
- Logging, tracking and seeking of timely answers related to project submittals and requests for information;
- Contractor payment verification and change order tracking and verification, including claims prevention and mitigation;
- Weekly construction progress meetings;
- Monthly updates to Board, as requested;
- Project close-out activities; and
- Design of two additional steel pipe piles for Dolphin No. 3, including review of weap analysis.

**PORT OF PALM BEACH DISTRICT
CONSULTANT WORK ORDER
PREPARED BY AECOM**

AMENDMENT 5 TO WORK ORDER NO: 2015-001

JOB NAME: Berth 17 and Paving Project – Bidding and Construction Engineering Services

This AMENDMENT 5 TO WORK Order 2015-001 Is Issued By THE PORT OF PALM BEACH (CLIENT) Pursuant To The AGREEMENT UNDER CCNA FOR WORK OF A SPECIFIED NATURE RELATING TO RECONSTRUCTION OF SLIP 3 PORT OF PALM BEACH DISTRICT Between AECOM (CONSULTANT) And The Port Of Palm Beach (CLIENT), DATED February 17, 2011, Which Is Incorporated Herein By This Reference For The Below SERVICES:

BACKGROUND

The Port of Palm Beach has requested additional Construction Engineering and Inspection Services for the Berth 17 and Paving Project which will address the current and future goals of the Port. The Port is looking to achieve an increased utilization of their waterfront areas, to accommodate additional vessels and implement improvements to the upland waterfront operations along the south berth.

(a) SCOPE OF WORK

CONSULTANT will perform, however is not limited to, the following services:

1. Additional Construction Engineering and Inspection Services:

See Appendix A: Scope of Services

(b) TIME OF COMPLETION

All Times of Completion are subject to exceptions for delays which are beyond the control of CONSULTANT.

The CONSULTANT will continue the construction engineering and inspection services for an additional 7 months, through September 14, 2018.

(c) ASSUMPTIONS

1. This Amendment will only authorize Construction Engineering and Inspection

Services to continue for an additional 7 months through September 14, 2018.

(d) COMPENSATION – See Addendum.

Compensation Budget for CONSULTANT is not to exceed \$281,251.

The architect (or registered surveyor and mapper or professional engineer, as applicable) warrants that he or she has not employed or retained any company or person, other than a bona fide employee working solely for the architect (or registered surveyor and mapper, or professional engineer, as applicable) to solicit or secure this agreement and that he or she has not paid or agreed to pay any person, company, corporation, individual, or firm, other than a bona fide employee working solely for the architect (or registered surveyor and mapper or professional engineer, as applicable) any fee, commission, percentage, gift, or other consideration contingent upon or resulting from the award or making of this agreement.

The Authorized Representatives designated below are authorized to act with respect to the Work Order. Communications between the parties shall be between parties and their consultants or subcontractors shall be through the Authorized Representatives:

For the CLIENT:	For the CONSULTANT:
Name: Jose Soler, Port Engineer	Name: Karen D. Brandon, P.E., Sr. Project Manager
Address: Port of Palm Beach District, One East 11 th Street, Suite 600, Riviera Beach, Florida 33404	Address: AECOM TECHNICAL SERVICES, INC. , 2090 Palm Beach Lakes Blvd., Suite 600, West Palm Beach, FL 33409
Telephone: (561) 383-4133 / Mobile: (561) 253-4813	Telephone: (561) 684-3375 / Mobile: (561) 719-4308

This Amendment 5 to Work Order No. 2015-001 is effective this ___ of May, 2018.	
Accepted for CONSULTANT by:	Accepted for CLIENT by:
Name: Carlos Garcia	Name: Jean L. Enright
Title: Vice President	Title: Chairman

**PORT OF PALM BEACH DISTRICT
REQUEST FOR DISCUSSION AND
COMMISSION ACTION**

**NEW BUSINESS
ITEM I-5**

PREPARED BY: Ken Hern Sr. Director Operations, Security & Facilities May 10, 2018

SUBJECT: Hurricane Preparedness & Recovery Efforts

- Coordination Efforts with the United States Coast Guard, Army Corps of Engineers & NOAA.
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BACKGROUND:

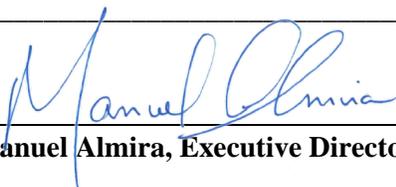
Port Staff will provide an oral report on the 2018 Hurricane strategic action plan to ensure a swift and speedy recovery.

FINANCIAL IMPACT: Expenditures will be identified and brought back to the Commission for ratification at a later date.

ADDITIONAL INFORMATION ATTACHED: No Yes

RECOMMENDATIONS: Port staff respectfully requests the Board of Commissioners to evaluate the information provided within the oral report, providing any guidance or direction it seems appropriate.

Respectfully Submitted By:


Manuel Almira, Executive Director

DATE ACTION TAKEN: _____
Approved: _____
Disapproved: _____
Deferred To: _____
Incorporated into Minutes: _____

Motion By: _____
Seconded By: _____
Unanimous: Yes _____ No _____
By: _____