



**BOARD OF COMMISSIONERS  
of the  
PORT OF PALM BEACH DISTRICT**

**IN ACCORDANCE WITH THE PROVISIONS OF THE AMERICANS  
WITH DISABILITIES ACT (ADA), PERSONS IN NEED OF A SPECIAL  
ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHALL, WITHIN THREE  
(3) DAYS PRIOR TO ANY PROCEEDING, CONTACT THIS OFFICE, ONE EAST 11TH  
STREET, SUITE 600, RIVIERA BEACH, FLORIDA 33404 – 6921 (561-842-4201).**

**Regular Board of Commissioners Meeting  
4:00 p.m.  
Wednesday, February 21, 2018**

One East 11th Street – 6th Floor  
Riviera Beach, Florida 33404-6921

**- THIS MEETING IS OPEN TO THE PUBLIC -**

Chair Jean L. Enright  
Vice-Chair Peyton W. McArthur  
Secretary/Treasurer Katherine M. Waldron  
Commissioner Blair J. Ciklin  
Commissioner Wayne M. Richards  
Executive Director Manuel Almira  
Port Attorney Gregory C. Piken

**I. REGULAR BOARD MEETING**

**CIVILITY AND DECORUM:** The Port of Palm Beach is committed to civility and decorum by its officials, employees and members of the public who attend this meeting.

- Officials shall be recognized by the Chair and shall not interrupt a speaker.
- Public comment shall be addressed to the Board of Commissioners as a whole and not to any individual on the dais or in the audience.
- Displays of anger, rudeness, lack of respect, obscene or vulgar conduct shall not be permitted.
- The audience is expected to be respectful of others when they are addressing the Board of Commissioners.

**A. CALL TO ORDER/ROLL CALL**

**B. PLEDGE OF ALLEGIANCE**

**C. ATTORNEY/CLIENT EXECUTIVE SESSION**

**LM Heavy Civil Construction, LLC v. Port of Palm Beach District**  
**Case No. 502017CA005376XXXMB, pending in Circuit Court in and for Palm Beach County, Florida**

**Executive Session Attendees: Commissioner Blair J. Ciklin; Commissioner Jean L. Enright; Commissioner Peyton W. McArthur; Commissioner Wayne M. Richards; Commissioner Katherine M. Waldron; Executive Director Manuel Almira; Port Attorney Gregory C. Picken, Esq.; Port Attorney Donald Bicknell, Jr., Esq.; Court Reporter Susan Kruger**

**F.S. 286.011(8) allows the Board of Commissioners and the Port Director to meet in a Closed-Door Attorney/Client Session for the purpose of discussing strategy related to litigation.**

**The Chair shall announce:**

- 1) The Attorney/Client Closed-Door Executive Session**
- 2) The estimated length of time is 45 minutes**
  
- 3) The names of the persons attending:**
  - Commissioner Blair J. Ciklin**
  - Commissioner Jean L. Enright**
  - Commissioner Peyton W. McArthur**
  - Commissioner Wayne M. Richards**

**Commissioner Katherine M. Waldron**

**Executive Director Manuel Almira**

**Port Attorney Gregory C. Picken, Esq.**

**Port Attorney Donald Bicknell, Jr., Esq.**

**Court Reporter Susan Kruger**

- 4) Attendees of the Attorney/Client Closed-Door Executive Session will relocate from the Board Room to the Conference Room.**

**D. APPROVAL OF THE MINUTES**

**Documents:**

[\*\*D REGULAR MEETING MINUTES 01182018.PDF\*\*](#)

**E. ADDITIONS, DELETIONS, PRESENTATIONS, ANNOUNCEMENTS**

**F. CONSENT AGENDA**

**Documents:**

[F CONSENT AGENDA.PDF](#)

F.1. Financial Statements For December 2017

Documents:

[F-1 FINANCIAL STATEMENTS FOR DECEMBER.PDF](#)

F.2. Financial Reports For December 2017

Documents:

[F-2 CARGO REPORTS AND CUSTOMER PERFORMANCE SUMMARY FOR DECEMBER.PDF](#)

F.3. Cash And Investments For December 2017

Documents:

[F-3 CASH AND INVESTMENTS FOR DECEMBER.PDF](#)

F.4. Accountant's Report For December 2017

Documents:

[F-4 ACCOUNTANTS REVIEW REPORT FOR DECEMBER.PDF](#)

F.5. Contract Renewals

Documents:

[F-5 CONTRACT RENEWALS.PDF](#)

F.6. Contract Report

Documents:

[F-6 CONTRACT REPORT.PDF](#)

F.7. Business Development

Documents:

[F-7 BUSINESS DEVELOPMENT.PDF](#)

F.8. Public Relations & Marketing

Documents:

[F-8 PUBLIC RELATIONS AND MARKETING.PDF](#)

F.9. Community Grants

Documents:

[F-9 COMMUNITY GRANTS.PDF](#)

F.10. Rejection Of RFPs & Authorization To Re-Advertise

Documents:

[F-10 REJECTION OF RFPS.PDF](#)

F.11. RPB For Portwide Fence Screen Replacement

Documents:

[F-11 RPB FENCE SCREEN REPLACEMENT.PDF](#)

F.12. RFB For Pest Control & Termite Services

Documents:

[F-12 RFB PEST CONTROL AND TERMITE SERVICES.PDF](#)

F.13. Approval Of Audit Committee Nominees

Documents:

[F-13 AUDIT COMMITTEE NOMINEES.PDF](#)

**G. DISTRICT REPORTS**

G.1. Executive Director's Report

Documents:

[G-1 EXECUTIVE REPORT.PDF](#)

G.2. Engineering Report

Documents:

[G-2 ENGINEERING REPORT.PDF](#)

G.3. Governmental Affairs Report

Documents:

[G-3 GOVERNMENTAL AFFAIRS REPORT.PDF](#)

G.4. Commission Report - Inland Port

Documents:

[G-4 COMMISSION REPORT.PDF](#)

**H. OLD BUSINESS**

H.1. Peanut Island Update

Documents:

[H-1 PEANUT ISLAND.PDF](#)

H.2. Discussion Of Ticketing Policy For Community Grants And Business Development

Documents:

[H-2 TICKETING POLICY.PDF](#)

H.3. Consideration Of AECOM Work Order Amendment #4 - Berth 17 And Paving Project

Documents:

[H-3 AECOM WORK ORDER.PDF](#)

## **I. NEW BUSINESS**

I.1. Approval Of Selected Firms For CCNA

Documents:

[I-1CCNA SELECCTIONS.PDF](#)

I.2. Approval Of Contract – Tropical Fence, Inc. - 11th Street Fencing Project

Documents:

[I-2 APPROVAL OF CONTRACT FOR FENCING.PDF](#)

I.3. Approval Of Palm Beach County Sheriff's Office Memorandum Of Understanding

Documents:

[I-3 MOU.PDF](#)

I.4. Approval Of Disposal Of Port Vehicles

Documents:

[I-4 DISPOSAL OF VEHICLES.PDF](#)

I.5. Approval Of Southeast Hay Distributors Lease Agreement

Documents:

[I-5 SE HAY LEASE AGREEMENT.PDF](#)

I.6. Approval Of Payment Of City Of Riviera Beach Building Permit Fee For The Main Rail Spurs Improvement Phase 1 Project

Documents:

[I-6 APPROVAL OF PAYMENT FOR PERMIT FEE.PDF](#)

## **J. COMMENTS FROM THE PUBLIC**

## **K. COMMENTS FROM THE BOARD OF COMMISSIONERS**

**L. SET NEXT MEETING DATE**

**Regular Board Meeting - Thursday, March 15, 2018- 4:00 p.m.**

**M. ADJOURNMENT**